

Our Ref: SL/JM

15 April 2024

To: All Members of the Planning and Development Committee

[Councillors Flanagan [Chair], Gittings [Vice-Chair], Bacon, Bullock, D Ennis, L Ennis, Galvin, Hancox, Holdsworth, S Taylor and Willis-Croft

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Monday 22 April 2024 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely



Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 18 March 2024 [Minute Nos. 60-66] [**ENCLOSURE NO. 1**].

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications [**ENCLOSURE NO. 2**].

6. BURRT UPDATE

To review and debate the activities of the Burntwood Response and Repair Team [**ENCLOSURE NO. 3**].

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 18 MARCH 2024 COMMENCING AT 6.00 PM**

PRESENT

Councillor Flanagan [in the Chair]
Councillors Bullock, D Ennis, L Ennis, Galvin, Holdsworth and S Taylor

In attendance

Ms Minor, Deputy Clerk
Councillor P Taylor

PUBLIC FORUM

No questions were raised by members of the public.

60. APOLOGIES FOR ABSENCE

Councillor Bacon [Prior Commitments]
Councillor Gittings [Personal Reasons]
Councillor Hancox [Personal Reasons]
Councillor Willis-Croft [Prior Commitments]

The reasons for the apologies were approved.

61. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

62. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes and that the Minutes had been approved at Full Council on 14 March 2024.

It was proposed by Councillor D Ennis and seconded by Councillor L Ennis and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 26 February 2024 [Minute Nos. 53-59] be approved as a correct record.

63. INFORMATION FROM THE MINUTES

Councillor D Ennis referred to Minute No. 17 [07 August 2023 Planning and Development Committee Meeting] and Minute No. 56 [26 February 2024 Planning

and Development Committee meeting] and in particular planning application 23/00592/FUL – Strawberry Field Farm and Coffee Shop, Coulter Lane Farm, Coulter Lane, Burntwood. He pointed out the social media posts posted by Strawberry Fields Farm and Coffee Shop following the refusal by Lichfield District Council on 03 November 2023 for the retention of outdoor dining use and associated bell tents and kitchen [temporary consent]. The posts referred to the fact that they had been trading for almost 4 years and that they had lodged an appeal. They were asking for 'followers' to help them stay open and keep providing their community hub, help them save jobs, to maintain local supplier orders and to continue to bring business into Burntwood. As they had 'tagged' in Burntwood Town Council, Councillor D Ennis confirmed that he had responded by adding 'One things for certain Burntwood Town Council Councillors didn't object to this in fact we supported it and I 100% support what Kerry, Gary and their team do there'. Members were informed that a petition had been set up and members of the public were encouraged to write to the Planning Inspectorate in support, which would form part of their defence.

Councillor Holdsworth asked why are the Local Planning Authority back tracking now and Councillor Galvin had concerns regarding inconsistencies in planning decisions. Councillor D Ennis pointed out that the hospitality sector had to adapt in light of the COVID-19 pandemic and were supported and helped to put in place measures relating to safe socialising, compliance with government guidelines and regulations however the legislation had now changed. He believed that this business was an asset to our Town and we should be supportive of local businesses. Councillor D Ennis felt that supporting new and existing businesses should be written into the Lichfield Local Plan. It was **AGREED** that Councillor Flanagan would contact the Town Clerk to understand if there are any options to assist the local business with their campaign.

Councillor Flanagan informed Members that a screening opinion request has been submitted to Lichfield District Council for a proposed Lidl store on land to the rear of the former Bridge Cross Garage on Cannock Road. A planning application is due to come forward shortly. The current request is to determine whether the proposed development should be subject to an Environmental Impact Assessment. The proposed development comprises a discount food store and will incorporate 128 car parking spaces, including seven disabled, nine parent and child and two electric vehicle spaces. The food store will be sited to the south of the site, with a trolley bay to the north of the store and parking in the northern and eastern areas of the site. It is currently a vacant field with no direct access; however, access is proposed from an existing roundabout off the A5190. The plans would see the store open from 8am to 10pm Monday to Saturday and from 10am to 4pm on Sundays.

64. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|-----|--------------|--------------------------|---|--|
| (a) | 24/00172/DEM | Boney Hay
and Central | Bromford
Garage Court
Ogley Hay Road
Burntwood | Prior Notification:
Demolition of 5 no.
brick-built garages
with flat roofs |
|-----|--------------|--------------------------|---|--|

No objection.

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|-----|--------------|-----------|---|--|
| (b) | 24/00019/FUH | Chasetown | Mr Read
209 High Street
Chasetown | Erection of two storey
front and rear
extensions |
|-----|--------------|-----------|---|--|

No objection.

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|-----|--------------|-----------|---|---------------------------------------|
| (c) | 24/00234/FUH | Highfield | Mr Gumbley
238 Chorley Road
Burntwood | Erection of two storey side extension |
|-----|--------------|-----------|---|---------------------------------------|

Comment: As the property lies within the Green Belt, Members raised concerns relating to the size of the proposed two-storey side extension and asks that the Local Planning Authority ensures that this is appropriate development within the Green Belt and that the proposal is not disproportionate and harmful to the openness of the Green Belt.

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|-----|--------------|-----------|---|--|
| (d) | 24/00147/FUL | Highfield | Ms Greatrix
16 St Matthews Road
Burntwood | Dropped new vehicular crossing and parking bay |
|-----|--------------|-----------|---|--|

No objection in principle subject to the comments made by Staffordshire County Council, as Highway Authority, being secured via conditions.

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|-----|--------------|---------------|--|--|
| (e) | 24/00217/FUH | Chase Terrace | Mr Humphreys
55 Water Street
Burntwood | Erection of two storey front extension |
|-----|--------------|---------------|--|--|

No objection in principle however the Local Planning Authority should be mindful that the proposed two storey front extension does not change the aspect or have a detrimental impact on the area/streetscene.

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|-----|--------------|-------------|--|---|
| (f) | 24/00235/FUH | Gorstey Ley | Mr Miles
89 Lichfield Road
Burntwood | Two storey side extension and single storey rear and front extensions |
|-----|--------------|-------------|--|---|

No objection.

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|-----|--------------|-----------|--|---|
| (g) | 24/00251/FUH | Chasetown | Ms Lingwood
2 Glover Close
Burntwood | Two storey rear extension and garage conversion to playroom |
|-----|--------------|-----------|--|---|

No objection however the Local Planning Authority should be mindful that the two-storey rear extension does not impact on the amenity of the neighbours by way of overlooking and loss of privacy.

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|-----|--------------|-----------|---|---|
| (h) | 24/00204/FUL | Chasetown | Staknstore
Land adjacent Unit 14
Zone 1
Burntwood Business Park
Attwood Road
Burntwood | Retrospective application for site arrangement works consisting of landscaping and car parking to support existing B8 use |
|-----|--------------|-----------|---|---|

No objection.

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|-----|--------------|-----------------------|--|---|
| (i) | 24/00262/FUH | Boney Hay and Central | Mr and Mrs Timmins
21A Californian Grove
Burntwood | Erection of rear dormer roof extension, installation of dormer windows to rear, windows to side elevations and rooflights to front roof |
|-----|--------------|-----------------------|--|---|

slope

No objection however the Local Planning Authority should be mindful that the proposal does not impact on the amenity of the neighbours by way of overlooking and loss of privacy.

65. ROAD NAMING – LAND NORTH OF SYCAMORE ROAD

Councillor Flanagan informed Members that a resident had suggested the name 'Bucknell'. Mr Bucknell had been the Headteacher of the former Oakdene Primary School in the 70s/80s.

Councillor D Ennis pointed out that the Oakdene estate roads were named after trees and to keep to continuity, he suggested the name Hazel Grove.

It was proposed by Councillor D Ennis and seconded by Councillor Galvin and following a unanimous show of hands it was

RESOLVED That the road name 'Hazel Grove' be passed to Lichfield District Council as the suggested name for the development on land north of Sycamore Road.

