



The Old Mining College Centre
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Our Ref: SL/JM

07 November 2023

To: All Members of the Community and Partnerships Committee

Councillors P Taylor [Chair], D Evans [Vice Chair], Coe, D Ennis, R Ennis, Gittings, Holdsworth, Kirkham, S Taylor, Tranter, Willis-Croft and Wittstock

Dear Committee Member

COMMUNITY AND PARTNERSHIPS COMMITTEE

You are invited to attend a meeting of the Community and Partnerships Committee in **The Meeting Room, The Old Mining College Centre, Queen Street, Burntwood** on **Tuesday 14 November 2023 at 6:00 pm** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To consider any declarations of interests and consider requests for dispensations.

3. MINUTES

To approve as a correct record the Minutes of a meeting of the Community and Partnerships Committee held on 07 September 2023 [Minute Nos. 12-24] [**ENCLOSURE NO. 1**].

4. INFORMATION FROM THE MINUTES

5. COMMUNITY ENGAGEMENT

Councillors are invited to report to the meeting any updates or news from community groups within Burntwood.

6. BETTER BURNTWOOD FUND

To consider applications received from:

- i. Active 60's Group [**ENCLOSURE NO. 2A**]
- ii. Grangemoor WMC Over 50's Lunch Club [**ENCLOSURE NO. 2B**]
- iii. Burntwood Family History Group [**ENCLOSURE NO. 2C**]
- iv. Burntwood Gardening Guild [**ENCLOSURE NO. 2D**]
- v. Midland Soccer Academy [**ENCLOSURE NO. 2E**]
- vi. Chasetown & District Horticultural Society [**ENCLOSURE NO. 2F**]

7. CHRISTMAS EVENTS

Members to receive a verbal update on the Christmas Events.

8. BURNTWOOD TOWN COUNCIL STUDENT AWARD IN MEMORY OF STEPHEN SUTTON MBE

Members are informed that 11 applications for the BTC Student Award have been received, which is possibly too many for the whole of the Community and Partnerships Committee to review. Members are asked to agree to a 5-person panel to meet on Wednesday 29 November to decide the Award.

9. WAKES FESTIVAL 2024

Members to receive an update on the Wakes Festival 2024 [**ENCLOSURE NO. 3**]

10. ENGAGEMENT WITH YOUNG PEOPLE WHEN REVIEWING BETTER BURNTWOOD COMMISSIONING PROGRAMME APPLICATIONS

Members are asked to consider authorising the Community Development and Engagement Officer to organise with both Erasmus Darwin Academy and Chase Terrace Academy an approach to gather student feedback in consultation with the Chair and Vice-Chair of this Committee [**ENCLOSURE NO. 4**]

11. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies [Admissions of Meeting] Act 1960 [Section 2] [and as expended by Section 100 of the Local Government Act 1972], the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

12. PRODUCERS MARKET [ENCLOSURE NO. 5, APPENDIX A, APPENDIX B – PINK]

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

You will also now have the opportunity to discuss specific items on the agenda as the Chair now has the discretion to allow you to speak where you have a legitimate interest in the item. Again, you will need to give three working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific agenda items you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.
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**MINUTES OF THE MEETING OF THE COMMUNITY AND PARTNERSHIPS COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON THURSDAY 07 SEPTEMBER 2023 COMMENCING AT 6.00 PM**

PRESENT

Councillor P Taylor [in the Chair]

Councillors Coe, D Ennis [via Microsoft Teams], Evans, Gittings, S Taylor, Tranter, Willis-Croft and Wittstock

In attendance

S Lightfoot, Town Clerk

Ms J Minor, Deputy Clerk

Ms K Horner, Community Development and Engagement Officer

One member of the public

PUBLIC FORUM

No questions were raised by members of the public.

12. APOLOGIES FOR ABSENCE

Councillor R Ennis [Prior Commitment]

Councillor Kirkham [Unwell]

The reasons for the apologies were approved.

13. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillor Willis-Croft referred to Agenda Item 6 – Better Burntwood Fund and in particular the application received from Burntwood Breast Care as he is a regular attendee at their meetings which are held once a month.

14. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

The Community Development and Engagement Officer asked if resolution [a] to Minute No. 8 – Better Burntwood Fund – Residents Survey could be amended to read: That [a] the Priority Areas be [1] Youth Services [11-18 years] and [2] Mental Health and Wellbeing Support for Adults.

It was proposed by Councillor Evans and seconded by Councillor Tranter and following a unanimous show of hands it was

RESOLVED That the Minutes of the Community and Partnerships Committee held on 05 July 2023 [Minute Nos. 1-11] be approved as a correct record subject to the above change to resolution [a] to Minute No. 8 – Better Burntwood Fund – Residents Survey.

15. INFORMATION FROM THE MINUTES

There was no information arising from the minutes.

16. COMMUNITY ENGAGEMENT

In the absence of Councillor Kirkham, Councillor P Taylor asked if any Member wishes to raise anything with Staffordshire Police could they please email Councillor Kirkham direct as she will be chairing her next IAG Meeting at Staffordshire Police HQ on Saturday 09 September [they will be focussing on force contact at the meeting]. Councillor Kirkham also wished it to be known that she chaired the Stakeholder Panel last week to recruit the new Deputy Chief Constable and she hoped to continue strengthening links and contacts.

Councillor Evans explained that she had, together with Councillors Gittings, Tranter Woodward and Coe and the Community Development and Engagement Officer attended a joined-up meeting on 06 September between Burntwood Dementia Friendly Community and Lichfield Dementia Friendly Community to talk about how the two groups could work together to raise awareness of dementia across the whole of Lichfield District and better support people affected by dementia. The group is looking forward to collaborating more and sharing ideas and information. Councillor Evans thanked Chasetown Football Club for hosting the meeting and the Burntwood Dementia Friendly Community's Chair, Susan Williams, for steering the meeting.

Councillor P Taylor explained that he together with the Community Development and Engagement Officer had met with representatives from the Lichfield Garrick on 06 September. The Community Development and Engagement Officer stated that the Garrick Theatre had launched a new initiative to mark its 20th anniversary - "Garrick 20" which will see the team from the Garrick Theatre spend 12 months supporting 20 local artists and/or community groups across the whole of the district. It was hoped that these meetings would improve the arts provision in Burntwood and strengthen links with the Garrick Theatre. Councillor Evans felt that it was important for the Garrick Theatre to become more involved in Burntwood as for a long time Burntwood council taxpayers had contributed towards the theatre and holding events in Burntwood would make them more accessible to people living in Burntwood.

17. BETTER BURNTWOOD FUND

17.1 Lichfield and Burntwood Repair and Share Café [part of Transition Lichfield]

The Town Clerk stated that the repair café repaired items for people so that they could be used rather than thrown away. He pointed out that the repair café had received support from Lichfield City Council for their Lichfield repair café and was just mirroring the request for the Burntwood repair café e.g. room hire costs.

Councillor Evans felt that it was important to support the repair café in Burntwood as people do not just want to throw items away. Councillor Willis-Croft asked if the repair café had tried another venue e.g. the Memorial Hall as the cost of hiring space at the Memorial Hall could be cheaper and they have a large car park.

Councillor P Taylor asked if the repair café could be given the information regarding potential other venues and potential funding sources/options to cover the cost of room hire [core costs].

It was proposed by Councillor P Taylor and seconded by Councillor Tranter and following a unanimous show of hands it was

RESOLVED That £400 be awarded to the Lichfield and Burntwood Repair and Share Café [part of Transition Lichfield].

17.2 Chase Terrace Academy with Burntwood Action Group

The Community Development and Engagement Officer informed Members that the grant would support Burntwood Action Group in the production of poppies for the community armistice display in Princes Park. The money would be used to support the buying of paint and supplies for the installation enabling the school to engage in the project without using school funds. The project aims to show a community spirit between the school and a community group.

Councillor Tranter stated that Burntwood Action Group were quite pro-active in the Princes Park part of Burntwood and including school children in community engagement/projects is a good idea.

