



The Old Mining College Centre
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Our Ref: SL/JM

12 January 2026

To: All Members of the Community and Partnerships Committee

Councillors Evans (Chair), P Taylor (Vice Chair), Bishop, Coe MBE, D Ennis, R Ennis, Gittings, Kirkham, Kube, Tranter, Willis-Croft and Wittstock

Dear Committee Member

COMMUNITY AND PARTNERSHIPS COMMITTEE

You are invited to attend a meeting of the Community and Partnerships Committee in **The Meeting Room, The Old Mining College Centre, Queen Street, Burntwood** on **Monday 19 January 2026 at 6:00 pm** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To consider any declarations of interests and consider requests for dispensations.

3. MINUTES

To approve as a correct record the Minutes of a meeting of the Community and Partnerships Committee held on 10 November 2025 (Minute Nos. 20-31) (**ENCLOSURE NO. 1**)

4. COMMUNITY ENGAGEMENT

Councillors and the Community Development and Engagement Officer are invited to report to the meeting any updates or news from community groups within Burntwood.

5. BETTER BURNTWOOD FUND

To consider applications received from:

- i. Burntwood Repair & Share Café (part of Transition Lichfield) (**ENCLOSURE NO. 2A**)
- ii. Star Parenting (**ENCLOSURE NO. 2B**)
- iii. Revive Staffordshire CIC (**ENCLOSURE NO. 2C**)
- iv. LifeSpring Church (**ENCLOSURE NO. 2D**)

6. DATES FOR THE BURNTWOOD MARKETS IN 2026

This is for information purposes only and no decision is required by the Committee. Members are asked to note the dates for the Burntwood Markets in 2026.

- Sunday 12 April
- Sunday 10 May
- Sunday 14 June
- Sunday 12 July
- Sunday 9 August
- Sunday 13 September
- Sunday 11 October

7. INFORMAL UPDATE ON THE BURNTWOOD WAKES FESTIVAL 2026

Members to receive and note the Summary of the Burntwood Wakes Festival Organising Group Meeting held on 15 December 2025 (**ENCLOSURE NO. 3**)

8. INFORMAL UPDATE ON THE PLAY IN THE PARKS EVENTS 2026

Members to receive an update on the Play in the Parks Events 2026 (**ENCLOSURE NO. 4**)

9. INFORMAL UPDATE ON THE CHRISTMAS EVENTS 2026

Members to receive an update on the Christmas Events 2026 (**ENCLOSURE NO. 5**)

10. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies [Admissions of Meeting] Act 1960 [Section 2] [and as expended by Section 100 of the Local Government Act 1972], the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

11. CONFIDENTIAL MINUTES

To approve as a correct record the Confidential Minutes of a meeting of the Community and Partnerships Committee held on 10 November 2025 (Minute Nos. 30-31) **(ENCLOSURE NO. 6 - PINK)**

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

You will also now have the opportunity to discuss specific items on the agenda as the Chair now has the discretion to allow you to speak where you have a legitimate interest in the item. Again, you will need to give three working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific agenda items you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.
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**MINUTES OF THE MEETING OF THE COMMUNITY AND PARTNERSHIPS COMMITTEE
HELD IN THE MEETING ROOM AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 10 NOVEMBER 2025 COMMENCING AT 6.00 PM**

PRESENT

Councillor Evans (in the Chair)

Councillors Bishop (from 6.06 pm), D Ennis, R Ennis, Gittings, Kube, P Taylor, Tranter, Willis-Croft and Wittstock

In attendance

S Lightfoot, Town Clerk

Ms J Minor, Deputy Clerk

Ms K Horner, Community Development and Engagement Officer

PUBLIC FORUM

No members of the public were present.

Councillor Evans welcomed Councillor Kube to her first meeting of the Community and Partnerships Committee.

20. APOLOGIES FOR ABSENCE were received from Councillor Coe MBE and Councillor Kirkham.

21. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillor Kube declared an interest in Agenda Item 5 ix Better Burntwood Fund as she is a member of Burntwood Rotary Club and 5 vii Better Burntwood Fund – Cogs Prepares 4 Life CIO.

As Chair of Trustees of Burntwood Memorial Association and by way of transparency, Councillor P Taylor confirmed that in respect of Agenda Item 5 iv Better Burntwood Fund – Burntwood Breast Care and 5 viii Better Burntwood Fund – Burntwood Gardening Guild he confirmed that these groups hire a room at the institute and 5 vii Better Burntwood Fund – Cogs Prepares 4 Life CIO operate their business out of the grounds at the institute.

