



The Old Mining College Centre
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Our Ref: SL/JM

21 January 2026

To: All Members of the Town Council

Dear Councillor

You are hereby summoned to attend a Meeting of the Town Council to be held in the **Chase Terrace Community Centre, Princess Street, Burntwood on Wednesday 28 January 2026 commencing at 6:00 pm** at which the business set out below will be transacted.

Yours sincerely

Steve Lightfoot
Town Clerk

LIMITLESS PROPOSAL

Ms C Fellows, Team Senior Consultant and Creative Producer and Ms Kate Collins, Senior Engagement Consultant to give an update on the Limitless Proposal.

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

COUNTY COUNCILLOR PLATFORM

County Councillors present are offered up to five minutes to give an update.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interests and consider requests for dispensations.

3. MINUTES

To approve as a correct record the Minutes of the Meeting of the Town Council held on 26 November 2025 (Minute Nos. 46-59) be received and where necessary approved and adopted (**ENCLOSURE NO. 1**).

4. CHAIR'S REPORT

For information purposes only. No decision is required by the Council.

5. MEMBERS QUESTIONS

6. PLANNING AND DEVELOPMENT COMMITTEE – 15 DECEMBER 2025 AND 15 JANUARY 2026

Chair of the Planning and Development Committee to move that the proceedings of the meetings held on 15 December 2025 (Minute Nos. 37 - 43) and 15 January 2026 (Minute Nos. 44 - 49) be received and where necessary approved and adopted (**ENCLOSURE NO. 2A AND 2B**).

7. COMMUNITY AND PARTNERSHIPS COMMITTEE – 19 JANUARY 2026

Chair of the Community and Partnerships Committee to move that the proceedings of the meeting held on 19 January 2026 (Minute Nos. 32 - 42) be received and where necessary approved and adopted (**ENCLOSURE NO. 3**).

8. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies [Admissions of Meeting] Act 1960 [Section 2] [and as expended by Section 100 of the Local Government Act 1972], the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

9. CONFIDENTIAL MINUTES

To approve as a correct record the Confidential Minutes of the Meeting of the Town Council held on 26 November 2025 (Minute Nos. 57 - 59) be received and where necessary approved and adopted (**ENCLOSURE NO. 4 - PINK**).

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting. You will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

So that the Members of the meeting can be properly briefed in order to enable them to provide a considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.
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**MINUTES OF THE MEETING OF BURNTWOOD TOWN COUNCIL
HELD AT CHASE TERRACE COMMUNITY CENTRE, PRINCESS STREET, BURNTWOOD ON
WEDNESDAY 26 NOVEMBER 2025 COMMENCING AT 6.00 PM**

PRESENT

Councillor L Ennis (in the Chair)

Councillors Banevicius, Bishop, Evans, Galvin, Gittings, Kube, Norman, Swain, P Taylor, S Taylor, Tranter, Willis-Croft, Wittstock and Woodward

In attendance

S Lightfoot, Town Clerk

Ms J Minor, Deputy Clerk

Ms Denise Orton-Brown, Creative Burntwood Project Manager, Lichfield Garrick Theatre and Studio

M Clay, Director of Development, Lichfield Garrick Theatre and Studio

CREATIVE BURNTWOOD PROJECT MANAGER – LICHFIELD GARRICK THEATRE AND STUDIO

The Chair welcomed Ms Denise Orton-Brown, Creative Burntwood Project Manager and Mr Matt Clay, Director of Development to the meeting and explained that Ms Orton-Brown would be giving an update on the Creative Burntwood Project. If Members had any questions there would be an opportunity to ask them at the end of the presentation (a copy of the presentation had been circulated at the meeting) or alternatively, they could email Ms Orton-Brown direct (denise.orton-brown@lichfieldgarrick.com).

Year One – 6 Strands

Ms Orton-Brown explained that the focus for Year One was on 6 different strands:

1. Music Project – Community Choir
2. Burntwood Youth Theatre
3. Early Years Project – working creatively with parents and children
4. Primary Teachers Continuing Professional Development (CPD)
5. Live Performance Programme
6. Setting up a Steering Group/Youth Board

Music Project

Ms Orton-Brown confirmed that the venue for the community choir had been chosen (St John's Community Church) and that the choir leader is Ashley Mellor. She explained that the first taster session which had been held on Monday 10 November had attracted 22 people and that the second taster session scheduled for Monday 08 December was now fully booked. In the future there would be 21 free sessions from January to July 2026 available to anyone 18+.

Burntwood Youth Theatre

Following the successful pilot year from 2024-2025, Ms Orton-Brown stated that the Burntwood Youth Theatre has continued attracting 15 young people. This is free for any young person aged 11-18 who either live or go to school in Burntwood and takes place every Tuesday (term time only) at Burntwood Memorial Institute from 6.30pm to 9pm. She confirmed that the Youth Theatre would be performing at Chase Terrace Community Centre in December 2025.

As part of the Burntwood Youth Theatre, Ms Orton-Brown explained that they can also deliver one off workshops to existing youth groups. Examples of workshops include technical theatre, stage combat, music, drama, dance, and visual arts. She confirmed that the first additional free workshop was already booked in – Intro to Panto on Wednesday 10 December from 6.30pm to 8.30pm at Burntwood Rugby Club (places are still available to book).

Early Years Project

Ms Orton-Brown confirmed that she had already met with representatives from Spark to explore what they would like as their early years project – focus on creativity and parents feeling more confident in engaging in creative activities with their babies/toddlers. She confirmed that they had recently advertised for creatives with specific knowledge and experience in early years and had had an excellent response and confirmed that they have successfully found a freelance practitioner to deliver this in the first year. Ms Orton-Brown stated that she was currently working with Spark to schedule in the sessions – 16 sessions that could be arranged in blocks and were looking at offering two taster sessions before Christmas and then will be timetabling the rest of the sessions from January 2026 onwards.

