



The Old Mining College Centre
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Our Ref: SL/JM

04 November 2024

To: All Members of the Planning and Development Committee

Councillors Flanagan (Chair), Gittings (Vice-Chair), Bacon, Bullock, D Ennis, L Ennis, Hancox, Holdsworth, P Taylor, S Taylor, and Willis-Croft

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Monday 11 November 2024 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a)** To receive declarations of interests and consider requests for dispensations, if any.
- b)** Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 14 October 2024 (Minute Nos. 25-31) (**ENCLOSURE NO. 1**).

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications (**ENCLOSURE NO. 2**).

6. CHASE TERRACE ROAD SIGN

This is for information purposes only and no decision is required by the Committee (**ENCLOSURE NO. 3 AND APPENDIX A**).

7. BURRT UPDATE

To review and debate the activities of the Burntwood Response and Repair Team (**ENCLOSURE NO. 4**).

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 14 OCTOBER 2024 COMMENCING AT 6.00 PM**

PRESENT

Councillor Flanagan (in the Chair)
Councillors Bacon, Bullock, Hancox, P Taylor, S Taylor, and Willis-Croft

In attendance

Ms Minor, Deputy Clerk

PUBLIC FORUM

No questions were raised by members of the public.

25. APOLOGIES FOR ABSENCE

Councillor D Ennis (Attending an event on behalf of the Council)
Councillor L Ennis (Civic Commitments)
Councillor Gittings (Unwell)
Councillor Holdsworth (Work Commitments)

The reasons for the apologies were approved.

26. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

27. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor P Taylor and seconded by Councillor Bullock and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 16 September 2024 (Minute Nos. 19-24) be approved as a correct record.

28. INFORMATION FROM THE MINUTES

**PLANNING APPLICATION 24/00762/OUTM
FORMER SITE OF BRIDGE CROSS GARAGE, CANNOCK ROAD
OUTLINE PLANNING PERMISSION (ALL MATTERS RESERVED EXCEPT LANDSCAPING) FOR
THE ERECTION OF THREE STOREY, 72 BED DEMENTIA CARE HOME WITH COMMUNITY HUB**

ROOM, AND ASSOCIATED CAR PARKING/ACCESS ARRANGEMENTS (LANDSCAPING MATTERS TO BE RESERVED)

Councillor Flanagan confirmed that the application had been heard by Lichfield District Council's Planning Committee held on Monday 30 September 2024. At the Committee Meeting, there was a move to refuse the application put forward by Councillor Evans, which was not seconded. There was a move to recommend approval in line with the Planning Officer's recommendations in the Committee Report, and 10 of the 11 Councillors voted in favour of this motion, meaning the application was approved at Committee. The District Council must now negotiate the \$106 agreement as per the recommended Heads of Terms in the Committee Report, before issuing the decision. The time has been extended on the application until 30 December 2024 to allow this to happen.

Councillor Flanagan explained that he was annoyed at the decision as the Planning and Development Committee had objected to the application, as it is contrary to the Burntwood Neighbourhood Plan voted for by the residents of Burntwood. He was saddened that the Burntwood Neighbourhood Plan had been ignored and found it deplorable that a Councillor living outside the parish had voted based on the application being better for Burntwood than the earlier version rather than understanding the people of Burntwood who had chosen to have this land designated for retail development. Councillor Flanagan felt that Burntwood residents again had been ignored and explained approval of the application will divide the area outlined in the Burntwood Neighbourhood Plan for retail development and will therefore make future coherent development highly unlikely.

The Committee wholeheartedly **agreed** with the comments made by Councillor Flanagan.

29. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

- | | | | | |
|-----|---------------|-----------|---|---|
| (a) | 24/00977/PNHF | Chasetown | Mr Mason
217 Brownhills Road
Norton Canes | Prior Notification
(Additional Storey):
Creation of a first-floor
extension to form 4
bedrooms, en-suite,
and bathroom |
|-----|---------------|-----------|---|---|

OBJECTION based on this being overdevelopment in the Green Belt. The proposed creation of a first-floor extension would represent a substantial increase in the volume over and above that of the original building, such that it would constitute a disproportionate addition.