Councillor Gittings asked if there was any money for other parts of Burntwood. The Town Clerk confirmed that he was currently looking at purchasing 4 Unknown Tommy Statues to be placed around the town. Councillor Coe thought that this could be a pilot scheme to raise awareness and this might encourage other community groups and/or schools to participate in the future.

It was proposed by Councillor Coe and seconded by Councillor Evans and following a unanimous show of hands it was

RESOLVED That £360 be awarded to Chase Terrace Academy subject to Burntwood Town Council being recognised in all public relations material.

17.3 Burntwood Breast Care

The Town Clerk stated that Burntwood Breast Care were very visible in the community and support such events as the Burntwood Producers Market and Burntwood Wakes. He explained that the group do have significant reserves and Councillor Tranter asked if the group had been asked how they were going to use their reserves. Councillor Gittings explained that the group, following initial diagnosis, send bouquets to breast care cancer sufferers, help with bills, invite them to join the group etc.

Councillor Evans felt that the group does an excellent job however the application was not for a specific project.

Councillor P Taylor referred to the meeting of this Committee held in December 2022. The group were repeating that request to cover core costs e.g. room hire costs. The Committee discussed the opinion that whilst they are keen to support the group, it was not the purpose of the Better Burntwood Fund to provide ongoing core funding. He asked if the group could be advised of alternative sources of funding.

It was proposed by Councillor D Ennis and seconded by Councillor Wittstock and following a unanimous show of hands it was

RESOLVED That £250 be awarded to Burntwood Breast Care.

18. WAKES FESTIVAL

Councillor P Taylor explained that despite the weather, he felt that the Wakes Festival had been a success. He confirmed that the online survey was still a growing document. The survey is open and will close at the end of the month to give people a chance to participate. The Community Development and Engagement Officer displayed the results as of 07 September on the screen and gave a snapshot of

people's views. She explained that as of 07 September 51 people had given their views on such things as location, parking, attractions, budget etc.

Councillor Tranter felt that a copy of the slides should have been given before the meeting so that this could be studied as she felt that it was difficult to digest the content of the slides at the meeting.

It was **AGREED** that the survey would close at the end of September and that the Community Development and Engagement Officer would email Committee Members thereafter with the results/feedback.

Councillor Evans felt that the free event was popular with the community and with the cost-of-living crisis the Town Council had managed to feed many children on the day thanks to Tara Group's sponsorship. She felt that, if possible, more sponsors were needed to help with the budget/costs of the event.

Councillor S Taylor stated that she would like to see the woodland school at the event and for the event to be more eco-friendly e.g. use of recyclable materials. She suggested a Park and Ride Scheme to try and alleviate the parking issues. Councillor P Taylor felt that the pre-event publicity needed to encourage walking to the event and no parking on-site.

Councillor Tranter explained that previously the Town Council had tried a minibus scheme where members of the public could hop on at designated stops on the edge of the Town and transported to the leisure centre and back for free.

Councillor P Taylor explained to Members that there had been an underspend of £5,647.22 from the allocated £16,000 budget and he suggested that the Committee asks for a similar budget for the 2024 event. He felt that Burntwood Leisure Centre was centrally located and asked if perhaps the sports hall **and** a small room/studio could be booked as a contingency as the inflatable company this year had offered to put up a smaller inflatable inside due to weather conditions but there was no room available as the sports hall was full. Following a discussion about the possible dates on which to hold it, Councillor P Taylor suggested that the Wakes Festival date be kept to the third Saturday in July i.e. 20 July 2024.

It was proposed by Councillor Evans and seconded by Councillor S Taylor and following a unanimous show of hands it was

RESOLVED That a similar budget be requested for the 2024 event, that the location of the event remains at Burntwood Leisure Centre and the date of the 2024 event be Saturday 20 July 2024.

19. BURNWOOD PRODUCERS MARKET – ARRANGEMENTS FOR 2024

The Town Clerk explained that the market, arranged and funded by the Town Council, had become an established and popular event on the second Sunday of each month from April to October. He stated that if the Committee wishes to see the market continue, it was proposed that specialist event companies be invited to tender for the 2024 season.