Councillor Evans declared an interest in Agenda Item 5 ix Better Burntwood Fund as she knows a member of Burntwood Rotary Club.

22. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor R Ennis and seconded by Councillor Gittings and following a unanimous show of hands it was

RESOLVED That the Minutes of the Community and Partnerships Committee held on 08 September 2025 (Minute Nos. 10-19) be approved as a correct record.

23. COMMUNITY ENGAGEMENT

Councillor Evans informed Members that she, together with other Councillors, had attended on 22 October 2025 Burntwood Library's 70th Birthday Celebration and that she, together with other Councillors, had attended Remembrance Parades and Services which had taken place around the town on Sunday 09 November as she felt that it was important to remember those who gave their lives for us and thanked all of the young people who attended and particularly the uniformed brigades who participated in the services around Burntwood.

Councillor D Ennis informed Members that on 18 October 2025 he had attended the 1st AGM and presentation evening of 2nd Chasetown Scout Group. He explained that the Chair of Council had handed out the awards and talked about the winners amazing achievements. Councillor D Ennis confirmed that on 09 October 2025 he together with the Chair of Council had attended St Anne's 160th Anniversary which had also included the launch of the Friends of St Anne's. Councillor D Ennis informed Members that on 14 October 2025 he had had the privilege of attending and speaking at an event held at Chasetown Football Club. It was a great opportunity to engage with community leaders, local stakeholders, and passionate individuals committed to making a difference through sport and community initiatives. He stated that it was exciting to see the positive impact of Chasetown Football Club within our community and their dedication to inclusivity, youth development, and community engagement. He looked forward to supporting their future projects and continuing our collaborative efforts to boost local wellbeing and opportunities for all.

Councillor P Taylor referred to Creative Burntwood (an initiative financially supported by the Town Council). As Chair of Trustees of Burntwood Memorial Association, he confirmed that he had attended the Creative Burntwood Steering Group on 06 November 2025. He also confirmed that the Community Choir taster session was taking place tonight at St John's Community Centre (the next one is on 08 December 2025). Councillor P Taylor also confirmed that as part of Creative Burntwood Jonny Cole would be appearing at Burntwood Memorial Hall on 13 May 2026.

The Community Development and Engagement Officer highlighted the upcoming joint event that would be held with Pathway on White Ribbon Day (Tuesday 25 November), as part of the Town Council's commitment as a White Ribbon Supporter Organisation. Members were invited to attend by registering using the link that was sent to them via email.

The Community Development and Engagement Officer informed Members that she, along with Councillor L Ennis and Councillor D Ennis, had met with members of Burntwood and District u3a to officially open the newly installed defibrillator on Oakdene Road that u3a gifted to the town in recognition of their 10th birthday. She also referred to the Burntwood Skatepark's official opening on 31 October 2025.

The Community Development and Engagement informed Members that Councillor L Ennis' 24 hour fundraising walk for the British Wildlife Rescue Centre will be going ahead on 28 – 29 November and this is now being publicised. Members were asked to support by sharing information about the walk online, with their contacts and by putting up posters which were provided.

The Community Development and Engagement confirmed that she together with Councillor Evans had met with two of the commissioning projects, Burton and District Mind, and Burntwood Be a Friend and St Annes (joint project) for an informal

discussion about the projects and both meetings reported positive outcomes and further anecdotal information about the success of the activities on offer. She explained that a date to meet with Platinum Boxing, the third commissioning project, is in the process of being arranged.

24. BETTER BURNTWOOD FUND

Councillor Evans informed Members that there was £7,126 left in the Better Burntwood Fund application budget for 2025/26.

Members referred to each of the applications received in depth.

24a. Mind Matters Burntwood (MMB)

It was proposed by Councillor P Taylor and seconded by Councillor D Ennis and following a show of hands it was

RESOLVED That Mind Matters Burntwood (MMB) be awarded £450 towards the cost of room hire, administrative expenses and publicity.

24b. Mindfulness, Awareness and Martial Arts (MAMA UK)

Councillor Wittstock referred to other sources of funding received within the last 12 months by MAMA UK from We Love Lichfield and Lichfield District Council and Councillor Tranter, which was seconded by Councillor Wittstock, suggested that the amount awarded could be reduced to £300.

