



The Old Mining College Centre
Queen Street
BURNTWOOD
WS7 4QH

Tel: 01543 677166
Email: steve.lightfoot@burntwood-tc.gov.uk
www.burntwood-tc.gov.uk

Our Ref: SL/JM

07 October 2024

To: All Members of the Planning and Development Committee

[Councillors Flanagan [Chair], Gittings [Vice-Chair], Bacon, Bullock, D Ennis, L Ennis, Hancox, Holdsworth, P Taylor, S Taylor, and Willis-Croft]

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Monday 14 October 2024 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 16 September 2024 [Minute Nos. 19-24] **[ENCLOSURE NO. 1]**.

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications **[ENCLOSURE NO. 2]**.

6. STREET NAMING – LAND REAR OF 11 AND 11A BRIDGE CROSS ROAD

Members are asked to consider a suitable name for the development currently underway on land rear of 11 and 11A Bridge Cross Road. NB: The developer has suggested the names Sankeys Mews/Croft or Severns Mews/Croft **[ENCLOSURE NO. 3]**.

7. BURRT UPDATE

To review and debate the activities of the Burntwood Response and Repair Team **[ENCLOSURE NO. 4]**.

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.
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**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 16 SEPTEMBER 2024 COMMENCING AT 6.00 PM**

PRESENT

Councillor Flanagan [in the Chair]
Councillors Bacon, Bullock, D Ennis, L Ennis, Galvin, Gittings, Hancox and Willis-Croft

In attendance

Ms Minor, Deputy Clerk
Councillor Norman [from 6.02pm]

PUBLIC FORUM

No questions were raised by members of the public.

19. APOLOGIES FOR ABSENCE

Councillor Holdsworth [Family Commitments]
Councillor S Taylor [Unwell]

The reasons for the apologies were approved.

20. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor Galvin declared a non-pecuniary interest in planning application 24/00966/FUH – 37 Water Street [Erection of single storey rear and first floor side extension [resubmission of 24/00670/FUH] and took no part in the discussion.

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

21. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor D Ennis and seconded by Councillor Willis-Croft and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 20 August 2024 [Minute Nos. 13-18] be approved as a correct record.

22. INFORMATION FROM THE MINUTES

2 Eights Croft

Councillor Flanagan referred to planning application 24/00625/FUH – 2 Eights Croft – erection of boundary fence. He explained that previously the Committee had objected to the application [Objection: Burntwood Town Council suggest this application is Refused until such time as a plan of the extent of the highway maintainable at the public's expense [HMPE] on Stables Way is received and Staffordshire County Council has been reconsulted and their comments are known, and that the height of the fence is provided. The Town Council asks that they are reconsulted once the information is known].

Councillor Flanagan confirmed that the location/block plan had now been revised which showed that the site boundary was now abutting highways land and the fence measured between 1.6m – 1.7m. Councillor Flanagan referred the neighbour objection which had appeared on the planning portal. It was **agreed** that No Objection would be the comment submitted.

23. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

- | | | | | |
|-----|--------------|-------------|---|--|
| (a) | 24/00911/FUH | Gorstey Ley | Mr Illidge
53 Church Road
Burntwood | Erection of a side
extension to form garage |
|-----|--------------|-------------|---|--|

No objection.

- | | | | | |
|-----|--------------|-----------|---|---|
| (b) | 24/00887/PND | Chasetown | Mr Tully
13 High Street
Chasetown | Prior Notification:
Change of use of first
floor to a two-bedroom
flat |
|-----|--------------|-----------|---|---|

OBJECTION. There is no mention of parking within the document. Members felt that there is already inadequate parking provision around the site and this needed to be addressed.

- | | | | | |
|-----|--------------|------------------|---|--|
| (c) | 24/00750/FUL | Chase
Terrace | Mr Murrell
Land adjacent
24 Holly Grove Lane
Burntwood | Erection of a 1 bedroom
detached dwelling and
associated works |
|-----|--------------|------------------|---|--|

OBJECTION. The proposed development will, due to its siting and location, have a detrimental impact on the street scene. It will reduce the openness and amenity of the location thus changing the open plan character of the street. Due to the location on the corner of the road opposite a school, there is concern regarding the impact of visibility for drivers travelling round the corner when the road is busy with pedestrians during school run times.

- | | | | | |
|-----|--------------|-----------|--|---|
| (d) | 24/00936/FUH | Highfield | Mrs McCarthy
17 Cheshire Close
Burntwood | Erection of a single storey
rear extension |
|-----|--------------|-----------|--|---|

No objection.

(e)	24/00966/FUH	Chase Terrace	Mr and Mrs Stanley 37 Water Street Burntwood	Erection of single storey rear and first floor side extension resubmission of 24/00670/FUH]
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Having declared a non-pecuniary interest, Councillor Galvin took no part in the discussion.