Referring to planning application 21/01514/FUH – single storey front and rear extension and erection of garage to site, which was withdrawn on 13 October 2021, Members questioned whether appropriate planning permission had been granted for the four-car garage and asked for clarification.

- | | | | | |
|-----|--------------|-----------|---|---|
| (b) | 24/00836/FUL | Chasetown | Mr Simner
Chasewater Activity Centre
Pool Lane
Burntwood | Placement of three
external containers |
|-----|--------------|-----------|---|---|

No objection in principle, however, the Local Planning Authority to ensure that the proposal meets Green Belt criteria and also the requirements of the Senior Policy and Strategy Officer (Arboriculture).

- | | | | | |
|-----|--------------|---------|--|---|
| (c) | 24/01054/FUH | Hunslet | Mr Shokar
37 Boulton Close
Burntwood | Erection of a first-floor extension over existing garage to form a bedroom and en-suite |
|-----|--------------|---------|--|---|

No objection.

- | | | | | |
|-----|--------------|---------|---|--|
| (d) | 24/00774/FUH | Hunslet | Mr Varraich
65 Hunslet Road
Burntwood | Erection of a single storey rear extension, first floor side extension and installation of a front porch |
|-----|--------------|---------|---|--|

No objection.

30. STREET NAMING – LAND REAR OF 11 AND 11A BRIDGE CROSS ROAD

As all Members of the Town Council receive the Planning and Development Committee Agendas, Councillor Flanagan confirmed that Councillor Woodward felt that the suggestion of Severns Mews/Croft, which had been suggested by the developer, confuses the river name, Severn, with the former nightclub i.e. Sevens. She felt that the former might be confused with Severn Drive in the Highfield Ward and the name of the nightclub is fading into history so she thought that Sankey Mews is more appropriate. In the absence of Councillor D Ennis due to Civic Commitments, Councillor Flanagan explained that Councillor D Ennis had suggested Sevens Grove.

Councillor S Taylor stated that she would prefer to see the word Croft instead of Mews as she felt that the word Mews represented terraced houses and these were detached dwellings.

RESOLVED That Sevens Croft be the suggested name for the development currently underway on land rear of 11 and 11A Bridge Cross Road.

31. BURRT UPDATE

RESOLVED That the report of activities be noted.

[The Meeting closed at 6.22 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration: 11 November 2024

	Application No.	Ward	Site	Proposal
(a)	24/01042/FUH	Gorstey Ley	Mr Hartshorne 17 Lichfield Road Burntwood	Erection of rear second storey extension above existing dining room, replacement of existing rear flat roof, installation of DPC render and cedar type cladding to first floor front, side, and rear elevations
(b)	24/01084/FUH	Chasetown	Mr Rudge 97 Baker Street Burntwood	Retention of garden re-sculpture, timber retaining wall and raised brick plinth to existing sloping lawn
(c)	24/01096/FUL	Chase Terrace	Burntwood Town Council Chase Terrace Community Centre Princess Street Burntwood	Single storey side extension
(d)	24/01083/COU	Highfield	Mr Gumbley Land adj 238 Chorley Road Burntwood	Change of use of land from equestrian to residential use (retrospective)
(e)	24/01087/PNH	Boney Hay and Central	Mr Freeman 58 Highfield Avenue Burntwood	Prior Notification: single storey rear extension projecting 3.72m from the rear wall of the original dwelling and reaching a maximum height of 2.75m and eaves height of 2.40m
(f)	24/01115/FUH	Boney Hay and Central	Ms Kennedy 37 Lebanon Grove Burntwood	Erection of a single storey side extension connecting existing garage to main dwelling and installation of a front bay window