Following further discussion, it was proposed by Councillor P Taylor and seconded by Councillor Kube and following a show of hands it was

RESOLVED That Mindfulness, Awareness and Martial Arts (MAMA UK) be awarded £500 towards a dumbbell rack, weights, and bench.

24c. Active 60s Group

Referring to Minute No. 31.1 (07 November 2024 refers), Councillor P Taylor felt that this application was similar to last years. Following the previous resolution, the Community Development and Engagement Officer confirmed that she did speak to members of Active 60s. She explained that traditionally they had always been based at Burntwood Library and were reluctant to move (there is cheaper room hire at another venue in the town).

Councillor D Ennis felt that the situation had now changed (for example there was now no car parking at their current venue) and felt that alternative, cheaper venues could be explored. Councillor Willis-Croft felt that an invitation could be extended to the group to visit the Chase Terrace Community Centre.

It was proposed by Councillor D Ennis and seconded by Councillor P Taylor and following a show of hands it was

RESOLVED That Active 60s Group be awarded £500 and that the Community Development and Engagement Officer speaks to the Group to offer support on other sources of funding and more cost effective ways of running.

24d. Burntwood Breast Care

It was proposed by Councillor D Ennis and seconded by Councillor Tranter and following a show of hands it was

RESOLVED That Burntwood Breast Care be awarded £300 towards the cost of room hire.

24e. Burntwood Family History Group

Referring to Minute No. 44.1 (22 January 2025 refers), Councillor Wittstock highlighted the fact that this was the same application as previously submitted (i.e. for membership fees). Councillor P Taylor stated that the Council may look to fund this separately because it helps to publicise the town (helps with attachment to the town). Councillor D Ennis suggested that there could be a line in the budget for heritage which could be reviewed annually by the Community and Partnerships Committee and which could be ratified by Full Council when setting the budget.

It was proposed by Councillor D Ennis and seconded by Councillor P Taylor and following a show of hands it was

RESOLVED That Burntwood Family History Group be awarded £349.98 towards the purchase of Ancestry All Access Membership (18 April 2026 – 17 April 2027) and Find My Past UK 12 Month Premium Membership (29 April 2026 – 28 April 2027).

24f. Chasetown Football Club – Care & Compassion Project

It was proposed by Councillor D Ennis and seconded by Councillor P Taylor and following a show of hands it was

RESOLVED That Chasetown Football Club – Care & Compassion Project be awarded £500 towards the 18 week programme (1 hour a week delivery), equipment and blankets.

24g. Cogs Prepares 4 Life CIO

It was proposed by Councillor Evans and seconded by Councillor D Ennis and following a show of hands it was

RESOLVED That Cogs Prepares 4 Life CIO be awarded £360 towards the purchase of 18 sleepers.

24h. Burntwood Gardening Guild

It was proposed by Councillor Tranter and seconded by Councillor Evans and following a show of hands it was

RESOLVED That Burntwood Gardening Guild be awarded £149 towards the Royal Horticultural Society Affiliation (01 April 2026 – 31 March 2027); NFU Mutual Insurance (through RHS) (01 February 2026 – 31 January 2027) and National Vegetable Society Affiliation (01 January 2026 – 31 December 2026).

24i. Burntwood Rotary Club

Referring to Minute No. 14 (08 September 2025 refers), Councillor P Taylor referred to previous discussions thereon and confirmed that even though the application was dated 05 September 2025 it had been received too late to be formally considered at the last Committee. Even though the application had indicated that they had not received any other funding within the last 12 months, Councillor P Taylor confirmed that they had applied for funding via Lichfield District Council's Councillor Community Fund and had also secured a local business as a sponsor for the event. It was noted that the funding breakdown and total amount requested on the application had been £3,000 however if a grant were awarded it could not exceed £500.

It was proposed by Councillor D Ennis and seconded by Councillor P Taylor and following a unanimous show of hands it was

RESOLVED That Burntwood Rotary Club be awarded £500 towards the Burntwood Community Christmas Event at Burntwood Island on Sunday 23 November 2025. As the grant awarded will not cover the full costs associated with the event, Burntwood Rotary Club to confirm where the rest of the money is coming from.

25. INFORMAL UPDATE ON THE CHRISTMAS EVENTS FOR 2025

Referring to the informal update relating to the Christmas Events for 2025, Councillor Evans asked if Members had any questions. The content of the informal update was received and noted.

