



The Old Mining College Centre
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Our Ref: SL/JM

10 June 2024

To: All Members of the Planning and Development Committee

[Councillors Flanagan [Chair], Gittings [Vice-Chair], Bacon, Bullock, D Ennis, L Ennis, Galvin, Hancox, Holdsworth, S Taylor and Willis-Croft]

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Monday 17 June 2024 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 20 May 2024 [Minute Nos. 73-79] **[ENCLOSURE NO. 1]**.

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications **[ENCLOSURE NO. 2]**.

6. BURRT UPDATE

To review and debate the activities of the Burntwood Response and Repair Team **[ENCLOSURE NO. 3]**.

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 20 MAY 2024 COMMENCING AT 6.00 PM**

PRESENT

Councillor Gittings [in the Chair]
Councillors Bacon, Bullock, D Ennis, L Ennis, Hancox [from 6.02pm], S Taylor and Willis-Croft

In attendance

Ms Minor, Deputy Clerk
Councillor P Taylor [from 6.01pm]
Councillor Evans [from 6.02pm]

PUBLIC FORUM

No questions were raised by members of the public.

73. APOLOGIES FOR ABSENCE

Councillor Flanagan [Prior Commitments]
Councillor Galvin [Prior Commitments]
Councillor Holdsworth [Work Commitments]

The reason for the apologies were approved.

74. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

75. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor D Ennis and seconded by Councillor Bullock and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 22 April 2024 [Minute Nos. 67-72] be approved as a correct record.

76. INFORMATION FROM THE MINUTES

Councillor Gittings referred to Planning application 23/01439/FULM – Former Bridge Cross Garage, Cannock Road, Chase Terrace – Erection of 3 storey, 72-bed dementia care home with community hub room and associated car parking/access arrangements [resubmission of application 21/00016/FULM]. The proposed

development is contrary to the Burntwood Neighbourhood Plan adopted in June 2021. Lichfield District Council's Planning Committee heard the application on 13 May 2024 where it was refused for the following reasons:

1. The development fails to make adequate provision for healthcare infrastructure and would adversely impact the Primary Care Network within Burntwood. The new care home would result in increased pressure on local healthcare services which are already under considerable pressure. The provision of in-house visiting clinical surgery space to mitigate the development's impact does not align with the need for development to contribute to strategic projects that support sustainable development. Therefore, the development is considered to fail to offset the harm it would have on the Primary Care Network and conflicts with Core Policy 4 of the Lichfield District Local Plan Strategy (2015) and Paragraph 97(b) of the National Planning Policy Framework.

2. The proposed development of a care home with limited mixed use would be contrary to Core Policy 8 (Our Centres), Policy Burntwood 1 (Burntwood Environment) of the Lichfield District Local Plan Strategy (2015), Policy Burntwood 3 (Burntwood Economy) of the Lichfield District Local Plan Allocations (2019) and Policies B1 (Burntwood Town Centre) and B2 (Improving the Environment of Burntwood Centre) within the Burntwood Neighbourhood Plan (2021) and the National Planning Policy Framework.

3. Notwithstanding the changes made to the design, particularly of the northern elevation, the 3-storey scale and massing of the proposed building fails to respect the character and appearance of the surrounding area. The proposals are therefore contrary to Lichfield District Local Plan Strategy (2015) Policies CP1 (Spatial Strategy), CP3 (Delivering Sustainable Development), CP14 (Our Built & Historic Environment) and BE1 (High Quality Development), the Sustainable Design Supplementary Planning Document (2015), Policies B1 (Burntwood Town Centre), B5 (Enhancing the Identity and Distinctiveness of Local Neighbourhoods) and B6 (Promoting Good Quality Design in New Housing Development) of the Burntwood Neighbourhood Plan (2021) and the National Planning Policy Framework.

77. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|---------------|--------------|-----------------------|--|---|
| (a) | 24/00424/FUH | Chasetown | Mr Smart
73 Oakley Road
Burntwood | Erection of single storey rear conservatory extension |
| No objection. | | | | |
| (b) | 24/00250/OUT | Boney Hay and Central | Mr and Mrs Timmins
21A Californian Grove
Burntwood | Outline application for erection of a 3-bedroom detached bungalow [all matters reserved except access and layout] |

No objection in principle however the Local Planning Authority is asked to satisfy themselves that there is adequate parking provision and the approval to include the conditions suggested by the Environmental Health Team at LDC.

Burntwood Town Council asks that the Local Planning Authority considers adopting a "Green Policy" for any new builds. This could include such things as electric charging points, solar panels on the roof with lithium battery storage, porous driveway and parking areas, LED lighting, recycling rainwater systems, air source heating systems etc.

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|-----|--------------|--------------------------|---|---|
| (c) | 24/00453/ADV | Boney Hay
and Central | Chase Terrace Community
Fire Station
26 Rugeley Road
Chase Terrace | Installation of 5 no.
non-illuminated posts
and wall mounted
advertisement signs |
|-----|--------------|--------------------------|---|---|

No objection.

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|-----|--------------|----------------------------------|--|---------------------------------|
| (d) | 24/00489/FUH | Summerfield
and All
Saints | Miss Nash
159 Chase Road
Burntwood | Installation of dropped
kerb |
|-----|--------------|----------------------------------|--|---------------------------------|

No objection.

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|-----|--------------|----------------------------------|--|--|
| (e) | 24/00363/FUL | Summerfield
and All
Saints | Mr Ward
Former Health Centre
Hudson Drive
Burntwood | Erection of two storey
building consisting of 4
no. self-contained
residential units [Use
Class C3] with
associated amenity
space, landscaping,
and car parking |
|-----|--------------|----------------------------------|--|--|

No objection in principle as long as the Waste Management comments are adhered to.

