

**MINUTES OF THE MEETING OF THE COMMUNITY AND PARTNERSHIPS COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON THURSDAY 05 SEPTEMBER 2024 COMMENCING AT 6.00 PM**

PRESENT

Councillor Evans [in the Chair]

Councillors D Ennis, R Ennis [from 6.03pm], Gittings, P Taylor, Tranter, Willis-Croft and Wittstock

In attendance

Ms J Minor, Deputy Clerk

Ms K Horner, Community Development and Engagement Officer

PUBLIC FORUM

No questions were raised by members of the public.

14. APOLOGIES FOR ABSENCE

Councillor Coe MBE [Unwell]

Councillor Holdsworth [Family Commitments]

Councillor Kirkham [Work Commitments]

Councillor S Taylor [Unwell]

The reasons for the apologies were approved.

15. DECLARATIONS OF INTEREST AND DISPENSATIONS

As Chair of the Trust for 2nd Chasetown Scout Group, Councillor D Ennis declared a non-pecuniary interest in Agenda Item No. 6 i. – Better Burntwood Fund and took no part in the discussion.

16. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes and that the Minutes had been approved at Full Council on 16 July 2024.

It was proposed by Councillor D Ennis and seconded by Councillor Tranter and following a unanimous show of hands it was

RESOLVED That the Minutes of the Community and Partnerships Committee held on 03 July 2024 [Minute Nos. 1-13] be approved as a correct record.

17. INFORMATION FROM THE MINUTES

There was no information arising from the minutes.

18. COMMUNITY ENGAGEMENT

Dementia Friendly Walk

The Community Development and Engagement Officer reported that the dementia friendly walk will be going ahead again this year on Sunday 06 October from Chasewater Innovation Centre. The walk aims to raise funds and awareness of dementia, and she encouraged Members to attend and/or promote the walk. The Dementia Friendly Walk is a partnership effort with other local organisations, and Home Instead Cannock and Burntwood have again sponsored the medals for walkers.

Burntwood Dementia Friendly Community Group

The Community Development and Engagement Officer explained that the Burntwood Dementia Friendly Community group continues to work to raise awareness and support people living with dementia locally. The Town Council were instrumental in establishing this group led by Councillor Evans and have supported it's development over the last 4 years by providing administrative support, but she explained that the Town Council would be passing this responsibility over to another member of the group, Home Instead Cannock and Burntwood. Councillors are encouraged to continue to attend as the Town Council will remain an active and supportive member of the group.

Burntwood Town Council Student Award in Memory of Stephen Sutton MBE

Further to Minute No. 10 – Burntwood Town Council Student Award in Memory of Stephen Sutton MBE [03 July 2024 refers] the Student Award will be reopened for applications from Monday 09 September, and the closing date is Sunday 27 October. One award is available this year, and the Community Development and Engagement Officer has undertaken promotion with the local schools.

Chase Terrace Community Centre

The Community Development and Engagement Officer confirmed that contractors were now on site at Chase Terrace Community Centre and while the Centre will be overseen by the Policy and Resources Committee, the Community Development and Engagement Officer highlighted the progress made within the Centre as the Town Council will soon be promoting it to community partners for hire and looking to plan an open day once building works are complete.

Lichfield Garrick Theatre

The Community Development and Engagement Officer explained that the consultation phase of the 3-year partnership with Lichfield Garrick Theatre had now closed and Jonny McClean (Head of Community Engagement, Lichfield Garrick Theatre) and the Community Development and Engagement Officer would be looking through the feedback and putting together a programme of creative activities which would be presented to Councillors. The Burntwood Youth Theatre groups at Erasmus Darwin Academy and Chase Terrace Academy joined together over the summer holiday and have been working on a play which will be performed in October. The date will be shared with Councillors who will be invited to attend. The Town Council and the Lichfield Garrick Theatre have also launched Park Bench Performances, placing QR codes in Burntwood parks in the autumn where residents can access a playlist of locally written poetry, short stories, and scenes from plays. Residents are being asked to produce and share their own work with the Garrick Theatre for inclusion on the playlists.

Councillor Evans confirmed that Lichfield Garrick Theatre had attended the Play in the Parks event held on Wednesday 07 August at Elder Lane Park. The children had really enjoyed interacting with the Garrick Staff.

Lichfield District Council - UK Shared Prosperity Funds

The Community Development and Engagement Officer explained that she, along with Councillor D Ennis had met with Lee Eteo, Town Centres Manager from Lichfield District Council to discuss the challenges Burntwood faces with smaller retail areas and no defined town centre. She confirmed that Lichfield District Council have committed to undertaking works to tidy up and make improvements to some of the retail areas over the coming months funded by UK Shared Prosperity Funds.

Councillor D Ennis confirmed that he had attended a fundraising event held at Burntwood Rugby Club to raise funds for their pitch. He confirmed that he had also attended an event in the Burntwood Breast Care Memorial Area in the grounds of Burntwood Memorial Hall, where two more plaques had been added to their bench. Councillor D Ennis referred to a Board Games Group which had started today and which he had attended at Burntwood Library. The Group runs every Thursday from 1pm to 3pm.

Councillor P Taylor referred to the regular cinema afternoons held at Burntwood Memorial Hall and explained that since an article had appeared in the Lichfield and Burntwood Independent the audience had increased. He explained that following a grant from the Town Council and the Noel Sweeney Foundation new equipment had been purchased and he asked if anyone wanted to forward to him an advert/graphic promoting a local event/organisation as he could promote this before the film is shown.

