



The Old Mining College Centre
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Our Ref: SL/JM

06 January 2025

To: All Members of the Planning and Development Committee

Councillors Flanagan (Chair), Gittings (Vice-Chair), Bacon, Bullock, D Ennis, L Ennis, Hancox, P Taylor, S Taylor, and Willis-Croft

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Monday 13 January 2025 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a)** To receive declarations of interests and consider requests for dispensations, if any.
- b)** Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 11 December 2024 (Minute Nos. 39-44) (**ENCLOSURE NO. 1**).

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications (**ENCLOSURE NO. 2**).

6. BURRT UPDATE

To review and debate the activities of the Burntwood Response and Repair Team (**ENCLOSURE NO. 3**).

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON WEDNESDAY 11 DECEMBER 2024 COMMENCING AT 6.00 PM**

PRESENT

Councillor P Taylor (in the Chair)
Councillors Bacon, D Ennis, L Ennis, Hancox and Willis-Croft

In attendance

Ms Minor, Deputy Clerk

STANDING ORDER 1. – MEETING O)

The Deputy Clerk referred to the Town Council's Standing Orders and in particular No. 1. – Meeting – o) (The Chair, if present, shall preside at a meeting. If the Chair is absent from a meeting, the Vice-Chair if present, shall preside. If both the Chair and the Vice Chair are absent from a meeting, a Councillor as chosen by the Councillors present at the meeting shall preside at the meeting) and Members were asked to nominate. It was proposed by Councillor D Ennis, seconded by Councillor L Ennis, and following a unanimous show of hands it was

RESOLVED That Councillor P Taylor be elected Chair for this meeting in accordance with Standing Orders.

PUBLIC FORUM

No questions were raised by members of the public.

39. APOLOGIES FOR ABSENCE

Councillor Bullock (Work Commitments)
Councillor Flanagan (Work Commitments)
Councillor Gittings (Personal Reasons)
Councillor S Taylor (Unwell)

The reasons for the apologies were approved.

40. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

41. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor D Ennis and seconded by Councillor L Ennis and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 11 November 2024 (Minute Nos. 32-38) be approved as a correct record.

42. INFORMATION FROM THE MINUTES

There was no information from the Minutes.

43. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|-----|--------------|-----------|--|---|
| (a) | 24/01183/PNH | Highfield | Ms Smith
4 Farewell Lane
Burntwood | Prior Notification: Two storey rear extension projecting 3.73m from the rear wall of the original dwelling and reaching a maximum height of 5.05m and eaves height of 4.75m |
|-----|--------------|-----------|--|---|

No objection.

- | | | | | |
|-----|--------------|-----------|---|--|
| (b) | 24/01227/CLE | Chasetown | Mrs Yates
4 Howdle Road
Burntwood | Certificate of Lawfulness (Existing): Retention of porch |
|-----|--------------|-----------|---|--|

No objection.

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|-----|--------------|-----------|---|--|
| (c) | 24/01015/FUL | Chasetown | Nick & Stuart Property Ltd
Rear of 13 High Street
Chasetown | Demolition of existing storage buildings and erection of 3 no. 1 bedroom bungalows |
|-----|--------------|-----------|---|--|

OBJECTION. Members felt that there is already inadequate parking provision around the site and this needed to be addressed and the applicant has failed to demonstrate an appropriate cycle storage facility.

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|-----|--------------|---------------|--|--|
| (d) | 24/01248/FUH | Chase Terrace | Mr and Mrs Reynolds
25 Gullick Way
Burntwood | Erection of a ground floor rear extension and installation of skylight |
|-----|--------------|---------------|--|--|

No objection.

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|-----|--------------|---------------|---|--|
| (e) | 24/01252/PNH | Chase Terrace | Mr and Mrs Bradshaw
Bleak House Farmhouse
Ironstone Road
Burntwood | Prior Notification: single storey rear extension projecting 7.90m from the rear wall of the original dwelling and reaching a maximum height of 3.50m and eaves height of 2.60m |
|-----|--------------|---------------|---|--|

OBJECTION. The proposed development represents inappropriate development in the Green Belt by virtue of its size, design, and massing.

