



The Old Mining College Centre
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Our Ref: SL/JM

13 August 2024

To: All Members of the Planning and Development Committee

[Councillors Flanagan [Chair], Gittings [Vice-Chair], Bacon, Bullock, D Ennis, L Ennis, Galvin, Hancox, Holdsworth, S Taylor and Willis-Croft

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Tuesday 20 August 2024 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PLANNING APPLICATION 24/00843/FULM – LIDL

Representatives from Lidl and Ripleys to update Members on the application for the erection of a discount food store on land rear of Former Bridge Cross Garage, Cannock Road followed by a Q&A Session.

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a)** To receive declarations of interests and consider requests for dispensations, if any.
- b)** Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 15 July 2024 [Minute Nos. 7-12] **[ENCLOSURE NO. 1]**.

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications **[ENCLOSURE NO. 2]**.

6. BURRT UPDATE

To review and debate the activities of the Burntwood Response and Repair Team **[ENCLOSURE NO. 3]**.

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 15 JULY 2024 COMMENCING AT 6.00 PM**

PRESENT

Councillor Flanagan [in the Chair]
Councillors Bacon, D Ennis, L Ennis, Galvin, Gittings, Hancox, Holdsworth and Willis-Croft

In attendance

Ms Minor, Deputy Clerk

PUBLIC FORUM

No questions were raised by members of the public.

7. APOLOGIES FOR ABSENCE

Councillor Bullock [Work Commitments]
Councillor S Taylor [Personal Reasons]

The reason for the apologies were approved.

8. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor Galvin declared a non-pecuniary interest in planning application 24/00670/FUH – 37 Water Street [erection of a single storey rear extension and two storey side extension] and took no part in the discussion.

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

9. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor D Ennis and seconded by Councillor L Ennis and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 17 June 2024 [Minute Nos. 1-6] be approved as a correct record.

10. INFORMATION FROM THE MINUTES

Lidl

Councillor Flanagan referred to the email sent to all Members of the Council on 21 June 2024 detailing a public consultation exercise being carried out by Rapleys LLP to seek

views of residents on Lidl's proposal to erect a new food store in Burntwood. The email also included a Public Consultation Leaflet which set out the site location, layout plan of the store etc. Councillor Flanagan confirmed that representatives from Rapleys LLP had been invited to attend this Committee Meeting but unfortunately, they were unable to attend.

Councillor D Ennis confirmed, as Chasetown Ward Member, he had sent a response to Rapleys LLP regarding the maintenance of the access island and safe pedestrian access to Morrisons.

It was **AGREED** that once the application had been received by the Deputy Clerk then representatives from Lidl would be invited to this Committee.

2 Eights Croft

Councillor Flanagan referred to Minute No. 5 – Planning Applications [17 June 2024 refers] and in particular [e] which referred to planning application 24/00625/FUH – 2 Eights Croft [erection of boundary fence]. He informed Members that an amendment had been received which related to the amendment to the red line on the location plan submitted. Following a debate it was **AGREED** that the following comments would be submitted to the Local Planning Authority "Objection: Burntwood Town Council suggest this application is Refused until such time as a plan of the extent of the highway maintainable at the public's expense [HMPE] on Stables Way is received and Staffordshire County Council has been reconsulted and their comments are known and that the height of the fence is provided. The Town Council asks that they are reconsulted once the information is known".

11. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|-----|--------------|-----------------------|--|--|
| (a) | 24/00642/FUH | Boney Hay and Central | Mr Crook
43 Blenheim Road
Burntwood | Dormer roof refurbishment, internal alterations and rebuild front porch |
| | | | | No objection. |
| (b) | 24/00670/FUH | Chase Terrace | Mr and Mrs Stanley
37 Water Street
Burntwood | Erection of a single storey rear extension and two storey side extension |

Having declared a non-pecuniary interest, Councillor Galvin took no part in the discussion.

No objection, in principle, however the Local Planning Authority to ensure that the proposed two storey side extension does not infringe on the neighbours 'right to light' and that the proposed single storey rear extension complies with Building Regulations [size/footprint].

