

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 04 DECEMBER 2023 COMMENCING AT 6.00 PM**

PRESENT

Councillor Flanagan [in the Chair]
Councillors Bacon, Bullock, D Ennis, L Ennis, Hancox, Holdsworth and Willis-Croft

In attendance

Ms Minor, Deputy Clerk
Mrs Steele, Fulfen Primary School
Mrs Scott, Fulfen Primary School

**PRESENTATION BY FULFEN PRIMARY SCHOOL -
COMMUNITY INFRASTRUCTURE LEVY APPLICATION**

Councillor Flanagan welcomed Mrs Steele and Mrs Scott to the meeting. Mrs Steele explained that Fulfen Primary School had always had a school garden but over the last few years it had become unkept and overgrown. In 2022, a year 6 pupil won a competition organised by Burntwood Rotary Club, to design a peace pole garden so during the summer holidays in 2022 the garden was given an overhaul.

Mrs Steele stated that in Easter 2023, a Saturday morning garden club was established which helped to create 3 small allotment plots. In June 2023, an after-school garden club on a Wednesday was established for years 3 and 4 and the after-school garden club was opened up to all year groups in September 2023.

Mrs Steele explained that the next steps would be to purchase a polytunnel so that the pupils could not only grow their own fruit, vegetable, and bedding plants from seed, but also to have a sheltered outdoor space that could be used during the winter. The aim is to grow and then sell the produce to parents and staff. It was also hoped that links would be formed with Bracken House Care Home and the Burntwood Memory Café to be held at Burntwood Memorial Hall [which is being run by Magnolia Friends and is due to open in January 2024].

Recently, with the help of Burntwood Rotary Club the school has started to clear the ground and lay the foundations for the polytunnel and a chicken run. Mrs Steele confirmed that they have purchased and built their first chicken coup which will house three rescued battery chickens. The chicken coup and battery chickens will be funded from the grant from Kingspan in the sum of £2,500.

Mrs Steele provided further information relating to the CIL application in the form of a brochure which was circulated at the meeting. Councillor D Ennis felt that it was a good idea however the figures quoted were confusing. Mrs Steele explained that the cost quoted of £2,500 was for the erection of the polytunnel, staging and benches. She also explained that the grant from Kingspan was for a separate project entirely i.e. chicken coups and battery chickens etc.

Councillor Holdsworth queried the ongoing maintenance costs i.e. polytunnel, solar panels and motion sensor cameras and who would be responsible for these in the future. Mrs Steele explained that a parent pay donation page had been set up and parents were being asked to donate. To date, they have £300.

Councillor D Ennis asked that if £5,000 was granted is the project ready to go and Mrs Steele confirmed that the foundations for the polytunnel had been completed.

Councillor Willis-Croft referred to school holidays and Mrs Steele confirmed that there were four people who are on a rota who tend to the garden during the school holidays.

Councillor Flanagan acknowledged the partnership working between the school and Burntwood Rotary Club and pupils' parents however he asked if the costs could not be covered by Staffordshire County Council as part of the school curriculum. Mrs Steele confirmed that the project comes under enrichment and is not included in the school curriculum and therefore no funding is available from the County Council.

Councillor Flanagan thanked Mrs Steele and Mrs Scott for sharing their vision.

[Mrs Steele and Mrs Scott left the meeting]

PUBLIC FORUM

No questions were raised by members of the public.

39. APOLOGIES FOR ABSENCE

Councillor Gittings [Unwell]

Councillor S Taylor [Unwell]

The reasons for the apologies were approved.

40. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor D Ennis declared an interest in planning application 23/01291/FUH relating to erection of single storey side/rear extension, single storey porch extension, side/front boundary walls, proposed dropped kerb and single storey outbuilding to rear at 190 High Street, Chasetown.

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

41. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor Bacon and seconded by Councillor Holdsworth and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 13 November 2023 [Minute Nos. 32-38] be approved as a correct record.

42. INFORMATION FROM THE MINUTES

There was no information from the minutes to report.

43. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|-----|--------------|----------------------------|---|--|
| (a) | 23/01166/FUH | Summerfield and All Saints | Mrs Meior
10 Dale Drive
Burntwood | Erection of a single storey side extension |
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No objection.

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|-----|--------------|----------------------------|---|--|
| (b) | 23/01230/FUH | Summerfield and All Saints | Miss Gardiner
20 Leafenden Avenue
Burntwood | Erection of single storey front and rear extension |
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No objection.

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|-----|--------------|-----------------------|--|---|
| (c) | 23/01065/FUH | Boney Hay and Central | Ms Powell
31 Sandown Close
Burntwood | Erection of single storey side extension, new porch and rear conservatory |
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No objection.

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|-----|--------------|---------|---|---|
| (d) | 23/01255/FUH | Hunslet | Mr and Mrs Brookes
5 Huntsmans Gate
Burntwood | Erection of single storey side/rear extension and new boundary wall |
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No objection in principle however the Local Planning Authority be asked to satisfy itself that the repositioning of the boundary wall does not change the aspect of the area/streetscene and does not detract from the open aspect of the area.

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| (e) | 23/01290/FUH | Chasetown | Mr Arkell
15 Maple Close
Burntwood | Erection of single storey rear extension |
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No objection.

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| (f) | 23/01194/FUH
[Amendment] | Boney Hay and Central | Mr Smith
22 Brackenhill Road
Burntwood | Erection of two storey side extension and single storey rear extension – the plans now show the proposed ridge line correctly |
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No objection.

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| (g) | 23/01291/FUH | Chasetown | Mr and Mrs Parangi
190 High Street
Chasetown | Erection of single storey side/rear extension, single storey porch extension, side/front boundary walls, proposed dropped kerb and single storey outbuilding rear |
|-----|--------------|-----------|--|---|

[Councillor D Ennis having declared an interest in this application took no part in the discussion thereon].

No objection in principle however, the detached garden room in future should not be used, sold or let as a separate dwelling.

44. COMMUNITY INFRASTRUCTURE LEVY [CIL] APPLICATION - FULFEN PRIMARY SCHOOL

Members considered in depth the application. Following the presentation and the brochure provided, Members felt that it was a very good proposal and that Mrs Steele and Mrs Scott were very passionate about the project, however, the figures were confusing. Members liked the links being formed with Bracken House Care Home and the Burntwood Memory Café [individuals with memory problems/dementia along with their care providers].

Members felt that the Town Council does not get enough recognition and we should be encouraging organisations who obtain funds from the Town Council to recognise this.

It was proposed by Councillor Bullock and seconded by Councillor D Ennis and following a unanimous show of hands it was

RESOLVED That, based on the presentation by Mrs Steele and Mrs Scott, £5,000 [from the Community Infrastructure Levy Fund] be approved. That Mrs Steele be asked to provide an update in due course and that, for example, a plaque be erected next to the polytunnel in recognition of the Town Council funding.

45. BURRT UPDATE

Councillor Flanagan informed Members that no information on the activities of the Burntwood Response and Repair Team had been provided. Councillor D Ennis confirmed that he had had an in-depth conversation with the Town Clerk who now has an understanding of what is required. Once the information has been submitted Members will be able to review and debate as appropriate. Councillor Bullock felt that the information needed to be available to all Councillors.

RESOLVED That the activities of the Burntwood Response and Repair Team be provided to the next Planning and Development Committee Meeting scheduled for 22 January 2024 for review and debate as appropriate.

[The Meeting closed at 6.45 pm]

Signed

Date