



The Old Mining College Centre
Queen Street
BURNTWOOD
WS7 4QH

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Our Ref: SL/JM

22 January 2024

To: All Members of the Community and Partnerships Committee

Councillors P Taylor [Chair], Evans [Vice Chair], Coe MBE, D Ennis, R Ennis, Gittings, Holdsworth, Kirkham, S Taylor, Tranter, Willis-Croft and Wittstock

Dear Committee Member

COMMUNITY AND PARTNERSHIPS COMMITTEE

You are invited to attend a meeting of the Community and Partnerships Committee in **The Meeting Room, The Old Mining College Centre, Queen Street, Burntwood** on **Monday 29 January 2024 at 6:00 pm** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To consider any declarations of interests and consider requests for dispensations.

3. MINUTES

To approve as a correct record the Minutes of a meeting of the Community and Partnerships Committee held on 14 November 2023 [Minute Nos. 25-36] **[ENCLOSURE NO. 1]**.

4. INFORMATION FROM THE MINUTES

5. COMMUNITY ENGAGEMENT

Councillors are invited to report to the meeting any updates or news from community groups within Burntwood.

6. BETTER BURNTWOOD FUND

To **reconsider** the application received from:

- i. Burntwood Gardening Guild **[ENCLOSURE NO. 2]**

7. BETTER BURNTWOOD FUND

To **consider** applications received from:

- i. Burntwood Litter Heroes **[ENCLOSURE NO. 3A]**
- ii. Burntwood Memorial Community Association **[ENCLOSURE NO. 3B]**
- iii. Magnolia Friends **[ENCLOSURE NO. 3C]**

8. BETTER BURNTWOOD GRANT APPLICATION [FUNDING OF UP TO £500]

Following previous comments made by Members, Members are asked to consider a revised application form for the Better Burntwood Fund [funding of up to £500] **[ENCLOSURE NO. 4]**.

9. BETTER BURNTWOOD COMMISSIONING PROGRAMME APPLICATIONS

Members are informed that 11 applications [7 adult mental health and wellbeing, 3 youth services and 1 joint] for the Better Burntwood Commissioning Programme have been received, which is possibly too many for the whole of the Community and Partnerships Committee to review. Members are asked to agree to a 5-person panel to meet on Thursday 08 February to discuss the applications.

10. INFORMAL UPDATE ON THE 2024 WAKES

Members to receive an update on the Wakes Festival 2024 **[ENCLOSURE NO. 5]**

11. DISCUSSION OF PLAY IN THE PARKS FORMAT FOR 2024

An opportunity to discuss any changes that might be made to the Play in the Parks format within the existing budget **[ENCLOSURE NO. 6]**

12. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies [Admissions of Meeting] Act 1960 [Section 2] [and as expended by Section 100 of the Local Government Act 1972], the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

13. CONFIDENTIAL MINUTES

To approve as a correct record the Confidential Minutes of a meeting of the Community and Partnerships Committee held on 14 November 2023 [Minute Nos. 35-36] **[ENCLOSURE NO. 7 – PINK]**.

14. BURNTWOOD TOWN COUNCIL STUDENT AWARD IN MEMORY OF STEPHEN SUTTON MBE

To approve as a correct record the Confidential Minutes of a meeting held on 29 November 2023 [Minute Nos. 1-4] **[ENCLOSURE NO. 8 – PINK]**.

15. LICHFIELD GARRICK THEATRE AND BURNTWOOD TOWN COUNCIL PARTNERSHIP [ENCLOSURE NO. 9 – PINK].

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

You will also now have the opportunity to discuss specific items on the agenda as the Chair now has the discretion to allow you to speak where you have a legitimate interest in the item. Again, you will need to give three working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific agenda items you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF THE MEETING OF THE COMMUNITY AND PARTNERSHIPS COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON TUESDAY 14 NOVEMBER 2023 COMMENCING AT 6.00 PM**

PRESENT

Councillor P Taylor [in the Chair]

Councillors Coe MBE, D Ennis, R Ennis, Evans, Holdsworth, S Taylor, Tranter, Willis-Croft and Wittstock

In attendance

S Lightfoot, Town Clerk

Ms J Minor, Deputy Clerk

Ms K Horner, Community Development and Engagement Officer

PUBLIC FORUM

No questions were raised by members of the public.

