



The Old Mining College Centre
Queen Street
BURNTWOOD
WS7 4QH

Tel: 01543 677166
Email: steve.lightfoot@burntwood-tc.gov.uk
www.burntwood-tc.gov.uk

Our Ref: SL/JM

03 November 2025

To: All Members of the Community and Partnerships Committee

Councillors Evans (Chair), P Taylor (Vice Chair), Bishop, Coe MBE, D Ennis, R Ennis, Gittings, Kirkham, Kube, Tranter, Willis-Croft and Wittstock

Dear Committee Member

COMMUNITY AND PARTNERSHIPS COMMITTEE

You are invited to attend a meeting of the Community and Partnerships Committee in **The Meeting Room, The Old Mining College Centre, Queen Street, Burntwood** on **Monday 10 November 2025 at 6:00 pm** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To consider any declarations of interests and consider requests for dispensations.

3. MINUTES

To approve as a correct record the Minutes of a meetings of the Community and Partnerships Committee held on 08 September 2025 (Minute Nos. 10-19) (**ENCLOSURE NO. 1**)

4. COMMUNITY ENGAGEMENT

Councillors and the Community Development and Engagement Officer are invited to report to the meeting any updates or news from community groups within Burntwood.

5. BETTER BURNTWOOD FUND

To consider applications received from:

- i. Mind Matters Burntwood (MMB) (**ENCLOSURE NO. 2A**)
- ii. Mindfulness, Awareness and Martial Arts (MAMA UK) (**ENCLOSURE NO. 2B**)
- iii. Active 60s Group (**ENCLOSURE NO. 2C**)
- iv. Burntwood Breast Care (**ENCLOSURE NO. 2D**)
- v. Burntwood Family History Group (**ENCLOSURE NO. 2E**)
- vi. Chasetown Football Club – Care & Compassion Project (**ENCLOSURE NO. 2F**)
- vii. Cogs Prepares 4 Life CIO (**ENCLOSURE NO. 2G**)
- viii. Burntwood Gardening Guild (**ENCLOSURE NO. 2H**)
- ix. Burntwood Rotary Club (**ENCLOSURE NO. 2I**)

6. INFORMAL UPDATE ON THE CHRISTMAS EVENTS 2025

Members to receive an update on the Christmas Events 2025 (**ENCLOSURE NO. 3**)

7. INFORMAL UPDATE ON THE BURNTWOOD WAKES FESTIVAL 2026

Members to receive and note the Summary of the Burntwood Wakes Festival Organising Group Meeting held on 16 October 2025 (**ENCLOSURE NO. 4**)

8. INFORMAL UPDATE ON THE PLAY IN THE PARKS EVENTS 2026

Members to receive an update on the Play in the Parks Events 2026 (**ENCLOSURE NO. 5**)

9. COMMISSIONING PROGRAMME UPDATE

This is for information purposes only and no decision is required by the Committee (**ENCLOSURE NO. 6 AND 6A**)

10. BURNTWOOD LIONS WHITE GOODS SCHEME UPDATE

This is for information purposes only and no decision is required by the Committee (**ENCLOSURE NO. 7, 7A AND 7B**)

11. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies [Admissions of Meeting] Act 1960 [Section 2] [and as expended by Section 100 of the Local Government Act 1972], the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

12. REVIEWING APPLICATIONS FOR THE BURNTWOOD TOWN COUNCIL STUDENT AWARD IN MEMORY OF STEPHEN SUTTON MBE (ENCLOSURE NO. 8, 8A, 8B, 8C, 8D AND 8E - PINK).

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

You will also now have the opportunity to discuss specific items on the agenda as the Chair now has the discretion to allow you to speak where you have a legitimate interest in the item. Again, you will need to give three working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific agenda items you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF THE MEETING OF THE COMMUNITY AND PARTNERSHIPS COMMITTEE
HELD IN THE MEETING ROOM AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 08 SEPTEMBER 2025 COMMENCING AT 6.00 PM**

PRESENT

Councillor Evans (in the Chair)

Councillors Bishop, Coe MBE, D Ennis, Gittings, Kirkham (from 6.06pm), P Taylor, and Willis-Croft

In attendance

Ms J Minor, Deputy Clerk

Ms K Horner, Community Development and Engagement Officer

PUBLIC FORUM

No members of the public were present.

- 10. APOLOGIES FOR ABSENCE** were received from Councillor R Ennis, Councillor S Taylor, Councillor Tranter, and Councillor Wittstock.

11. DECLARATIONS OF INTEREST AND DISPENSATIONS

None declared.

12. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes and that the Minutes had been approved at Full Council on 24 July 2025.

It was proposed by Councillor D Ennis and seconded by Councillor Willis-Croft and following a unanimous show of hands it was

RESOLVED That the Minutes of the Community and Partnerships Committee held on 16 July 2025 (Minute Nos. 64-74) be approved as a correct record.

13. INFORMATION FROM THE MINUTES

There was no information arising from the minutes.

14. COMMUNITY ENGAGEMENT

Councillor Evans stated that since the last Committee meeting the Town Council had organised and delivered the Wakes Festival and Play in the Parks events over the summer which had proved very popular. She also mentioned the markets (Sunday 14 September and Sunday 12 October) and it was important to keep up the momentum as it was hoped that these events would continue in 2026. The Deputy Clerk

confirmed that partners had already shown an interest in continuing with their support for the Play in the Parks events in 2026.

The Community Development and Engagement Officer stated that the Chase Terrace Community Centre was officially opened at an event on the 8th August, which also marked the building's 155th birthday. Many local representatives, organisations and residents attended and it was a fantastic afternoon of celebration. She explained that the Centre has taken many bookings since its opening and the Community Development and Engagement Officer reported that it now has regular bookings 6 days a week, as well as one off bookings on weekends offering group activities and events including yoga, peer support recovery services, a coffee morning, foodbank advice, youth sessions, train time toddler group, Girl Guiding, dog training, Chiball, tai chi, martial arts, and hypnobirthing and antenatal sessions. In addition, one off events have so far been booked by the Lichfield Garrick Theatre, Lichfield Arts, a Halloween animal experience session, Christmas wreath making workshop and private birthday parties. Councillor Evans thanked the Community Development and Engagement Officer for the great effort she had made over many months to ensure the community centre would be such a successful asset for Burntwood.

The Community Development and Engagement Officer stated that U3a held their 10th anniversary celebration in July where a cheque was presented to Burntwood Town Council to provide an additional defibrillator on Oakdene Road in recognition of the groups anniversary. She attended the event alongside Councillors Laura Ennis, Sue Woodward and Darren Ennis, and the defibrillator will be installed by the end of September.

The Community Development and Engagement Officer explained that Limitless have begun the first phase of their work with Burntwood Town Council and have undertaken a number of interviews with staff, Councillors, local volunteers and representatives from local groups and organisations.

Councillor Coe MBE asked how the opening and closing of the centre worked and the Community Development and Engagement Officer explained that the building has CCTV and a user guide is provided to all groups booking the centre.

Councillor P Taylor as a Trustee of Burntwood Memorial Institute explained that they are trying to expand the car parking provision and if anyone was aware of any suitable grants could they please inform him.

Councillor P Taylor stated that a Better Burntwood Fund application had been received on 05 September 2025 from Burntwood Rotary Club. The application had been received too late to be formally considered at this Committee. He explained that the grant, if supported, was needed for their Xmas event in November. The project and support was needed to complement and enhance the Burntwood Xmas tree light switch-on event by having live entertainment and a festive market. Councillor P Taylor asked if discretion could be given to this application due to time restraints and asked if Members would agree to him emailing out the application to them for their comments. Councillor Evans explained that she knew the person who had completed the application and thought that she should not comment on the application, however, Councillor D Ennis explained that Councillor Evans was not a member of the Burntwood Rotary Club and had no pecuniary interest and could not see a reason why she should not provide comments. It was **AGREED** that Councillor P Taylor would email the application to all Committee Members for comment.

(Councillor P Taylor left the meeting at 6.14pm)

Councillor D Ennis confirmed that he had attended the networking for businesses event at the Grangemoor Working Mens Club on 04 September. He explained that 24 local businesses had attended and that Councillor P Taylor, who also attended, handed out some corporate sponsorship flyers which had been produced by officers.

