



The Old Mining College Centre
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Our Ref: SL/JM

02 February 2026

To: All Members of the Planning and Development Committee

Councillors S Taylor (Chair), Gittings (Vice-Chair), Bishop, Bullock, Craik, D Ennis, L Ennis, Hancox, Kube, Swain, P Taylor, and Willis-Croft

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Monday 09 February 2026 at 6:00 pm at the Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. BuRRT UPDATE

The Burntwood Response and Repair Team to attend to provide information regarding BuRRT's function to see how Councillors can make better use of BuRRTs services in the community. To review and debate the activities of the Burntwood Response and Repair Team (**ENCLOSURE NO. 1**).

4. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 15 January 2026 (Minute Nos. 44-49) (**ENCLOSURE NO. 2**).

5. INFORMATION FROM THE MINUTES

6. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications (**ENCLOSURE NO. 3**).

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

	Date Reported	Reported By	Responsibility (LDC, SCC, BTC, Bromford, Private Ownership)	Ward or OMCC, Community Centre	Description	Date Completed/Comments/ Reported
1	08.12.2025	Staff	BTC	Community Centre	Collected car park signs for Community Centre	08.12.2025
2	10.12.2025	Staff	SCC	Boney Hay and Central	Reported pothole in Slade Avenue	10.12.2025
3	18.12.2025	Staff	BTC	Burntwood Cemetery	Cleared rubble at cemetery and reported mess to Steve	18.12.2025
4	19.12.2025	Staff	BTC	All	Checked defibs around the town	19.12.2025
5	19.12.2025	Staff	BTC	OMCC	OMCC maintenance – cleared leaves	19.12.2025
6	22.12.2025	Staff	BTC	All	Checked defibs around the town	22.12.2025
7	23.12.2025	Staff	BTC	All	Checked grit bins for grit	23.12.2025
8	23.12.2025	Staff	BTC	OMCC	OMCC maintenance – repaired middle door	23.12.2025
9	08.01.2026	Member of the Public	BTC	Boney Hay and Central	Refilled grit bin on Corsican Close	08.01.2026
10	12.01.2026	Member of the Public	BTC	Boney Hay and Central/ Chase Terrace	Topped up grit bin on Corsican Close & Sankey's Corner	12.01.2026
11	09.01.2026	Staff	SCC	Highfields	Reported fallen tree to SCC	09.01.2026
12	09.01.2026	Cllr Norman	BTC	Chasetown	Remove weeds from base of SCAMP previously reported on 04.11.2025	12.01.2026
13	14.01.2026	Member of the Public	SCC	Chase Terrace	Grit Bin at the bottom of St Johns Close, Chase Terrace off Holly Grove Lane	
14	18.01.2026	Member of the Public		Hunslet	Blocked off public footpath/right of way at the bottom of the wooden steps that leads from Rake Hill to Bramble Lane	18.01.2026

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, BURNTWOOD ON
THURSDAY 15 JANUARY 2026 COMMENCING AT 6.00 PM**

PRESENT

Councillor S Taylor (in the Chair)
Councillors Bullock, Craik, D Ennis, L Ennis, Hancox, Swain, P Taylor, and Willis-Croft

In attendance

Ms Minor, Deputy Clerk

PUBLIC FORUM

No members of the public were present.

- 44. APOLOGIES FOR ABSENCE** were received from Councillor Bishop, Councillor Gittings and Councillor Kube.

45. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

46. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor D Ennis and seconded by Councillor Swain and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 15 December 2025 (Minute Nos. 37-43) be approved as a correct record.

47. INFORMATION FROM THE MINUTES

INFORMATION FROM THE MINUTES

Planning Application 25/01176/COU - Conversion of the existing barns into four dwellings with gardens and all other associated works at The Barn Padbury Lane Creswell Green Burntwood

Referring to Minute No. 36 (17 November 2025) and following the Committee's objection (OBJECTION to the change of use of agricultural buildings to form 4 dwellings as the dwellings would have a significant impact on the green belt and represents inappropriate development) the Deputy Clerk informed Members that Lichfield District Council had permitted the application on 23 December 2025 for the following reasons:

1. The development hereby approved shall be begun before the expiration of three years from the date of this permission.

2. The development authorised by this permission shall be carried out in complete accordance with the approved plans and specification, as listed on this decision notice, except insofar as may be otherwise required by other conditions to which this permission is subject.

3. Notwithstanding any description/details of external materials in the application documents, the external materials shall match in colour and texture those of the existing building.

1. Before the development hereby approved is commenced above slab level, full details of fenestration including external windows and doors shall be submitted to and approved in writing by the Local Planning Authority. The approved fenestration shall thereafter be provided in accordance with the approved details before the development is first brought into use.

5. All planting, seeding, or turfing shown on the approved plans/ approved details of landscaping shall be carried out in the first planting and seeding season following the first occupation of the building(s) or the completion of the development, whichever is the sooner; and any trees or plants which within a period of 5 years from the completion of the development die, are removed, or become seriously damaged or diseased shall be replaced in the next planting season with others of similar size and species unless the Local Planning Authority gives written consent to any variation.

