

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, BURNTWOOD ON
MONDAY 09 FEBRUARY 2026**

PRESENT

Councillor Gittings (in the Chair)

Councillors Craik, D Ennis, L Ennis, Hancox, Kube, Swain, P Taylor, and Willis-Croft

In attendance

Ms Minor, Deputy Clerk

A Knox, Team Member, Response and Repair Team

M Jones, Principal Team Member, Response and Repair Team

Two members of the public

Planning Application 26/00038/FUL – Flat Above, 28 Queen Street –

First floor extension to create new entrance to flat and installation new metal staircase

Mr Guest explained that he lived adjacent to the proposed first floor extension and was the person who had informed Lichfield District Council of the works being carried out without planning permission. Members were informed that a planning application had since been submitted and that the building works had ceased. Mr Guest explained that the wooden structure on the flat roof of the ground floor extension is to be covered and rendered to match the existing rendering however he was not happy with the platform at the end of the roof and the steel staircase as he felt that this infringed his privacy from his landing windows. Mr Guest confirmed that he had written an objection to Lichfield District Council on 28 January 2026.

Following the Deputy Clerk's pre-meeting with Councillor S Taylor on Thursday 05 February, where it was noted that the objection written by Mr Guest did not appear on the planning portal, Councillor P Taylor informed Members that he had personally handed in a copy of Mr Guest's letter on the evening of Thursday 05 February and had received confirmation that the neighbour response would be uploaded to the planning portal. The Deputy Clerk confirmed that the neighbour response had been uploaded and was dated 06 February 2026.

50. APOLOGIES FOR ABSENCE were received from Councillor Bullock and Councillor S Taylor.

51. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

52. BuRRt UPDATE

The Chair thanked the Response and Repair Team members for the work undertaken.

Councillor D Ennis referred to recent social media posts and the grit bins maintained by the Town Council and felt that the Town Council did not get enough recognition. He explained that in fact the Town Council were adding more grit bins to their maintenance list.

In the absence of Councillor S Taylor due to ill health, Councillor P Taylor explained that Councillor S Taylor, as Chair, had been in communication with a Member of the Council, who was not a Member of this Committee, and she had been minded to ask the Committee if a target date column could be added to the report of activities. Referring to previous discussions, Councillor P Taylor stated that this Member had previously raised concerns regarding the reporting of tasks/jobs undertaken by BuRRT which had previously been discussed in depth. From 08 January, the current format of the report did not reflect all of the work carried out by the Response and Repair Team members (maintenance undertaken at the Old Mining College Centre and Chase Terrace Community Centre etc were not included in the report).

The Principal Team Member explained that they had been told not to include maintenance tasks undertaken at the Old Mining College Centre or the Chase Terrace Community Centre in the report. He explained that they were disgruntled as they felt that under the current format of the report Members were unaware of exactly what tasks they undertook.

The Team Member explained that they prioritised each task. The Principal Team Member explained that savings were being made as some of the tasks undertaken inhouse would need to be outsourced to an external contractor.

Councillor D Ennis explained that when the initiative was first discussed (Policy and Resources Committee dated 29 March 2022 refers), it was to implement a new service for the town above and beyond what the Town Council was previously carrying out which would involve a whole new budget. The initiative would highlight what 'extra' the scheme would bring to the town.

Councillor P Taylor explained that the Committee had repeatedly acknowledged the extra work undertaken by BuRRT and the savings made and he felt that all tasks undertaken needed to be recorded.

Councillor L Ennis reminded the Committee that all Members of the Council were entitled to put in a 'request/suggestion' for consideration by this Committee, however, Councillors decided not to include a target date column at this moment in time.

It was proposed by Councillor P Taylor, seconded by Councillor Kube, and following a unanimous show of hands it was

RESOLVED That

- a. the report of activities be noted.
- b. all works undertaken by BuRRT be included on the list and that the task/job remains on the list until completion.

(The Response and Repair Team left the meeting)

53. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor L Ennis and seconded by Councillor D Ennis and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 15 January 2026 (Minute Nos. 44-49) be approved as a correct record.

54. INFORMATION FROM THE MINUTES

Plans for Indoor Padel and Pickleball Courts in Burntwood

The Deputy Clerk confirmed that this was for information purposes only and no decision was required by the Committee. Following recent social media posts, the Deputy Clerk explained that an industrial unit off Ring Road could be transformed to create a new indoor Padel and Pickleball facility. The development has been proposed by LCP Properties Limited to create a site for operator Padel + Play. The company runs similar "boutique" facilities in Worcester and Stratford-upon-Avon. It was noted that the new facility had yet to be approved. The planning application will initially focus on the principle of the change of use of the building.

55. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|-----|--------------|-----------|---|---|
| (a) | 26/00023/FUL | Chasetown | Motor Fuel Group
Petrol Station
Morrisons
Milestone Way
Burntwood | Variation of Condition 9
(operating hours) of
application 24/01097/FUL to
allow the premises to open 24
hours per day |
|-----|--------------|-----------|---|---|

No objection.

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|-----|--------------|-----------|---|---|
| (b) | 26/00038/FUL | Chasetown | Mr Vadivelu
Flat Above
28 Queen Street
Burntwood | First floor extension to create
new entrance to flat and
installation of new metal
staircase |
|-----|--------------|-----------|---|---|

OBJECTION. Members felt that the plans provided were not accurate as they did not show the windows on the side of 26 Queen Street. The installation of a new metal staircase would cause loss of privacy to neighbouring property. Members felt that the description of the proposal was not accurate as works had already started and therefore the description should have included the word retrospective.

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|-----|--------------|---------|--|---|
| (c) | 26/00045/FUH | Hunslet | Mr Wood
145 Hunslet Road
Burntwood | Two storey side extension
over existing garage |
|-----|--------------|---------|--|---|

No objection.

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|-----|--------------|-----------|---|---|
| (d) | 26/00110/FUH | Highfield | Mr Welch
173 Lichfield Road
Burntwood | Single storey rear extension
with pitched roof to create a
larger kitchen/dining room |
|-----|--------------|-----------|---|---|

No objection in principle as long as the proposed development meets Green Belt criteria.

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|-----|--------------|-----------|--|--|
| (e) | 26/00047/CLE | Highfield | Miss Purchase
74 Woodhouses Road
Burntwood | Certificate of Lawfulness
(Existing): Installation of
drainage works |
|-----|--------------|-----------|--|--|

No objection.

(The Meeting closed at 7.40 pm)

Signed

Date