Councillor D Ennis confirmed that he had recently attended a cricket match at Burntwood St Matthews Cricket Club with Dave Robertson MP. He explained that the area was not being utilised by the local community. Councillor D Ennis also mentioned that he had taken part in a podcast on 16 August with Burntwood Action Group whilst watching a cricket match at the cricket ground.

Councillor Coe MBE referred to the play in the parks event held at the cricket ground during the summer and explained that parking and access to the site had proven a problem.

15. BETTER BURNTWOOD FUND

15a. The Voluntary Car Scheme

Councillor Evans informed Members that the 'door to door' transport service for residents had expanded over the years and that the majority of volunteers drivers were from Burntwood. Councillor Kirkham asked for clarity around the I.T. equipment and Councillor D Ennis confirmed that their central hub/office was based in Burntwood. Looking at the areas covered by the scheme, Members suggested that the organisation could look for different sources of funding from other Parish/Town Councils which the scheme covers.

It was proposed by Councillor D Ennis and seconded by Councillor Coe MBE and following a unanimous show of hands it was

RESOLVED That the Voluntary Car Scheme be awarded £265 towards new I.T. equipment as stated in the application form.

16. INFORMAL UPDATE ON THE CHRISTMAS EVENTS FOR 2025

The Deputy Clerk updated Members on the current position and it was **AGREED** that the Snow Globe would be booked as we were still within budget. She confirmed that she had secured The Staffordshire Band for a donation of £100 to perform and that one 6-metre x 3-metre gazebo had been ordered for the band. Councillor D Ennis felt that another gazebo could always be ordered for the band if required. Councillor D Ennis queried the location of Santa and explained that the Chasetown Xmas Event had previously had a gazebo decorated like a grotto. He felt that the location in the church had not been signposted well and that the Santa's sleigh, previously used some years ago, had proven difficult due to the number of children visiting and the access/egress arrangements. He said that he would consider the situation.

17. BURNTWOOD TOWN COUNCIL STUDENT AWARD IN MEMORY OF STEPHEN SUTTON MBE

Councillor Evans said that the form produced by the Community Development and Engagement Officer was much improved and easier to complete. Councillor D Ennis expressed his previous views in that he felt that there should be other 'ways/options' of applying for the student award and not just a 'written' application. He felt that once a short list had been identified then the applicants could be invited for an

interview/chat. Councillor Kirkham felt that applicants can prepared themselves when completing a form but not so much for an interview.

Councillor Gittings suggested that another option could be via a video. Councillor D Ennis liked the idea/option of a video and perhaps this could be considered in the future.

It was proposed by Councillor D Ennis and seconded by Councillor Kirkham and following a unanimous show of hands it was

RESOLVED That Option 1 – All applications be brought to Community and Partnerships full Committee on Monday 10 November in Confidential be agreed.

Following the resolution the Community Development and Engagement Officer stated that the form had been made simpler for this year and other options could be investigate for 2026.

18. WHITE GOODS SCHEME – QUARTERLY REPORT APRIL-JUNE 2025

Councillor Evans informed Members that the report was for information purposes only and no decision was required by the Committee. The Community Development and Engagement Officer explained that the report provides feedback relating only to funds provided by the Town Council.

Councillor Bishop asked if families were only eligible for one item only. Councillor D Ennis confirmed that it is one item however Burntwood Lions who administer the scheme on behalf of the Town Council have other sources of funding available to them and also undertake fundraisers themselves.

The Community Development and Engagement Officer confirmed that the Burntwood Lions could provide more than one item but this would come from their other sources of funding.

19. COMMISSIONING UPDATE

Councillor Evans informed Members that the report was for information purposes only and no decision was required by the Committee. The Community Development and Engagement Officer explained that Platinum Boxing had missed the deadline (6-month report) and this would be presented to the next meeting in November. She updated Members on the project update summary relating to both St Anne's Church & Burntwood Be A Friend and Burton & District Mind.

Councillor Kirkham referred to the Burton & District Mind (6-month report) and felt that it was good to see a case study/real outcomes.

The Community Development and Engagement Officer explained that she together with Councillor Evans would be meeting with the organisations to offer support if needed.

(The Meeting closed at 7.00 pm)

Signed Date

Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	MIND MATTERS BURNWOOD (MMB)
Address	[REDACTED]
Email	[REDACTED]
Main telephone No.	[REDACTED]

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

The name of the group is Mind Matters Burntwood (MMB). The group is currently an Unincorporated Association

Mission

The provision, for adult residents of Burntwood, coping with the day to day realities and consequences of chronic Mental Ill-health and who no longer engage with GP/CPN or clinic services on a regular basis.

The aims of MMB are;

1. To provide a safe space for adults with chronic health needs to express their needs and difficulties without fear of discrimination and ridicule when expressing those needs.
2. To provide the benefit of meeting peers with chronic mental health needs.
3. To encourage peers to interact, share and problem solve solutions reduce distress.
4. To foster the development of confidence building and work towards living independently no longer needing the support of MMB
5. To provide opportunities for education about good mental health and strategies to achieve living well with mental health issues.

Charitable status

To address the funding issue MMB is currently pursuing an application to the Charities Commission to gain the Community Interest Organisation (CIO) status enabling MMB to access funding opportunities available from grants bodies.

Joining MMB

Previously the pathway for invitation to join the group has been through BDM. The raising of awareness of the group's presence within the Burntwood community now rests on MMB and MMB is developing strategies to address this. However it does not have the funds to finance a campaign.

MMB Membership

MMB provides a safe space in the community to serve the needs of members of the Burntwood community. Membership is restricted to adults living in Burntwood and who experience long term chronic mental health conditions treated within the community by GP and/or CPN engagement and others, who have moved on to self management of their condition.

Funding

MMB had been funded by by Bruton and District MIND (BDM). That funding is being withdrawn as of 26th September 2025.

Consequently MMB is now a self funded community service for adults of Burntwood experiencing Chronic Mental Health management needs. However it currently has no funds. Negotiations are ongoing within the community to seek help in fund raising

Turning the Aims into Practice

MMB is a peer to peer self help organisation. Members of MMB suffer from chronic Mental Health conditions currently under GP and/or CPN supervision. By its nature chronic mental health follows a pattern of periods of distress and periods of relative wellbeing.

MMB is a membership by invitation only group (following assessment of need) by a committee of members drawn from the group. The committee is responsible for the week to week management of the group. The committee assesses applications to join the group and administers a waiting list. The committee oversees the group's finances, collects minimal member contributions towards costs, room hire and refreshment. The committee may coopt non voting specialist members where professional or experienced lay persons add to the quality of the experience of the groups members.

Membership of the group is restricted to members of the Burntwood community. The group has a maximum of twelve persons (more than this restricts the time available to supporting each member's contribution during meetings).

Type of organisation:

- ☐ Informal group
- ☐ Registered Charity. Registered Charity Number _____
- ☐ **Society or Club with Adopted Constitution – an Unassigned Charitable Organisation**
- ☐ Community Interest Company
- ☐ Company Limited by Guarantee
- ☐ Local branch of a national organisation
- ☐ Other (please specify) _____

Have you received any other funding within the last 12 months?:

Prior to 26th September 2025 funding for room hire at Burntwood Library (£40.00 per week) and administrative and organisational support (£20.00 per week)

That funding has now been withdrawn.

Describe your project and the support you require:

As noted above MMB is a peer to peer support organisation. The organisation now has to find its own funding stream, but is currently penniless. Consequently the newly constituted MMB does not have the means to provide a suitable meeting venue, though negotiations are in hand to locate premises. It is not currently able to raise grants from applicable funding bodies, but is exploring local fundraising initiatives.

It might be thought that a room in a pub or in the corner of a cafe would fit the short term needs of the group, but the sensitive nature of Peer to Peer discussion and the, at times tense and stressful discussion, is not fitting in a public setting.

Many members of MMB are in receipt of State Benefits and are not in a financial position to be able to contribute a realistic membership fee of £7.50 per week. However, this amount is trivial when compared to the cost to the NHS and Social Services of a relapse, hospitalisation and Psychiatric/Psychological intervention.