- | | | | | |
|-----|--------------|---------------|--|---|
| (c) | 24/00546/FUH | Chase Terrace | Mr Evans
8 Leander Close
Burntwood | Erection of front porch extension and entrance gate for rear access |
|-----|--------------|---------------|--|---|

No objection.

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|-----|---------------|-----------|---|--|
| (d) | 24/00562/FULM | Chasetown | LCP Properties Limited
Land to the West of Cannock
Road and
North of Robin Road
Burntwood Business Park
Zone 3, Cannel Road
Burntwood | Section 73
application to vary
condition 18 of
permission
22/01225/FULM
relating to operating
hours for block C
[C1, C2 and C3] |
|-----|---------------|-----------|---|--|

No objection, in principle, however the Local Planning Authority to ensure that the applicant submits a noise management plan to confirm how noise from the extended operating hours will be controlled.

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|-----|--------------|----------------------------------|---|---|
| (e) | 24/00617/FUL | Summerfield
and All
Saints | Bromford Housing
4, 97, 99 and 121 Cedar Road
Burntwood | Installation of
external wall
insulation to 4
properties |
|-----|--------------|----------------------------------|---|---|

No objection.

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|-----|--------------|--|--|--|
| (f) | 24/00506/CLE | | Storebox Limited
Land adjacent
Plant Lane
Burntwood | Lawful Development
Certificate [Existing]:
Use of site as
container storage |
|-----|--------------|--|--|--|

The Town Council asks that the application not be determined until further information is provided [in order to make a valid decision] such as how many containers will be located on the site and how they are to be stacked.

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|-----|--------------|-----------|--|--|
| (g) | 24/00733/FUH | Highfield | Mr and Mrs Jenner
155 Rugeley Road
Burntwood | Demolition of existing
conservatory and
erection of single
storey front, side and
rear extensions with
associated internal
alterations to create
an enlarged living
room, enlarged
home office/guest
bedroom, utility room
and open plan
kitchen/diner |
|-----|--------------|-----------|--|--|

No objection, in principle, however the Local Planning Authority to ensure that the proposal complies with Green Belt criteria.

12. BURRT UPDATE

RESOLVED That the report of activities be noted.

[The Meeting closed at 6.32 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration: 20 August 2024

	Application No.	Ward	Site	Proposal
(a)	24/00326/FUH	Highfield	Mr Boddison 7 Cheshire Close Burntwood	Installation of rooflights to the side and rear elevations
(b)	24/00762/OUTM	Chasetown	BB Care Burntwood Ltd Former site of Bridge Cross Garage Cannock Road Chase Terrace	Outline planning application (all matters reserved except landscaping) for the erection of three storey, 72 bed dementia care home with community hub room and associated car parking/access arrangements (landscaping matters to be reserved)
(c)	24/00748/FUH	Boney Hay and Central	Mr and Mrs Thomas 79 Boney Hay Road Burntwood	Erection of a first-floor extension above existing side garage and erection of a two-storey rear extension
(d)	24/00799/FUH	Chasetown	Mr and Mrs Yates 4 Howdle Road Burntwood	Retrospective planning permission for installation of a porch to the front of the property
(e)	24/00732/FUH	Chasetown	Mr Clayton 23 Follows End Burntwood	Retention of front car parking spaces, front path, and erection of perimeter fencing
(f)	24/00718/FULM	Chasetown	McCarthy Stone Land to the South of Cannock Road Chase Terrace	Full planning application for the development of 51 no. retirement apartments [use class C3] including a new vehicular access, new pedestrian accesses, car parking, landscaping, and associated infrastructure
(g)	24/00866/FUH	Chase Terrace	Mrs McDonald 67 Water Street Burntwood	Erection of side extension, conversion of existing garage, demolition of conservatory and installation of porch
(h)	24/00843/FULM	Chasetown	Lidl Great Britain Ltd & L&C Estates Limited Land rear of former Bridge Cross Garage Cannock Road Chase Terrace	Erection of a discount food store [use class E] with access, parking, landscaping, and other associated works