25. APOLOGIES FOR ABSENCE

Councillor Kirkham [Personal Commitment]

Councillor Gittings [Personal Reasons]

The reasons for the apologies were approved.

26. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillor Tranter declared an interest in Agenda Item 6 – Better Burntwood Fund and in particular the application referring to Grangemoor WMC Over 50's Lunch Club as she attends the Lunch Club.

Councillor D Ennis declared a non-pecuniary interest in Agenda Item 6 – Better Burntwood Fund and in particular the application referring to Grangemoor WMC Over 50's Lunch Club as he is Treasurer of the Grangemoor WMC.

27. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes and that the Minutes had been approved at Full Council on 21 September 2023.

It was proposed by Councillor D Ennis and seconded by Councillor Tranter and following a unanimous show of hands it was

RESOLVED That the Minutes of the Community and Partnerships Committee held on 07 September 2023 [Minute Nos. 12-24] be approved as a correct record.

28. INFORMATION FROM THE MINUTES

There was no information arising from the minutes.

29. COMMUNITY ENGAGEMENT

Afternoon Cinema Showing – 14 November 2023

Councillor P Taylor referred to the afternoon cinema showing of “Mrs Harris Goes to Paris” which had taken place at the Memorial Hall on 14 November at 2pm and had attracted approximately 50 people. He explained that this had been a test event for this project. This had been a free event for invited groups with the intention to [a] test the kit and the concept and [b] generate interest and desire ahead of running the full events in 2024. Councillor P Taylor stated that the Burntwood Memorial Community Association was looking to set up a weekday afternoon cinema project with the aim of decreasing isolation and increasing community cohesion in Burntwood. He explained that if this event was successful and people seemed interested in the concept, the Association would aim to run a monthly event starting in January 2024 with a ticket price of around £5.

Councillor Tranter referred to young teenagers and the possibility of showing films suitable for that age group and she asked how these events would be advertised.

Councillor P Taylor explained that this may be possible in the future however these events would need more volunteers to manage. He stated that as this was a free-to-attend, invite-only event, it was not publicised on social media, however, in future the events would be advertised on social media, flyers etc.

Remembrance Sunday

The Committee were informed that several Members had laid wreaths for Remembrance Sunday on 12 November at various locations around the town. Despite the weather, events had been well attended by members of the public.

Policing

Councillor D Ennis referred to the departure of Chief Inspector Matt Morgan, Lichfield LPT Commander on 23 October 2023. He explained that Chief Inspector Morgan had been in post for 5½ months, the rotation of his predecessors and the impact that can have in terms of consistency of leadership. Members were informed that Karen Green will continue to provide consistency of leadership and will step up until a replacement is appointed.

Burntwood Dementia Friendly Walk

Councillor P Taylor felt that, despite the weather, the event held on Sunday 01 October had been well attended.

Burntwood Cultural Strategy for 2023-2026

Councillor P Taylor explained that he together with the Community Development and Engagement Officer had met with representatives from the Lichfield Garrick on several occasions. He suggested that Councillors read the Strategy [which had been sent to them together with the Town Council meeting papers] so that they can ask any questions at the Town Council meeting as representatives from the Lichfield Garrick are due to give a presentation at that meeting on 15 November.

30. BETTER BURNTWOOD FUND

The Town Clerk informed Members that for 2023/2024 the Better Burntwood Fund budget started off at £30,110.38. This was due to an underspend in 2022/2023 of

£4,110.38. It currently has £9,800.38 still to be allocated. He explained that as the commissioning process had a closing date of 31 December 2023 it was more than likely that the commissioning part of the Better Burntwood Fund would commence from April 2024. The Town Clerk stated that Members may be mindful, if there is any underspend in 2023/2024 doing a virement to 2024/2025.