66. BuRRT UPDATE

Councillor D Ennis referred to a car accident which had taken place on 11 March, which had resulted in the newly installed flagpole outside of the Library at Sankey's Corner being demolished. Councillor D Ennis asked if thanks could be recorded to the BuRRT team for their quick response in clearing up the debris and Crown Highways who provided a man hole cover. He felt that the scheme does work when it is used right.

RESOLVED That the report of activities be noted.

[The Meeting closed at 6.31 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration: 22 April 2024

	Application No.	Ward	Site	Proposal
(a)	24/00161/FUL	Boney Hay and Central	Mrs Darnley 6 Birch Terrace Burntwood	Retrospective Section 73 application to vary condition 3 of permission 22/00836/FUL relating to materials
(b)	24/00318/ADV	Chase Terrace	Mr Cawthorn Papa Johns Unit 23 Burntwood Town Shopping Centre Cannock Road Chase Terrace	Retention of part illuminated fascia sign and internally illuminated logo and double-sided hanging sign
(c)	24/00271/FUH	Chasetown	Mr Holland 137 Queen Street Burntwood	Single and first floor rear extension to form bedroom and lounge
(d)	24/00156/FUH Amendment	Boney Hay and Central	Mr Horton 3 Chaucer Drive Burntwood	Erection of single storey front and side extensions, dormer roof side extensions, single storey rear extension and 1.8m perimeter fence and gate to side and front aspects – the dormer roof side extension has been reduced in size
(e)	24/00267/FUL	Boney Hay and Central	Mr Harrigan Land rear of 109 and 111 Rugeley Road Chase Terrace	Erection of a 3-bedroom detached bungalow and associated works
(f)	24/00351/FUH	Chasetown	Mr Dodd 1 Brawn Croft Burntwood	Single storey rear extension with part garage conversion
(g)	24/00300/FUH	Chasetown	Mr Mason 217 Brownhills Road Norton Canes	Two storey front extension and creation of first floor to form entrance hall and three bedrooms with en-suite
(h)	24/00303/FUH	Summerfield and All Saints	Mr Hines 2 Boney Hay Road Burntwood	Retention of car port for caravan storage

AGENDA ITEM 5 - ENCLOSURE NO. 2

	Application No.	Ward	Site	Proposal
(i)	24/00406/FUH	Summerfield and All Saints	Mr Memoli 5 Boney Hay Road Burntwood	Erection of front single storey bay window with canopy over
(j)	24/00417/FUH	Gorstey Ley	Mr Sutton 39 Mease Avenue Burntwood	Erection of two storey rear extension and part garage conversion into habitable space with changes to fenestration