Primary Teachers CPD

Ms Orton-Brown explained that she had created a form that was sent to one or more teachers from all primary schools in Burntwood. This was to find out more information about what primary teachers feel they would like from the CPD sessions, so that the programme could be created in response to this. She confirmed that she had received some response from teachers however she was currently awaiting more responses in order to be able to assess what the needs are. Ms Orton-Brown did confirm that so far teachers have indicated that they wanted support to feel more confident in the delivery of drama lessons, to increase their skill set, to be able to embed drama across the curriculum and to develop knowledge of different styles and techniques.

Live Performance Programme

Ms Orton-Brown explained that she was currently programming 10 professional performances in a range of venues across Burntwood. She confirmed that she has been in contact with and visited a range of venues in Burntwood – part of the visits had been around gathering information about the venue, including any technical information, size of spaces, accessibility etc. Indoor venues are Burntwood Memorial Institute, Chase Terrace Community Centre, Burntwood Library, Burntwood Rugby Club, St Anne's Church, The Ashmole Bowls and Social Club and Erasmus Darwin Academy and outdoor venues are the Wakes Festival and Play in the Parks.

Ms Orton-Brown explained that current work is around matching different performances with venues/dates available and she confirmed that all ticketed performances will be at a low cost of £5 per ticket and she confirmed that members of the Steering Group will be given tickets to select performances so that they can review the programme and inform choices of performances for Year 2 and Year 3.

Ms Orton-Brown confirmed that there are currently five live professional performances booked in and that a brochure was currently being produced and would be distributed in Burntwood.

Ms Orton-Brown explained that there is money that is budgeted to ensure that we make the performances accessible and can also look at low ticketing cost and support with travel to venues as part of access and inclusion.

Year 2 and Year 3

Ms Orton-Brown briefly explained the Year 2 and Year 3 current proposed plans and stated that throughout the 3 years of the project it is important to keep in mind the legacy of Creative Burntwood – working with organisations, members of the community, the evaluators, and staff from Lichfield Garrick/Strategic Partners to explore what this could look like post July 2028.

Ms Orton-Brown stated that she was also looking at creating a directory of organisations in Burntwood, list of events/what's on at different venues on the Creative Burntwood website, producing short videos of organisations to promote what they do – creating a 'Spotlight', continuing to consult with members of the public and committed to securing further match funding/exploring other funding opportunities – especially if there are more aspects to the project than initially planned and budgeted for.

Creative Burntwood Launch Event

Ms Orton-Brown confirmed that Creative Burntwood launch event will be held at Chase Terrace Community Centre on Wednesday 14 January – afternoon event starts at 2.30pm with a presentation at 3pm; evening event starts at 6.30pm with a presentation at 7pm.

Evaluation

Ms Orton-Brown confirmed that they have appointed The Audience Agency to be the evaluator of this project and they will be working with us to initially look at the current methods of evaluation and data collection. She will be helping to train and upskill staff both at The Lichfield Garrick and organisations across Burntwood.

Councillor Norman referred to the community choir and numbers involved and Ms Orton-Brown explained that if Members wished to join the choir, they could email her direct.

Councillor Swain referred to Primary Teachers CPD and asked whether teachers who live in Burntwood but do not teach in Burntwood are also part of the CPD. Ms Orton-Brown stated that this could be something she could look into.

Councillor Evans felt that it was important that children get to experience what could be on offer.

Referring to transport, Councillor Woodward mentioned Lichfield District Council's LinkUp bus service and creative heritage budget which is District wide.

PUBLIC FORUM

No members of the public were present.

COUNTY COUNCILLOR PLATFORM

The Deputy Clerk explained that the County Councillors were unable to attend due to clashes with other meetings/commitments.

46. APOLOGIES FOR ABSENCE were received from Councillor Bullock, Councillor Coe MBE, Councillor R Ennis, Councillor D Ennis, Councillor Hancox and Councillor Kirkham.

47. DECLARATIONS OF INTEREST AND DISPENSATIONS

Referring to Agenda Item 11 – Community and Partnerships Committee (10 November 2025 refers) Councillor Kube declared an interest as she is a member of Burntwood Rotary Club.

48. SUMMERFIELD AND ALL SAINTS WARD: CO-OPTION TO FILL VACANCY FOR ONE MEMBER

Members noted that the vacancy had been advertised and that no notice requesting an election had been made. Members were informed that an application to be co-opted had been received from Mr Craik. Referring to the Town Council's Standing Orders and in the absence of Mr Craik, the Chair invited Councillor Tranter to read out a statement which had been prepared by Mr Craik. The Town Council suspended Standing Order 1(s) and the vote was conducted by secret ballot. Ballot papers were distributed. The Chair announced the result.

As Mr Craik was not present, it was confirmed that he would be invited into the office to sign the Declaration of Acceptance of Office.

49. MINUTES – 25 SEPTEMBER 2025

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor Norman, seconded by Councillor Banevicius, and following a unanimous show of hands it was

RESOLVED That the Minutes of the Meeting of the Town Council held on 25 September 2025 (Minute Nos. 33-45) be received and where necessary approved and adopted.

50. CHAIR'S REPORT

Councillor L Ennis read out the following statement:

Good evening everyone

It's been a busy couple of months since our last meeting. We have officially opened a new defib box on Oakdene Road which was only possible due to the fundraising of U3A, so many thanks to them. I was invited to the relaunch of Hammerwich Crematorium and Cemetery which is now run by A.W. Lymn, the family funeral service, they have done a wonderful job bringing the cemetery and the building up to a modern and beautiful setting, we wish them all a wonderful future there.

I also had a wonderful time celebrating St Anne's 160th Anniversary. I went to their celebration and the launch of Friends of St Anne's. It was a wonderful evening and it was great to see all the different community groups and events that happen at the church, here's to 160 more years of St Anne's.

I attended the Lichfield Chair's Civic Service in October at the Lichfield Cathedral; it was a beautiful service and a lovely event. It was also wonderful to be invited to the first Chasetown 2nd Scouts Award evening along with Darren, the evening was fantastic, and I had the honour of handing the awards out to some worthy children and adults, who have gone above and beyond over the last year.