In the short term (three months) MMB needs funding to take it through while CIO status is being sought enabling grants to be applied for.

Additional sheet attached o

Funding breakdown and total amount requested:

Item	Amount £
Cost of room hire	300
Administrative expenses (stationery, postage, printing, data security etc.)	100
Publicity – Design and publish	50
	Total: 450

Who are the project beneficiaries? How will this benefit Burntwood residents?:

Adults of all genders and all cultures who experience chronic mental ill-health.

Through the support of the group its members will be more comfortable with their condition and less likely to relapse into an acute mental ill-health episode, thus managing the possibility of their own heightened stress.

The consequences of relapse may also result in heightened stress within the family, the costs of emergency services, mental health professionals, hospitalisation and GP appointments.

This for Burntwood is a win-win enabling users to experience happier lives and potentially saving a considerable cost to the town, district, county and national tax payer.

☐ **A recent statement of accounts is attached. ***

☐ **A copy of our constitution is attached.**

☐ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.

☐ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.

☐ If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	
Print Name	
Date	16 September 2025

* The group MMB will lose its affiliated status with BDM as of 26th September 2025. At that point it will have a debt of £2000 owed to BDM written off, but begin its new existence with no funds and a £nil balance sheet. Therefore it is not possible to provide a recent statement of accounts.



Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	Mindfulness, Awareness & Martial Arts -MAMA UK
Address	[REDACTED]
Email	Info@mamauk.co.uk
Main telephone No.	[REDACTED]

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

Mindfulness & Martial Arts (MAMA UK) was founded in October 2023 by myself Hannah Evans & committee members Carly Dimanbro, Rachel Swann, Andrew Walker and Craig Mills.

Our inspiration & vision for MAMA originated from a passion for and desire to provide a holistic approach to martial arts, yoga, fitness & mental wellbeing for children aged from 2 years old, and incorporates all age ranges. This enables us to provide a wide range of classes for all age groups, as well as our bespoke inclusive SEND classes. We also provide many peripatetic classes to local various government funded facilities such as primary & secondary schools, behavioural schools, SEND schools, summer school programmes, youth clubs, as well as a wide range of community run & fundraising events for the whole family.

OBJECTIVES OF THE CLUB

We are a bespoke CIC who deliver a combination of circuit training, kickboxing & yoga. The most positive change often comes from the mindfulness aspect of our service, as we promote positive mental health and wellbeing with a nurturing and fun approach to help engage our students. This also assists in calming our pupils with SEND.

Our intervention sessions include active discussion & written work to encourage positive attitude, emotions, healthy relationships, responsibility, the criminal justice system, respect, self-discipline, team work, social skills & much more.

We provide a safe space for children ages 2 years upwards- including those with special needs & of low income families to exercise and become healthier, as these children tend to have higher rates of obesity restricted diets or inactivity in their daily routine.

Additionally, we offer HAF programmes to cater for young people out of school term time to provide a safe place for exercise, self expression and often emotional respite in some cases.

We hope to include in the near future some additional practical life skill activities such as healthy eating cooking classes, kids first aid, (to include stop the bleed & knife defence) and other PSE based education for older children & young adults alike. To do this requires additional funding to provide the materials & equipment for the children. This will in turn benefit the whole community.

Within our classes we operate a bespoke grading system based on individual performance, using our unique white to black belt syllabus of kickboxing, exercises and yoga flows.

Additionally, we encourage, enable & support our more advanced students to partake in local competitions.

ACTIVITIES OF CLUB

Parent & Toddler Classes- which include circuit training kickboxing & yoga.

Toddler Class- as above, to suit 2-4yrs.

Marmosets- as above, to suit 4-7 yrs.

Mantles- as above, to suit 8-12 yrs.

Lions- as above, to suit 13-15 yrs.

Emperors- as above, to suit 16 yrs plus.

Fighter's Class- for more advanced students.

Open gym/ teen's sessions.

Home-schooler's sessions.

MIND projects.

Mama's mums- childcare provided to enable mum's to partake freely in sessions.

EOTAS sessions- for children in alternative educational settings.

Getin2it- council funded sessions for low income families.

Hannah's Huns- specifically ladies sessions.

Ben's Men's mornings- specifically men's sessions.

Peripatetic school sessions X 5 per week.

SEND sessions at Liberty youth club X 2-4 per week.

Family sessions including SEND.

Community events.

School events & conferences.

School staff training sessions.

Fundraising events.

FUND RAISING ACTIVITIES

We hosted a night of music, poetry, comedy and demonstrations including a fish and chips tea raising a total of £1000 for the club enabling us to get 6 punch bags.

Kicks for ticks raising money for Tourette's action which involves students recording their selves doing so many roundhouses within a time frame.

Donating free class vouchers to many schools for their school events.

OUTSTANDING ACHIEVEMENTS

As well as creating a successful & rewarding club in general, we have regular committee meetings, local family board meetings with Lichfield District Family Hub, Social Service, Police Officers & Local Councillors to keep updated & address key issues in the community. Additionally, we created 3 bespoke ongoing projects to further educate & support our students for not only their personal wellbeing, but also for the benefit of their families & wider community. We currently have 2 projects running simultaneously, and one recently finished project. (Bright Stars 25) Our Reset Mindset project (funded by Lichfield District Funding) is an Intervention programme incorporating not only our 3 main activities, (mindfulness, kickboxing, yoga) but focuses on mindfulness in particular. How to form positive relationships in various aspects of their lives, stay safe on social media, (exploitation, grooming, county lines etc) self-awareness, behaviour & consequence. These key factors encourage our high school age children to make better life choices, promote awareness, confidence &

positive future aspirations. Journals are provided by us for written work in sessions during school hours, which is rewarded with positive praise, certificates, medals & trophies. Redmore Project operates on a similar basis, but focuses more on the physical education & exercise aspects of our classes to further encourage better physical health & general wellbeing of children of all ages. Additionally, we would like to offer 25 free places for children outside of school funding criteria. Bright Stars 25 Project ran from January- July 2025 and was funded by Lichfield District Locality Deal Funding, c/o Lichfield District Community Safety Partnership. This project specifically focussed on preventing crime, ASB & prevention of weapons-related crime. Testimonials available for all projects are available upon request.

We currently have 174 members, with approximately 125 living within Burntwood parish, with the remaining members living in Lichfield & surrounding areas.

Type of organisation:

☐ Informal group

☐ Community Interest Company

☐ Registered Charity. Registered Charity Number _____

☐ Company Limited by Guarantee

☐ Society or Club with Adopted Constitution

☐ Local branch of a national organisation

☐ Other (please specify) _____

Have you received any other funding within the last 12 months?:

£1,000 from We Love Lichfield
£10,000 from Lichfield District Funding

Describe your project and the support you require:

After years of trying to deliver our activities in various venues and at various times (when we could secure venues) all over the area, which are not always totally available and suitable for some of our vulnerable clients, we have just got the keys for our very own premises, which is amazing, and will allow us to deliver a timetable that we can tailor to our participants. However, this is just a shell building with the needs of being kitted out. With this grant we wish to partly kit out our new premises with quality and safe equipment. We call this project **'fitted and kitted'**

The funding will allow us to take our sessions to next level, involving weights. The funding can assist MAMA to provide a range of weights that can be used by our children, young people and adults every day. A rack for weight storage is important for

safety as well as a workout bench that can be used and shared by all. Although we will only use the small weights for our younger members, we will be able to teach and increase knowledge of how to safely use weights and the many techniques that can be employed. Having the knowledge of using weights correctly will boost confidence and aid members who work out in other exercise facilities to know more regarding weight usage. This support will greatly aid our members with more muscular growth and visible body changes, also benefiting body image, self-esteem and mental health. We have found what we are looking for and will self-fund the outstanding amount.

Funding breakdown and total amount requested:

Item	Amount
Dumbbell rack, weights and bench (www.gymsets.co.uk)	£514.99
	Total: 514.99

Who are the project beneficiaries? How will this benefit Burntwood residents?:

We provide a safe space for children ages 2 years upwards- including those with special needs & of low income families to exercise and become healthier, as these children tend to have higher rates of obesity restricted diets or inactivity in their daily routine and a lack of confidence effecting their every day life and socialism.