Members considered in depth each application.

30.1 Active 60's Group

The Town Clerk informed Members that the Active 60's Group was a small friendship club who meet at Burntwood Library on a regular basis. One of the objectives of the group was to reduce social isolation. He explained that the amount requested would be spent on purposes outside of the Burntwood area for example day trips, hire of transport etc.

Councillor Evans asked if the Group was constituted and the Town Clerk confirmed that they had a bank account in the name of Active 60's Group. Councillor Coe MBE asked what kind of support is offered to the Group for example filling in the application form.

Councillor D Ennis agreed with Councillor Coe MBE in that the Group may need help with encouraging new members to join. He stated that the bank statement showed no income and the application form does not include how many members they have and/or how many members live in Burntwood Parish.

It was proposed by Councillor D Ennis and seconded by Councillor Tranter and following a unanimous show of hands it was

RESOLVED That £250 be awarded to the Active 60's Group and that help and support be offered to them.

30.2 Grangemoor WMC Over 50's Lunch Club

The Town Clerk informed Members that one of the objectives of the Over 50's Lunch Club was to tackle isolation. He informed Members that the Club has no bank account and is not constituted.

Councillor Tranter explained how the Club is run for example the entrance fee and raffle takings are payable to the Grangemoor WMC to cover their overheads. At present there are approximately 76 people who attend, however, prior to Covid-19 there was over 100 people in attendance.

Councillor D Ennis explained that the Grangemoor WMC opens for the purpose of the Club on that day and there is overheads associated with that. There is lots of clubs operating out of the WMC which run independently.

Councillor P Taylor pointed out that if granted, the money would be paid to the Grangemoor WMC.

Councillor Holdsworth asked whether this was an appropriate use of the fund and felt that the Club should be self-financing in a better way [forward planning].

It was proposed by Councillor Evans and seconded by Councillor P Taylor and following a show of hands [7 For, 3 Abstentions] it was

RESOLVED That £460 be awarded to the Grangemoor WMC Over 50's Lunch Club [payable to Grangemoor WMC].

30.3 Burntwood Family History Group

The Town Clerk explained that the grant would go towards the Ancestry Worldwide subscription and Find My Past subscription. He stated Ancestry Worldwide and Find My Past facilities were available to members of the public who are seeking help and support with their research not just group members. The Group helps to promote the heritage of Burntwood.

Councillor D Ennis stated that he had attended a few events organised by the History Group and they were keeping Burntwood heritage alive.

Councillor Holdsworth explained that he had previously been a member of the Group when he first moved to Burntwood. Membership of the group is far and wide as people may live elsewhere and have connections to Burntwood for example researching ancestors.

Councillor Evans referred to the quarterly journal which is produced by the Group and felt that it would be nice to have sight of this.

It was proposed by Councillor D Ennis and seconded by Councillor Tranter and following a unanimous show of hands it was

RESOLVED That £349.98 be awarded to Burntwood Family History Group.

30.4 Burntwood Gardening Guild

The Town Clerk explained that the Guild's objective was to promote a widespread interest in and love for the growing of different types of plants, investigating and promoting their usages. He explained that the amount requested would be to support/subsidise members' visit to a renowned national garden of special interest, for example, one of the RHS gardens [which is outside of the Burntwood area].

Councillor P Taylor queried membership of the Guild and Councillor Evans stated that they did have 40 members.

Councillor D Ennis raised concerns and queried whether the grant would subsidise a trip for one or a trip for forty. He stated that he would have preferred to see an application for tools, seeds etc and for the Guild to fund the trip themselves.

