

Our Ref: SL/JM

19 February 2024

To: All Members of the Planning and Development Committee

[Councillors Flanagan [Chair], Gittings [Vice-Chair], Bacon, Bullock, D Ennis, L Ennis, Galvin, Hancox, Holdsworth, S Taylor and Willis-Croft

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Monday 26 February 2024 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely



Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 22 January 2024 [Minute Nos. 46-52] [ENCLOSURE NO. 1].

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications [ENCLOSURE NO. 2].

6. CANNOCK CHASE LOCAL PLAN CONSULTATION

For information purposes only. More information is also available at www.cannockchasedc.gov.uk/planningpolicy [ENCLOSURE NO. 3]

7. BURRT UPDATE

To review and debate the activities of the Burntwood Response and Repair Team [ENCLOSURE NO. 4].

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 22 JANUARY 2024 COMMENCING AT 6.00 PM**

PRESENT

Councillor Flanagan [in the Chair]
Councillors Bullock, D Ennis, Gittings [from 6.03 pm], Galvin, Holdsworth, S Taylor and Willis-Croft

In attendance

Ms Minor, Deputy Clerk
Councillor P Taylor
Councillor Coe MBE [from 6.29 pm]

PUBLIC FORUM

No questions were raised by members of the public.

46. APOLOGIES FOR ABSENCE

Councillor Bacon [Unwell]
Councillor L Ennis [Prior Commitments]
Councillor Hancox [Unwell]

The reasons for the apologies were approved.

47. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor D Ennis declared an interest in the amended planning application 23/01291/FUH relating to erection of single storey side/rear extension, single storey porch extension, side/front boundary walls, proposed dropped kerb and single storey outbuilding to rear at 190 High Street, Chasetown.

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

48. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor D Ennis and seconded by Councillor Bullock and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 04 December 2023 [Minute Nos. 39-45] be approved as a correct record.

49. INFORMATION FROM THE MINUTES

Councillor Flanagan explained that three planning applications had been received in respect of the following:

- a. Planning Application 23/01082/FUH [Amendment] – 90 Woodhouses Road – Erection of single storey side extension, alterations to side windows and fenestration **and retrospective consent for a two-storey rear extension and single storey rear extension.**
- b. Planning Application 23/01403/FUH – 23 Follows End – Erection of single storey side extension.
- c. Planning Application 23/01409/FUH – 36 Birch Terrace – Erection of rear single storey extension and replacement porch.

He explained that the end of the consultation period for the applications was end of December/start of January. He stated that a full explanation had been received from the Planning Officer in respect of 90 Woodhouses Road so the Committee's previous comments [No objection in principle provided the proposal meets the Local Planning Authority's criteria relating to Green Belt development] had been resubmitted.

Councillor Flanagan stated that in respect of 23 Follows End and 36 Birch Terrace he had looked in-depth at the plans on Lichfield District Council's planning portal, and he could find no reasons for an objection. Therefore, no objection had been submitted for both applications.

50. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|---------------|--------------|----------------------------------|--|--|
| (a) | 23/01412/FUH | Summerfield
and All
Saints | Mr Haddon
50 Leafenden Avenue
Burntwood | Erection of single storey
side extension |
| No objection. | | | | |
| (b) | 23/01435/FUH | Hunslet | Mr Awcoate
10 Brunel Close
Burntwood | Demolition of existing
conservatory and
erection of single storey
side extension |
| No objection. | | | | |
| (c) | 23/01343/S73 | Chasetown | Mr Wright
The Grange
21 Church Street
Burntwood | Section 73 Variation of
Condition 2 [Approved
Plans] of Planning
Application Appeal Ref:
APP/K3415/W/21/3284909
[refusal of 20/00932/FUL]
dated 20.05.2022.
Variation to consist of
relocation of dwelling |

OBJECTION as the Section 73 application proposes a slight repositioning, the development will still have a detrimental impact on the street scene with loss of open space and amenity in the area. By slightly repositioning the development it does not mitigate the negative impact previously raised as a concern by Burntwood Town Council. The development itself and placing of another dwelling on the site increases the density of the residential buildings and increases the associated vehicle use at the location. This impacts negatively on the openness of the street scene and the enjoyment of local residents.

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|-----|--------------|-----------------------|--|---|
| (d) | 23/01386/COU | Boney Hay and Central | Mr Freemantle
20 Birch Terrace
Burntwood | Front, side and rear extensions and change of use from class C3 to class C2 [Care Home] including link building to 22 Birch Terrace |
|-----|--------------|-----------------------|--|---|

Members felt that further information was required taking into account comments made by the Environmental Health Officer before formally commenting on the application.