Additionally, we offer HAF programmes to cater for young people out of school term time to provide a safe place for exercise, self expression and often emotional respite in some cases.

To do this requires additional funding to provide the materials & equipment for the children. This will in turn benefit the whole community, by engaging discussions & educating our students on subjects such as anti-social behaviour, knife crime, first aid etc and encourage them to make better life choices for themselves, their families, friends, to in turn benefit our whole community.

- ☐ A recent statement of accounts is attached.
- ☐ A copy of our constitution is attached.
- ☐ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.
- ☐ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.
- ☐ If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	HEvans
Print Name	Hannah Evans

Date	13.10.25

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood
WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.

Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	ACTIVE 60s.
Address	BUNTWOOD LIBRARY W57 2BX
Email	
Main telephone No.	

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

25 members, they all in Burntwood Parish. A ladies group with the ages ranging from 70-90 years young. Supporting each others wellbeing
--

Type of organisation:

- | | |
|--|--|
| ☒ Informal group | ☐ Community Interest Company |
| ☐ Registered Charity. Registered Charity Number _____ | ☐ Company Limited by Guarantee |
| ☐ Society or Club with Adopted Constitution | ☐ Local branch of a national organisation |
| | ☐ Other (please specify) _____ |

Have you received any other funding within the last 12 months?:

none £360 2024/25

Describe your project and the support you require:

We would like your support with a little help with the cost. Giving members than chance to have a trip out that they wouldn't otherwise have; due to cost of transport. and with in our group feeling safe, with others that they trust; Giving support and making new friends. Encouraging to try something new.

Additional sheet attached ☐

Funding breakdown and total amount requested:

Item	Amount
Room hire. Visiting places of interest. Meal out, garden centres, and Speakers.	
Transport.	Total: £500

Who are the project beneficiaries? How will this benefit Burntwood residents?:

All our members are over 70 years, now more isolated than before covid; The club is needed more than ever, some not going out more than once a week, we provide a warm and friendly atmosphere and there's always some one for those that feel more vulnerable.

☒ A recent statement of accounts is attached.

☒ A copy of our constitution is attached.

☒ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.

☒ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.

☒ If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	J. Shirley
Print Name	JENNIFER SHIRLEY
Date	17-10-2025

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.

Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	BURNWOOD BREAST CARE.	
Address		
Email		
Main telephone No.		

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

We meet once a month to help members who all have had breast cancer we have a membership of about 35 about at least 25 live in Burntwood, our group just help each other and have speakers and arrange outings.

Type of organisation:

☐ Informal group

☐ Community Interest Company

☐ Registered Charity. Registered Charity Number _____

☐ Company Limited by Guarantee

☒ Society or Club with Adopted Constitution

☐ Local branch of a national organisation

☐ Other (please specify) _____

Have you received any other funding within the last 12 months?:

No.

Describe your project and the support you require:

To help us pay for our meetings at Burntwood
Meno which is £53.58 per month.

Additional sheet attached ☐

Funding breakdown and total amount requested:

Item	Amount
Hall Hire Burntwood Meno.	300.00.
Which is £53.58 per year.	
	Total: £300.00.

Who are the project beneficiaries? How will this benefit Burntwood residents?:

The ladies have somewhere to meet and support each other, so we do not have to worry so much about money and we can help with supporting them when they need it.

- ☒ A recent statement of accounts is attached.
- ☒ A copy of our constitution is attached.
- ☒ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.
- ☒ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.
- ☒ If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	J. Griffith.
Print Name	LINDA GRIFFITH.
Date	8th October 2025.

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.



Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	BURNTWOOD FAMILY HISTORY GROUP
Address	
Email	enquiries@bfhg.org.uk
Main telephone No.	

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

We are a group of individuals interested in family history research and the history of our local area. We enable others in the local community to develop the skills and techniques they will need to research their own family tree. We provide support not only to our members but also to anyone who is experiencing difficulties with their research, be they in our local community or further afield. We currently have 58 members, of whom 44 live in Burntwood and the surrounding local area.

Burntwood Family History Group was founded in 1986. Next year we will be celebrating our 40th anniversary so we must be doing something right. Our membership numbers are reasonably stable, and we now meet regularly every month at the Erasmus Darwin Academy. We have members throughout the world and, particularly across the United Kingdom, but the majority of our membership comes from Burntwood and the surrounding area (Lichfield, Cannock, Rugeley, Cannock Chase, etc.). Our Group is open to anyone with an interest in local and family history, in particular to those researching ancestors from the towns and villages in our area. We offer help and support for those who are just starting to research their family tree, including a monthly drop-in clinic at Burntwood Library. This year, with the support and encouragement of Staffordshire Archives, we have begun a similar drop-in clinic at the HAP (History Access Point) in Lichfield Library. We also provide voluntary research on behalf of people who live further afield, including those who live abroad.

We hold two monthly meetings. They take place on the 2nd and 4th Monday of the month at the Erasmus Darwin Academy and run from 7 p.m. to 9 p.m. The first is a formal evening, normally with an invited guest speaker, the second is a Drop-In/Research Evening where members may use the computer facilities at the Academy to access Ancestry, Find My Past and other family history websites. These Drop-In Evenings are open to members of the public, not just our own members, and some of those have found our assistance so useful that they have gone on to become BFHG members.

We have been running hybrid meetings for some time now – in person and live streaming – enabling our members to stay in touch, in particular if their health, age or infirmity means they are not able to attend meetings in person, or if they do not live locally. We feel it is important to stay connected with our members in a variety of ways, especially so given the age range of our membership.

Members of our group transcribed historical records from our local towns and villages, including parish registers, monument inscriptions and school admission records. These are now available to our members and to the general public through Find My Past.

Burntwood Family History Group produces a quarterly journal – free to our members – which is exchanged with other family history societies, both nationally and internationally. Copies of our Journal are sent, without charge, to 25 Staffordshire libraries.

In 2011, we began work on the Burntwood Memorial Project, researching the lives and families of servicemen from Burntwood and the local area who served and lost their lives during the Great War and other conflicts. This work is on-going; the completed biographies are available on the BFHG website.

Type of organisation:

☐ Informal group

☐ Community Interest Company

☐ Registered Charity. Registered Charity Number _____

☐ Company Limited by Guarantee

☒ Society or Club with Adopted Constitution

☐ Local branch of a national organisation

☐ Other (please specify) _____

Have you received any other funding within the last 12 months?

BFHG made a bid for funding to We Love Lichfield in November 2024. We were successful and were granted Operational Costs of £720.68 to cover Room Hire charges for one year, £533.60, and Zoom Licence: £187.08.

Earlier in 2025, we were forced to move our meeting venue to the Erasmus Darwin Academy when our previous venue Chase Terrace Academy cancelled our letting agreement at very short notice because it was no longer able to provide evening caretaking. This meant increased expenditure on Room Hire and the interim period of uncertainty was extremely worrying for our members. We are making a similar bid to We Love Lichfield this year to cover the Room Hire and Zoom Licence fees for the next 12 months.

Last year, we also made a bid for funding to the Better Burntwood Fund and were generously awarded £349.98 to cover our annual Ancestry Worldwide membership (£179.99) and our Find My Past UK 12 Month Premium Membership (£169.99).

Describe your project and the support you require:

As mentioned above, we hold two monthly meetings. They take place on the 2nd and 4th Monday of the month at the Erasmus Darwin Academy, and run from 7 p.m. to 9 p.m. The second of these is a Drop-In/Research Evening where BFHG members – and members of the public – may use the computer facilities at the Academy. There they can access and print copies of useful documents using our subscriptions to Ancestry and Find My Past.

These Drop-In Evenings are open to anyone, not just our own members, and those who attend enjoy the relaxed and informal atmosphere in which they can pursue their research, knowing that people are on hand who can provide advice and suggestions that will help them to take their personal research forward. Some members of the public have found the Drop-In evenings so useful that they have gone on to become BFHG members.