It was proposed by Councillor D Ennis and seconded by Councillor Tranter and following a unanimous show of hands it was

RESOLVED That the application be resubmitted to the next Community & Partnerships Committee on 29 January 2024 as Members raised the following questions:

- a. How many members in total
- b. How many members live in the Burntwood Parish
- c. How many trips will the grant support/subsidise [cost per trip]

30.5 Midland Soccer Academy

The Town Clerk explained that it had been well publicised that the former Burntwood Youth Centre in Cherry Close was being demolished in the near future but this would also lead to the loss of two football pitches, a skate park and parkour equipment with no plan to replace them. He pointed out that there was no breakdown of costs however the purpose was to fund the cost of equipment and coaching fees to send FA qualified, DBS checked coaches to offer coaching sessions in local primary schools

for example Chase Terrace Primary. Councillor Evans declared an interest as she is Chair of Governors at Chase Terrace Primary.

Councillor D Ennis in essence was supportive of the application however Mr Newey is already a trained coach and was not exactly sure what the grant would be used for as Midland Soccer Academy already have equipment [overheads already paid for].

Councillor P Taylor queried whether or not Midland Soccer Academy was bringing in external coaches.

Councillor D Ennis felt that a breakdown and further information was needed.

It was proposed by Councillor D Ennis and seconded by Councillor Evans and following a unanimous show of hands it was

RESOLVED That the application be resubmitted to the next Community & Partnerships Committee on 29 January 2024 as Members asked for a breakdown of costs and further information.

30.6 Chasetown & District Horticultural Society

The Town Clerk explained that the purpose of the grant was to improve the safety and security of the Norton Lane allotment site. He felt that the Horticultural Society had thought about the process and were contributing towards some of the costs themselves.

Councillor Willis-Croft felt that firm quotations were needed not just estimates.

Councillor D Ennis explained that there are limited allotment sites in Burntwood and that there is currently 7 people on the waiting list for the allotment site in Norton Lane.

Councillor P Taylor queried whether or not the Town Council should be paying for something that is owned by Lichfield District Council.

It was proposed by Councillor D Ennis and seconded by Councillor Evans and following a unanimous show of hands it was

RESOLVED That £400 be awarded to Chasetown & District Horticultural Society.

Following an in-depth discussion on each of the applications and in view of the comments made by Members for example what support is on offer to organisations when filling in the form, and whether applicants are properly constituted i.e. have a constitution or audited accounts and how many members, in each organisation, live in Burntwood Parish, a more detailed breakdown of costs is needed, it was **AGREED** that the Town Clerk would look again at the application form. The form had been simplified in recent years. Councillor D Ennis pointed out that the rationale in making the form smaller and more condense was so voluntary groups would find it easier to fill in. The Town Clerk pointed out that the applications are presented "raw" so that Members can make the decision.

Community Engagement

Councillor D Ennis felt that the Town Council does not get enough recognition and we should be encouraging organisations who obtain funds from the Town Council to recognise this on their social media pages.

Councillor Tranter suggested a grant aid evening, however, Councillor D Ennis explained that the grants are fluid and are available throughout the year [until funds run out]. Councillor Holdsworth felt that the Town Council could still have an event to celebrate.

Councillor Evans suggested asking for feedback from the organisations which could then feed into and provide content for the Town Council's newsletter.

31. CHRISTMAS EVENTS

The Town Clerk reminded Members of the Town Council's events which are being run on Monday 20 November from 6pm to 7pm on the corner of Bells Lane/Longfellow Road and on Saturday 25 November from 4pm to 7pm at Sankey's Corner. He asked for volunteers to wrap the presents. The Town Clerk confirmed that the Chair [Councillor Evans] would be switching on the Christmas lights at both events.

Councillor D Ennis asked if the Town Council could create an event on their social media page for Saturday 25 November.

32. BURNTWOOD TOWN COUNCIL STUDENT AWARD IN MEMORY OF STEPHEN SUTTON MBE

Members were informed that 10 applications for the BTC Student Award had been received and Councillor P Taylor thought that this was possibly too many for the whole of the Community and Partnerships Committee to review.