Councillor D Ennis referred to the email which had today been sent by the Deputy Clerk asking for Members help and support at the Sankey's Corner Christmas Event to be held on Saturday 29 November. He asked if Members could respond promptly and confirmed that he would be on site all day.

26. INFORMAL UPDATE ON THE BURNTWOOD WAKES FESTIVAL 2026

Referring to the summary of the Burntwood Wakes Festival Organising Group Meeting held on 16 October 2025, Councillor Evans asked if Members had any questions. The content of the summary was received and noted.

27. INFORMAL UPDATE ON THE PLAY IN THE PARKS EVENTS 2026

Referring to the informal update relating to the Play in the Parks events for 2026, Councillor Evans asked if Members had any questions. The content of the informal update was received and noted.

Even though it may appear to be a bit late in the day, Councillor P Taylor suggested a de-brief from the event management company who helped on the day of the events would be useful. The Deputy Clerk confirmed that she had already discussed this in depth and received a de-brief on 01 September 2025 from the event management company.

28. COMMISSIONING PROGRAMME UPDATE

Councillor Evans informed Members that the report was for information purposes only and no decision was required by the Committee. The Community Development and Engagement Officer gain a project update summary.

29. BURNTWOOD LIONS WHITE GOODS SCHEME UPDATE

Councillor Evans informed Members that the report was for information purposes only and no decision was required by the Committee.

Councillor Tranter asked if the funds provided by the Town Council stop the same every year. The Community Development and Engagement Officer confirmed that the funds provided were £4,120 for 2025/26 whilst the funds provided in 2024/25 were £4,000 (a 3% increase in line with the precept agreed by Full Council on 20 January 2025 (Minute No. 73 refers).

30. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions of Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

31. REVIEWING APPLICATIONS FOR THE BURNTWOOD TOWN COUNCIL STUDENT AWARD IN MEMORY OF STEPHEN SUTTON MBE

See Confidential Report.

(The Meeting closed at 7.55 pm)

Signed

Date



Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	Burntwood Repair & Share Café (part of Transition Lichfield)
Address	
Email	lichfieldshare@gmail.com
Main telephone No.	

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

We offer a free repair service for people to bring their broken personal items along on the first Saturday of each month and our volunteer repairers will mend them! We have about 15 to 20 items per month brought to the sessions, saving money for people and reducing waste.

Type of organisation:

- | | |
|--|--|
| ☐ Informal group | ☐ Company Limited by Guarantee |
| ☐ Registered Charity. Registered Charity Number _____ | ☐ Local branch of a national organisation |
| ☐ Society or Club with Adopted Constitution | ☒ Other (please specify) ___ We operate under the umbrella of Transition Lichfield as easier to use the same bank account! They are an unincorporated association. _____ |
| ☐ Community Interest Company | |

Have you received any other funding within the last 12 months?:

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We get donations from visitors to the sessions but have not had other funding to support the Burntwood sessions other than from you last year.

Describe your project and the support you require:

We just need funds to cover the room hire at the venue – St Joseph’s RC Church, Cannock Road. It is £75 for 3 hours and we have 10 or 11 sessions a year.

Additional sheet attached ☐

Funding breakdown and total amount requested:

Item	Amount
Room hire (£500 could cover 5 of our sessions in 2026)	500
	Total: 500

Who are the project beneficiaries? How will this benefit Burntwood residents?:

All local residents are welcome to attend the sessions to get items repaired and have a drink whilst they wait. Donations towards costs are optional and should not be a barrier to attending.

The grant would allow us to ensure that the sessions can take place in an accessible and central to Burntwood residents location.

☐ A recent statement of accounts is attached. Yes

☐ A copy of our constitution is attached. Yes

☐ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media. Yes

☐ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given. Yes

☐ If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested. Yes

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	P Beale
Print Name	Pam Beale (Repair Café Organiser)
Date	18.11.25

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.



Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	Star Parenting CIC
Address	
Email	starparentingcic@gmail.com
Main telephone No.	

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

Star Parenting helps families in the community by providing evidence-based courses and workshops to improve parenting, to improve mental health, to promote bonding between families and to support families knowledge and understanding of child development in the early years. All courses and workshops offered lead to better outcomes for babies and young children. Courses and workshops are free or heavily subsidised at the point of delivery to enable families in need to access them. We cover topics such as antenatal education, infant feeding, starting solid foods, toddler play and sleep.