The financial support we received from last year's Better Burntwood Grant enabled us to make Ancestry and Find My Past available to anyone who attends our Drop-In meetings (at the Erasmus Darwin Academy, Burntwood Library and the HAP at Lichfield Library). Those subscriptions also enable us to best help enquirers, from all around the world, who seek information about members of their family with links to Burntwood and the surrounding towns and villages.

Additional sheet attached ☐

Funding breakdown and total amount requested:

Item	Amount
Ancestry All Access membership 18th April 2026 – 17th April 2027	£224.99
Find My Past UK 12 Month Premium Membership 29th April 2026 – 28th April 2027	£169.99
	Total: £394.98
N.B. We are looking to upgrade our Ancestry membership this year to All Access Membership as this will allow our members access not only to genealogy records from all around the world but also to Forces War Records and Newspapers.com, newspaper articles being an ever more useful way of discovering information about particular individuals in a family tree.	

Who are the project beneficiaries? How will this benefit Burntwood residents?

We are always keen to welcome new members to BFHG, and we do everything we can to make them feel immediately part of our Group, to help and support them with their family/local history research. The same goes equally for members of the public who join us at our monthly Drop-In/Research evenings or at our monthly Drop-In Surgeries at Burntwood Library and Lichfield Library (History Access Point).

We are a membership organisation. Some members are long-standing, indeed some have been with the Group since it was founded back in 1986. The Group's strength and survival would not have happened if our members did not benefit greatly from their membership, both in terms of help and support with their family history research but also in terms of the companionship and social inclusion that membership provides.

We use the benefits that come with the use of new technology to ensure that our formal meetings reach as wide an audience as possible. Many of our guest speakers allow us to provide a "catch-up" video of their talk that is available exclusively (because of copyright) to all of our members.

The Burntwood Family History Group website receives regular enquiries throughout the year from all around the world. This enables us to promote Burntwood, Lichfield and the surrounding area to a very wide audience.

☒ A recent statement of accounts is attached.

☒ A copy of our constitution is attached.

☒ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.

☒ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.

☒ If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	
Print Name	Christopher Graddon
Date	21 October 2025

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.



Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	Chasetown FC
Address	The Scholars Ground, Church Street, Chasetown, WS7 3QL
Email	Peter.bailey@chasetownfc.co.uk
Main telephone No.	

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

Chasetown FC is a long-established, community-based football club serving Burntwood and the wider Staffordshire area. Beyond football, the club is committed to making a meaningful social impact by connecting generations, supporting wellbeing, and reducing isolation through inclusive community initiatives.

We recognise that sport — and football in particular — has the power to bring people together. Our community arm delivers outreach programmes designed to promote physical health, mental wellbeing, and social connection across all age groups, including partnerships with local schools, disability groups, and older people's services.

Type of organisation:

☐ Informal group

☐ Registered Charity. Registered Charity Number _____

☐ Society or Club with Adopted Constitution

☐ Community Interest Company

☐ XXX Company Limited by Guarantee

☐ Local branch of a national organisation

☐ Other (please specify)

Have you received any other funding within the last 12 months?:

No

Describe your project and the support you require:

Chasetown Football Club is a proud community organisation based at The Scholars Ground in Burntwood, using football to promote wellbeing, connection, and inclusion. The “Care & Compassion” project aims to bring the joy and togetherness of football to local care home residents through activity sessions, visits, and shared experiences.

Club staff will deliver light, football-themed activities within care homes — such as gentle movement, simple games, and memory-sharing sessions — designed to improve mood, confidence, and social interaction. Residents will also be invited to Chasetown FC matchdays and community events, where they can enjoy the atmosphere, meet players and supporters, and feel part of the club once again.

To deliver this project effectively, we are seeking support for essential equipment, session delivery costs, and accessibility improvements. This includes soft footballs and games materials, warm blankets for matchday comfort, volunteer and staff expenses, and transport to and from the ground.

The project will help reduce loneliness, improve wellbeing, and build lasting intergenerational connections between Chasetown FC, local care homes, and the wider Burntwood community.

Additional sheet attached ☐

Funding breakdown and total amount requested:

Item	Amount
18 week programme, 1 hour a week delivery	£360
Equipment	£90
Blankets to keep at ground	£50
	Total: £500

Who are the project beneficiaries? How will this benefit Burntwood residents?:

The primary beneficiaries of the “Care & Compassion” project are older residents living in care homes across Burntwood. By participating in football-themed activity sessions and attending Chasetown FC matchdays, residents will enjoy increased social interaction, mental stimulation, and improved emotional wellbeing. The project directly addresses loneliness and isolation, providing opportunities for gentle physical activity, fun, and reminiscence.

Families and carers also benefit, as they can see their loved ones engaged, active, and happy, strengthening family connections. Chasetown FC members and volunteers gain from intergenerational engagement, developing empathy, community awareness, and pride in supporting local residents.

More broadly, the wider Burntwood community benefits from a stronger sense of connection and inclusion, as older residents are supported to participate in community life and local events. Overall, the project fosters improved wellbeing, intergenerational interaction, and a more inclusive, connected, and supportive community culture in Burntwood.

X A recent statement of accounts is attached.

X A copy of our constitution is attached.

X If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.

X If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.

X If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	Peter Bailey
Print Name	Peter Bailey
Date	21/10/2025

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.

Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	Cogs Prepares 4 Life CIO
Address	Rear Of Burntwood Memorial Hall Rugeley Road Burntwood WS7 9BE
Email	cogspreparesforlife@gmail.com
Main telephone No.	01543 676443

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

We are a day service provider for the learning disabled in the Burntwood and surrounding area, we teach skills to help with independent living and to help with integration into society, all of the works carried out on our site are aimed at enhancing the grounds for the local community to enjoy and use. We currently have 5 learning disabled from the Burntwood area and 10 from the Lichfield area, we have 5 staff and 2 volunteers from the local area.

Type of organisation:

☐ Informal group

☒ Registered Charity. Registered Charity
Number ____1154296____

☐ Society or Club with Adopted
Constitution

☐ Community Interest Company

☐ Company Limited by Guarantee

☐ Local branch of a national organisation

☐ Other (please specify)

Have you received any other funding within the last 12 months?:

no

Describe your project and the support you require:

We would like to repair damage to our raised beds that we use for growing vegetables that we sell to the local community at a reduced cost to help with the cost of living.

Additional sheet attached ☐

Funding breakdown and total amount requested:

Item	Amount
Sleepers x 18	£20.00
	Total: £360.00

Who are the project beneficiaries? How will this benefit Burntwood residents?:

The main beneficiaries will be the residents of Burntwood, they will benefit from the sale of the vegetables that we will grow, these are sold at a reduced cost, we sell all of our produce at minimal costing to help with the cost of living, the residents come and pick what they want and we pick from the ground for them, all of the produce is grown organically.

☒ A recent statement of accounts is attached.

☒ A copy of our constitution is attached.

☒ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.

☒ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.

☒ If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

AGENDA ITEM 5 - ENCLOSURE NO. 2G

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	
Print Name	Carl Ansen.
Date	13.10.2025.

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.

Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	BURNTWOOD GARDENING GUILD
Address	
Email	
Main telephone No.	

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

Our objective is to promote a widespread interest in and love for the growing of different types of plants and vegetables, investigating and promoting their usages. More generally, Burntwood Gardening Guild aims to provide a range of diverse and interesting talks for its members on horticultural and rural subjects, and to do so in a convivial and friendly atmosphere.

Burntwood Gardening Guild is a membership organisation that has been part of the fabric of the Burntwood area since it started back in the 1970s. Many of our members are long-standing, indeed one has been with the Group since its inception. This year we celebrated our 50th Anniversary, so we must be doing something right. We hold one meeting per month, and these are well attended. The Guild's strength and survival would not have happened if our members did not benefit greatly from their membership, both in terms of help and support with all things horticultural but also in terms of the companionship and social inclusion that membership provides. Since the period of Covid lockdown, we have done everything we can to maintain the traditions of the past while adapting to changes in horticultural thinking and practice. The ethos of the Group helps to ensure that Burntwood remains a "green" community, one that is committed to playing its part in tackling the effects of climate change.