No objection, in principle, however the Local Planning Authority to ensure that the proposed two storey side extension does not infringe on the neighbours 'right to light' and that the proposed single storey rear extension complies with Building Regulations [size/footprint].

24. BURRT UPDATE

Councillor Bullock referred to the Reported By column in the report and it was noted that the majority was reported by BTC Staff. He asked if Councillors and/or members of the public could be encouraged to report. Councillor D Ennis felt that the Town Council was lucky to be in a position where it can be proactive.

Post Note

A quarter page advert will be appearing in the Lichfield and Burntwood Independent on Thursday 19 September 2024 relating to the Burntwood Response and Repair Team.

RESOLVED That the report of activities be noted.

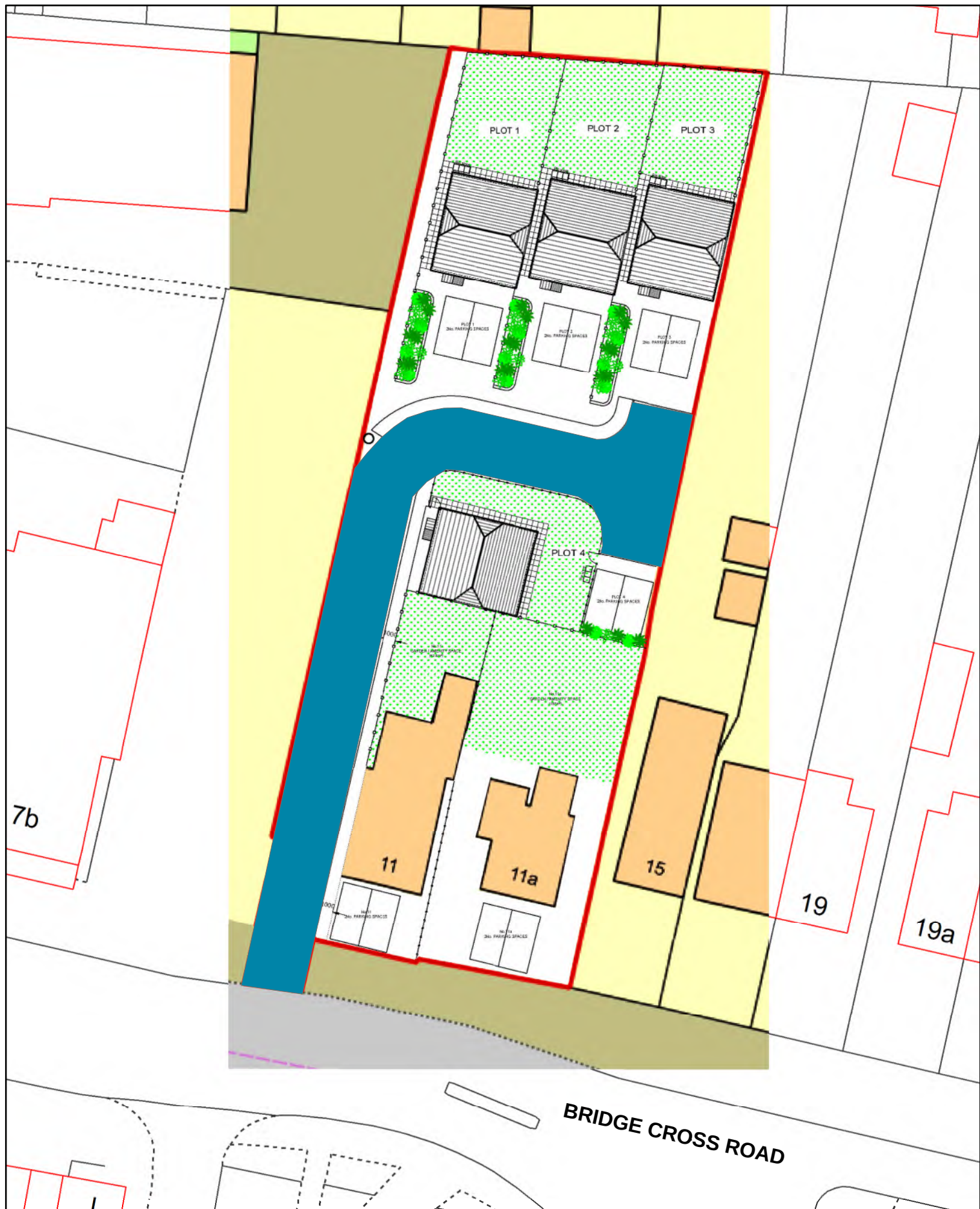
[The Meeting closed at 6.20 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration: 14 October 2024

