



TO ALL ELECTORS OF **BURNWOOD**
YOU ARE INVITED TO ATTEND
AND PARTICIPATE IN THE

ANNUAL TOWN MEETING
AT
BURNWOOD LIBRARY
BRIDGE CROSS ROAD, BURNWOOD, WS7 2BX
ON
THURSDAY 22 MAY 2025 AT 6.00 P.M.

**THE TOWN MEETING MAY DISCUSS ALL TOWN
MATTERS AND PASS RESOLUTIONS ON THEM**

AGENDA

1. **Minutes of the Annual Meeting held on 23 May 2024** (ENCLOSURE NO. 1)
2. **Chair's Report** (ENCLOSURE NO. 2)
3. **Financial Statement/Precept** (ENCLOSURE NO. 3)
4. **Public Participation and Resolutions to be decided by the meeting**
To receive questions and comments from registered electors within the Burntwood Town Council boundaries on any matter which affects the Town. (Note: So that the Members at the meeting can be properly briefed in order to enable them to provide a considered response to your question, please advise the Town Clerk of the question(s) you wish to ask the Council at least three working days before the meeting).

Councillor Coe MBE
Chair of the Council

15 May 2025

**MINUTES OF THE ANNUAL TOWN MEETING
HELD AT BURNTWOOD LIBRARY, BRIDGE CROSS ROAD, BURNTWOOD ON
WEDNESDAY 23 MAY 2024 COMMENCING AT 6.00 PM**

PRESENT

Councillor Evans [in the Chair]
S Lightfoot, Town Clerk
Ms J Minor, Deputy Clerk
Ms A James, Finance Officer
Ms K Horner, Community Development and Engagement Officer
Ms L Jackson, Administration Officer
Ms K Louis, Well-being Co-ordinator, Burntwood Be A Friend

14 Town Councillors
2 Members of the Public

Councillor Evans welcomed everyone to the meeting.

1. MINUTES

RESOLVED That the Minutes of the Annual Town Meeting held on 24 May 2023 [Minute Nos. 1-4] were taken as read and approved as a correct record.

2. CHAIRMAN'S REPORT

Councillor Evans made the following statement:

As I come to the end of my year as Chair of Burntwood Town Council, I look back and reflect how satisfying the year has been. I have been privileged to represent our great community at a number of events and to see how many people give up their time to volunteer in such a variety of organisations.

This time last year I visited some primary schools to help plant oak trees to celebrate the Coronation of King Charles, and I have participated in events at Lichfield Cathedral to represent Burntwood. Within Burntwood I have visited a wide cross section of organisations and have been very impressed with how successful they are, through the sheer hard work of the groups.

In July I attended the Burntwood Wakes Festival, and despite the rain hundreds of people turned out and enjoyed themselves. I also opened the Christmas Event and lights switch on at Sankey's Corner. These were just two events delivered by the Town Council for the residents of Burntwood and I am sure in years to come they will continue to grow and be appreciated.

During my year as Chair I decided to support Burntwood Be A Friend as my charity. This has enabled me to observe and be aware of the wonderful job the staff and volunteers do to enhance the quality of life for so many. They provide a Women's Walk and a Men's Walk to promote wellbeing and run a Community Garden at St Anne's Church for anyone who enjoys gardening and wants to be involved in a friendly group. They also run the Community Store three times a week at Sankey's

Corner, which is an inspiring opportunity to prevent food from being disposed of in landfill. It is open to all and provided at very affordable prices. I have recently run a very successful quiz night to raise money for this worthwhile organisation and together with a raffle, I hope to have raised a substantial amount of money for them, due to the generosity of the attendees.

I have enjoyed my year as Chair enormously and I am indebted to all those who have helped and assisted me throughout the year. It has made me realise what a wonderful, friendly community we have in Burntwood and how people work hard for others, and I am proud to be a resident here.

Councillor Evans presented Kathy Louis, Well-being Co-ordinator from Burntwood Be A Friend [the Councillor Evans' chosen charities] with a cheque in the sum of £500.

3. FINANCIAL STATEMENT/PRECEPT

RESOLVED That the Summary Budget for 2023-24 as circulated, was received, and noted.

4. PUBLIC PARTICIPATION

Councillor Evans informed Members that there had been no notifications received/questions raised from registered electors within the Town Council boundaries on any matter which affects the Town.