RESOLVED That a 5-person panel consisting of Councillors P Taylor, Evans, Tranter, Wittstock and Coe MBE be set up to consider the 10 applications for the BTC Student Award.

The meeting will be held on 29 November 2023 commencing at 6pm.

33. WAKES FESTIVAL 2024

RESOLVED That a Sponsorship Working Group be set up consisting of Councillors P Taylor and D Ennis and the Town Clerk.

34. ENGAGEMENT WITH YOUNG PEOPLE WHEN REVIEWING BETTER BURNTWOOD COMMISSIONING PROGRAMME APPLICATIONS

The Community Development and Engagement Officer informed Members that they had previously agreed to change the Better Burntwood larger grants programme to a 3-year commissioning model. Two priority areas had been identified and agreed, Youth Services [11-18 years] and Adult Mental Health and Wellbeing Support, and this opportunity was currently being advertised for local organisations to apply for. Members were informed that the deadline for applications was 31 December.

The Community Development and Engagement Officer explained that students from Erasmus Darwin Academy and Chase Terrace Academy would be asked to review the applications received for projects delivering youth services. Students would provide written feedback which would be provided to Members for consideration ahead of reviewing the applications.

Councillor Evans felt that it was important to engage and listen to young people.

Councillor D Ennis referred to Lichfield District Council's Youth Council which gives a forum for discussion of issues that matter to them. This is aimed at young people aged between 11 to 18. He informed Members that the Youth Council is receiving £60,000

in funding over three years [£10,000 in 2022/23, £20,000 in 2023/24 and £30,000 in 2024/25] to support its development. Councillor D Ennis thought that Burntwood Town Council should have its own Youth Council. This matter had been discussed previously and it was **AGREED** that this would be looked at again in the New Year.

Councillor R Ennis agreed that students from Erasmus Darwin Academy and Chase Terrace Academy should be included however each year group should be included.

Councillor Coe MBE stated that it can be frustrating when you are asked for your opinion and do not hear the outcome and felt that it was vital that feedback should be given back to the students when the applications have been considered.

It was proposed by Councillor D Ennis and seconded by Councillor Coe MBE and following a unanimous show of hands it was

RESOLVED That the Committee authorises the Community Development and Engagement Officer to organise with both Erasmus Darwin Academy and Chase Terrace Academy an approach to gather student feedback in consultation with the Chair and Vice-Chair of this Committee.

35. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions of Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

36. PRODUCERS MARKET

See Confidential Minutes.

[The Meeting closed at 7.55 pm]

Signed

Date



Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: **BURNWOOD GARDENING GUILD**

Address:

Email:

Phone Number:

Registration Number [if applicable]: **Not applicable**

Type of Organisation: **UNINCORPORATED CLUB FOR GARDENING ENTHUSIASTS**

Objectives of organisation:

Our objective is to promote a widespread interest in and love for the growing of different types of plants, investigating and promoting their usages. More generally, Burntwood Gardening Guild aims to provide a range of diverse and interesting talks for its members on horticultural subjects, and to do so in a convivial and friendly atmosphere.

Relevance to area:

Burntwood Gardening Guild is a membership organisation that has been part of the fabric of the Burntwood area since it started back in the 1970s. Many of our members are long-standing, indeed some have been with the Group since its inception. We hold one meeting per month, and these are always well attended. The Guild's strength and survival would not have happened if our members did not benefit greatly from their membership, both in terms of help and support with all things horticultural but also in terms of the companionship and social inclusion that membership provides. Since the period of Covid lockdown, we have done everything we can to maintain the traditions of the past while adapting to changes in horticultural thinking and practice. The ethos of the Group helps to ensure that Burntwood remains a "green" community, one that is committed to playing its part in tackling the effects of climate change.

