



The Old Mining College Centre
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Our Ref: SL/JM

08 July 2024

To: All Members of the Planning and Development Committee

[Councillors Flanagan [Chair], Gittings [Vice-Chair], Bacon, Bullock, D Ennis, L Ennis, Galvin, Hancox, Holdsworth, S Taylor and Willis-Croft

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Monday 15 July 2024 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a)** To receive declarations of interests and consider requests for dispensations, if any.
- b)** Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 17 June 2024 [Minute Nos. 1-6] **[ENCLOSURE NO. 1]**.

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications **[ENCLOSURE NO. 2]**.

6. BURRT UPDATE

To review and debate the activities of the Burntwood Response and Repair Team **[ENCLOSURE NO. 3]**.

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 17 JUNE 2024 COMMENCING AT 6.00 PM**

PRESENT

Councillor Flanagan [in the Chair]
Councillors Bacon, Bullock, L Ennis, Holdsworth and Willis-Croft

In attendance

Ms Minor, Deputy Clerk

PUBLIC FORUM

No questions were raised by members of the public.

1. APOLOGIES FOR ABSENCE

Councillor D Ennis [Prior Commitments]
Councillor Gittings [Prior Commitments]
Councillor Hancox [Prior Commitments]
Councillor S Taylor [Unwell]

The reason for the apologies were approved.

2. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

3. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor L Ennis and seconded by Councillor Holdsworth and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 20 May 2024 [Minute Nos. 73-78] be approved as a correct record.

4. INFORMATION FROM THE MINUTES

There was no information from the Minutes.

5. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|-----|--------------|-----------|---|---|
| (a) | 24/00486/FUH | Highfield | Mr Boys and Ms Saunders
107 Farewell Lane
Burntwood | Erection of single
storey rear extension |
|-----|--------------|-----------|---|---|

No objection in principle however the Local Planning Authority to ensure that the proposed single storey rear extension complies with Green Belt criteria.

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|-----|--------------|--------------------------|---|--|
| (b) | 24/00557/FUH | Boney Hay
and Central | Mr Rolston and Mrs Weldon
1 Alden Hurst
Burntwood | Erection of single
storey front and side
extension and
extension to form
double garage |
|-----|--------------|--------------------------|---|--|

No objection in principle however, the double garage in future should not be used, sold, or let as a separate dwelling and that the Local Planning Authority be asked to satisfy itself that the single storey front extension does not change the aspect of the area/streetscene.

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|-----|--------------|--------------------------|--|--|
| (c) | 24/00267/FUL | Boney Hay
and Central | Mr Harrigan
Land rear of
109 and 111 Rugeley Road
Chase Terrace | Erection of a 3-
bedroom detached
bungalow and
associated works
Amendment dwelling
reduced in size from 3-
bedroom bungalow to
2-bedroom bungalow |
|-----|--------------|--------------------------|--|--|

No objection in principle however, Burntwood Town Council asks that the Local Planning Authority considers adopting a "Green Policy" for any new builds. This could include such things as electric charging points, solar panels on the roof with lithium battery storage, porous driveway and parking areas, LED lighting, recycling rainwater systems, air source heating systems etc.

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|-----|--------------|----------------------------------|--|---|
| (d) | 24/00358/FUL | Summerfield
and All
Saints | Mr Sandhu
Former Health Centre
Hudson Drive
Burntwood | Section 73 Variation of
Condition 2 [approved
plans] of planning
application
22/00786/FULM dated
20.10.2022. Variation
to consist of omission
of single storey day
unit, relocation of bike
store, reduction of
living units, material
changes, alterations to
bin store and changes
to fenestration
Re-consultation due to
red line being
increased to align with
original red line site
plan |
|-----|--------------|----------------------------------|--|---|

No comment.

- | | | | | |
|-----|--------------|------------------|--|-------------------------------|
| (e) | 24/00625/FUH | Chase
Terrace | Mr Southall
2 Eights Croft
Burntwood | Erection of boundary
fence |
|-----|--------------|------------------|--|-------------------------------|

In line with the comments made by Staffordshire Highways, the Town Council asks that the application to not be determined until further information has been provided and the Highway Authority has accordingly been reconsulted and their comments known.

6. BuRRT UPDATE

The Deputy Clerk informed Members that a ¼ page advert will be placed in the Lichfield and Burntwood Independent [following the elections on 04 July 2024] showcasing the Burntwood Response and Repair Team.

RESOLVED That the report of activities be noted.

[The Meeting closed at 6.16 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration: 15 July 2024

	Application No.	Ward	Site	Proposal
(a)	24/00642/FUH	Boney Hay and Central	Mr Crook 43 Blenheim Road Burntwood	Dormer roof refurbishment, internal alterations and rebuild front porch
(b)	24/00670/FUH	Chase Terrace	Mr and Mrs Stanley 37 Water Street Burntwood	Erection of a single storey rear extension and two storey side extension
(c)	24/00546/FUH	Chase Terrace	Mr Evans 8 Leander Close Burntwood	Erection of front porch extension and entrance gate for rear access
(d)	24/00562/FULM	Chasetown	LCP Properties Limited Land to the West of Cannock Road And North of Robin Road Burntwood Business Park Zone 3, Cannel Road Burntwood	Section 73 application to vary condition 18 of permission 22/01225/FULM relating to operating hours for block C [C1, C2 and C3]
(e)	24/00617/FUL	Summerfield and All Saints	Bromford Housing 4, 97, 99 and 121 Cedar Road Burntwood	Installation of external wall insulation to 4 properties
(f)	24/00506/CLE		Storebox Limited Land adjacent Plant Lane Burntwood	Lawful Development Certificate [Existing]: Use of site as container storage
(g)	24/00733/FUH	Highfield	Mr and Mrs Jenner 155 Rugeley Road Burntwood	Demolition of existing conservatory and erection of single storey front, side and rear extensions with associated internal alterations to create an enlarged living room, enlarged home office/guest bedroom, utility room and open plan kitchen/diner

