



The Old Mining College Centre
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Our Ref: SL/JM

29 April 2025

To: All Members of the Planning and Development Committee

Councillors Flanagan (Chair), Gittings (Vice-Chair), Bacon, Bishop, Bullock, D Ennis, L Ennis, Hancox, Swain, P Taylor, S Taylor, and Willis-Croft

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Tuesday 06 May 2025 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PROPOSED DEVELOPMENT AT COULTER LANE

Representatives from Sulis Public Affairs, Evolve Planning & Design and Bloor Homes to update Members on the proposed new housing development and community facilities at Coulter Lane.

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a)** To receive declarations of interests and consider requests for dispensations, if any.
- b)** Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 02 April 2025 (Minute Nos. 64-70) (**ENCLOSURE NO. 1**).

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications (**ENCLOSURE NO. 2**).

6. BURRT UPDATE

To review and debate the activities of the Burntwood Response and Repair Team (**ENCLOSURE NO. 3**).

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON WEDNESDAY 02 APRIL 2025 COMMENCING AT 6.02 PM**

PRESENT

Councillor Gittings (in the Chair)

Councillors Bacon, Bishop, D Ennis, L Ennis, Hancox, Swain, P Taylor, S Taylor, and Willis-Croft

In attendance

Ms Minor, Deputy Clerk

PUBLIC FORUM

No questions were raised by members of the public.

64. APOLOGIES FOR ABSENCE

Councillor Bullock (Work Commitments)

Councillor Flanagan (Family Commitments)

The reasons for the apologies were approved.

65. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor Gittings declared an interest in planning application 25/00208/FUL – 17 Chase Road as the applicant is known to her.

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

66. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes and that the Minutes had been approved at Full Council on 24 March 2025.

It was proposed by Councillor D Ennis and seconded by Councillor Willis-Croft and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 05 March 2025 (Minute Nos. 58-63) be approved as a correct record.

67. INFORMATION FROM THE MINUTES

There was no information from the Minutes.

68. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|-----|--------------|-----------|--|---|
| (a) | 25/00186/ADV | Chasetown | Lidl
Land off Cannock Road
Chase Terrace | Installation of 2 no. canopy mounted illuminated 'Lidl' sign, 1 no. Lidl flagpole sign, 1 no. column mounted poster display unit and 3 no. wall mounted billboard |
|-----|--------------|-----------|--|---|

No objection in principle as long as the luminance of the light sources do not exceed 300 candelas per metre squared and that the light sources are shielded to avoid causing a glare to road users.

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|-----|--------------|----------------------------|---|---|
| (b) | 25/00208/FUL | Summerfield and All Saints | Mrs Bundy
Southwinds
17 Chase Road
Burntwood | Creation of new apartment (retrospective) |
|-----|--------------|----------------------------|---|---|

No objection in principle provided that the studio flat meets the reasonable living space for a single person e.g. 37 sqm. With regard to the overlooking/privacy issues to the houses to the rear, the Local Planning Authority must satisfy themselves that the studio flat does not adversely affect their amenity.

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|-----|--------------|----------------------------|--|----------------------------|
| (c) | 25/00221/FUH | Summerfield and All Saints | Mr and Mrs Chance
78 Bridge Cross Road
Burntwood | First floor side extension |
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No objection.

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|-----|--------------|----------------------------|--|-----------------------------|
| (d) | 25/00237/FUH | Summerfield and All Saints | Mr Marshall
252 Chase Road
Burntwood | First floor front extension |
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No objection.

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|-----|--------------|---------------|---|---|
| (e) | 25/00263/FUH | Chase Terrace | Miss Martin
9 Paget Drive
Burntwood | Installation of disabled access platform lift |
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No objection.

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|-----|--------------|-----------|--|---|
| (f) | 25/00205/FUL | Chasetown | Mr Bird
Messenger Construction
Unit 20, Zone 1
Burntwood Business Park
Cobbett Road
Burntwood | Erection of a detached industrial unit comprising storage area on the ground floor and office space to first floor

All external building materials to match the adjacent units |
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No objection in principle however the Local Planning Authority to ensure that the comments made by Staffordshire County Council (Highways), Environment Health Team LDC and Joint Waste Officer LDC are adhered to.

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|-----|--------------|--------------------------|--|---|
| (g) | 25/00252/FUH | Boney Hay
and Central | Mr Hancox
100 Spinney Lane
Burntwood | Erection of first floor side
extension |
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No objection.

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|-----|--------------|-----------|--|--|
| (h) | 25/00282/PND | Highfield | Mr Newton
The Barn
Padbury Lane
Creswell Green
Burntwood | Prior Notification:
Change of use of
agricultural buildings to
form 4 no. dwellings with
associated operational
development |
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Previously the Town Council had not objected, in principle, to planning application 21/00781/ABN as long as the building was used for functions entirely ancillary to the use of the farm and farming of the adjacent land, however, concerns were raised about the number of buildings and the amount of development in this area of the green belt, therefore, the Town Council OBJECTS to the change of use of agricultural buildings to form 4 dwellings as the dwellings would have a significant impact on the green belt and represents inappropriate development.