Any funding to cover all or some of the amount we have requested would be a significant contribution to keeping Burntwood Gardening Guild afloat and would also help us to continue to provide a diverse and stimulating programme for our members.

Burntwood Gardening Guild has about 50 members though, in the winter months, attendance at meetings is down a little as some of our members are reluctant to drive in the darker nights.

Type of organisation:

☐ Informal group

☐ Community Interest Company

☐ Registered Charity. Registered Charity Number _____

☐ Company Limited by Guarantee

☒ Society or Club with Adopted Constitution

☐ Local branch of a national organisation

☐ Other (please specify) _____

Have you received any other funding within the last 12 months?

No

Describe your project and the support you require:

Burntwood Gardening Guild pays two affiliation fees annually. Although relatively small amounts, for BGG they are significant items within our overall expenditure. Any financial support with this expenditure would help the Guild in a major way.

The first is our affiliation to the Royal Horticultural Society (RHS), which is essential as this affiliation also secures our liability insurance. We used to obtain our liability insurance through SAGG (the Staffordshire Association of Garden Guilds) but that is no longer in existence and RHS now provides the best way for guilds, like ours, to obtain the compulsory insurance cover that they need. The annual RHS affiliation fee last year was £47.00 with an additional £80.00 cost for the liability insurance itself, which is provided by the NFU Mutual Society.

The second is our affiliation to the National Vegetable Society which enables us to award NVS certificates and prize cards each year to the members with the best produce. The cost for this affiliation last year was £22.00.

Additional sheet attached ☐

Funding breakdown and total amount requested:

Item	Amount
Royal Horticultural Society affiliation 1st April 2026 – 31st March 2027	£47.00
NFU Mutual Insurance (through RHS) 1st February 2026 – 31st January 2027	£80.00
National Vegetable Society affiliation 1st January 2026 – 31st December 2026	£22.00
	Total: £149.00

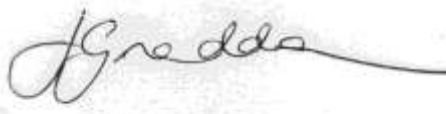
Who are the project beneficiaries? How will this benefit Burntwood residents?

The provision of suitable insurance cover will bring peace of mind to our members and to other groups and individuals who work with and support Burntwood Gardening Guild. BGG members will also benefit from the “extras” that these affiliations include, for example free entry for BGG members on a group visit to an RHS garden.

Burntwood Gardening Guild membership is open to anyone in Burntwood and the surrounding area. Many local residents take advantage of our Annual Plant Sale in May, and we always welcome enquiries on gardening/horticulture issues, and endeavour to provide the best help and advice that we can.

- ☒ A recent statement of accounts is attached.
- ☒ A copy of our constitution is attached.
- ☒ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.
- ☒ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.
- ☒ If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	
Print Name	Julie Graddon
Date	23 October 2025

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.



Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	Burntwood Rotary Club
Address	
Email	
Main telephone No.	

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

The Rotary Club of Burntwood is an organization of like-minded people and volunteers who do great things in our community and around the world. We offer a unique opportunity to give and grow through strong relationships that we build by providing humanitarian service, encouraging high ethical standards in all areas of our community and the world.

Rotary is a global network of 1.4 million neighbours, friends, leaders, and problem-solvers who see a world where people unite and take action to create lasting change – across the globe, in our communities, and in ourselves.

Type of organisation:

- ☐ Informal group
- ☐ Registered Charity. Registered Charity Number _____ 1032527 _____
- ☐ Society or Club with Adopted Constitution
- ☐ Community Interest Company
- ☐ Company Limited by Guarantee
- ☐ Local branch of a national organisation
- ☐ Other (please specify) _____

Have you received any other funding within the last 12 months?:

No

Describe your project and the support you require:

Burntwood Community Christmas Event at Burntwood Island. This celebration is designed to complement and enhance the beloved traditions of the **Burntwood Christmas Tree Light Switch-On** and the **Rotary Santa Sleigh**, while fostering community spirit and supporting local businesses.

Our Vision

We aim to create a magical, family-friendly event that brings our community together in celebration of the holiday season. With your support, we hope to establish a sustainable annual tradition that strengthens local connections and boosts economic engagement.

Event Highlights Include:

- **Live Entertainment** – A central stage with performances from local musicians and choirs.
- **Festive Market** – Food, drink, and artisan craft stalls featuring local vendors and community groups.
- **Santa’s Sleigh Visit** – In partnership with the Rotary Club, a special appearance from Santa himself.
- **Christmas Tree Light Switch-On** – The highlight of the evening at 5:00 PM.

We are asking local business to sponsor this event. The cost of the event will be approximately £3000.

We are looking for support from the Better Burntwood Fund to help towards the cost of this community event

Additional sheet attached ☐

Funding breakdown and total amount requested:

Item	Amount
Outdoor Stage	£1100
Market/Craft Stalls (10)	£1000

Lighting	£600
Chocolates/sweets for santa's Sleigh	£300
	Total: £3000

Who are the project beneficiaries? How will this benefit Burntwood residents?:

This event is for all Burntwood residents. We would like to make it inclusive, involving schools and local community groups. Our aim is to foster community spirit whilst also supporting local businesses.

- ☐ A recent statement of accounts is attached.
- ☐ A copy of our constitution is attached.
- ☐ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.
- ☐ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.
- ☐ If successful we agree to providing Burntwood Town Council with an update on the outcome of the activity when requested.

By signing and submitting it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	S Steele
Print Name	Suzanne Steele
Date	05/09/25

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.

Christmas Events 2025

Dates & Locations:

Monday 24 November – 6pm to 7pm – Corner of Bells Lane/Longfellow Road

Saturday 29 November – 4pm to 7pm – Sankey's Corner

Items Booked Already:

Organisation	Items
Burntwood Rotary	Santa (for both events)
Roadtech Cutting Services Limited	29.11.2025 Road Closure
J&B Medical and Security Services Limited	29.11.2025 First Aid
Burntwood Library	29.11.2025 Xmas Fayre 2-6pm
Fun Club Hub	29.11.2025 Teen Tent with activities (Community/Young People Safety Theme)
Holly Grove Primary School	29.11.2025 – School Choir (15-minute performance around the tree before we switch the tree lights on)
Bert and Gerts Limited	29.11.2025 20 Traders, Gazebos, Weights, Back Sheets, Tables and Lights plus food vendors
Anne & James Scandrett	24.11.2025 – Music
Pat Collins Funfairs	29.11.2025 Miami, Two Childrens Rides
Festival Glitter and Henna	Face Glitter (for both events)
Snow Globe	29.11.2025
Chase Terrace Primary School	29.11.2025 – School Choir (10-minute performance at 4pm)
Boney Hay Primary School	24.11.2025 – School Choir (10-minute performance at 6pm)
The Staffordshire Band	29.11.2025
Central Co-op Chasetown	29.11.2025 (three volunteers plus refreshments)
Bromford	Sponsorship 24.11.2025 (plus volunteers)
Seventeen43 Limited	Event Management
Morrisons	29.11.2025 Voucher

Enquiries made & Quotations requested:

Organisation	Items
Boney Hay Squirrels	Awaiting response
Tesco	Awaiting response
Shop/Businesses at Sankey's Corner	Awaiting responses

SUMMARY OF BURNTWOOD WAKES FESTIVAL ORGANISING GROUP MEETING

16 OCTOBER 2025

PRESENT

Jayne Minor (JM) (BTC Deputy Clerk)
Kat Horner (KH) (BTC Community Development and Engagement Officer)
Darren Ruston (DR) (TNT Presents)
Gary Williams (GW) (Seventeen43 Limited)
Councillor Paul Taylor (PT)
Matt Clay (MC) (Director of Development – Lichfield Garrick Theatre & Studio)
Denise Orton-Brown (DOB) (Creative Burntwood Project Manager – Lichfield Garrick Theatre & Studio)
Councillor Di Evans (DE)
Steve Lightfoot (SL) (BTC Town Clerk)

Apologies

Aimee Hawkins (AH) (Events Officer, LDC)
Nicole Vanacore (NV) (Event & Communications Manager, LDC)
Councillor Darren Ennis (DEN)

Welcome

DE welcomed DOB to her first meeting and thanked everyone for all they did for this year's Wakes Festival.