I joined The Pathway Project at The Hub at St Mary in Lichfield to hear more about the new ideas going forward. It was a great night and I learned a lot about things that are done at Pathway. It was great to celebrate Burntwood Library 70th Birthday in October as well. It was wonderful to meet different people who remember the original library and when the new one was built, shout out to Susan Williams and Angela for all their hard work with teas and scones, it was a wonderful event.

Next was the official opening of Burntwood Skate Park, which shows what can happen when Councils work together to bring something wonderful for the children of the town. I then had the honour of opening a new business in Burntwood which is Entity Reformer Studio. Entity Reformer is a form of Pilates which looks amazing, and we would like to wish them all the luck with the business.

Remembrance Sunday was a beautiful event as usual; I had the privilege to lay the Burntwood Town Council wreath down at Chasetown, Darren laid one on behalf of Lichfield District Council and Robin Hall joined us to lay a wreath on behalf of Staffordshire County Council. Our MP Dave Robertson joined us this year in Chasetown

to also lay a wreath. A big thank you to the teams at St Anne's and Chasetown Methodist Church for all their hard work each and every year.

The beginning of this week started the weeklong Christmas light switch on events in Burntwood. On Sunday Darren and I headed down to Swan Island for the light switch on there, the Rotary Club have done an amazing job down there. It was wonderful to attend and hopefully it's the beginning of another fabulous event in Burntwood. On Monday I headed up to Bell's Lane for the Boney Hay light switch on, amazing turn out and a wonderful event, thank you to Boney Hay Academy School Choir for coming out to sing, such amazing singers.

Just a reminder that on tomorrow (Thursday) is Chasetown light switch on with singing from St Joseph and St Theresa Catholic Primary School and Saturday 29 is the big event at Sankey's Corner - Burntwood Town Council's Christmas light switch on and Christmas market. Hope to see everyone there.

Thank you to Sue for deputising for me on Tuesday 25 November at Burntwood Town Council White Ribbon Day Event, where the world stands up against violence toward women and children, Burntwood Town Council are proud to be White Ribbon UK Supporters.

Finally, just a quick mention that I will be doing my 24 hour walking this Friday 28 November from 5pm to 5pm Saturday 29 November, for British Wildlife Rescue Centre. Thank you to everyone who has donated so far if you haven't you still have time. There is a link on the Town Council's Facebook page, or we have charity tin at the Old Mining College Centre, which will also be at the Christmas market on Saturday at the mulled wine tent.

Thank you to everyone hard work this year, we may not see each other again before Christmas so I hope everyone has a lovely restful Christmas and a wonderful New Year.

Councillor Woodward wished Councillor L Ennis well for her 24 hour walk. Referring to Remembrance Sunday, she confirmed that Councillor Norman had laid the wreath on behalf of the Town Council at St John's Community Church and she had laid the wreath on behalf of Lichfield District Council. Councillor Woodward also confirmed that Councillor S Taylor had laid the wreath at Burntwood Memorial Institute. Many Town Councillors had attended the events around the town and Councillor L Ennis confirmed that Councillor R Ennis had pinned the wreath to the gates at Coulter Lane Cemetery.

51. MEMBERS QUESTIONS

No questions were raised by Members.

52. FINANCIAL UPDATE FOR THE FIRST SEVEN MONTHS OF THE CURRENT FINANCIAL YEAR

Members noted the report of income and expenditure compared to budget for the first 7 months of the financial year, April to October.

53. BUDGET AND PRECEPT 2026/27

Councillor Norman introduced the draft budget proposal for 2026/27 and noted that information just received from Lichfield District Council indicates that the Council Tax

base would generate a further £5,191. A typical Band D household in Burntwood would pay £49.12 a year (a rise of £2.34 from 2025/26).

It was proposed by Councillor Norman, seconded by Councillor Woodward, and following a show of hands (13 For; 1 Against) it was

RESOLVED That the budget for 2026/27 be approved and the Town Clerk, with guidance from the Chair and Leader, allocate appropriately the extra expenditure enabled by the increased council tax base and therefore precept.

54. POLICY AND RESOURCES COMMITTEE – 22 SEPTEMBER 2025 AND 06 NOVEMBER 2025

It was proposed by Councillor Galvin, seconded by Councillor Norman, and following a unanimous show of hands it was

RESOLVED That the Minutes of the Meetings of the Policy and Resources Committee held on 22 September 2025 (Minute Nos. 9-15) and 06 November 2025 (Minute Nos. 16-26) be received and where necessary approved and adopted.

55. PLANNING AND DEVELOPMENT COMMITTEE – 15 OCTOBER 2025 AND 17 NOVEMBER 2025

It was proposed by Councillor Gittings, seconded by Councillor Bishop, and following a unanimous show of hands it was

RESOLVED That the Minutes of the Meetings of the Planning and Development Committee held on 15 October 2025 (Minute Nos. 25-30) and 17 November 2025 (Minute Nos. 31-36) be received and where necessary approved and adopted.

56. COMMUNITY AND PARTNERSHIPS COMMITTEE – 10 NOVEMBER 2025

Councillor Woodward referred to Minute No. 26 – Informal Update on the Burntwood Wakes Festival 2026 and in particular her previous request that the notes/summary of the Burntwood Wakes Festival Organising Group Meetings are included in the Community and Partnerships Committee Agenda, the Deputy Clerk confirmed that notes/summary do feed into the Committee, however, the last Group Meeting had been held on 16 October 2025 (which were received and noted on 10 November 2025) and that a Group Meeting would be arranged for December 2025. It was **agreed** that the Deputy Clerk would email all Members a copy of the summary of Burntwood Wakes Festival Working Group meeting held on 16 October 2025.

Referring to Minute No. 27 – Informal Update on the Play in the Parks Events, the Chair referred to the de-brief which had been received by the Deputy Clerk on 01 September 2025 from the event management company. It was **agreed** that the Deputy Clerk would email all Members a copy of the de-brief.