6. All existing trees and hedges shown as being retained on the plans hereby approved listed under condition 2 shall be protected in line with the Tree Protection Barrier recommendations contained within figure 7.2 of the British Standard 5837 (2012) 'Trees in relation to construction'. Such fencing shall be erected before the development commences and shall be retained at all times whilst construction works are taking place.

7. No materials shall be stored within the root protection area of the protected trees and hedges as shown in the document titled Tree Protection Plan (AEL-18997).

8. The development hereby approved shall be carried out in strict accordance with the details and methods contained within the supporting preliminary ecological appraisal dated September 2025, prepared by Focus Environmental Consultants, and dated September 2025.

9. The proposed car parking as shown on the approved plans drawing no. 04 shall be undertaken utilising a consolidated material and marked out prior to the first occupation of the dwellings hereby permitted. Thereafter these parking areas shall be retained in accordance with the approved plans for the lifetime of the development, unless otherwise agreed in writing by the Local Planning Authority.

10. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015, (or any order amending, revoking and/or re-enacting that order, with or without modification), no development as outlined in Article 3 Schedule 2 Part 1 Classes (A- H) or Part 2 Class A shall be carried out without further subsequent planning approval of the Local Planning Authority.

11. No external lighting shall be erected/installed without the prior approval in writing of the Local Planning Authority. Any proposed lighting shall be designed to take into account the impact on Gentleshaw Common environ as outlined in the 'Focus' PEA statement.

Proposed Residential Development – Land North of Rake Hill, Burntwood – Consultation

Referring to the email sent by the Deputy Clerk to all Members of the Town Council on 17 December 2025, the Deputy Clerk explained that Hourigan Planning are preparing an outline planning application on behalf of Anwyl Land Limited in relation to a proposed residential development on land north of Rake Hill, Burntwood. The development includes provision for circa 225 new dwellings, including 43% affordable housing. Hourigan Planning are currently undertaking a period of consultation which is open until midnight on 18 January 2026. The Deputy Clerk confirmed that representatives from Hourigan Planning had been invited to the meeting but had declined. The Deputy Clerk emphasized that a formal planning application had not been received by the Town Council.

48. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

- | | | | | |
|---------------|--------------|-------------------------------|--|--|
| (a) | 25/01531/FUL | Summerfield
and All Saints | Ms Nash
159 Chase Road
Burntwood | Section 73
application to
amend description
of development to
remove '159 Chase
Road' from condition
9 (parking and
turning areas) of
permission
22/00006/FUL |
| No objection. | | | | |
| (b) | 25/01530/ADV | Chasetown | Queensway Coffee Houses Ltd
Land adjacent
Milestone Way & Robins Road
Burntwood | Installation of various
building signage
and site signage
including 2 no.
Starbucks Letters,
Drive Thru Letters, 3
no. Starbucks
Roundels, 1 no. Pole
Sign, 2 no. Drive Thru
Directional Signs, 1
no. Height Restrictor,
1 no. Pre Menu
Board, 1 no. Drive
Thru Order
Confirmation, 1 no.
Menu Board and 1
no. Monument Sign |
| No objection. | | | | |
| (c) | 25/01496/FUL | Boney Hay
and Central | Mr Bennett
Land Opposite
Kingdom Hall of Jehovah's
Witnesses
Chorley Road
Burntwood | Formation of
vehicular access
(part retrospective) |

No objection.

(d)	25/01580/FUL	Chasetown	Nick and Stuart Property Ltd Car Park adj 9 Edwards Road Burntwood	Erection of two dwelling houses and three apartments on a former private car park
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No objection, in principle, however, as Members raised concerns over the on-site parking provision, the Local Planning Authority to ensure that there is adequate on-site parking provided in respect of the proposal.

49. BURRT UPDATE

Referring to previous discussions, the Chair asked that should Members text or phone a request into the Burntwood Response and Repair Team Members this needed to be followed up by an email (burrt@burntwood-tc.gov.uk) in order that the Deputy Clerk can ensure that all requests are recorded.

RESOLVED That the report of activities be noted.

(The Meeting closed at 6.14 pm)

Signed

Date

Planning and Development Committee: Applications for Consideration: 09 February 2026

	Application No.	Ward	Site	Proposal
(a)	26/00023/FUL	Chasetown	Motor Fuel Group Petrol Station Morrisons Milestone Way Burntwood	Variation of Condition 9 (operating hours) of application 24/01097/FUL to allow the premises to open 24 hours per day
(b)	26/00038/FUL	Chasetown	Mr Vadivelu Flat Above 28 Queen Street Burntwood	First floor extension to create new entrance to flat and installation of new metal staircase
(c)	26/00045/FUH	Hunslet	Mr Wood 145 Hunslet Road Burntwood	Two storey side extension over existing garage
(d)	26/00110/FUH	Highfield	Mr Welch 173 Lichfield Road Burntwood	Single storey rear extension with pitched roof to create a larger kitchen/dining space
(e)	26/00047/CLE	Highfield	Miss Purchase 74 Woodhouses Road Burntwood	Certificate of Lawfulness (Existing): Installation of drainage works