



BONEY HAY
BURNTWOOD
CHASE TERRACE
CHASETOWN

TO ALL ELECTORS OF **BURNTWOOD**
YOU ARE INVITED TO ATTEND
AND PARTICIPATE IN THE

ANNUAL TOWN MEETING
AT
CHASE TERRACE COMMUNITY CENTRE
PRINCESS STREET, BURNTWOOD, WS7 1JH
ON
WEDNESDAY 20 MAY 2026 AT 6.00 P.M.

**THE TOWN MEETING MAY DISCUSS ALL TOWN
MATTERS AND PASS RESOLUTIONS ON THEM**

AGENDA

1. **Minutes of the Annual Meeting held on 22 May 2025** (ENCLOSURE NO. 1)
2. **Chair's Report** (ENCLOSURE NO. 2)
3. **Financial Statement/Precept** (ENCLOSURE NO. 3)
4. **Public Participation and Resolutions to be decided by the meeting**
To receive questions and comments from registered electors within the Burntwood Town Council boundaries on any matter which affects the Town. (Note: So that the Members at the meeting can be properly briefed in order to enable them to provide a considered response to your question, please advise the Town Clerk of the question(s) you wish to ask the Council at least seven working days before the meeting).

Councillor L Ennis
Chair of the Council

13 May 2026

**MINUTES OF THE ANNUAL TOWN MEETING
HELD AT BURNTWOOD LIBRARY, BRIDGE CROSS ROAD, BURNTWOOD ON
THURSDAY 22 MAY 2025 COMMENCING AT 6.00 PM**

PRESENT

Councillor Coe MBE (in the Chair)
S Lightfoot, Town Clerk
Ms J Minor, Deputy Clerk
Ms A James, Finance Officer

18 Town Councillors

Councillor Coe MBE welcomed everyone to the meeting.

1. MINUTES

RESOLVED That the Minutes of the Annual Town Meeting held on 23 May 2024 (Minute Nos. 1-4) were taken as read and approved as a correct record.

2. CHAIRMAN'S REPORT

Councillor Coe MBE made the following statement:

As I took on the role of Chair of Burntwood Town Council last year I was very aware of the shoes I was stepping into. I had a wonderful mentor in my year as Vice Chair and was given the opportunity to learn from Councillor Diane Evans. She was a hard act to follow but I have learned a great deal during the last year.

In my role as Chair I have had so many chances to attend some amazing events and to meet so many inspirational people who work to make our community a safer and more supportive place to live. I have attended events as diverse as flower festivals to switching on the Christmas lights, and open days at a farm to a school road safety event.

It has been an exciting time to be Chair. The Town Council bought the Methodist Church on Princess Street and it is currently being given a new lease of life for the next chapter in its life as a community hub. It will provide the town with a much needed venue for charities and voluntary services to hold their meetings and events. Watching the building go through its transformation as it enters the next part of its history is really exciting.

I am constantly surprised by the amount of work that our council is able to achieve in supporting our community. We have been able to organise and fund the Sunday markets during the summer, the Christmas events, the Play in the Parks, and the Wakes. We make those events available for all, inclusive and free for our families. Being able to provide lunches for the children, thanks to our sponsors, has made those events even more supportive of our families.

I love the strong and committed voluntary sector in our town and I was able to choose my charity of the year. I chose Pathway Project, the domestic and sexual abuse charity. This is a hidden crime and one that affects many families. Being able to raise some money is a privilege and I know that every penny raised will be well used to support survivors. I was really pleased when the event raised £868.36. Thank you to everyone who contributed.

I could not have achieved all of these things without the help and support of some very special people. Our team at Burntwood Town Council have done a huge amount of work to make the things I have done happen, and to make them successful. They are a wonderful team and I have been so lucky to work with such skilled and committed people.

Councillor Diane Evans has been there for help and guidance whenever I have needed her. My Vice Chair, Councillor Laura Ennis has stood in for me when needed and has shared in the events. It has been a joy working with them both.