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|-----|---------------|-----------|---|---|
| (e) | 23/01439/FULM | Chasetown | UV Care Burntwood Ltd
Former site of
Bridge Cross Garage
Cannock Road
Chase Terrace | Erection of 3 storey, 72-bed dementia care home with community hub room and associated car parking/ access arrangements [resubmission of application 21/00016/FULM] |
|-----|---------------|-----------|---|---|

OBJECTION in principle as the proposal is contrary to the Burntwood Neighbourhood Plan which was adopted by constituents of Burntwood in June 2021.

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|-----|---------------|-----------|---|---|
| (f) | 23/01426/PNPV | Chasetown | Steel Processing [Midlands] Limited
Unit 14, Zone 4
Burntwood Business Park
Milestone Way
Burntwood | Prior Notification:
Installation of roof mounted solar panels [372 x Trina Vertex 425w Panels x 1 x 90kW Solar Edge Inverter |
|-----|---------------|-----------|---|---|

No objection.

- | | | | | |
|-----|--------------|-----------|--|---|
| (g) | 23/01291/FUH | Chasetown | Mr and Mrs Parangi
190 High Street
Chasetown | Erection of single storey side/rear extension, single storey porch extension, side/front boundary walls, proposed dropped kerb and single storey outbuilding to rear –
Amendment – proposed plans showing 0.6m high front boundary wall |
|-----|--------------|-----------|--|---|

[Councillor D Ennis having declared an interest in this application took no part in the discussion thereon]

No objection in principle, however, the detached garden room in future should not be used, sold, or let as a separate dwelling.

(h)	24/00007/FUH	Highfield	Mr Bancroft 22 Nightingale Walk Burntwood	Replacement of roof and side extension to provide domestic office space
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If the proposal is approved it should be occupied in a manner which is wholly ancillary to the use of the dwelling known as 22 Nightingale Walk and should not be used, sold or let as a separate dwelling.

**51. HIGHWAYS ACT 1980, SECTION 118
APPLICATION FOR PUBLIC PATH EXTINGUISHMENT ORDER – PUBLIC FOOTPATH
BURNTWOOD 15 [PART]**

Members were reminded of Councillor P Taylor's comments made at Full Council on 15 November 2023 in that he had stated that the right of way had been very overgrown for some years and illegally blocked by a metal fence leading to its disuse but felt that failure to properly maintain the route should not be used as an excuse for closure. He hoped that in future the Town Council would consider retaining all footpaths.

Councillor D Ennis explained that developers apply for a temporary closure at the start of developments and felt that it would be detrimental to the Town to re-open this footpath, however, re-routing could be an option. He felt that Public Path Extinguishment Orders should be considered at the start of each development. Councillor S Taylor felt that each application needed to be looked at on its own merits.

RESOLVED That Lichfield District Council be informed even though the route of the existing No. 15 [part] footpath [shown as A-B on the map] is no longer viable, Members asked that due consideration be given to re-routing the footpath.

52. BuRRT UPDATE

It was explained to Members that this was the first time the Committee had received information regarding BuRRT in the format of a spreadsheet that is why it was dating back to 05 October 2022. Members were informed that the BuRRT Team consisted of two members of staff.

Councillor Bullock thought it demonstrated the work being undertaken by the BuRRT Team and it was good to note that members of the public were also reporting.

Councillor Holdsworth believed that having spoken to members of the public there was a lack of knowledge relating to BuRRT in general as some members of the public did not know that the scheme existed.

Councillor D Ennis confirmed to Members that he had recently met with the Response and Repair Principal Team Member and that the Policy and Resources Committee at its meeting held on 18 January 2024 had discussed and supported in principle, a trial newspaper [the Lichfield and Burntwood Independent] to be run by Lichfield Community Media [Lichfield Live]. This may benefit those members of the public who are unable to access information through our online platforms. He further explained that the Town Council is currently in the process of having a new website which will include a section on BuRRT and he confirmed that when he writes his articles for the Citylife Magazine he does include BuRRT.

RESOLVED That thanks be provided to the Burntwood Response and Repair Team for the work they complete in the community and that the report of activities are noted.