It was proposed by Councillor Evans, seconded by Councillor P Taylor, and following a unanimous show of hands it was

RESOLVED That the Minutes of the Meeting of the Community and Partnerships Committee held on 10 November 2025 (Minute Nos. 20-31) be received and where necessary approved and adopted.

57. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies [Admissions of Meeting] Act 1960 [Section 2] [and as expended by Section 100 of the Local Government Act 1972], the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

58. CONFIDENTIAL POLICY AND RESOURCES COMMITTEE – 06 NOVEMBER 2025

See Confidential Minutes.

59. CONFIDENTIAL COMMUNITY AND PARTNERSHIPS COMMITTEE – 10 NOVEMBER 2025

See Confidential Minutes.

(The Meeting closed at 6.57 pm)

Signed

Date

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, BURNTWOOD ON
MONDAY 15 DECEMBER 2025 COMMENCING AT 6.00 PM**

PRESENT

Councillor S Taylor (in the Chair)
Councillors Bishop, Bullock, Craik, D Ennis, L Ennis, Gittings, Kube, P Taylor, and Willis-Croft

In attendance

Ms Minor, Deputy Clerk
S Lightfoot, Town Clerk
5 members of the public

PUBLIC FORUM

**Planning Application 25/01485/OUTM – Land at Coulter Lane Farm, Coulter Lane
Outline planning application (with all matters reserved except primary means of vehicular
access from Church Road) for the demolition of 59 Church Road (and associated buildings)
and the construction of up to 250 dwellings, associated access, drainage, green and blue
infrastructure, ground remodelling and ancillary infrastructure**

The Chair welcomed members of the public to the meeting.

Mr Hall-Woodcock, representing Burntwood Action Group read out the following statement:

My name is Tim Hall-Woodcock, and I speak tonight on behalf of the Burntwood Action Group and the hundreds of residents who have already objected to this application.

I want to start by being very clear: **We are not anti-development.** We know the UK needs homes. But those homes should not be on the high-quality Green Belt that keeps our town breathing. We believe development must be **Plan-Led**, not speculative.

We are asking you to **OBJECT** because this is the **wrong place**, at the **wrong time**, with **zero infrastructure capacity**.

First: The 'Community Benefit' Myth. The developer claims this scheme brings 'benefits' that outweigh the harm. Let's look at the reality. We explicitly told the developer that a new Community Hub and retail units were neither required nor wanted in this location. They have now removed the Community Hub from the plans—effectively admitting that we were right and it was never viable. The proposed shops are equally unwanted and threaten our existing local businesses. So what is left? They are proposing 250 houses with **zero** tangible benefit to the community to offset the damage they are doing.

Second: The Highway Safety Reality. The developer's traffic model relies on a desktop assumption that our roads are quiet. We have the real-world data. The Action Group has conducted independent monitoring on Church Road which recorded over **2,400 vehicle movements in a single day**. We know that when Church Road/ Rugeley Road and Swan Island gets blocked—which is daily—traffic doesn't just disappear. It rat-runs. It forces cars down **Woodhouses, Farewell Lane, and Coulter Lane**. And now, we are seeing displacement onto **The Abnalls**—a precarious single-track lane that is completely unsafe for heavy traffic. Approving this estate doesn't just jam the main roads; it endangers every walker, cyclist, and horse rider on those rural lanes.

Third: The 'Grey Belt' Myth. Finally, do not let them tell you this is 'Grey Belt' land. This is active farmland. It is a vital wildlife corridor for deer, bats, and owls. It performs a critical Green Belt function by stopping the sprawl of the town. We have commissioned independent technical reviews covering Heritage, Ecology, and Law, which prove this application is fundamentally flawed. We will be submitting those forensic reports directly to Lichfield District Council in the coming weeks.

Forth: The "Affordable" Myth: "The developer claims these homes are a public benefit. But let's be clear: 'Affordable' in planning terms just means 80% of market value.

80% of an expensive, Green Belt home is **still expensive**.

These are not social homes for local families on the waiting list; they are discount products for commuters. We are destroying our heritage to build houses that many Burntwood residents still won't be able to buy.

Tonight, we ask you to stand with us. You don't need our technical reports to know this plan is wrong. You know the reality of the school run gridlock. You know the reality of the doctor waiting lists.

We ask you to submit a robust objection focusing on:

1. **Unsustainable pressure on Infrastructure.**
2. **Severe Highway Safety risks on our rural lanes.**
3. **The loss of the Green Belt character that defines our town.**

Over 95% of residents oppose this. Please, represent them tonight and say NO

The Chair thanked Mr Hall-Woodcock.

37. APOLOGIES FOR ABSENCE were received from Councillor Hancox and Councillor Swain.

38. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

39. BuRRT UPDATE

In the absence of the Burntwood Response and Repair Team, the Town Clerk attended the meeting and explained that the two staff members report direct to him. He said that he wished to add a bit of narrative as he felt that the report did not truly reflect the work carried out by BuRRT. The Town Clerk explained that the Town Council had established the scheme in the late summer of 2022 which involved an electric vehicle and two staff. The team's activities are a mixture of repairing, checking, and maintaining the Town Council's own infrastructure (defibrillators, bus shelters, grit bins etc) and responding to Councillors' and residents' requests (this may involve carrying out simple repairs, or reporting issues to the appropriate authority). Some of the work is seasonal and a lot of it is routine work. BuRRT has its own designated email address (burrt@burntwood-tc.gov.uk). He also explained that the team discharges the maintenance on behalf of the Town Council with regard to the Old Mining College Centre and the Chase Terrace Community Centre.

The Town Clerk said that he would encourage Councillors to report any issues within their wards direct to BuRRT even though the scheme has limited resources. He felt that the scheme had been a tremendous success.

The Chair asked if we could ensure that all Councillor enquiries are added to the report. Councillor D Ennis explained that even though BuRRT is used for the benefit of the Town Council's infrastructure it also shows members of the public what the team are doing for example extra grit bins which are primarily the responsibility of the County Council. He felt that the team were also integral to the work carried out on the Coulter Lane burial ground wall ensuring that the external contractor completed the work to a high standard.