Type of organisation:

☐ Informal group

☐ Registered Charity. Registered Charity Number _____

☐ Society or Club with Adopted Constitution

☒ Community Interest Company

☐ Company Limited by Guarantee

☐ Local branch of a national organisation

☐ Other (please specify) _____

Have you received any other funding within the last 12 months?:

We have received £2000 from the Noel Sweeney foundation to use towards training and equipment.

Describe your project and the support you require:

We are requesting support for our Starting Solids Workshop. We have recently had many enquiries from parents unsure or anxious about the early stages of weaning their babies onto solid foods.

Our Starting Solids workshop was developed by a company called Chilled Mama and one of our practitioners has attended training on running the course. She is also trained and experienced in delivering courses and workshops to parents.

The workshop covers

- Signs your baby is ready for weaning
- Foods to give and foods to avoid
- How to present food to your baby
- Baby-led and puree methods
- Choking and gagging
- Balancing food and milk

It is evidence-based and is designed to inform parents and support them to make their own decisions around feeding their babies. It is delivered in a relaxed, non-judgemental atmosphere and is easy for parents with all abilities to access.

Star Parenting CIC will use Spark Burntwood as a venue. The workshop is 3.5 hours long and includes take home handouts and food samples to demonstrate the different aspects of weaning.

. Each participant will receive a gift bag at the end of the workshop including items relevant to the topic, for example bibs, plates, and spoons, with the aim of enabling the parents to find the best routes for their families.

Additional sheet attached ☐

Funding breakdown and total amount requested:

Item	Amount
Staff wages	£280 (2 practitioners, £20p/h x 7 hours)
Gift Packs	£80 (£10 each for 8 families)
Handouts and consumables	£25
	Total: £385

Who are the project beneficiaries? How will this benefit Burntwood residents?:

The people who will benefit the most from attending the workshops based on starting solids will be parents with babies 4-12 months old and the babies themselves.

☐ A recent statement of accounts is attached.

✓ A copy of our constitution is attached.

✓ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.

✓ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.

✓ If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	H.Davies
Print Name	Hazel Davies
Date	8.12.25

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.



Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	Revive Staffordshire CIC
Address	Revive Yoga and Wellbeing Studio 45 High Street Chasetown Burntwood WS7 3XE
Email	hello@revive.community
Main telephone No.	

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

Revive Staffordshire CIC is a community-focused social enterprise operating Revive Yoga & Wellbeing Studio. Our mission is to improve physical, mental and emotional wellbeing across the local area by providing accessible yoga, movement, mindfulness, breathwork and community-based wellbeing activities. We aim to reduce stress, increase social connection and create an inclusive space where local people can support their overall health.

As a Community Interest Company, all profits are reinvested into expanding community access — including subsidised sessions, low-cost wellbeing activities and programmes designed to support people experiencing social isolation, low confidence or health challenges.

We currently have **1,926 customers logged in our customer database**, reflecting strong engagement with our services. As the studio is based in Burntwood, **a substantial proportion of our regular participants live within Burntwood Parish**, and many attend weekly sessions, events and community wellbeing activities.

Type of organisation:

☐ Informal group

☒ Community Interest Company

☐ Registered Charity. Registered Charity Number _____

☐ Company Limited by Guarantee

☐ Society or Club with Adopted Constitution

☐ Local branch of a national organisation

☐ Other (please specify)

Have you received any other funding within the last 12 months?:

Yes. We applied for funding from the Better Burntwood Fund in the last financial year to support our Men's Yoga initiative, which has contributed to a noticeable uplift in male attendees from the local community. In addition, around 12 months ago we received funding through Support Staffordshire and the Healthy Communities Alliance to deliver a beginners' yoga programme aimed at improving accessibility to movement and wellbeing for local residents.

Outside of these small grants, we have focused on self-sustaining growth — including refurbishing our premises, expanding the studio to a second floor, and developing activities that can be maintained through our own income generation.

This year, we are looking to grow and expand further, and will be proactively applying for additional funding to support the development of our activities and increase our impact within the local community.

Describe your project and the support you require:

We are seeking support to deliver **Burntwood's first community Wellbeing Festival**, due to be held on Sunday 22nd March. The festival is designed to **support the community to improve mental health, emotional resilience and overall wellbeing** through connection, educational workshops, and practical sessions that introduce simple, realistic wellbeing tools. The aim is to showcase a wide range of activities that residents can try, explore and choose from, helping individuals and families discover what works best for them.