19. BETTER BURNTWOOD FUND

Councillor Evans referred to Minute No. 6.1 Better Burntwood Fund – Burntwood Swimming Club [03 July 2024 refers] and confirmed that Mr Bates from the Swimming Club had thanked the Town Council for the grant.

19.1 2nd Chasetown Scout Group

Having declared a non-pecuniary interest, Councillor D Ennis took no part in the discussion.

Members were informed that 2nd Chasetown Scout Group were a new scout group in Chasetown who could take up to 156 young people aged between 4 to 18 years from the local community.

It was proposed by Councillor P Taylor and seconded by Councillor Evans and following a unanimous show of hands it was

RESOLVED That a grant of £500 be awarded to 2nd Chasetown Scout Group towards the purchase of tents and cooking equipment.

19.2 Chasetown Youth Disability

Members were informed that Chasetown Youth Disability run weekly football sessions for children with learning disabilities allowing them to access football sessions in a safe and comfortable environment. Currently they had up to 20 participants registered aged from 5-14 years.

It was proposed by Councillor P Taylor and seconded by Councillor D Ennis and following a unanimous show of hands it was

RESOLVED That a grant of £500 be awarded to Chasetown Youth Disability towards the purchase of facilities, equipment, and kit.

20. BURNTWOOD LIONS WHITE GOODS SCHEME UPDATE

The Community Development and Engagement Officer referred to Minute No. 58 [06 March 2024 refers] where the Committee resolved that a quarterly report would be completed by Burntwood Lions which would provide the Committee with further insight into the support received by residents including anecdotal information. She confirmed that Lich. C&F in the report referred to Lichfield Children & Families Department - Social Services.

Councillor Tranter felt that the report which included case studies was an excellent idea.

Councillor D Ennis referred to Minute No. 41 [29 January 2024 refers] where he had confirmed that, after speaking to a representative from Bromford, that Bromford would be looking into the possibility, from April 2024, of contributing towards the White Goods Scheme as they had funds for this type of work. This was still to be confirmed.

Councillor P Taylor felt that the 'whole' of the postcode in the report was not needed as this could potentially identify the recipient and it was **agreed** to only include WS7 in future reports.

21. INFORMAL UPDATE ON THE CHRISTMAS EVENTS FOR 2024

The Deputy Clerk gave an update on the current situation. It was **agreed** that Got 2 Sing Choir would be approached again. Councillor P Taylor suggested that the Town Council may need to source some form of amplification equipment to ensure that the Choir could be heard.

22. REVIEW OF THE BURNTWOOD WAKES FESTIVAL 2024 AND THE PLAY IN THE PARKS 2024

Councillor D Ennis felt that the Wakes held on 20 July had been the best event for a long time due to the dry weather. Councillor Evans felt that the Play in the Parks events had also been extremely successful. Members thanked the sponsors and officers and it was **agreed** that an email would be sent to sponsors.

RESOLVED That the content of the report be noted and the Committee supports, in principle, the continuation of the Burntwood Wakes Festival and Play in the Parks for 2025.

Post Note

The budget and precept for 2025/26 will be discussed and agreed by Full Council on 12 November 2024.

23. FUTURE WAKES ADMINISTRATION

Councillor D Ennis explained that the purpose of the report was to consider possible changes to how the Wakes Festival event is organised. It was hoped that perhaps

more voluntary organisations may be given the opportunity to become more involved by establishing an independent organising committee. He referred to an event organised by Primitas Learning Partnership which was held on 03 July 2024 at Erasmus Darwin Academy titled 'PrimiFest' which included live music [stage], food, games, activities etc and the knowledge that that organisation would have in organising such an event. Councillor D Ennis also referred to the Tara Group and the sponsorship and volunteers they currently provide to help out with giving out the packed lunches. He said that the 'groups' invited to be part of the independent organising committee would be targeted for the 1st year.

Councillor Wittstock queried the sustainability of the event and if the changes proposed did not work would there be an opportunity to bring it back in house. Councillor D Ennis confirmed absolutely and that the Town Council would still be providing funding *[the budget and precept for 2025/26 will be discussed and agreed by Full Council on 12 November 2024]*.

Councillor P Taylor felt that this was a good idea in the short term however in the long term perhaps the Town Council could set up a Community Interest Company [CIC]. Councillor P Taylor expressed that an independent organising committee needed to be established quickly and this needed to be reported back to this Committee on 07 November 2024 and not 22 January 2025.

It was **agreed** that the Deputy Clerk would check that there was no clashes with the proposed date of Saturday 19 July 2025. The Community Development and Engagement Officer confirmed that Pride is being held on 26 and 27 July 2025.

RESOLVED That

- i. The content of the report be noted.
- ii. Members authorise the Town Clerk and Deputy Clerk to establish an independent organising committee as described [of which Burntwood Town Council will remain the lead body, comprised of 3 Councillors (the Chair or Vice Chair to be the Chair of Community and Partnerships Committee), 7 invited members of the community and one Officer to support with the administrative, financial, and booking tasks].
- iii. Saturday 19 July 2025 be agreed as the date for the next Burntwood Wakes Festival.

24. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions of Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

25. CONFIDENTIAL MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Confidential Minutes and that the Confidential Minutes had been approved at Full Council on 16 July 2024.

It was proposed by Councillor D Ennis and seconded by Councillor Evans and following a unanimous show of hands it was

RESOLVED That the Confidential Minutes of the Community and Partnerships Committee held on 03 July 2024 [Minute Nos. 11-13] be approved as a correct record.

[The Meeting closed at 6.52 pm]

Signed

Date