	Application No.	Ward	Site	Proposal
(g)	24/01097/FUL	Chasetown	Motor Fuel Group Morrisons Petrol Filling Station Milestone Way Burntwood	Extension to the existing petrol filling station's sales building, demolition of existing jet wash and car wash and the creation of charging zone, erection of EV chargers, jet wash bays, sub-station enclosure, LV panel, meter cabinet, plant room and associated works
(h)	24/01131/ADV	Chasetown	Mr Anderson Trelleborg Unit C1-C3 Chase Trade Park Cannel Road Burntwood	Installation of 2 no. external illuminated fascia signage lettering 'Trelleborg'
(i)	24/01118/PNH	Chase Terrace	Mr Anderson 13 Water Street Burntwood	Prior Notification: single storey rear extension projecting 3.60m from the rear wall of the original dwelling and reaching a maximum height of 2.80m and eaves height of 2.80m
(j)	24/01177/FUL	Chasetown	Walsall Housing Group Land South of Milestone Way Burntwood	Application under section 106a of The Town and Country Planning Act 1990 to vary the affordable housing obligation (clause 5 of Schedule 2) set out in the Section 106 agreement of application 16/00666/OUTM dated 28 September 2017 (Plots : 1-9 (inclusive), Daker House and 1-4 (inclusive) Evans House, Buckley Way
(k)	24/01170/CLE		Store Box Self Storage Limited Land Adjacent Plant Lane Burntwood	Certificate of lawfulness (Existing): Use class B8 including storage within containers

AGENDA ITEM 5 - ENCLOSURE NO. 2

Planning and Development Committee

11 November 2024

Chase Terrace Road Sign

1.0 Purpose of Report

To update Members on the current situation regarding the replacement of the Chase Terrace sign which is located at the top of Ironstone Road (see **Appendix A**).

2.0 Background

These signs were originally funded by Lichfield District Council but unfortunately there is no actual requirement for either the District Council or Staffordshire County Council to provide them.

Lichfield District Council do try and keep the existing signs going for as long as possible but they did not previously have a budget for replacement or new signs.

3.0 Lichfield District Council - UK Shared Prosperity Fund

Lichfield District Council have committed to undertaking works to tidy up and make improvements to some of the retail areas over the coming months funded by UK Shared Prosperity Funds. The Town Centres Manager (Burntwood and Lichfield) has asked Lichfield District Council's Leadership Team to approve replacement of the sign as they do want to welcome people into the district so this will help make a good first impression. The UK Shared Prosperity Fund has the funds to do it, which has been a barrier before.

Lichfield District Council Leadership Team have approved the deliverables of the High Street Improvements Project and therefore they can use the project budget to replace the Chase Terrace sign together with the Morrisons Island (exit towards High Street) sign and Highfields Road, Chasetown sign.

The new signs will be in place by March 2025 as the budget needs to be spent by then.

4.0 Conclusion

Members are asked to note the content of the report.