JM informed the group that Kirk Allen would not be able to commit to attending future meetings due to his changing job role but he was happy to help out at next year's event on the day. JM also confirmed that Jo Mann, People, Engagement and Social Impact Partner, Tara Group would not be able to commit to attending future meetings due to workload and time commitments however she had already confirmed that Tara Group would again be happy to provide sponsorship ringfenced for packed lunches.

Review of the Wakes Festival 2025

SL started off by saying that there had been no major accidents/issues reported on the day and the weather had been reasonable. SL felt that the 'host/compere' Des Coleman had been amazing and very personable. He also felt that the benches to the front of the stage had worked well.

SL gave in insight into what the Wakes used to look like, however, moving forward, SL hoped that progression would be that the event would be owned/developed by the community in whatever format the community wanted.

SL pointed out that the Town Council is the sole body responsible for the event however it is scrutinised by the Community and Partnerships Committee and signed off by Full Council.

MC referred to Creative Burntwood project and the social media post relating to the setting up of a steering group (18+) alongside a youth board (11-18). These groups will discuss ideas relating to the project in order to ensure it impacts the wonderful community of Burntwood in the right way – this could also include ideas/feed into the Wakes Festival. MC explained that they could also look at live performances – not on the stage but small scale on the field. They could also look at expanding the 'youth zone'.

PT felt that there was still space between the fairground rides and the stage that could be filled and he felt that the hall appeared to be sparser than in previous years. In respect of the hall JM explained that (as she also organises the community stalls at the monthly market) had encouraged new community groups/charities to take up that opportunity which it was hoped would in turn encourage them to attend the Wakes Festival. PT referred to the newly opened Chase Terrace Community Centre and suggested that perhaps they may wish to have a stall at the Wakes in order to grow/promote themselves.

DOB explained that she knew of 'other' workshops which could be brought to the event as in previous roles she had worked on events aimed at specific groups for example young people.

GW thanked DR for his help with keeping the stage acts flowing and his engagement with them and the host. He felt that the car park needed to be manned from at least 8am as some of the security had been used on the car park. GW also suggested the purchase of a rubber mat(s) for outside of the hall as the leisure centre no longer owned one. It was agreed that more barriers were needed (to be used as part of the arena in front of the stage and also to barrier off the emergency exits as vehicles had parked over these). PT suggested that perhaps this was an opportunity for the Town Council to purchase their own barriers which could be used for other events as well as the Wakes.

Discussion to agree date of event for 2026 and Format

It was **agreed** that the Wakes Festival would be held on Saturday 18 July 2026 and that JM would book the usual space (all pitches, hard core, and hall) at the Leisure Centre. It was **agreed** that JM would also contact the stage providers to seek their availability (same set up as in 2025). The group felt that even though Des Coleman was excellent that perhaps he could appear every other year however GW felt that we needed an 'equivalent' type of host who would also meet and greet. It was **agreed** that DR would approach Des Coleman for costings but also try and find an alternative at a similar cost.

(GW left the meeting at 1.45pm)

Sponsorship

JM stated that she together with KH had already spoken about this and KH explained that she felt that we had come too late to sponsorship previously and we needed to be pro-active and build connections. KH confirmed that she together with JM had already started to pull together a list of businesses and she would be reaching out/meeting with them to explain that we are a 'community' council trying to do the best for the community. DR asked if 'tailored' packages were available and KH confirmed that these were already available in 2025. MC suggested offering a 'free' pitch in order to improve businesses' profiles. With having more barriers around the stage this may also be an opportunity for businesses to promote themselves. KH confirmed that for 2025 we had already produced a 'digital' flyer.

MC asked if we had any recorded feedback from members of the public which could be used and PT suggested getting some testimonials/quotes from the charity groups who attended the Wakes.

DOB asked how do we gauge attendance figures. SL said that this was difficult as there is at least five entrances to the leisure centre. SL stated that previously an idea had been for a ticketed 'free' event like the Lichfield Fuse Festival however 'staff' would need to be on all entrances.

Marketing

PT felt that on site publicity for the event needed to be at least one week or perhaps even two weeks before the event as JM had pointed out that some of the 'usual' users of the leisure

centre had been known that the Wakes was on and parking had been difficult. Banners could go up on the entrance to the leisure centre and further into the site.

The group felt that now that the date is known for next year's event promotion on social media platforms could already start with 'Save the Date'

Date of Next Meeting

It was suggested that the next meeting could be sometime in December as the budget would be agreed at Full Council on 26 November 2025.



Play in the Parks 2026

Dates & Locations:

Monday 27 July – Chase Terrace Park (in partnership with St John's Community Church)
 Wednesday 29 July – Springhill Academy (in partnership with Spark)
 Monday 03 August – Burntwood Park (in partnership with Chasetown Football Club)
 Wednesday 05 August – St Annes (in partnership with St Anne's Church, Spark & Fun Club)
 Monday 10 August – Burntwood Leisure Centre (in partnership with Lichfield Garrick – Creative Burntwood Project)

Items Booked Already:

Organisation	Items

Emails Sent & Quotes Obtained:

Organisation	Items
Platinum Boxing	Redwood Park – Wednesday 12 August – Awaiting Response

Sponsorship

Name

Burntwood Town Council

Community and Partnerships Committee

Monday 10th November 2025

Commissioning Programme update

1. Purpose of Report

The purpose of this report is to update Members on the progress made by Platinum Boxing, who are in receipt of funding from Burntwood Town Council's 3-year commissioning programme.

2. Background

In February 2023 it was agreed by Members to change Burntwood Town Council's existing larger grants of one-off payments of up to £5,000 to a commissioning model, providing £5,000 per year per project, investing up to £45,000 over three years for projects delivering outcomes related to specific priorities.

Following a public consultation, two priority areas were selected, adult mental health and wellbeing and youth services (11 – 18yrs). Applications were received and three projects were selected:

- St Anne's Church and Burntwood Be A Friend (joint project) - Wellbeing Works
- Burton & District Mind – Burntwood Community and Development Anchor
- Platinum Boxing – Opening Futures with Consequential Thinking

Burntwood Town Council have requested the completion of 6-monthly reports based on the objectives the projects had set themselves to deliver. St Anne's Church and Burntwood Be A Friend, and Burton & District Mind submitted reports which were reviewed at Community and Partnerships Committee in September 2025.

Platinum Boxing have submitted their 6-month report (Enclosure 6A) to be reviewed at this committee meeting.

3. Project Update Summary

Platinum Boxing have seen a continuing increase in recreational and carded boxers, and there has also been an increase in interest from 10 – 12 year olds with more local children using the facility through word of mouth.

They have two new junior boxers who are coming on board, and they will be completing training in December. They also report increased fitness levels due to improved diet and exercise, and increased involvement with local police.

4. Recommendation

This is for information purposes only and no decision is required by the committee.

Contact Officer

Kat Horner

Community Development and Engagement Officer

kat.horner@burntwood-tc.gov.uk

01543 677166

Commissioning Outcomes Feedback, February 2025 – October 2025

Organisation name	Burntwood Platinum ABC
Project name	Opening futures with consequential thinking
Name and position within the organisation	Steve Cadman Head Coach
Contact details	
Start date of project and reporting period	01/04/2024, February 2025 - October 2025
Have there been any significant changes in your organisation since the grant was agreed?	None

For each of your project outcomes please, briefly, answer the following questions and where relevant please include figures. We understand that the project outcomes relate to the whole 3-year project, so if you expect this outcome to be delivered at a later stage, please note this in your response. Please limit each response to 50 words.

Outcome 1: To expand on the current numbers of active members.	
What have you achieved so far?	The increase in participants has continued with further recreational and carded registered boxers with England boxing
What has been successful and what hasn't gone as planned?	Participants have progressed well and a further 8 have been registered with England boxing making our squad 16 for this season, in addition another 6 are progressing to enable them to register competitively. A coach is currently completing a advanced coaching course that involves some of the boxers assisting on the course.
How has this benefitted the community?	More individuals have enquired about classes with recent schools categories of 10 to 12 year olds.