AGENDA ITEM 5 - ENCLOSURE NO. 2

	Application No.	Ward	Site	Proposal
(i)	24/00821/FUH	Highfield	Mr Townill 8 Gettings Close Burntwood	Two storey side extension with roof alterations

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
08.07.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Assess wonkey headstone at Cemetery	08.07.2024
08.07.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Reported no plot number on headstone	08.07.2024
08.07.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Ordered new hoover for OMCC	08.07.2024
08.07.2024	BTC Staff			Events/Advertising	Chase up banners for Wakes	08.07.2024
10.07.2024	Councillor				Cut back bushes by Aldi Bus Stop	10.07.2024
10.07.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Dig down drain soakaway	10.07.2024
11.07.2024	BTC Staff	WS7 4QH	Chasetown	Events/Advertising	Empty BuRRT and fill for market	11.07.2024
11.07.2024	Member of the Public				Check broken fences at Two Oaks Ave	11.07.2024
11.07.2024	Member of the Public				Check road at Manor Rise	11.07.2024
17.07.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Digger developed for garden works	17.07.2024
17.07.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Started doing trench for soakaway	17.07.2024
18.07.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Waited for delivery from HSS for materials	18.07.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
18.07.2024	BTC Staff			Events/Advertising	Went to collect generator for Wakes	18.07.2024
19.07.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Started repairing drainage and soakaway	19.07.2024
19.07.2024	BTC Staff	WS7 4QH	Chasetown	Events/Advertising	Loaded Wakes items into BuRRT	19.07.2024
20.07.2024	BTC Staff		Chasetown	Events/Advertising	Attended Wakes Festival	20.07.2024
22.07.2024 to 26.07.2024 Annual Leave						
29.07.2024	BTC Staff	WS7 4QH	Chasetown	Events/Advertising	Loaded Play in the Parks items into BuRRT	29.07.2024
29.07.2024	BTC Staff			Events/Advertising	Assisted at Play in the Parks - Chase Terrace Park	29.07.2024
31.07.2024	BTC Staff			Events/Advertising	Assisted at Play in the Parks - Redwood	31.07.2024
01.08.2024	BTC Staff			Defibrilators	Checked defibrilators	01.08.2024
01.08.2024	BTC Staff				Collected branded workwear	01.08.2024
02.08.2024	BTC Staff			Events/Advertising	Loaded Play in the Parks items into BuRRT	02.08.2024
02.08.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Checked cemetery	02.08.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
02.08.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Send emails to find out about TPO Order	02.08.2024
05.08.2024	BTC Staff			Events/Advertising	Assisted at Play in the Parks - Burntwood Leisure Centre	05.08.2024
07.08.2024	BTC Staff			Events/Advertising	Assisted at Play in the Parks - Burntwood Park	07.08.2024
07.08.2024	BTC Staff				Changed flag on flag pole	07.08.2024
07.08.2024	BTC Staff			Events/Advertising	Cleared rubbish from Play in the Parks - Burntwood Park	07.08.2024
07.08.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	TPO collected from LDC	07.08.2024
07.08.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Arrange for tree works to start at Burntwood Cemetery	07.08.2024
07.08.2024	BTC Staff				Arrange service for BuRRT	07.08.2024
12.08.2024	BTC Staff			Events/Advertising	Assisted at Play in the Parks - Redwood	12.08.2024
12.08.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Chase up hedge works at Cemetery	12.08.2024
12.08.2024	BTC Staff			Events/Advertising	Cleared rubbish from Play in the Parks - Burntwood Park	12.08.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
14.08.2024	BTC Staff				Assess alleyway between Highfield Avenue and Boney Hay Road	14.08.2024
14.08.2024	BTC Staff				Sankey's Corner litter pick and repair planter	14.08.2024
14.08.2024	BTC Staff			Events/Advertising	Assisted at Play in the Parks - Burntwood Leisure Centre	14.08.2024
14.08.2024	BTC Staff			Events/Advertising	Cleared rubbish from Play in the Parks - Burntwood Leisure Centre	14.08.2024