[The Meeting closed at 6.39 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration: 26 February 2024

	Application No.	Ward	Site	Proposal
(a)	24/00003/FUH	Boney Hay and Central	Mr Green 10 Beaudesert Burntwood	Proposed loft conversion with dormer to rear
(b)	24/00055/FUH	Summerfield and All Saints	Mr and Mrs Thurstan 66 Springhill Road Burntwood	Erection of single storey side extension and new roof to existing rear extension
(c)	24/00088/FUH	Chase Terrace	Mr and Mrs Derby 2A Kingsdown Road Burntwood	Erection of single storey front extension and porch extension
(d)	24/00078/ADV	Chasetown	Autosmart International Limited Unit 9, Zone 1 Attwood Road Burntwood Business Park Burntwood	Installation of non-illuminated 2 no. fascia signs and 1 no. sign above entrance door
(e)	24/00118/COU	Highfield	Mr Morris Land at Rugeley Road Burntwood	Erection of stables and change of use of land to equestrian [re-submission of application 23/00481/COU]
(f)	24/00154/FUH	Summerfield and All Saints	Mr Hines 2 Boney Hay Road Burntwood	Retention of 2.1m high feather edge fencing
(g)	24/00073/FUH	Boney Hay and Central	Mr and Mrs Rolston 1 Alden Hurst Burntwood	Erection of single storey front and side extensions, extension to form double garage and erection of boundary wall and fence with gates.
(h)	24/00156/FUH	Boney Hay and Central	Mr Horton 3 Chaucer Drive Burntwood	Erection of single storey front and side extensions, dormer roof side extensions, single storey rear extension and 1.8m perimeter fence and gate to side and front aspects

Please ask for: Planning Policy
Phone No: (01543) 462621
E-mail: planningpolicy@cannockchasedc.gov.uk

29 January 2024



Dear Consultee,

CANNOCK CHASE LOCAL PLAN 2018 to 2040

Cannock Chase Council is writing to you to advise you that the Cannock Chase Local Plan is to be published for public consultation. This is the final stage of preparation before the plan is submitted for examination by a Planning Inspector. The Council invites representation to be made on the plan between **Monday 5th February 2024 until 5pm on Monday 18th March 2024**.

The Cannock Chase District Local Plan is designed to guide and manage the development of the District and is intended to replace the existing Cannock Chase Local Plan (Part 1) 2014 upon adoption by the Council. The new plan contains local planning policies and site allocations which will meet the development needs of the District over the plan period to 2040. The Local Plan addresses needs and opportunities in relation to housing, the local economy, community facilities and infrastructure. Policies will safeguard the environment, enable adaptation to climate change and help secure high quality accessible design. The plan has policies on a range of topics which will be used to help determine planning applications.

The Local Plan has been under development since 2018. During this time a variety of evidence has been gathered to inform the plan and it has been subject to three separate 6-week public consultations. The Council have also worked with stakeholders including land-owners, agents and developers, infrastructure providers, neighbouring authorities, the County Council and government bodies to develop the Local Plan. Evidence, joint working and representations have helped shaped this final version of the plan which is referred to as the pre-submission, Reg.19 or publication stage.

At this stage of consultation, the Council is seeking views as to whether the Local Plan is legally compliant and meets the tests of 'soundness' as set out in the National Planning Policy Framework. These terms are explained on the Council's website and on our representation forms. Paper copies of the Local Plan and representation forms, guidance on how to make representations and guidance on the tests of soundness and technical terms will be made available at the following venues during their opening hours: Cannock Chase Civic Centre, Cannock Library, Burntwood Library, Brereton Library, Heath Hayes Library, Hednesford Library, Norton Canes Library, Rugeley Library. During the period of consultation, the documents will be available to view online on the Council's website.

<http://www.cannockchasedc.gov.uk/residents/planning-and-building-control/planning-policy>

Tim Clegg | Chief Executive

Cannock Chase Council, Civic Centre, PO Box 28, Beecroft Road, Cannock, Staffordshire WS11 1BG | tel **01543 462621**

www.cannockchasedc.gov.uk | Search for 'Cannock Chase life' | @CannockChaseDC | @CannockChaseDC

This letter is accompanied by a Statement of Representations Procedure. This document sets out where the key documents are available for inspection and of the places and times at which they can be inspected, as well as instructions of how to comment on the Local Plan during the consultation.

We are planning a series of public consultation events across the district to help publicise the Local Plan. Officers will be available to answer any queries or offer assistance to view the document and make a representation.