Amount requested: **£500.00**

For what purpose:

To support/subsidise a members' visit to a renowned national garden of special interest, for example one of the RHS gardens. The 2024 destination has yet to be decided but will involve an all-day coach trip. The visit will be open to Burntwood Gardening Guild members initially, with any spare capacity in the coach then being made available to other Burntwood residents. Any funding to cover all or some of the costs of this trip would enable more people to attend, in particular those who are living on a restricted budget, those in older age groups especially. Participation in this trip would improve the mental well-being and social inclusion of members and local residents whose confidence about undertaking such a venture has been sapped by the repercussions of the Covid pandemic. In particular, many of our members are reluctant to drive beyond the local area, so a coach trip would be a highlight in their year. The trip would also add variety to the stimulating programme that Burntwood Gardening Guild provides for its members.

Other public/Council aid within the last 12 months:

In 2021/2022, Burntwood Gardening Guild applied for and received a "We Love Lichfield" Grant for £659.00 to help meet the ever-increasing costs of Room Hire and Speaker Fees. This has made a significant contribution to keeping Burntwood Gardening Guild afloat financially.

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.

Signed :



Julie Graddon (Secretary Burntwood Gardening Guild)

Dated : **1st October 2023**

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk

Additional Information

1. **How many Members in total - 42**
2. **How many Members live in the Burntwood Parish - 36, the other Members residing 1 Brownhills, 2 Lichfield, 1 Hammerwich, 1 Norton Canes, 1 Wimblebury**
3. **How many trips will the grant support - we organise an annual coach trip to a horticultural event, such as Malvern Spring or Autumn Show and any grant would go towards this. The total cost of last year's trip to Shrewsbury Flower Show was £1,350, of which £550 was paid for transport and £770 for entrance fees.**



Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: BURNWOOD LITTER WARRIORS

Address: _____

Email: _____

Phone Number: _____

Registration Number [if applicable]: _____

Type of Organisation: COMMUNITY GROUP

Objectives of organisation: TO ENSURE BURNWOOD TOWN
REMAINS AS LITTER FREE AS POSSIBLE AND
ENCOURAGING THE COMMUNITY TO GET INVOLVED

Relevance to area: APPEARANCE, ENVIRONMENTAL
IMPACT

Amount requested: £500

For what purpose: EQUIPMENT / ADVERTISING / H1-VIZ
FOR SAFETY

Other public/Council aid within the last 12 months: N/A

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.

Signed:  (SARAH EVANS)

Dated: 16/1/2024

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk

Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: Burntwood Memorial Community Association

Address: Rugeley Road, Burntwood, WS7 9BE

Email: info@burntwoodinstitute.org

Phone Number: 01543 673763

Registration Number [if applicable]: Charity Reg – 522623

Type of Organisation: Registered Charity – Community Hall

Objectives of organisation:

2. OBJECTS

The BMCA is established for charitable objects and purposes only. In particular the BMCA is established:

- (a) To promote the well-being of the community resident in Burntwood Town in the County of Stafford (hereinafter called "the Town") by associating the residents local authorities and voluntary organisations in a common effort to further health to advance education to provide facilities for physical and mental training and recreation, and social, moral and intellectual development and to foster a community spirit for the achievement of these and other charitable objects.
- (b) To establish or to secure the establishment of a Community Centre (hereinafter called "BMCA") and to maintain and manage, or to co-operate with any local statutory authority or authorities in the maintenance and management of such a Centre for activities promoted by the BMCA and its constituent bodies in furtherance of the above objects or any of them. The BMCA shall be non-party in politics and non-sectarian in religion and without ethnic bias.

Relevance to area: Located in Burntwood and serving Burntwood residents.

Amount requested: £500

For what purpose: For the purchase of film projection and sound equipment to use for regular Cinema Afternoons. The events are aiming to reduce social isolation and improve community cohesion by providing somewhere relaxed, friendly and warm to go at an affordable price. We are currently relying on kit lent for each event by Aldridge Cinema. We would like to purchase our own kit to give us certainty for our events and the ability to expand them if demand is there. We have priced up suitable equipment at £5,000. We've had an offer of match funding up to £2,500. We've applied for £1,500 from "Home Instead".