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|-----|---------------|------------------|---|--|
| (f) | 24/01253/PNHF | Chase
Terrace | Mr and Mrs Bradshaw
Bleak House Farmhouse
Ironstone Road
Burntwood | Prior Notification
(Additional Storey):
Erection of upward
extension to existing
dwellinghouse |
|-----|---------------|------------------|---|--|

Members raised concerns regarding this application (taken in conjunction with planning application 24/01252/PNH) and the Local Planning Authority must satisfy themselves that the additional storey will not result in overdevelopment in the Green Belt and that the proposed creation of a first-floor extension would not represent a substantial increase in the volume over and above that of the original building, such that it would constitute a disproportionate addition.

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|-----|--------------|-------------|---|---|
| (g) | 24/01282/FUH | Gorstey Ley | Mr and Mrs Davis
32 Church Road
Burntwood | Erection of a single
storey side extension to
existing garage |
|-----|--------------|-------------|---|---|

No objection.

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|-----|--------------|------------------|--|---|
| (h) | 24/00705/FUL | Chase
Terrace | Mr Morrell
24 Holly Grove Lane
Burntwood | Amendment – Erection
of a 1 bedroom
detached dwelling and
associated works |
|-----|--------------|------------------|--|---|

OBJECTION. The proposed development will, due to its siting and location, have a detrimental impact on the street scene. It will reduce the openness and amenity of the location thus changing the open plan character of the street. Due to the location on the corner of the road opposite a school, there is concern regarding the impact of visibility for drivers travelling round the corner when the road is busy with pedestrians during school run times. Members felt that the plans provided were not of a suitable standard.

44. BuRRT UPDATE

Councillor D Ennis felt that BuRRT played an integral part during storm Darragh as the storm had caused considerable damage to the wall at Coulter Lane Cemetery.

Following Councillor P Taylor's previous comments (Minute No. 38 – 11 November 2024) it was **agreed** that Councillor P Taylor would follow up the matter with the Town Clerk.

RESOLVED That the report of activities be noted.

(The Meeting closed at 6:20 pm)

Signed

Date

Planning and Development Committee: Applications for Consideration: 13 January 2025

	Application No.	Ward	Site	Proposal
(a)	24/01299/FUL	Chasetown	Mrs Christie Chasetown Methodist Church Queens Drive Burntwood	Siting of a storage container for the storage of food and associated equipment for use by the Burntwood Foodbank
(b)	24/01353/FUH	Chasetown	Mr Dynarowski 14 New Street Chasetown	Demolish existing side extension, construct new single storey extension with flat orangery style roof with roof lantern
(c)	24/01382/FUH	Chasetown	Mr Ricketts 93 Birch Avenue Burntwood	Two storey side extension to form kitchen and bedroom