Councillor P Taylor explained that even though some Councillors (not necessarily on this Committee) felt that the ratio of works carried out was not what was expected, he pointed out the savings made to the Town Council by not employing external contractors.

The Chair confirmed that the next meeting for the BuRRT team to attend (or the Town Clerk) would be 09 February 2026.

RESOLVED That the report of activities be noted.

40. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor P Taylor and seconded by Councillor D Ennis and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 17 November 2025 (Minute Nos. 31-36) be approved as a correct record.

41. INFORMATION FROM THE MINUTES

Planning Application 25/01117/FUL – 13 High Street, Chasetown Demolition of existing buildings and erection of 2no two bedroom apartments and associated works

Referring to Minute No. 30 (15 October 2025) and following the Committee's objection (Members felt that there is already inadequate parking provision around the site and this needed to be addressed) the Chair informed Members that Lichfield District Council had refused the application on 28 November 2025 for the following reasons:

1. The proposed development, by reason of its height, massing and two storey form, would result in the overdevelopment of this constrained backland plot. The scheme fails to respect the prevailing scale and character of development to the rear of High Street and would appear cramped, visually dominant, and incongruous within its context. The proposal therefore conflicts with Policy BE1 of the Lichfield District Local Plan Strategy, Policies B5 and B6 of the Burntwood Neighbourhood Plan, the Sustainable Design SPD and paragraph 135 of the National Planning Policy Framework.

2. The proposed development would, due to its siting, height, and proximity, result in an unacceptable loss of outlook from the existing first floor rear window at 13 High Street. The two storey side elevation would create an overbearing and enclosing relationship, harming the amenity of existing and future occupiers of the host property. The proposal

therefore conflicts with Policy BE1 of the Lichfield District Local Plan Strategy, the Sustainable Design SPD and paragraph 135(f) of the National Planning Policy Framework.

3. The application site lies within the 15 km zone of influence of the Cannock Chase Special Area of Conservation. In accordance with the Conservation of Habitats and Species Regulations 2017 (as amended), new residential development within this zone is required to secure mitigation towards the Cannock Chase SAC Partnership. At the point of determination, no completed legal agreement is in place to secure the necessary mitigation contribution. In the absence of secured mitigation, the Local Planning Authority cannot conclude that the development would not have an adverse effect on the integrity of the Cannock Chase SAC. The proposal therefore conflicts with Policies CP13 (Our Natural Resources) and NR7 (Cannock Chase Special Area of Conservation) of the Lichfield Local Plan Strategy, the Developer Contributions SPD, the Conservation of Habitats and Species Regulations 2017 and the National Planning Policy Framework.

42. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

- | | | | | |
|-----|--------------|-----------|---|--|
| (a) | 25/01431/FUL | Chasetown | Autosmart International Ltd
Unit 9, Zone 1
Burntwood Business Park
Attwood Road
Burntwood | Section 73
application to
permission of
23/00353/FUL to vary
condition 2 relating
to the siting of tank
SV01 |
|-----|--------------|-----------|---|--|

No objection, however, the Planning Officer to ensure that the variation is still compliant with the storage of chemicals and the associated regulations.

- | | | | | |
|-----|--------------|---------|---|---------------------------------|
| (b) | 25/01392/FUH | Hunslet | Mr Hunt
47 Hunslet Road
Burntwood | Single storey side
extension |
|-----|--------------|---------|---|---------------------------------|

No objection in principle, however, the Planning Officer needs to be mindful of the Arboricultural Officer's comments when determining this application.

- | | | | | |
|-----|---------------|-----------|---|--|
| (c) | 25/01485/OUTM | Highfield | Bloor Homes Ltd
Land at Coulter Lane Farm
Coulter Lane
Burntwood | Outline planning
application (with all
matters reserved
except primary
means of vehicular
access from Church
Road) for the
demolition of 59
Church Road (and
associated buildings)
and the construction
of up to 250
dwellings, associated
access, drainage,
green and blue
infrastructure,
ground remodelling |
|-----|---------------|-----------|---|--|

and ancillary
infrastructure

STRONG OBJECTION. There have been numerous housing developments without any infrastructure improvements in terms of doctors, dentists, schools, public transport etc and on the basis of this and that the land is designated as Green Belt, (with the exception of agricultural use, the Town Council will not support any development in the Green Belt) any development in this area should be refused.

43. PROPOSED BASE STATION UPGRADE – VODAFONE THREE LIMITED, PROSPECT ROAD, BURNTWOOD – REMOVAL AND REPLACEMENT OF 6 NO. ANTENNAS, INSTALLATION OF 1 NO. NEW 600MM DISH AND 1 NO. NEW 300MM DISH WITH OTHER ASSOCIATED ANCILLARY WORKS

The Chair explained that this was for information purposes only and no decision was required by the Committee as the proposed scheme constitutes permitted development and does not require a prior approval/planning application to be submitted to the Local Planning Authority.

(The Meeting closed at 6.34 pm)

Signed

Date

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, BURNTWOOD ON
THURSDAY 15 JANUARY 2026 COMMENCING AT 6.00 PM**

PRESENT

Councillor S Taylor (in the Chair)
Councillors Bullock, Craik, D Ennis, L Ennis, Hancox, Swain, P Taylor, and Willis-Croft

In attendance

Ms Minor, Deputy Clerk

PUBLIC FORUM

No members of the public were present.

- 44. APOLOGIES FOR ABSENCE** were received from Councillor Bishop, Councillor Gittings and Councillor Kube.

45. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

46. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor D Ennis and seconded by Councillor Swain and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 15 December 2025 (Minute Nos. 37-43) be approved as a correct record.