	Application No.	Ward	Site	Proposal
(a)	24/00977/PNHF	Chasetown	Mr Mason 217 Brownhills Road Norton Canes	Prior Notification (Additional Storey): Creation of a first-floor extension to form 4 bedrooms, en-suite, and bathroom
(b)	24/00836/FUL	Chasetown	Mr Simner Chasewater Activity Centre Pool Lane Burntwood	Placement of three external containers
(c)	24/01054/FUH	Hunslet	Mr Shokar 37 Boulton Close Burntwood	Erection of a first floor extension over existing garage to form a bedroom and en-suite
(d)	24/00774/FUH	Hunslet	Mr Varraich 65 Hunslet Road Burntwood	Erection of a single storey rear extension, first floor side extension and installation of a front porch



Lichfield
District Council

District Council House
Frog Lane
Lichfield
Staffs
WS13 6YY

Telephone: 01543 308000
enquiries@lichfielddc.gov.uk

Legend

Road extent

AGENDA ITEM 6 - ENCLOSURE
NO. 3

Drawing Details:

Scale 1:400

Date: 06/09/2024

Coordinate System: British National Grid
Projection: Transverse Mercator
Datum: OSGB 1936
False Easting: 400,000.0000
False Northing: -100,000.0000
Central Meridian: -2.0000
Scale Factor: 0.9996
Latitude Of Origin: 49.0000
Units: Meter



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Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
06.09.2024	BTC Staff	WS7 4QH	Chasetown	Events/Advertising	Empty and load BuRRT for Market	06.09.2024
09.09.2024	BTC Staff	WS7 4QH	Chasetown		Take delivery at OMCC	09.09.2024
09.09.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Meet skip company at cemetery re: emptyig	09.09.2024
09.09.2024	BTC Staff	WS7 4QH	Chasetown		Empty BuRRT	09.09.2024
09.09.2024	BTC Staff			Events/Advertising	Take down Market banners	09.09.2024
11.09.2024	Councillor			Grit Bins	Check grit bins/clean & report damaged one	Ongoing
11.09.2024	BTC Staff			Events/Advertising	Put up road closure signs for next Market	11.09.2024
11.09.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Fix tap in small kitchen	11.09.2024
11.09.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Repair light in small kitchen	11.09.2024
11.09.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Repair door to Unit 1	11.09.2024
12.09.2024	Member of the Public			Bus Shelters	Repair seating in Bus Shelter opposite Aldi	12.09.2024
12.09.2024	BTC Staff			Cycle Racks	Install cycle rack at Sankey's Corner	12.09.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
12.09.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Put bracket on wall in Unit 10	12.09.2024
13.09.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Repair workbench in basement	13.09.2024
13.09.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Check 2nd skip at Cemetery	13.09.2024
13.09.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Seal kitchen sink in small kitchen after new tap installed	13.09.2024
13.09.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Mark out grave at Cemetery	13.09.2024
16.09.2024	BTC Staff	WS7 4QH	Chasetown		Empty BuRRT after market	16.09.2024
16.09.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Cleared basement and installed new bench	16.09.2024
16.09.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Mark out grave at Cemetery	16.09.2024
18.09.2024	BTC Staff			Defibrillators	Checked all defibs	18.09.2024
18.09.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Fixed internal door	18.09.2024
19.09.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Removal of headstone and installation of headstone at Cemetery	19.09.2024
19.09.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Collect light for front of OMCC	19.09.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
20.09.2024	Councillor			Grit Bins	Grit bins (reported repairs to SCC)	20.09.2024
20.09.2024	BTC Staff				Hand delivered letters re: cemetery windchimes	20.09.2024
20.09.2024	BTC Staff			Grit Bins	Checked BTC grit bins	20.09.2024
23.09.2024	BTC Staff			Reporting	Pot hole reporting	23.09.2024
23.09.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Check Cemetery for any damage after storm	23.09.2024
23.09.2024	BTC Staff	WS7 4QH	Chasetown		Tidy basement ready to test Xmas lights	23.09.2024
25.09.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Attended Cemetery re: memorial	25.09.2024
25.09.2024	BTC Staff				Collected BuRRT from Shenstone following Dash Cam fitted	25.09.2024
25.09.2024	BTC Staff				Contacted HSS following recent orders	25.09.2024
25.09.2024	BTC Staff				Contacted Leicester Signs to obtain quote for sign by Bradshaws	25.09.2024
26.09.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Attended Cemetery re: memorial	26.09.2024
26.09.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Litter pick at Cemetery	26.09.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
26.09.2024	BTC Staff			Grit Bins	Strimmed round BTC grit bins	26.09.2024
30.09.2024	BTC Staff	WS7 1JH	Chase Terrace		Make community centre secure and cover window	30.09.2024
30.09.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Discount light in unit 10 after leak	30.09.2024
30.09.2024	Member of the Public				Assess hazard up Sankey's Corner near Snap Fitness	30.09.2024
30.09.2024	BTC Staff			Reporting	Report pot holes on Norton Lane	30.09.2024