Outcome 2:

Promote more actively with the education of dietary requirements and health and wellbeing to assist with mental health, and to guide and mentor individuals through a consequential thinking approach to coaching.

What have you achieved so far?	As an extension to what has been provided previously we have been approached by local businesses about doing a weekly new class based around assisting with health and wellbeing of employees. This will be starting in Nov 25 and dependent on the uptake may increase further sessions.
What has been successful and what hasn't gone as planned?	Some young members have seen increased fitness levels and weight loss due to an improved diet and exercise. We have lost a volunteer coach due to family commitments and therefore we are in the process to bring more coaches on board.
How has this benefitted the community?	The true benefit to the community is difficult currently to measure apart from the number of participants attending more classes.

Outcome 3:

To see the uptake increase over the 12 months with a measurable program completion tracking in place.

What have you achieved so far?	More novice members and recreational members are attending sessions which we are still maintaining this option for those that find the physical contact is a step to far making it inclusive to all individuals.
What has been successful and what hasn't gone as planned?	No with an increase of competitive boxers we are being visited by more clubs for sparring opportunities or also technical training.
How has this benefitted the community?	The true benefit to the community is difficult currently to measure apart from the number of participants attending more classes. For future development I have a meeting scheduled with a member of Lichfield District Council looking at what further we can achieve.

Outcome 4:

Following an increase in uptake the age groups will be split into specific age groups - minors/schools 10-13 years, juniors 14-15, youth 15-18 & Seniors 18+.

What have you achieved so far?	The new structure is working well and has aided the development of the participants where we have seen good examples of individuals progressing through groups.
--------------------------------	---

What has been successful and what hasn't gone as planned?	Progression of the participants is seen throughout and because of the development other clubs visit to work with these boxers from many different areas.
How has this benefitted the community?	More local children are using the facility as the word of the club has spread through schools and friends. Some of the individuals are having spells in and out of the gym, but with our policy of no paid membership then these individuals have the freedom to participate as and when they can.

Outcome 5:

An increase in coaches including junior coaches.

What have you achieved so far?	One coach has left due to family commitments, two junior coaches who boxed previously are to come on board once they have completed a level1 course and safeguarding courses – planned for first week in Dec.
What has been successful and what hasn't gone as planned?	Retaining coaches after training is a positive but further coach are now needed to increase numbers / progress individuals' skills / attending events. (still remains the same coaches are voluntary and therefore we need to bring in more to lighten the workload)
How has this benefitted the community?	The demand is great in the community with further requirements being asked for on a regular basis. (this can be seen above with request for health and wellbeing sessions).

Outcome 6:

Further engagement with the local police and other agencies looking at supporting individuals who are at risk of or have been convicted of violence or antisocial behaviour.

What have you achieved so far?	We have recently had a police liaison officer attend the club with a young person who has shown an interest in boxing as a method to guide their decisions and give them a focus. We are waiting for them to start their first session.
What has been successful and what hasn't gone as planned?	As previous communication the engagement with local police would be welcome but we would need assistance with this.
How has this benefitted the community?	

Please provide a short case study linking to one or more of the above outcomes that demonstrates the impact your project is having on the local community:

We have in the last few months started to have some youngsters who travel by buses to attend the classes and return on a regular basis. This demonstrates the need in the community and the desire of youngsters to engage in an activity they are catching buses then walking to the gym, participating in a high intense program and then returning home by walking and catching buses. This I find very encouraging of youngsters wanting to go out of their way to engage in a program and not just accept that something is within a short distance from their own residence.

Please complete and return this document by Friday 21st February 2025 to kat.horner@burntwood-tc.gov.uk.

Signature	Steve Cadman
Date	Oct 2025

Burntwood Town Council

Community and Partnerships Committee

Monday 10th November 2025

Burntwood Lions White Goods Scheme quarterly update

1. Purpose of Report

The purpose of this report is to update Members on the White Goods Scheme administered by the Burntwood Lions on behalf of Burntwood Town Council.

2. Background

Burntwood Town Council (BTC) began operating a White Goods Scheme which is administered by the Burntwood Lions in 2019 to assist vulnerable residents who are in urgent need of essential household equipment such as cookers, refrigerators, washing machines, beds, mattresses, and carpets.

The Burntwood Lions receive an annual payment from Burntwood Town Council to purchase goods, and they submit quarterly reports which are reviewed by this committee throughout the financial year.

This financial year, the Burntwood Lions have received additional funding from another provider to enable them to support more families.

To qualify for the scheme, a referral must be made, and a home visit is undertaken by two representatives from the Lions. Referrals are made by organisations such as Lichfield District Council, Social Services, Citizens Advice and Bromford who have insight into a resident's financial situation.

During the home visit, the Lions discuss which item is required, measure up and check connections for fitting, and provide an information pack which includes details of local organisations such as Spark, Burntwood Be A Friend and Burntwood Foodbank. They can also provide additional donated household items such as bedding. The Lions are aware of safeguarding processes and where necessary report concerns to social services.

The Lions annual payment of £4,120 to cover the period April 2025 – March 2026 was received.

3. Update

The Lions first quarterly report (April – June '25) was submitted and reviewed at Community and Partnerships Committee in September 2025, however some of the costings provided at the time were estimates. The Lions have now updated this report with accurate costings (Enclosure 7A) and the changes from the previous report are highlighted.

They have also submitted the second quarterly report (July – September '25) for this financial year (Enclosure 7B).

Both reports provide feedback relating only to funds provided by Burntwood Town Council.

4. Conclusion

The Burntwood Lions have provided goods for 3 families between July and September 2025 at a cost of £806, leaving £1,598 of funding from Burntwood Town Council remaining for this financial year.

5. Recommendation

This is for information purposes only and no decision is required by the committee.

Contact Officer

Kat Horner

Community Development and Engagement Officer

kat.horner@burntwood-tc.gov.uk

01543 677166



Burntwood Town Council

White Goods Scheme

Administered by the Burntwood Lions

The Burntwood Lions received £4,120 in April 2025 from Burntwood Town Council, and received additional funding from another provider to deliver the White Goods Scheme for this financial year. This report provides feedback relating only to funds provided by Burntwood Town Council.

Quarterly Report: April – June 2025

Date	Client No.	Postcode	Referral Source	Item	Cost
22/04/25	387	WS7	Children and families SCC	Cooker	£299
24/04/25	388	WS7	Bromford	Carpet	£250
29/04/25	390	WS7	Bromford	Cooker	£299
09/06/25	392	WS7	Bromford	Cooker	£249
09/06/25	393	WS7	Bromford	Cooker	£249
11/06/25	394	WS7	Bromford	Gas cooker	£369
Quarterly total:					£1,715
Annual total (from April '25):					£1,715
Funding remaining:					£2,405

Case study (April): 387

This parent has two children, both with additional needs requiring a lot of support with daily life and schooling. Her cooker needed replacing and they were overcome knowing at least one problem had been solved.

Case study (May):

No requests for white goods in May.

Case study (June): 393

This family had recently moved to the area following a period of homelessness. The parent has mobility issues and lives with a teenage child. They had no white goods and very little in the way of household goods to move with. We were able to provide a cooker for this family.



Burntwood Town Council

White Goods Scheme

Administered by the Burntwood Lions

The Burntwood Lions received £4,120 in April 2025 from Burntwood Town Council and received additional funding from another provider to deliver the White Goods Scheme for this financial year. This report provides feedback relating only to funds provided by Burntwood Town Council.

Quarterly Report: July – September 2025

Date	Client No.	Postcode	Referral Source	Item	Cost
14/07/25	396	WS7	Bromford	Washer	£289
24/07/25	398	WS7	Bromford	Fridge Freezer	£219
12/09/25	405	WS7	Bromford	Cooker	£299
Quarterly total:					£807
Annual total (from April '25):					£2,522
Funding remaining:					£1,598

Case study (July): 396

A young couple who are expecting a baby and who had recently moved to the area needed a washing machine. No support from family.

Case study (August):

Case study (September): 405

Young mother with 18 month old child. This is her first home. A cooker and household items were provided, along with an information pack which proved useful as she had not heard about Spark.