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
07.06.2024	BTC Staff	WS7 4QH	Chasetown		Loaded up BuRRT for market	07.06.2024
07.06.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Cemetery - marking of plot	07.06.2024
10.06.2024	BTC Staff	WS7 2BX		Reporting	Reported missing bollard up Sankey's Corner	10.06.2024
10.06.2024	BTC Staff				Collected litter pickers for Wakes & PIPs from LDC Depot	10.06.2024
10.06.2024	BTC Staff			Reporting	Emailed Gary Brownridge re: LDC's bin at the Firs	10.06.2024
10.06.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Emailed James regarding works to Cemetery	10.06.2024
10.06.2024	BTC Staff	WS7 9DR	Highfield		Took video of Sister Dora Avenue re: Wild Flowers	10.06.2024
10.06.2024	BTC Staff			Reporting	Emailed land owner re: paving at Sankey's Corner	10.06.2024
12.06.2024	BTC Staff				Got QR Code sticker put on BuRRT re: website	12.06.2024
12.06.2024	Councillor				Attended community clear up - Oakdene Estate	12.06.2024
12.06.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Cemetery maintenance re: bins	12.06.2024
13.06.2024	BTC Staff				Collected greenhouse	13.06.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
13.06.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Checked on hanging baskets	13.06.2024
14.06.2024	BTC Staff				Collected flowers for planter	14.06.2024
14.06.2024	BTC Staff	WS7 4QH	Chasetown		Painted planter	14.06.2024
14.06.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Connect water supply to hanging baskets	14.06.2024
14.06.2024	BTC Staff	WS7 1JH	Chase Terrace		Checked Chase Terrace Community Centre for mail	14.06.2024
17.06.2024	BTC Staff		Highfield		Assessed Coulter Lane for cuts	17.06.2024
17.06.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Confirmed works at Cemetery	17.06.2024
17.06.2024	BTC Staff				Arranged collection of barriers by Roadtech	17.06.2024
17.06.2024	BTC Staff	WS7 4QH	Chasetown		Painted planter	17.06.2024
19.06.2024	BTC Staff	WS7 4QH	Chasetown		Planter finished	19.06.2024
19.06.2024	BTC Staff				Cleaned and strimmed all Welcome Signs	19.06.2024
19.06.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Cleaned cemetery benches	19.06.2024
20.06.2024	Councillor	WS7 1JH	Chase Terrace		Cleaned Community Centre driveway	20.06.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
20.06.2024	Councillor	WS7 2BX			Cleaned weeds around SCAMP	20.06.2024
20.06.2024	BTC Staff	WS7 2BX			Put up Pride Flag	20.06.2024
21.06.2024	BTC Staff				Take flower display/planter to Chasetown Methodist Church	21.06.2024
21.06.2024	Councillor		Boney Hay and Central		Assessed walkway leading to Ogley Hay Road	21.06.2024
24.06.24	BTC Staff				Collect planter from Chasetown Methodist Church and take to Cemetery	24.06.24
24.06.24	Member of the Public			Signage	Looked at road signs to be strimmed	24.06.24
25.06.24	Member of the Public		Chasetown	Signage	Strimmed round Sycamore Road street sign	25.06.24
25.06.24	Member of the Public		Chasetown		Reported overgrown car park off Beech Crescent	25.06.24
25.06.24	Member of the Public		Chasetown	Signage	Strimmed round Baker Street sign	25.06.24
25.06.24	Member of the Public		Summerfield and All Saints	Signage	Strimmed and cleared Hawthorne Crescent sign	25.06.24
26.06.24	Member of the Public		Summerfield and All Saints		Cleared rubbish from near Hawthorne Crescent	26.06.24

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
26.06.24	BTC Staff			Events/Advertising	Change market posters in Bus Shelters	26.06.24
27.07.24	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Strim bushes & Clean Benches at Cemetery	27.07.24
28.06.24	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Spray weeds at OMCC	28.06.24
28.06.24	BTC Staff	WS7 4QH	Chasetown		Load up BuRRT for Hello Velo Event	28.06.24
01.07.24	BTC Staff	WS7 4QH	Chasetown		Empty BuRRT following Hell Velo Event	01.07.24
01.07.24	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Clear rubbish from OMCC Garden	01.07.24
02.07.24	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Start OMCC Garden Clearance	02.07.24
03.07.24	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Cut back all bushes at OMCC	03.07.24
03.07.24	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Strim grass at OMCC	03.07.24
04.07.24	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Removal of rubbish from OMCC Garden	04.07.24
05.07.24	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Repair soakaway outside Unit 7 at OMCC	05.07.24