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|-----|--------------|----------------------------------|--|---|
| (f) | 24/00358/FUL | Summerfield
and All
Saints | Mr Sandhu
Former Health Centre
Hudson Drive
Burntwood | Section 73 Variation of
Condition 2 [approved
plans] of planning
application
22/00786/FULM dated
20.10.2022. Variation
to consist of omission
of single storey day
unit, relocation of bike
store, reduction of
living units, material
changes, alterations to
bin store and changes
to fenestration |
|-----|--------------|----------------------------------|--|---|

No comment.

78. BuRRT UPDATE

RESOLVED That the report of activities be noted.

[The Meeting closed at 6.13 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration: 17 June 2024

	Application No.	Ward	Site	Proposal
(a)	24/00486/FUH	Highfield	Mr Boys and Ms Saunders 107 Farewell Lane Burntwood	Erection of single storey rear extension
(b)	24/00557/FUH	Boney Hay and Central	Mr Rolston and Mrs Weldon 1 Alden Hurst Burntwood	Erection of single storey front and side extension and extension to form double garage
(c)	24/00267/FUL	Boney Hay and Central	Mr Harrigan Land rear of 109 and 111 Rugeley Road Chase Terrace	Erection of a 3-bedroom detached bungalow and associated works Amendment dwelling reduced in size from 3-bedroom bungalow to 2-bedroom bungalow
(d)	24/00358/FUL	Summerfield and All Saints	Mr Sandhu Former Health Centre Hudson Drive Burntwood	Section 73 Variation of Condition 2 [approved plans] of planning application 22/00786/FULM dated 20.10.2022. Variation to consist of omission of single storey day unit, relocation of bike store, reduction of living units, material changes, alterations to bin store and changes to fenestration Re-consultation due to red line being increased to align with original red line site plan
(e)	24/00625/FUH	Chase Terrace	Mr Southall 2 Eights Croft Burntwood	Erection of boundary fence

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
10.05.2024	Councillor	WS7 1JS			Check out SCAMP	10.05.2024
10.05.2024	Councillor			Defibrilators	Check Defib had not been stolen	10.05.2024
10.05.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Check Plot at Cemetery	10.05.2024
10.05.2024	BTC Staff			Defibrilators	Update all Defibs	10.05.2024
10.05.2024	BTC Staff	WS7 1JS			Source paint for SCAMP	10.05.2024
10.05.2024	BTC Staff	WS7 4QH	Chasetown		Load BuRRT for the markets	10.05.2024
13.05.2024	BTC Staff	WS7 4QH		OMC Building Maintenance	Check alarm	13.05.2024
13.05.2024	BTC Staff			Reporting	Report blocked pathway	13.05.2024
13.05.2024	BTC Staff			Reporting	Report speed signs - Farewell Lane	13.05.2024
13.05.2024	BTC Staff	WS7 1JS			Painting bolts on SCAMP	13.05.2024
13.05.2024	BTC Staff	WS7 1JH	Chase Terrace		New key sorted for Community Centre	13.05.2024
13.05.2024	BTC Staff	WS7 4QH	Chasetown		Unload BuRRT for the markets	13.05.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
15.05.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Interment - Cemetery	15.05.2024
15.05.2024	BTC Staff	WS7 1JH	Chase Terrace		Strim at Community Centre	15.05.2024
15.05.2024	BTC Staff	WS7 1JS			Fix bolts on SCAMP plaque	15.05.2024
15.05.2024	BTC Staff			Defibrilators	Check Defib at Memorial Hall	15.05.2024
15.05.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Clear old flowers at Cemetery	15.05.2024
15.05.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Assist with Fire Extinguishers Service	15.05.2024
16.05.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Clear rubbish at OMCC	16.05.2024
16.05.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Meet LDC representatives at Cemetery to discuss trees	16.05.2024
16.05.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Fill BuRRT with disposable rubbish for tip	16.05.2024
16.05.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Clean benches at Cemetery	16.05.2024
16.05.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Weeded/maintenance of Memorial Wall at Cemetery	16.05.2024
16.05.2024	BTC Staff			Reporting	Reported potholes - Chase Road	16.05.2024
17.05.2024	BTC Staff				Change market posters	17.05.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
17.05.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Mow garden and weed front	17.05.2024
17.05.2024	BTC Staff				Posted meeting agendas to Cllrs	17.05.2024
17.05.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Take fridge, bike, defib cabinet, flagpole to tip	17.05.2024
Annual Leave 20.05.2024 to 29.05.2024						
30.05.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Cleared rubbish at Cemetery	30.05.2024
31.05.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Contacted roof company to reschedule work	31.05.2024
31.05.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Mowed grass and strimmed walkway	31.05.2024
03.06.2024	BTC Staff		Boney Hay and Central		Assessed safety issue at Morley Road	03.06.2024
03.06.2024	BTC Staff		Boney Hay and Central		Tracked down land owner of Morley Road and emailed relevant Councillors regarding safety issue	03.06.2024
03.06.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Repaired leak to OMCC kitchen	03.06.2024
05.06.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Spoke to tree surveyor at Cemetery	05.06.2024
05.06.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Changed bins over at Cemetery	05.06.2024
05.06.2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Cleaned benches at Cemetery	05.06.2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
06.06.2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Cleaned OMCC Garden for D-Day photo	06.06.2024
07.06.2024	BTC Staff	WS7 4QH	Chasetown		Spoke to TechCare re laptop access to shared folders	07.06.2024