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
26/02/2024	BTC Staff	WS7 1JH	Chase Terrace		Clearing former Church	26/02/2024
28/02/2024	BTC Staff	WS7 4QH	Chasetown		Preparing OMCC Greenhouse for painting	28/02/2024
28/02/2024	BTC Staff		Various	Reporting	Reporting of pot holes to highways - Chase Road and Hospital Road	28/02/2024
29/02/2024	BTC Staff		Various	Defibrilators	Arrange delivery of loan defibs	29/02/2024
01/03/2024	BTC Staff		Various	Defibrilators	Replaced all defibs with loans	01/03/2024
04/03/2024	BTC Staff		Various	Reporting	Reporting of pot hole to Highways - Pooles Way	04/03/2024
04/03/2024	BTC Staff	WS7 4QH	Chasetown	Defibrilators	Arranged collection of defibs	04/03/2024
05/03/2024	BTC Staff	WS7 4QH	Chasetown		Started to paint OMCC Greenhouse	05/03/2024
06/03/2024	BTC Staff		Various		Risk Assessment Course - 9am to 1pm at Stafford	06/03/2024
08/03/2024	BTC Staff	WS7 4QH	Chasetown		Finished painting of OMCC Greenhouse	08/03/2024
08/03/2024	BTC Staff	WS7 4QH	Chasetown		Start to lay base for OMCC Greenhouse	08/03/2024
11/03/2024	BTC Staff		Chasetown	Events/Advertising	Put up road closure notices for Burntwood Producers Market	11/03/2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
11/03/2024	BTC Staff		Chasetown		Ask M&J Motors if they can do repairs on BuRRT	11/03/2024
11/03/2024	BTC Staff			Cycle Racks	Enquired about cycle racks	11/03/2024
11/03/2024	BTC Staff	WS7 4QH	Chasetown		Finish base of OMCC Greenhouse	11/03/2024
11/03/2024	BTC Staff				Clear car crash rubbish and make area safe - outside Burntwood Library	11/03/2024
18/03/2024 to 28/02/2024 Annual Leave						
04/04/2024	BTC Staff	WS7		Defibrilators	Change defib box at Chasewater and rewire	04/04/2024
04/04/2024	BTC Staff	WS7	Boney Hay and Central	Cycle Racks	Fitted bicycle rack at Morley Road Shopping Centre	04/04/2024
04/04/2024	BTC Staff	WS7		Cycle Racks	Put stickers on bike racks at Swan Island and Ryecroft Shopping Centre	04/04/2024
04/04/2024	BTC Staff	WS7		OMC Building Maintenance	Booked in roof cleaning for OMCC - Annexe	04/04/2024
05/04/2024	BTC Staff	WS7		Roundabouts	Remove graffiti at Skoda signs	05/04/2024
05/04/2024	BTC Staff	WS7		Defibrilators	Replace pads in defib at Chasewater	05/04/2024
05/04/2024	BTC Staff	WS7		Signage	Clean welcome to Burntwood signs	05/04/2024
05/04/2024	BTC Staff	WS7		Bus Shelters	Remove graffiti from Morrisons Bus Stop	05/04/2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
05/04/2024	Councillor	WS7	Chase Terrace	Bus Shelters	Remove graffiti from Rugeley Road Bus Stop	05/04/2024
05/04/2024	BTC Staff	WS7			Got quote for work on BuRRT	05/04/2024
08/04/2024	BTC Staff	WS7		Roundabouts	Remove signage from traffic islands	08/04/2024
08/04/2024	BTC Staff	WS7		Defibrilators	Sort defib battery replacement and get sent back	08/04/2024
08/04/2024	BTC Staff	WS7		Signage	Remove advertising from Sankey's Corner and Morley Road	08/04/2024
08/04/2024	BTC Staff	WS7	Chase Terrace		Get keys cut for Chase Terrace Community Centre	08/04/2024
08/04/2024	BTC Staff	WS7	Chase Terrace		Remove plastic tubes around saplings at Stables Way	08/04/2024
10/04/2024	BTC Staff	WS7	Various	Defibrilators	Replace defib units	10/04/2024
10/04/2024	BTC Staff	WS7			Paint fingerposts	11/04/2024
11/04/2024	BTC Staff	WS7	Boney Hay and Central		Paint Red phone box	11/04/2024
12/04/2024	BTC Staff	WS7	Various	Defibrilators	Collect four Defibs to be updated	11/04/2024
12/04/2024	BTC Staff	WS7		Signage	Put advertising signs up at Sankey's Corner for Market	12/04/2024
12/04/2024	BTC Staff	WS7		Flagpole	Get spare keys cut for flagpole	12/04/2024
12/04/2024	BTC Staff	WS7			Collect order from Screwfix	12/04/2024
12/04/2024	BTC Staff	WS7			Empty, clean and load BuRRT for market	12/04/2024

Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
12/04/2024	BTC Staff	WS& 9DR	Highfield	Cemetery Maintenance	Organise tree surgeon	12/04/2024
12/04/2024	BTC Staff	WS7 9DR	Highfield	Cemetery Maintenance	Mark out plot	14/04/2024
12/04/2024	BTC Staff	WS7			Collect fruit shoots for PiPs	14/04/2024