69. BURRT UPDATE

RESOLVED That the report of activities be noted.

70. STONNALL NEIGHBOURHOOD PLAN REGULATION 14 CONSULTATION

Members received and noted the content of the Stonnall Neighbourhood Plan.

(The Meeting closed at 6.21 pm)

Signed

Date

Planning and Development Committee: Applications for Consideration: 06 May 2025

	Application No.	Ward	Site	Proposal
(a)	25/00347/FUH	Chasetown	Mr Ricketts 93 Birch Avenue Burntwood	Erection of a single and two storey side extension
(b)	25/00350/FUH	Hunslet	Mr Poynton 47 Rake Hill Burntwood	Ground and first floor side extensions to form orangery and en-suite
(c)	25/00326/PNH	Hunslet	Mr and Mrs Falletta 4 Hunslet Road Burntwood	Prior Notification: Single storey rear extension projecting 6.30m from the rear wall of the original dwelling and reaching a maximum height of 3.00m and eaves height of 2.55m
(d)	25/00398/FUH	Gorstey Ley	Mr Love 10 Church Road Burntwood	Retention of single storey extensions and porch
(e)	25/00439/FUH	Boney Hay and Central	Mr Darnley 6 Birch Terrace Burntwood	Demolition of existing wooden sheds and erection of car port
(f)	25/00446/FUL	Chasetown	Mr Cantrill G E Collis and Sons Queens Drive Burntwood	Removal of stores and erection of 6 workshops/stores
(g)	25/00475/FUH	Summerfield and All Saints	Mr Kempson 54 Newgate Street Burntwood	Proposed single storey side and rear extension to dwelling
(h)	25/00492/FUH	Highfield	Mr Moorhouse 2 Farewell Lane Burntwood	Demolition of existing detached garage and the erection of a single storey side extension
(i)	25/00348/FUH	Boney Hay and Central	Mr and Mrs Krucien 29 Bridge Cross Road Burntwood	Ground floor rear extension and replacement detached garage

	Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
1	02.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Remove rubbish and weeds from OMCC garden	02.04.2025
2	02.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Collect new plants for sensory beds in OMCC garden	02.04.2025
3	03.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Fill beds with soil and top soil in OMCC garden	03.04.2025
4	03.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Clear rubble into one pile in OMCC garden	03.04.2025
5	03.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Cut back brambles in OMCC garden	03.04.2025
6	03.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Obtain quotation for garden materials	03.04.2025
7	04.04.2025	BTC Staff			Events	Change posters in road signs at Sankey's Corner re: markets	04.04.2025
8	04.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Plant new plants in OMCC garden	04.04.2025
9	04.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Clear away rockery in OMCC garden	04.04.2025
10	04.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Order boards for OMCC toilets	04.04.2025
11	05.04.2025	BTC Staff			Brightert Burntwood	Obtain quotations for planters around the town	05.04.2025

	Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
12	05.04.2025	BTC Staff			BuRRT Maintenance	Obtain quotations for parts for BuRRT	05.04.2025
13	05.04.2025	BTC Staff			Defibrillators	Defib check around the town	12.03.2025
14	07.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Garden maintenance	07.04.2025
15	07.04.2025	BTC Staff			BuRRT Maintenance	Ordered parts for BuRRT	07.04.2025
16	10.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Took delivery of boards for OMCC toilets and stored in shed	10.04.2025
17	10.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Renew plants in sensory garden	10.04.2025
18	10.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Chase up quotation re: HSS	10.04.2025
19	11.04.2025	BTC Staff			Brighter Burntwood	Chase up quotations for 3-tier planter	11.04.2025
20	11.04.2025	BTC Staff			BuRRT Maintenance	Booked BuRRT repairs in at M J Motors	11.04.2025
21	11.04.2025	BTC Staff			Events	Cleared out BuRRT for market items	11.04.2025
22	13.04.2025	BTC Staff			Events	Put up and take down gazebo at market	13.04.2025
23	14.04.2025	BTC Staff			Events	Emptied BuRRT following market	14.04.2025
24	14.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Cleared all weeds on front of OMCC	14.04.2025
25	14.04.2025	BTC Staff	WS7 4QH	Chasetown	OMCC Maintenance	Filled brown bins with OMCC garden waste	14.04.2025

	Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
26	14.04.2025	BTC Staff				Order workwear from Staffordshire Signs & Graphics	14.04.2025
27	14.04.2025	BTC Staff		Chasetown		Assess damaged tree at Chasetown Methodist Park	14.04.2025
28	14.04.2025	BTC Staff				Lamp post - cable tie shut cover door	14.04.2025
29	16.06.2025	BTC Staff	WS7 1JH	Chase Terrace	Community Centre	Take blocks up to centre	16.06.2025
30	16.06.2025	BTC Staff			BuRRT Maintenance	Take BuRRT up to M J Motors	16.06.2025