Other public/Council aid within the last 12 months: None in the last 12 months.

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.

- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
-

A handwritten signature in black ink, appearing to be 'Raf' followed by a long horizontal stroke.

Signed :

Dated : 18th Jan 2024

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood
WS7 4QH or email jayne.minor@burntwood-tc.gov.uk

Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: Magnolia Friends

Address: [Redacted]

Email: Welcome@magnoliafriends.org.uk

Registration Number [if applicable]: _____

Type of Organisation: Community interest company

Objectives of organisation: To provide a place where individuals with memory loss, along with their family / friend / carer, can get together in a safe, supportive and engaging environment. To offer a relaxed and friendly atmosphere where people can interact. We encourage friendship, provide emotional support and reduce the isolation often felt. We offer the opportunity to have regular interaction with like minded individuals living with memory loss. This is important in triggering mental stimulation and improving confidence. People feel they belong and find recognition and acceptance. Shared activities can promote a sense of belonging, enjoyment and pleasure whilst evoking long lost happy memories. By remaining involved and active, a person living with dementia can maintain their life skills and independence for longer.

Relevance to area: _There is nowhere else in Burntwood that offers the above to people with dementia. We were overwhelmed at our first session (last week) to have an attendance of 22 people with another 8 new people today which proved to us just how needed this service is. It allows the people of Burntwood to have this service on their doorstep with full accessibility for all.

Amount requested: _____£500.00

For what purpose: To allow us to obtain equipment to give the people with dementia the stimulation and interaction through suitable activities they need and to enable us to invite singers and musicians in on occasions to entertain and get them singing along which is a great way to stimulate memory and something they all enjoy.

Other public/Council aid within the last 12 months: None

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
-

_____Karen Hurmson_____

Dated 19th January 2024

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk



Burntwood Town Council

Application for the Better Burntwood Fund (funding of up to £500)

Burntwood Town Council is committed to assisting local organisations and groups that provide activities and support to the local community.

Any amount given will be proportionate to the public benefit and must be relevant to the area.

Please provide as much detail as possible and refer to the Guidance Notes and Conditions of Funding before submitting this form.

Name of Organisation	
Address	
Email	
Telephone Number	

Overview of your organisation including objectives, and membership numbers (how many members live in Burntwood Parish):

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Type of organisation:

- | | |
|--|--|
| ☐ Informal group | ☐ Community Interest Company |
| ☐ Registered Charity. Registered Charity Number _____ | ☐ Company Limited by Guarantee |
| ☐ Society or Club with Adopted Constitution | ☐ Local branch of a national organisation |
| | ☐ Other (please specify) _____ |

Have you received any other funding within the last 12 months?:

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Describe your project and the support you require:

Additional sheet attached ☐
--

Funding breakdown and total amount requested:

Item	Amount
	Total:

Who are the project beneficiaries? How will this benefit Burntwood residents?:

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- ☐ A recent statement of accounts is attached.
- ☐ A copy of our constitution is attached.
- ☐ If successful we agree to appearing in publicity about the funding received across platforms such as Burntwood Town Council's social media channels and website, and in the local media.
- ☐ If successful we agree to acknowledging Burntwood Town Council in any publicity relating to the activity for which the funding has been given.

By signing and submitting, it is accepted that all the above facts are correct, and the funds will only be used for the stated purpose:

Signature	
Print Name	
Date	

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk.

Burntwood Wakes 2024

Date:

Saturday 20 July 2024

Location:

Burntwood Leisure Centre. All pitches, hard core and sports hall booked on 03 October 2023.

Budget:

£16,800

Sponsorship:

Yes. Aiming for £15,000 [to £20,000]

Sponsorship Working Group consisting of Cllr P Taylor, Cllr D Ennis and the Town Clerk [agreed by C&P Cmtte on 14 Nov 23.