The event will be co-organised and delivered by **Susan Jackson (The Wellbeing and Wellness Coach)** and **Gary Williams (Seventeen43 Events)**, combining wellbeing expertise with experienced event management. We have secured the support of **Fulfen Primary School**, where the core of the festival will be held, in addition to sessions being held at Revive Yoga and Wellbeing Studio, and we will ensure the school receives a donation from event proceeds to benefit the children and wider school community.

The family elements of the festival will take place across the school's outdoor spaces, including the field, with indoor capacity for wet-weather provision. Hosting the event at Fulfen Primary enables us to connect directly with their **400 families**, creating an accessible, family-friendly environment. Additional sessions will also

be held at **Revive Yoga and Wellbeing Studio** for those who would like quieter or more therapeutic activities away from the main event.

Planned activities include:

- **Wellbeing retail area and market stalls**
- **Wellbeing taster sessions** for adults and children
- **Family-based activities**, including family yoga, mindfulness and martial arts (with engagement planned with organisations such as Mama and Matt Fiddes)
- **Wellbeing workshops** covering movement, mental health, lifestyle and everyday stress support
- **A signposting and support zone**, involving organisations such as Mind, Pathway, Burntwood Be a Friend, Spark and others providing mental health and community support
- **Sessions at Revive Yoga and Wellbeing Studio**, including sound baths, adults-only yoga, nutritional workshops and other restorative wellbeing activities

These activities are designed to help residents build connection, learn new skills, try accessible wellbeing tools, and discover local support networks — all of which contribute directly to improved community wellbeing.

We are requesting **£500 from the Better Burntwood Fund**, which will be used **exclusively for marketing and promotion** to ensure the festival reaches as many Burntwood residents as possible and remains accessible to all.

We would also welcome **practical support from Burntwood Town Council** to promote the event, raise awareness and help us identify additional funding pots that could support instructor costs, resources and overheads. This would enable us to keep entry costs as low as possible and maximise participation.

While the event may also raise funds for Revive Staffordshire CIC, this income would be used to **continue and expand our community wellbeing projects beyond the festival**, ensuring lasting benefit for Burntwood residents.

Additional sheet attached ☐

Funding breakdown and total amount requested:

Item	Amount
Marketing materials – design and print of leaflets, flyers and event banners	£500
	Total: £500

Who are the project beneficiaries? How will this benefit Burntwood residents?:

The festival is designed to benefit **all Burntwood residents**, regardless of age, ability, background or experience with wellbeing. It will support people at **every stage of their wellbeing journey**, from complete beginners to those already exploring healthy lifestyle practices, by offering approachable, inclusive activities

that anyone can try. The aim is to help residents discover simple tools, connect with others, and explore what supports their wellbeing in a way that feels right for them.

By hosting sessions at **Fulfen Primary School** and **Revive Yoga & Wellbeing Studio**, we will directly reach:

- **Over 400 local families** connected to the school
- Expand the network of **1956 people**, many of whom are Burntwood residents, already on the Revive marketing list
- **Parents and carers** seeking accessible, family-friendly wellbeing support
- **Children and young people**, through activities that build confidence, resilience and emotional regulation
- **Adults experiencing stress, anxiety or social isolation**, offering gentle, approachable tools they can use in everyday life
- **Local residents and community groups** looking to improve their physical, mental or emotional health
- **Small local wellbeing and retail businesses**, who will benefit from opportunities to trade, connect and build visibility
- **Individuals facing financial or accessibility barriers**, as the festival will be low-cost, community-centred and welcoming

The festival will bring a range of meaningful benefits to Burntwood, including:

- **Improved mental health and emotional wellbeing**, through free or low-cost taster sessions, educational activities and practical support
- **Increased physical activity**, with accessible movement opportunities suitable for all ages and abilities
- **Stronger community connection**, helping residents meet local support organisations, charities and services
- **Greater awareness of local wellbeing resources**, including signposting to Mind, Pathway, Burntwood Be a Friend, Spark and others
- **Support for families**, offering experiences that build connection, calm and shared wellbeing practices
- **Economic benefit to local practitioners and small businesses** who participate in the event
- **A longer-term wellbeing legacy**, encouraging ongoing engagement with local wellbeing opportunities beyond the festival

Overall, the Wellbeing Festival will create an **inclusive, supportive and uplifting community event** that enhances the health, connection and resilience of Burntwood residents — both on the day and well into the future.