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
29.11.2024	BTC Staff	WS7 2BX	Chase Terrace	Events/Advertising	Load up BuRRT for Sankey's Corner Xmas Event	29.11.2024
03.12.2024	BTC Staff	WS7 4QH	Chasetown	OMCC Building Maintenance	Cleared gutter at OMCC - Unit 10	03.12.2024
04.12.2024	BTC Staff	WS7 4QH	Chasetown	OMCC Building Maintenance	Cleared all rear gutters of leaves at OMCC	04.12.2024
04.12.2024	BTC Staff	WS7 4QH	Chasetown	OMCC Building Maintenance	Cleared leaves in garden at OMCC	04.12.2024
05.12.2024	BTC Staff			Events/Advertising	Take down Xmas banners around the town	05.12.2024
05.12.2024	BTC Staff			Defibrillators	Undertake defib monthly checks	05.12.2024
05.12.2024	BTC Staff			Events/Advertising	Change posters in Bus Shelters	05.12.2024
05.12.2024	BTC Staff	WS7 9DR	Highfield	Burntwood Cemetery	Remove plants from Cemetery planter	05.12.2024
05.12.2024	BTC Staff			Defibrillators	Chase up missing defib	05.12.2024
06.12.2024	BTC Staff			Defibrillators	Replace missing defib	06.12.2024
06.12.2024	BTC Staff	WS7 9DR	Highfield	Burntwood Cemetery	Report broken tree branch in Cemetery to Middletons	06.12.2024
06.12.2024	BTC Staff		Boney Hay and Central	Events/Advertising	Repair Xmas lights on Boney Hay Xmas Tree	06.12.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
09.12.2024	BTC Staff		Highfield	Coulter Lane Cemetery	Assess damage caused by fallen tree at Coulter Lane Cemetery	09.12.2024
09.12.2024	BTC Staff		Highfield	Coulter Lane Cemetery	Contact Middletons to arrange tree removal from Coulter Lane Cemetery	09.12.2024
09.12.2024	BTC Staff		Highfield	Coulter Lane Cemetery	Obtain quotation for rebuilding wall at Coulter Lane Cemetery	09.12.2024
09.12.2024	BTC Staff			Open Spaces	Assess land at Plant Lane	09.12.2024
09.12.2024	BTC Staff		Highfield	Coulter Lane Cemetery	Reopen Coulter Lane 'road'	09.12.2024
10.12.2024	BTC Staff			Open Spaces	Email County Cllr Mike Wilcox re: Plant Lane	10.12.2024
10.12.2024	BTC Staff		Highfield	Coulter Lane Cemetery	Speak to Andrew Chatwin re: Coulter Lane trees	10.12.2024
11.12.2024	BTC Staff		Highfield	Coulter Lane Cemetery	Remove stones (wall) at Coulter Lane Cemetery	11.12.2024
11.12.2024	BTC Staff		Highfield	Coulter Lane Cemetery	Put mesh fence around broken wall at Coulter Lane Cemetery	11.12.2024
12.12.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Cleared away leaves at OMCC	12.12.2024
12.12.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Removed rubbish from front of OMCC	12.12.2024
12.12.2024	BTC Staff		Highfield	Coulter Lane Cemetery	Removed road closure signs from Coulter Lane	12.12.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
13.12.2024	BTC Staff	WS7 4QH	Chasetown		Empty BuRRT - road closure signs	13.12.2024
13.12.2024	BTC Staff	WS7 2BX		Defibrillators	Collect missing defib from Library	13.12.2024
13.12.2024	BTC Staff	WS7 9DR	Highfield	Burntwood Cemetery	Mark out graves at Cemetery	13.12.2024
16.12.2024	BTC Staff			Street Lights	Check street lights around the Town	16.12.2024
16.12.2024	BTC Staff	WS7 2BX		Events/Advertising	Check Xmas lights on Xmas Tree at Sankey's Corner	16.12.2024
16.12.2024	BTC Staff		Boney Hay and Central	Events/Advertising	Look for spare lights for Xmas Tree at Boney Hay	16.12.2024
18.12.2024	BTC Staff		Highfield	Coulter Lane Cemetery	Check Coulter Lane cemetery is safe	18.12.2024
19.12.2024	BTC Staff	WS7 9DR	Highfield	Burntwood Cemetery	Go up cemetery re: delivery of soil	19.12.2024
20.12.2024	BTC Staff				Delivery of Xmas cards	20.12.2024
20.12.2024	BTC Staff	WS7 4QH	Chasetown	OMCC Building Maintenance	Clean up OMCC basement	20.12.2024
21.12.2024	Councillor			Defibrillators	Check defib at Rugby Club	21.12.2024
21.12.2024	BTC Staff	WS7 4QH	Chasetown	OMCC Building Maintenance	Clear rubbish from front of OMCC	21.12.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
21.12.2024	BTC Staff			Defibrillators	Visit Smalley Court to check defib after use	21.12.2024
21.12.2024	BTC Staff		Boney Hay and Central	Events/Advertising	Put additional Xmas lights on Boney Hay tree	21.12.2024
21.12.2024	BTC Staff	WS7 9DR	Highfield	Burntwood Cemetery	Mark out grave at Cemetery	21.12.2024