Items Booked Already:

Organisation	Items	Cost
Lichfield District Council – Tasmin Turner, Health & Wellbeing Development Manager	Soft Archery, Recreational Badminton, Spikeball, Speed Bounce Challenge & Promotional Gazebo	£0.00

Quotes Obtained:

Organisation	Items	Cost
Cannock Chase Radio	Outdoor covered stage, lighting, PA, power generator, back light display, sound and lighting engineers/crew; radio presenters x 3; site visits; delivery	Same price as 2023. They are currently available
Merlins Magic Show	Punch & Judy Show 12 noon to 4pm	Same price as 2023. He is currently available
Nature's Burrow Animal Encounters	Petting Zoo	£10 price increase. They are currently available
J&B Medical Event Services & Security	First Aid [5.5 hours] & Security [5.5 hours] [the company now undertakes first aid and security]	£5 price increase for first aid. If you use the same company for both, it is £37 cheaper than last year. They are currently available
The Best Fun	Inflatables – 70ft Ultimate Challenge, 30ft Event Slide & 30ft Jungle Assault Course [4 hours]	£242.50 price increase. They are currently available
Burntwood Road Sweepers Limited	Portaloos – 5 cold wash units & 1 disabled unit	£300 less as we had 10 cold wash units & 1 disabled unit last year. They are currently available
Pat Collins Funfairs	Email sent 16.01.24 asking for prices for Miami, Dodgems, 2	Awaiting a response

AGENDA ITEM 10 - ENCLOSURE NO. 5

	x childrens rides and a Ferris Wheel [something different]	
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Entertainment Suggestions:

Artist	Items Info	Cost
The Fleetwood Mack Experience	Burntwood based FM tribute	TBC
Pseudophonics	Burntwood based Stereophonics tribute	TBC
Gorstey Lee Street Choir	Local band well received last year	Same price as last year

Food Stalls:

Members may have seen on social media that Lichfield Pride is on 19 to 21 July. Members need to decide if they still wish to go ahead at £50 per pitch even though [if the Committee decides to go ahead with an outdoor market again] Bert & Gerts charge £35 per stall/pitch.

Charity & Community Stalls:

Members need to decide if they wish to charge £20 for charity & community stalls within the Hall. Charge to be refundable upon attendance or if they cancel with a months month.

Play in the Parks 2024

Dates & Locations:

Monday 29 July 2024 – Chase Terrace Park [in partnership with St John's Community Church]

Wednesday 31 July 2024

Monday 05 August 2024

Wednesday 07 August 2024

Monday 12 August 2024

Wednesday 14 August 2024

Monday 19 August 2024 – Chase Terrace Park [in partnership with St John's Community Church]

Wednesday 21 August 2024

Budget & Sponsorship:

£9,000

Sponsorship Working Group consisting of Cllr P Taylor, Cllr D Ennis, and the Town Clerk [agreed by C&P Cmtte on 14 Nov 23.

Items Booked Already:

Organisation	Items	Cost
Lichfield District Council – Tasmin Turner, Health & Wellbeing Development Manager	Soft archery, kwick cricket, pop up badminton or volleyball and various challenges etc. Attending on 29 July, 05 August, 12 August, 14 August, and 21 August	£0.00

Emails Sent & Quotes Obtained:

Organisation	Items	Cost
Spark – Springhill	Email sent to Spark on 17.01.24 asking if they would be prepared to host two events [as per last year]	Awaiting response
Festival Glitter	Only available to do three events as holiday commitments	£100 increase per event.
Seventeen 43 Management	Event Control, Hire of 1 x Event Tent	Same price as last year
The Best Fun	Inflatables	£5 increase per event.
Pat Collins Funfairs	Only available to do four events [Wednesdays]	£50 increase per event.
Mikey Teas	Email sent on 17.01.24 re: packed lunches	Awaiting response