47. INFORMATION FROM THE MINUTES

INFORMATION FROM THE MINUTES

Planning Application 25/01176/COU - Conversion of the existing barns into four dwellings with gardens and all other associated works at The Barn Padbury Lane Creswell Green Burntwood

Referring to Minute No. 36 (17 November 2025) and following the Committee's objection (OBJECTION to the change of use of agricultural buildings to form 4 dwellings as the dwellings would have a significant impact on the green belt and represents inappropriate development) the Deputy Clerk informed Members that Lichfield District Council had permitted the application on 23 December 2025 for the following reasons:

1. The development hereby approved shall be begun before the expiration of three years from the date of this permission.

2. The development authorised by this permission shall be carried out in complete accordance with the approved plans and specification, as listed on this decision notice, except insofar as may be otherwise required by other conditions to which this permission is subject.

3. Notwithstanding any description/details of external materials in the application documents, the external materials shall match in colour and texture those of the existing building.

1. Before the development hereby approved is commenced above slab level, full details of fenestration including external windows and doors shall be submitted to and approved in writing by the Local Planning Authority. The approved fenestration shall thereafter be provided in accordance with the approved details before the development is first brought into use.

5. All planting, seeding, or turfing shown on the approved plans/ approved details of landscaping shall be carried out in the first planting and seeding season following the first occupation of the building(s) or the completion of the development, whichever is the sooner; and any trees or plants which within a period of 5 years from the completion of the development die, are removed, or become seriously damaged or diseased shall be replaced in the next planting season with others of similar size and species unless the Local Planning Authority gives written consent to any variation.

6. All existing trees and hedges shown as being retained on the plans hereby approved listed under condition 2 shall be protected in line with the Tree Protection Barrier recommendations contained within figure 7.2 of the British Standard 5837 (2012) 'Trees in relation to construction'. Such fencing shall be erected before the development commences and shall be retained at all times whilst construction works are taking place.

7. No materials shall be stored within the root protection area of the protected trees and hedges as shown in the document titled Tree Protection Plan (AEL-18997).

8. The development hereby approved shall be carried out in strict accordance with the details and methods contained within the supporting preliminary ecological appraisal dated September 2025, prepared by Focus Environmental Consultants, and dated September 2025.

9. The proposed car parking as shown on the approved plans drawing no. 04 shall be undertaken utilising a consolidated material and marked out prior to the first occupation of the dwellings hereby permitted. Thereafter these parking areas shall be retained in accordance with the approved plans for the lifetime of the development, unless otherwise agreed in writing by the Local Planning Authority.

10. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015, (or any order amending, revoking and/or re-enacting that order, with or without modification), no development as outlined in Article 3 Schedule 2 Part 1 Classes (A- H) or Part 2 Class A shall be carried out without further subsequent planning approval of the Local Planning Authority.

11. No external lighting shall be erected/installed without the prior approval in writing of the Local Planning Authority. Any proposed lighting shall be designed to take into account the impact on Gentleshaw Common environ as outlined in the 'Focus' PEA statement.

Proposed Residential Development – Land North of Rake Hill, Burntwood – Consultation

Referring to the email sent by the Deputy Clerk to all Members of the Town Council on 17 December 2025, the Deputy Clerk explained that Hourigan Planning are preparing an outline planning application on behalf of Anwyl Land Limited in relation to a proposed residential development on land north of Rake Hill, Burntwood. The development includes provision for circa 225 new dwellings, including 43% affordable housing. Hourigan Planning are currently undertaking a period of consultation which is open until midnight on 18 January 2026. The Deputy Clerk confirmed that representatives from Hourigan Planning had been invited to the meeting but had declined. The Deputy Clerk emphasized that a formal planning application had not been received by the Town Council.

48. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

- | | | | | |
|-----|--------------|-------------------------------|--|--|
| (a) | 25/01531/FUL | Summerfield
and All Saints | Ms Nash
159 Chase Road
Burntwood | Section 73
application to
amend description
of development to
remove '159 Chase
Road' from condition
9 (parking and
turning areas) of
permission
22/00006/FUL |
| | | | | No objection. |
| (b) | 25/01530/ADV | Chasetown | Queensway Coffee Houses Ltd
Land adjacent
Milestone Way & Robins Road
Burntwood | Installation of various
building signage
and site signage
including 2 no.
Starbucks Letters,
Drive Thru Letters, 3
no. Starbucks
Roundels, 1 no. Pole
Sign, 2 no. Drive Thru
Directional Signs, 1
no. Height Restrictor,
1 no. Pre Menu
Board, 1 no. Drive
Thru Order
Confirmation, 1 no.
Menu Board and 1
no. Monument Sign |
| | | | | No objection. |
| (c) | 25/01496/FUL | Boney Hay
and Central | Mr Bennett
Land Opposite
Kingdom Hall of Jehovah's
Witnesses
Chorley Road
Burntwood | Formation of
vehicular access
(part retrospective) |

No objection.

(d)	25/01580/FUL	Chasetown	Nick and Stuart Property Ltd Car Park adj 9 Edwards Road Burntwood	Erection of two dwelling houses and three apartments on a former private car park
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No objection, in principle, however, as Members raised concerns over the on-site parking provision, the Local Planning Authority to ensure that there is adequate on-site parking provided in respect of the proposal.

49. BURRT UPDATE

Referring to previous discussions, the Chair asked that should Members text or phone a request into the Burntwood Response and Repair Team Members this needed to be followed up by an email (burrt@burntwood-tc.gov.uk) in order that the Deputy Clerk can ensure that all requests are recorded.

RESOLVED That the report of activities be noted.

(The Meeting closed at 6.14 pm)

Signed

Date

**MINUTES OF THE MEETING OF THE COMMUNITY AND PARTNERSHIPS COMMITTEE
HELD IN THE MEETING ROOM AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 19 JANUARY 2026 COMMENCING AT 6.00 PM**

PRESENT

Councillor Evans (in the Chair)

Councillors Coe MBE (from 6.07pm), D Ennis, Kirkham, Kube, P Taylor, Tranter, Willis-Croft and Wittstock

In attendance

Ms J Minor, Deputy Clerk

Ms K Horner, Community Development and Engagement Officer

PUBLIC FORUM

No members of the public were present.

- 32. APOLOGIES FOR ABSENCE** were received from Councillor R Ennis and Councillor Gittings.

33. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillor Kube declared an interest in any discussion relating to Burntwood Rotary Club as she is a member.

Councillor P Taylor declared an interest in any discussion relating to Burntwood Memorial Association as he is Chair of Trustees.

34. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor D Ennis and seconded by Councillor Tranter and following a unanimous show of hands it was

RESOLVED That the Minutes of the Community and Partnerships Committee held on 10 November 2025 (Minute Nos. 20-31) be approved as a correct record.

35. COMMUNITY ENGAGEMENT

The Community Development and Engagement Officer reported that the Creative Burntwood launch event took place on the 14 January and was attended by residents, community groups and representatives from the Town Council. Attendees heard from staff from the Garrick Theatre, as well as the Arts Council England about the project's plans including a programme of live performances, and groups such as Young Garrick Burntwood and the Burntwood Community Choir. The Community Development and Engagement Officer stated that she also attends the Creative

Garrick steering group meetings where focused discussions about the project are undertaken with stakeholders and residents who have volunteered to play an active role in the project's development.

The Community Development and Engagement Officer also provided feedback on the White Ribbon event held on 25 November in partnership with Pathway Project. The event highlighted White Ribbon Day and called on local businesses and organisations to commit to action to raise awareness of domestic abuse and speak up and challenge harmful behaviours and attitudes. Councillor Coe MBE and Councillor D Ennis spoke at the event alongside Sam Booth, CEO of Pathway Project.

The Community Development and Engagement Officer confirmed that in December she together with Councillor L Ennis and Councillor Evans had met with this year's BTC Student Award winners and a press release went out to celebrate their achievements.

The Community Development and Engagement Officer also reported that Chase Terrace Community Centre continues to be busy with more regular hirers launching new groups alongside the existing groups, and one off hires for private parties and events are also popular. She confirmed that she had attended Support Staffordshire's locality forum in December and presented to attendees about the community centre which also led to interest from new groups.

Councillor D Ennis explained that he continues to attend 'business' meetings around the Town, having recently attended the second business meeting to be hosted by Chasetown Football Club which had also been attended by County Councillor Robin Hall and Dave Robertson MP. He felt that the Town Council could be doing more for local businesses and this was something that he and the Town Clerk were currently looking into.

Councillor D Ennis stated that in December 2025 he had visited the Chasewater Railway - a hidden gem on our doorstep. He was currently considering having a designated page on the Town Council's website highlighting the railway and signposting them to sources of funding/grants available. He explained that museums across the county were closing and Chasewater Railway were gaining memorabilia but had little storage facilities.

Councillor Kirkham confirmed that she would be chairing the next Staffordshire Police Independent Advisory Group (IAG) meeting at Police HQ on Saturday 07 February with a focus on some planned and already actioned changes in the force and asked if any Councillors had any matters, they wished for her to raise at the meeting could they please email her. Councillor Kirkham also confirmed that she had recently attended an informal meeting at Lichfield Police Station with the new T/Superintendent over the East Staffordshire (Lichfield, Burton, and Tamworth) Neighbourhood Policing Teams in her capacity as IAG Chair.

Councillor P Taylor stated that the Burntwood Afternoon Cinema, held at the Burntwood Memorial Hall, will be celebrating its second anniversary with showing the film I Swear on 20 January.

Councillor P Taylor explained that the next Burntwood Winter Markets to be held at the Burntwood Memorial Hall will be on 08 February. He explained that the indoor markets were initially set up to 'fill the gap' as the Town Council's Burntwood Markets are held at Sankey's Corner run from April to October and the indoor markets would ensure that the traders could still trade in the winter months, however, the winter markets have not received a huge amount of support.

36. BETTER BURNTWOOD FUND

Members referred to each of the applications received in depth.

36a. Burntwood Repair & Share Café (part of Transition Lichfield)

Referring to Minute No. 31.4 (Community & Partnerships Committee – 07 November 2024) the Deputy Clerk explained to Members what they had previously said that this is another application of funding a group's core costs and that the Town Council had provided funding to this Group for this type of request in September 2023. The resolution stated that the Community Development and Engagement Officer, in consultation with the Town Clerk, speaks to the Group to offer support on other sources of funding before a grant of £500 is awarded. The Deputy Clerk confirmed that the payment had been made on 13 December 2024.

The Community Development and Engagement Officer confirmed that she had spoken to the applicant who said that they were established at their current venue which had car parking facilities. She pointed out that the conversation had been before the Chase Terrace Community Centre was available for hire.

Councillor P Taylor felt that there was no point in having the same conversation again but more along the lines that if the application is for the group's core costs again it is unlikely to be successful unless they can demonstrate other sources of funding having been applied for (as the current application stated that they get donations from visitors to the sessions but have not had received other funding to support the Burntwood sessions other than from the Town Council).

Referring to the group's submitted accounts, Councillor D Ennis explained that their income came from repairs and donations and the grant from the Town Council. No other grants were shown on the accounts. He felt that the Town Council was their only funding source and they should be looking at other funding sources.

Councillor Tranter agreed with Councillor D Ennis and explained that there were other sources of funding available for example they could apply to Lichfield District Council Councillors for funding. She suggested that perhaps a percentage of the requested grant could be given which would give the group an opportunity to apply for alternative funding.

Councillor P Taylor stated that there is currently an underspend on this budget. The Deputy Clerk confirmed that there was currently £3,517.02 left in the budget, however, there is currently one application to be considered at the next Committee in March. Councillor Evans felt that it would be a shame to lose this facility.

It was proposed by Councillor D Ennis and seconded by Councillor Tranter and following a unanimous show of hands it was

RESOLVED That Burntwood Repair & Share Café (part of Transition Lichfield) be awarded £250 towards room hire.

36b. Star Parenting CIC

Referring to Minute No. 6a (Community & Partnerships Committee – 16 July 2025) the Deputy Clerk explained to Members what they had previously said that parenting courses had been run previously by Pathway and asked how Star Parenting would target the parents who needed the help and the fact that the breakdown included staff wages.