X A recent statement of accounts is attached.

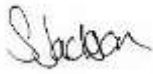
X A copy of our constitution is attached.

X If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.

X If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.

X If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	
Print Name	Susan Jackson
Date	11 December 2025

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.



Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	LifeSpring Church Burntwood (formerly Emmanuel New Life Church). https://lifespring.global/church/burntwood/ and https://register-of-charities.charitycommission.gov.uk/en/charity-search/-/charity-details/5232000
Address	Cannock Road Burntwood WS7 1JS
Email	burntwood.accounts@lifespring.global
Main telephone No.	01902 313 121

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

The church has approximately 200 members, including many nationalities (British, Indian, Romanian, Zimbabwean, Italian, Nigerian, South African, Sri Lankan and Portuguese). Approximately over half live in the Burntwood parish.

As stated on our Charity Commission's page, and in our constitution, our objectives are to show the love of Christ to everyone, spread the good news of Jesus and to help to alleviate loneliness and poverty.

Type of organisation:

☐ Informal group

☐ **Registered Charity. Registered Charity Number** 1208514

☐ Society or Club with Adopted Constitution

☐ Community Interest Company

☐ Company Limited by Guarantee

☐ Local branch of a national organisation

☐ Other (please specify)

Have you received any other funding within the last 12 months?:

No. The church is supported by donations from the congregation.

Describe your project and the support you require:

We are seeking funding from Burntwood Town Council for a new, modern, long-lasting sign that will show we as a church are there for Burntwood. It will be a welcome sign and indicate we here to stay, that we are thriving and that we have much to offer. Our present signs are temporary tie-up banners but they are not easy to see.

This smart and solid sign (by Edge Signs <https://www.edge-signs.co.uk/monoliths>) will communicate that we are firm, dependable and that we stand for Burntwood and all its residents.

The sign will also complement our smartening of the front area overall, we will be having the paving and front area smartened up. This is so that we present a positive and life-affirming image. The area around LifeSpring Church Burntwood is undergoing development and we want to be part of this.

We believe the sign will help us connect with local people more effectively and announce how we can we positively impact their lives. The church is under the new leadership of Gavin and Angilica Mills and this sign will be a long-lasting signpost of a new chapter.

Funding breakdown and total amount requested:

Item	Amount
Monolith signpost stand	£500 plus VAT
https://www.edge-signs.co.uk/monoliths	
	Total: £600

Who are the project beneficiaries? How will this benefit Burntwood residents?:

The beneficiaries of this grant will be the citizens of Burntwood. Anyone passing the church which is in the heart of the town centre will be able to see we are there, serving the community. At the moment, what we offer is not clear and hidden. We have a weekly Sunday church service, a weekly evening youth group attended by approximately 20 young people between the ages of 11-17, and from around 2022 until 2025 we have had a weekly free community lunch called 'The Hub' that has been regularly attended by 20-30 people. We are growing and will be doing more.

☐ YES A recent statement of accounts is attached.

☐ YES A copy of our constitution is attached.

☐ YES If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.

☐ YES If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.

☐ YES If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

YES By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	
Print Name	Karola Woods, Finance Team
Date	18 Dec 2025

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.

SUMMARY OF BURNTWOOD WAKES FESTIVAL ORGANISING GROUP MEETING

15 DECEMBER 2025

PRESENT

Jayne Minor (JM) (BTC Deputy Clerk)
Kat Horner (KH) (BTC Community Development and Engagement Officer)
Gary Williams (GW) (Seventeen43 Limited)
Councillor Paul Taylor (PT)
Denise Orton-Brown (DOB) (Creative Burntwood Project Manager – Lichfield Garrick Theatre & Studio)
Steve Lightfoot (SL) (BTC Town Clerk)

Apologies

Aimee Hawkins (AH) (Events Officer, LDC)
Nicole Vanacore (NV) (Event & Communications Manager, LDC)
Councillor Darren Ennis (DEN)
Darren Ruston (DR) (TNT Presents)
Councillor Di Evans (DE)

Welcome

PT welcomed everyone to the meeting.