It has also been a great experience to work with all of the councillors and to absorb the knowledge and expertise that they have. They give their time to work together to make Burntwood a safer and stronger community.

Burntwood is a wonderful place to live and I can now pass on the role of Chair into the safe hands of Councillor Laura Ennis. I know that she will do a brilliant job and I send my best wishes to her.

3. FINANCIAL STATEMENT/PRECEPT

RESOLVED That the Summary Budget for 2024-25 as circulated, was received, and noted.

4. PUBLIC PARTICIPATION

Councillor Coe MBE informed Members that there had been no notifications received/questions raised from registered electors within the Town Council boundaries on any matter which affects the Town.

(The Meeting closed at 6.07 pm)

Signed

Date

Burntwood Annual Town Meeting

20 May 2026

Chair's Report

This will be my last chair's report to you as Chair of Burntwood Town Council as my time is now at an end.

It has been a wonderful year, and I have learned a lot about our town and the fantastic things that happen here. I have gone to many different events from a school picnic, church fetes to the installation of a defibrillator, as well as our own Play in the Park events throughout the summer, the Burntwood Wakes Festival and many more.

I must say that one of my happiest moments this year was being able to be there at the opening of Chase Terrace Community Centre. This fantastic centre took months of hard work for everyone involved, and it has turned out to be an amazing space and venue for our town to use and enjoy.

I also want to thank everyone who donated to my charity this year, The British Wildlife Rescue Centre. Thanks to your donations, together we have raised £1,385.90 which will make such a difference to the work they do, thank you all so much.

So as my time as Chair draws to an end, I just want to say thank you to everyone for a wonderful year, to all the staff who have guided me, booked events in, and reminded me about minutes and Chair reports, and to helping me with newsletters. To my Vice Chair Sue, for attending meetings and events I couldn't and to the Leader (my husband) who has also attended events with me, thank you so much.

I couldn't be prouder to have represented Burntwood as Chair for the year.

Now we move on to the next Chair of Burntwood Town Council, I wish them all the best for the coming year.

Councillor Laura Ennis
Chair of Burntwood Town Council

Burntwood Town Council Current Year

Income and Expenditure Account for Year Ended 31st March 2026

31st March 2025		31st March 2026
	Operating Income	
403,816	Corporate	475,213
63,514	OMCC	65,195
7,284	Traffic Islands	8,000
980	Flagpole	0
13,822	Community Events	13,758
1,220	Community Development	1,400
641	Civic Expenses	0
31,424	Burntwood Cemetery	41,755
1,096	Chase Terrace Community Centre	9,615
179,698	CTCC redevelopment project	0
703,494	Total Income	614,935
	Running Costs	
20,342	Corporate	569
65,935	OMCC	75,616
248,861	Supplies & Services	267,303
5,261	Communications	8,100
1,314	Street Lighting	1,235
91	Bus Shelters	177
3,418	Christmas Lights & Trees	4,271
8,816	Traffic Islands	8,344
2,569	Brighter Burntwood	7,581
12	Flagpole	0
1,948	Coulter Lane Burial Ground	21,429
1,292	Burntwood Town Strategy	43
3,364	Response & Repair Team	2,817
50,327	Community Events	52,497
8,725	Community Development	7,283
32	SCAMP	0
996	Civic Expenses	93
29,151	Better Burntwood incl. grants	27,283
32,058	Burntwood Cemetery	41,683
1,905	Chase Terrace Community Centre	10,816
177,208	CTCC redevelopment project	45,132
663,622	Total Expenditure	582,272
	General Fund Analysis	
105,491	Opening Balance	169,078
703,494	Plus : Income for Year	614,935
808,984		784,013
663,622	Less : Expenditure for Year	582,272
145,362		201,741
(23,715)	Transfers TO / FROM Reserves	63,789
169,078	Closing Balance	137,952