The Deputy Clerk confirmed that the previous application asked for funding of £460 whilst the current application was asking for funding of £385 but still included the same cost for staff wages.

The Community Development and Engagement Officer confirmed that she had spoken to a representative from SCVYS regarding the application. She had advised that the applicant could reapply however had recommended that the applicant speaks to her in the first instance. The Community Development and Engagement Officer confirmed that she had not spoken directly to the applicant.

Councillor D Ennis pointed out that they had received £2,000 from the Noel Sweeney Foundation within the last 12 months. The Deputy Clerk confirmed that on the previous application the group had received a start up grant of £300 from SCVYS. Councillor D Ennis also referred to the breakdown which again included staff wages and he felt that we needed more specifics (bringing something new to the area).

It was proposed by Councillor D Ennis and seconded by Councillor Evans and following a unanimous show of hands it was

RESOLVED That this application be held in abeyance until further specifics are received.

36c. Revive Staffordshire CIC

Councillor D Ennis felt that this is what the area needed (something new), which is accessible to all. Councillor Evans stated that the applicant was community minded and the grant would benefit a lot of people.

It was proposed by Councillor Evans and seconded by Councillor D Ennis and following a unanimous show of hands it was

RESOLVED That Revive Staffordshire CIC be awarded £500 towards marketing materials – design and print of leaflets, flyers, and event banners.

36d. LifeSpring Church

Referring to Minute No. 50.3 (Community & Partnerships Committee – 08 February 2023) Councillor P Taylor felt that this was a similar application to the one received from CASES (general tidy up - painting front doors and window frames, replace film to the front windows, external lockable noticeboard and replace back door). The church was near to the retail area and located on the main road (visual impact).

Having clicked on the link in the application form, Councillor D Ennis felt that he would prefer to see a mock up of the design for the signage before making a decision.

It was proposed by Councillor D Ennis and seconded by Councillor Kube and following a unanimous show of hands it was

RESOLVED That this application be held in abeyance until such time as the design of the signage is submitted and that planning permission has been granted.

37. DATES FOR THE BURNTWOOD MARKETS IN 2026

Councillor Evans informed Members that this item was for information purposes only and no decision was required by the Committee.

Referring to Minute No. 26 (Policy & Resources Committee – 06 January 2025) the Deputy Clerk confirmed that she, together with the Town Clerk, had met with Bert and Gerts Limited on 07 January 2026 offering a service level agreement for 1 year. She confirmed that the discussion had included the need to continue to encourage more traders and a variety of traders, focusing on local which was hoped would encourage more footfall, an idea was of 'turning the market into an event' and she was awaiting a quotation from Bert and Gerts Limited for a 'big' screen and desk chairs for 12 July (Wimbledon), more food trailers which would hopefully improve the 'linger' time.

38. INFORMAL UPDATE ON THE BURNTWOOD WAKES FESTIVAL 2026

Referring to the summary of the Burntwood Wakes Festival Organising Group Meeting held on 15 December 2025, Councillor Evans asked if Members had any questions. The content of the summary was received and noted. The Deputy Clerk confirmed that the next meeting of the Organising Group was 22 January 2026.

Referring to Minute No. 26 (Policy & Resources Committee – 06 January 2025) the Deputy Clerk confirmed that she, together with the Town Clerk, had met with Bescot Promotions on 16 January 2026 to discuss both the Wakes Festival and Xmas Event market provision.

39. INFORMAL UPDATE ON THE PLAY IN THE PARKS EVENTS 2026

Referring to the informal update relating to the Play in the Parks events for 2026, Councillor Evans asked if Members had any questions. The Deputy Clerk confirmed that the inflatables and packed lunches had been booked and that the Lichfield Garrick had confirmed that they would be providing a giant puppets workshop at the Burntwood Leisure Centre event.

Referring in particular to the event held at St Anne's Church in 2025, Councillor D Ennis felt that it was vital that the events were marketed to say that the events are funded by the Town Council (as these are our events) but are supported by partners.

Councillor D Ennis asked that even though we were not using St Matthews Cricket Ground in 2026, perhaps we could look at using the facilities at Burntwood Memorial. Councillor P Taylor emphasised that perhaps we could use the land and toilets but there would be no volunteers. As Chasetown Football Club use the pitch at the Memorial Hall, Councillor D Ennis felt that perhaps they would be interested in working in partnership.

Councillor Kirkham asked if provision was made for parents with neurodivergent children (quiet space). Councillor D Ennis explained that BLAST had previously been involved in the Wakes Festival (by providing a gazebo for a quiet space), but this had proved difficult due to noise levels at the event.

(Councillor Kirkham left the meeting at 7:05pm)

40. INFORMAL UPDATE ON THE CHRISTMAS EVENTS 2026

Referring to the informal update relating to the Christmas Events for 2026, Councillor Evans asked if Members had any questions. The Deputy Clerk confirmed that

following the previous discussion led by Councillor P Taylor, a quotation had been obtained regarding the provision of a stage.

Councillor P Taylor felt that as the Chasetown and Swan Island Christmas events had stages, a stage at the Sankey's Corner would enhance the event. Councillor D Ennis pointed out that the road space for the Sankey's Corner event would likely be reduced in 2026 due to the care home development.

It was proposed by Councillor Taylor and seconded by Councillor D Ennis and following a unanimous show of hands it was

RESOLVED That the Deputy Clerk books the stage for Saturday 28 November. The stage to be located in the Haywood Blinds car park (facing the Xmas tree).

Referring to the Christmas trees and in particular the ones down Chasetown, Councillor D Ennis asked if enquiries could be made with Tara Group to see if the Town Council could 'tie in' with them so that the Christmas tree at Sankey's Corner could be more visual/have an impact.

41. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions of Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

42. CONFIDENTIAL MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor D Ennis and seconded by Councillor Evans and following a unanimous show of hands it was

RESOLVED That the Confidential Minutes of the Community and Partnerships Committee held on 10 November 2025 (Minute Nos. 30-31) be approved as a correct record.

(The Meeting closed at 7.19 pm)

Signed

Date