Review of Actions/Quotations Received

Referring to the previous meeting held on 16 October 2025, JM confirmed that she had booked all pitches, hard core, and the hall at the Leisure Centre for Saturday 18 July 2026. She confirmed that she had obtained a quotation for the stage (mobile stage unit, audit equipment, tech support, D&C, and sound engineer). It was **agreed** that JM would book the stage. Something to bear in mind, PT explained that both the Burntwood and Chasetown Christmas events had a stage in 2025 and perhaps this could be considered by the Community and Partnerships Cmtte (this may result in a discount being obtained). It was **agreed** that JM would obtain a quotation for the Christmas event to be held on Saturday 28 November.

With regard to sponsorship, JM confirmed that KH had already reached out to businesses on 11 December 2025 and was awaiting responses. SL explained that sponsorship received varies from year to year but he was hopeful to receive the same sponsorship from LDC again in 2026.

In the absence of DR, JM confirmed that she would email him to ascertain the up to date situation regarding a compere/host for the event.

It was **agreed** that a £20 charge (which is refundable upon attendance or cancel with a months' notice) would be the charge for the charity/community stalls located within the Hall and that food traders would be charged £50 per pitch. JM to send out the appropriate form(s) to the organisations/traders.

GW referred to Burntwood's first community wellbeing festival due to be held on Sunday 22 March at Fulfen School. The event will be co-organised and delivered by Susan Jackson (The Wellbeing and Wellness Coach) and GW. Perhaps there could be an opportunity for something similar at the Wakes.

It was **agreed** that JM would start obtaining quotations for the 'usual' format. DOB explained that a company called HandMade Theatre 'puppets' are booked to do 3 x 30 minute shows

(they bring their own rugs for the audience to sit on but it is useful to have a few chairs or hay bales available for those who might need a seat).

DOE stated that she has contacts re interaction circle workshops. The group liked the idea of mobile/interaction entertainment and GW had a contact for imperial outlaws. It was **agreed** that PT would contact Urban Hax CIC. In order to boost our brand, the group discussed photo booths and selfie frames. It was **agreed** that contacts/quotations would all be forwarded to JM (as the main booking person).

PT thought that there was room for two alcohol stalls and it **agreed** that PT would approach two companies.

It was **agreed** that SL would obtain a quotation re dinosaur experience.

GW asked if the event would be themed. SL explained that had been on his radar however the wakes refers originally to an industrial holiday and it was proving difficult to change the mind set of members of the public.

With regard to the stage, the group were informed that the Community Centre have different groups hiring it i.e. karate who could be approached to do a demonstration.

GW mentioned that Lichfield Radio were on-air from 19 January 2026.

Date of Next Meeting

It was **agreed** that the next meeting would be following the Community and Partnerships Cmtte scheduled for 19 January 2026.

Play in the Parks 2026

Dates & Locations:

Monday 27 July – Chase Terrace Park (in partnership with St John's Community Church)
 Wednesday 29 July – Springhill Academy (in partnership with Spark)
 Monday 03 August – Burntwood Park (in partnership with Chasetown Football Club)
 Wednesday 05 August – St Annes (in partnership with St Anne's Church, Spark & Fun Club)
 Monday 10 August – Burntwood Leisure Centre (in partnership with Lichfield Garrick – Creative Burntwood Project)
 Wednesday 12 August – Redwood Park

Items Booked Already:

Organisation	Items
Chasetown Football Club	03.08.26 – Booked in just awaiting confirmation of activities
Lichfield Garrick	10.08.26 – Booked in just awaiting confirmation of activities
Face Glitter	All Events
Fun Fair Rides	29.07.26; 05.08.26 & 12.08.26

Emails Sent & Quotes Obtained:

Organisation	Items
Inflatables	Awaiting a quotation
Gary Williams	Awaiting a quotation
Packed Lunches	Awaiting a quotation

Sponsorship/Funding

Name
Noel Sweeney Foundation (earmarked for packed lunches)
Tesco Stronger Starts – In Store Vote (Voting is open from mid-January 2026 until 31st March 2026)



Christmas Events 2026

Dates & Locations:

Monday 23 November – 6pm to 7pm – Corner of Bells Lane/Longfellow Road
Saturday 28 November – 4pm to 7pm – Sankey's Corner

Items Booked Already:

[illegible]

Enquiries made & Quotations requested:

Organisation	Items
Stage	Quotation received for mobile stage unit, audio equipment, tech support, D&C and sound engineer