The venues, dates and times of the consultation events are detailed below:

Cannock Library, Manor Avenue, Cannock	Tuesday 6th February	10am - 12pm
Brereton Library, Talbot Road, Brereton	Tuesday 6th February	2:30pm - 4:30pm
Norton Canes Community Centre, Brownhills Road	Wednesday 7th February	5pm - 7pm
Hednesford Library, Market Street	Monday 12th February	10:30am - 12:30pm
Wimblebury Community Centre, John Street	Monday 12th February	6pm - 8 pm
Rugeley Rose Community Hall & Theatre, Taylors Lane, Rugeley	Tuesday 13th February	5pm - 7pm
Sainsbury's, Voyager Drive, Cannock	Wednesday 14th February	10am - 12pm
Tesco, Victoria Street, Hednesford	Wednesday 14th February	5pm - 7pm
Longford Social Club, Wellington Drive	Thursday 15th February	5pm - 7pm
Norton Canes Library, Burntwood Road	Friday 16th February	10:30am - 12:30pm
Hayes Green Community Centre, Heath Way	Friday 16th February	5pm - 7pm
Heath Hayes Library, 194 Hednesford Road	Monday 19th February	10am - 12pm
Rugeley Library, 12 Anson Street	Saturday 2nd March	10:30 - 12:30pm

Tim Clegg | Chief Executive

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AGENDA ITEM 6 - ENCLOSURE NO. 3

A non-technical summary of the Local Plan, representation form and guidance notes may be posted to you on request. If you are concerned about being able to participate in the consultation or require any additional assistance to be able to access the Local Plan please let us know by contacting us. Full details of how to view the consultation materials and how to get in touch are set out in the schedule enclosed with this letter.

Yours sincerely,

**Planning Policy Team
Cannock Chase District Council**

PRIVACY NOTICE: You have received this correspondence because you have asked to be kept on our database so we can keep you up to date with progress on the local plan and other planning policy consultations. Our consultation database is held confidentially by the Planning Policy team and is not shared with anyone else. We will retain your details on record until you a) request that we update them b) you unsubscribe or c) we have evidence that the contact is no longer active for example returned letters or email 'bounce-back'. You can update your preferences by emailing planningpolicy@cannock-chasedc.gov.uk or writing to Planning Policy at the address on this letter. A copy of our full Privacy Notice is available to view at www.cannockchasedc.gov.uk/PrivacyNotice or hard copies are available on request to the Planning Policy team.

Please note, when submitting representations we are unable to treat your views confidentially although only your name, and (if applicable) the person or organisation you represent will be publicly attributable - see the Planning Policy Privacy Notice at www.cannock-chasedc.gov.uk/PrivacyNotice or contact us if you need further information.

On Submission of the Plan a copy of your representation(s) will be made available to the Planning Inspectorate and to the person appointed by the Secretary of State to conduct the examination (i.e. the Inspector). Your representation(s) will be 'made available' in line with the Regulations (The Town and Country Planning (Local Planning) (England) Regulations 2012 – Regulations 20, 22 and 35). This includes publication on the Council's website. In addition you should be aware of the [Planning Inspectorate's privacy statement](#).

Tim Clegg | Chief Executive

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Date reported	Reported by	Postcode	Ward	Category	Brief Description	Date completed
10/01/2024	BTC Staff	WS7 1JH	Chase Terrace		CCTC Maintenance - Removal of Tong & Grove from wall	10/01/2024
11/01/2024	BTC Staff	WS7 1JH	Chase Terrace		CCTC Maintenance - Clear rubbish from Community Centre	11/01/2024
12/01/2024	BTC Staff	WS7	Burntwood	Bus Shelters	Change advertising signs in all bus shelters	12/01/2024
12/01/2024	BTC Staff	WS7	Burntwood		Collect bike rack stickers & order Community Centre banner from Staffordshire Signs and Graphics	12/01/2024
12/01/2024	BTC Staff	WS7	Burntwood	Reporting	Pictures taken of pothole on Sycamore Road and reported	12/01/2024
15/01/2024	BTC Staff	WS7	Burntwood	Signage	Collect Community Centre banner from Staffordshire Signs & Graphics	15/01/2024
15/01/2024	BTC Staff	WS7	Burntwood	Grit Bins	Check grit bins and top-up	15/01/2024
18/01/2024	BTC Staff	WS7 4QH	Chasetown	OMC Building Maintenance	Repair kitchen hatch	18/01/2024
22/01/2024 to 16/02/2024 ABSENT						