Contact Officer

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Deputy Clerk
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Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
02.10.2024	BTC Staff	WS7 1JH	Chase Terrace		Assess works needed to new Community Centre	02.10.2024
02.10.2024	BTC Staff	WS7 1JH	Chase Terrace		Community Centre - remove ladder from scaffold	02.10.2024
02.10.2024	BTC Staff	WS7 1JH	Chase Terrace		Community Centre - put chain (lock) on gates	02.10.2024
03.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Empty raised bed in OMCC garden	03.10.2024
03.10.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Attend installation of headstone	03.10.2024
03.10.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Change bins over at Cemetery	03.10.2024
04.10.2024	BTC Staff			Events/Advertising	Collect Xmas Banners from Staffordshire Signs and Graphics	04.10.2024
04.10.2024	BTC Staff			Events/Advertising	Test Xmas lights	04.10.2024
04.10.2024	BTC Staff			Events/Advertising	Put up market banners for 13.10.24 Burntwood Market	04.10.2024
07.10.2024	BTC Staff				Reported pot hole bad repair to County Councillor Wilcox - Norton Lane	07.10.2024
07.10.2024	BTC Staff	WS7 1JH	Chase Terrace		Removed key safe from Community Centre	07.10.2024
07.10.2024	Councillor		Boney Hay and Central		Boney Hay School Sign - strim back	07.10.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
07.10.2024	BTC Staff	WS7 1JH	Chase Terrace		Community Centre - Contacted scaffold company	07.10.2024
07.10.2024	BTC Staff	WS7 1JH	Chase Terrace		Community Centre - Contacted tower company	07.10.2024
07.10.2024	BTC Staff			Events/Advertising	Collected electrical equipment for Xmas lights	07.10.2024
07.10.2024	BTC Staff	WS7 1JH	Chase Terrace		Community Centre - measured area for planning application	07.10.2024
07.10.2024	BTC Staff	WS7 4QH	Chasetown	Reporting	Reported abandoned car on car park (One Stop)	07.10.2024
09.10.2024	BTC Staff		Boney Hay and Central	Events/Advertising	Stripped out and first fix - Boney Hay Xmas Tree electric box	09.10.2024
09.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Cleared OMCC garden	09.10.2024
10.10.2024	BTC Staff		Boney Hay and Central	Events/Advertising	Finished off Boney Hay Xmas Tree electric box	10.10.2024
10.10.2024	BTC Staff			Events/Advertising	Stripped out - Sankey's Corner Xmas Tree electric box	10.10.2024
10.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Replaced all lights in Unit 6 to LED	10.10.2024
11.10.2024	BTC Staff	WS7 4QH	Chasetown	Events/Advertising	Empty and load up BuRRT for Burntwood Market 13.10.2024	11.10.2024
11.10.2024	BTC Staff			Events/Advertising	Collect new fuses for Xmas Tree lights	11.10.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
11.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Dismantle raised bed in OMCC garden	11.10.2024
11.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Remove soil and refill new bed for plants in OMCC garden	11.10.2024
11.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Put membrane and chippings around greenhouse in OMCC garden	11.10.2024
14.10.2024	BTC Staff			Events/Advertising	Removal of all Burntwood Market banners around the town	14.10.2024
14.10.2024	BTC Staff			Events/Advertising	Change advertising notices in bus shelters around the town	14.10.2024
14.10.2024	BTC Staff			Events/Advertising	Separate Xmas lights (electric boxes) at Boney Hay & Sankey's Corner	14.10.2024
14.10.2024	BTC Staff	WS7 4QH	Chasetown	Events/Advertising	Emptied gazebo etc out of BuRRT following Burntwood Market	14.10.2024
17.10.2024	BTC Staff			Events/Advertising	Completed electric Xmas box at Sankey's Corner	17.10.2024
17.10.2024	BTC Staff			OMC Building Maintenance	Continued removal of raised bed in OMCC garden	17.10.2024
17.10.2024	BTC Staff			Events/Advertising	Make stand for fake button for Xmas light switch on	17.10.2024
18.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Complete raised bed in OMCC garden	18.10.2024
18.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Dig foundation for concrete OMCC garden	18.10.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
18.10.2024	Councillor			Defibrilators	Spoke to Councillor D Ennis regarding defib at Smalley Court	18.10.2024
21.10.2024	BTC Staff			Events/Advertising	Paint switch stand for Xmas lights	21.10.2024
21.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Fix metal 'Tommy' to OMCC front wall	21.10.2024
21.10.2024	BTC Staff	WS7 4QH	Chasetown	Events/Advertising	Change posters in cabinets outside OMCC	21.10.2024
21.10.2024	Councillor		Boney Hay and Central		Boney Hay School Sign - strim back - 2nd Sign	21.10.2024
23.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Cleared leaves from OMCC front and rear garden	23.10.2024
23.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Strip down bin store at OMCC	23.10.2024
23.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Collect materials for OMCC garden	23.10.2024
24.10.2024	BTC Staff			Defibrilators	Booked a meeting with representative at Smalley Court regarding defib	24.10.2024
24.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Continued rebuilding bin store at OMCC	24.10.2024
24.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Started building fence around basement steps	24.10.2024
24.10.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Removed strip light out of Unit 10	24.10.2024