Mr Chamberlain thanked the Town Council for the progress made over the last twelve months, it was much appreciated.

[The Meeting closed at 6.07 pm]

Signed

Date

Burntwood Annual Town Meeting

22 May 2025

Chair's Report

As I took on the role of Chair of Burntwood Town Council last year I was very aware of the shoes I was stepping into. I had a wonderful mentor in my year as Vice Chair and was given the opportunity to learn from Councillor Diane Evans. She was a hard act to follow but I have learned a great deal during the last year.

In my role as Chair I have had so many chances to attend some amazing events and to meet so many inspirational people who work to make our community a safer and more supportive place to live. I have attended events as diverse as flower festivals to switching on the Christmas lights, and open days at a farm to a school road safety event.

It has been an exciting time to be Chair. The Town Council bought the Methodist Church on Princess Street and it is currently being given a new lease of life for the next chapter in its life as a community hub. It will provide the town with a much needed venue for charities and voluntary services to hold their meetings and events. Watching the building go through its transformation as it enters the next part of its history is really exciting.

I am constantly surprised by the amount of work that our council is able to achieve in supporting our community. We have been able to organise and fund the Sunday markets during the summer, the Christmas events, the Play in the Parks, and the Wakes. We make those events available for all, inclusive and free for our families. Being able to provide lunches for the children, thanks to our sponsors, has made those events even more supportive of our families.

I love the strong and committed voluntary sector in our town and I was able to choose my charity of the year. I chose Pathway Project, the domestic and sexual abuse charity. This is a hidden crime and one that affects many families. Being able to raise some money is a privilege and I know that every penny raised will be well used to support survivors. I was really pleased when the event raised £868.36. Thank you to everyone who contributed.

I could not have achieved all of these things without the help and support of some very special people. Our team at Burntwood Town Council have done a huge amount of work to make the things I have done happen, and to make them successful. They are a wonderful team and I have been so lucky to work with such skilled and committed people. Councillor Diane Evans has been there for help and guidance whenever I have needed her. My Vice Chair, Councillor Laura Ennis has stood in for me when needed and has shared in the events. It has been a joy working with them both.

It has also been a great experience to work with all of the councillors and to absorb the knowledge and expertise that they have. They give their time to work together to make Burntwood a safer and stronger community.

Burntwood is a wonderful place to live and I can now pass on the role of Chair into the safe hands of Councillor Laura Ennis. I know that she will do a brilliant job and I send my best wishes to her.

Councillor Kathy Coe MBE
Chair of Burntwood Town Council

Burntwood Town Council Current Year

Income and Expenditure Account for Year Ended 31st March 2025

31st March 2024		31st March 2025
	Operating Income	
385,283	Corporate	403,816
57,188	OMCC	63,514
26	Supplies & Services	0
5,950	Traffic Islands	7,284
0	Flagpole	980
20,300	Community Events	13,822
0	Community Development	1,220
279	Civic Expenses	641
40,438	Burntwood Cemetery	31,424
83	Chase Terrace Community Centre	1,096
0	CTCC redevelopment project	179,698
509,547	Total Income	703,494
	Running Costs	
5,856	Corporate	20,342
64,461	OMCC	65,935
249,245	Supplies & Services	248,861
4,689	Communications	5,261
1,505	Street Lighting	1,314
3,863	Bus Shelters	91
2,817	Christmas Lights & Trees	3,418
7,942	Traffic Islands	8,816
944	Brighter Burntwood	2,569
2	Flagpole	12
862	Coulter Lane Burial Ground	1,948
3,897	Burntwood Town Strategy	1,292
1,552	Response & Repair Team	3,364
52,648	Community Events	50,327
1,267	Community Development	8,725
0	SCAMP	32
803	Civic Expenses	996
24,770	Better Burntwood incl. grants	29,151
19,544	Election Expenses	0
27,674	Burntwood Cemetery	32,058
240,000	Capital Expenditure	0
1,062	Chase Terrace Community Centre	1,905
0	CTCC redevelopment project	177,208
715,403	Total Expenditure	663,622
	General Fund Analysis	
307,701	Opening Balance	105,491
509,547	Plus : Income for Year	703,494
817,248		808,984
715,403	Less : Expenditure for Year	663,622
101,845		145,362
(3,646)	Transfers TO / FROM Reserves	(23,715)
105,491	Closing Balance	169,078