Councillor P Taylor explained that there is a cost to the Burntwood council taxpayer of £1,020 plus VAT for each market. Even though a couple of retailers do open e.g. Costa Coffee and Mikey Teas, members of the public are coming to Sankey's Corner specifically for the market.

Councillor Tranter asked if we had a record of the footfall [percentage of people] from the beginning of the markets in 2021 to now. The Town Clerk explained that as a snapshot he would say approximately 1,200 to 2,000 per market depending on weather.

Councillor Evans explained that members of the public had asked for a market and the Town Council had delivered. The markets provide social activities for people which was important and also the stallholders have continued to come. She stated that it was not a zero cost to the Town Council which the public may not understand.

Councillor S Taylor stated that the stallholders were also promoting the event through social media channels.

Councillor P Taylor stated that even though we do not run the market for the benefit of the stallholders, happy stallholders indicates that residents are attending and using the market. He felt that having the Town Council gazebo at every event provided a regular engagement opportunity/platform for Councillors and Officers to engage with members of the public.

Following a show of hands, it was

RESOLVED That

[a] the market would continue in 2024 on the second Sunday of each month from April to October.

[b] a budget request of £8,800 be requested [an increase of 10%] for 2024 [Members were reminded that Full Council sets the budget].

[c] specialist event companies be invited to tender for the 2024 season.

20. BURNTWOOD TOWN COUNCIL STUDENT AWARD IN MEMORY OF STEPHEN SUTTON MBE

The Community Development and Engagement Officer asked Members to agree the process of selecting two recipients of the Burntwood Town Council Student Award in memory of Stephen Sutton MBE.

Councillor Tranter stated that she preferred Option 1 – all applications be brought to Community and Partnerships **full** Committee so that all Committee Members had the same opportunity to give their views/feedback. Councillor D Ennis felt that another meeting of the Community and Partnerships Committee could be called to discuss the applications received [single item agenda].

It was proposed by Councillor D Ennis and seconded by Councillor Tranter and following a unanimous show of hands it was

RESOLVED That a meeting of the Community and Partnerships Committee be called to discuss the applications received [single item agenda].

21. BETTER BURNTWOOD FUND – UPDATE ON COMMISSIONING

Councillor P Taylor pointed out that this item was just a continuation of discussions which the Committee had previously had. The Community Development and Engagement Officer provided a verbal update to inform Members that the Better Burntwood commissioning programme is almost ready to be launched. The application form and criteria are being finalised and will be passed to the Chair and

Vice Chair of the Committee, and the Leader and Leader of the Opposition next week for agreement before promotion will begin.

22. PLAY IN THE PARKS 2023

The Town Clerk stated that he was very proud of the play in the park events. By working in partnership with stakeholders in the Town, the Town Council was able to deliver the events free of charge to families. With the cost-of-living crisis the Town Council had managed to feed many children at a couple of the events thanks to Tara Group's sponsorship. However, he felt that this may have caused an expectation by parents that expected food to be available at every event. The Town Clerk paid tribute to the Deputy Clerk for her skilful hard work and dedication to the planning and execution of this program of events.

Councillor Evans stated that the events were free for people to attend and an added bonus at some events there was free food provided i.e. St John's Community Church which helped to alleviate food poverty in the summer holidays as there is no free school meals.

Councillor S Taylor stated that the Town Council should be capitalising on all the good work done over the summer. Councillor P Taylor stated that the Town Council is primarily the driving force behind the events.

It was proposed by Councillor P Taylor and seconded by Councillor S Taylor and following a unanimous show of hands it was

RESOLVED That Play in the Parks events continue in 2024.

23. BURNTWOOD DEMENTIA FRIENDLY WALK

Members were informed that a Burntwood Dementia Friendly Walk had been arranged to take place on Sunday 01 October and that there will be two options that walkers could take part in:

- Long route - 12pm start from Chasetown Football Club, walking round Chasewater to Sankey's Corner (joining with the short route walkers), down Chasetown High Street and finishing back at Chasetown FC (approx. 5 miles)
- Short route - 1:30pm start from Sankey's Corner, down Chasetown High Street and finishing at Chasetown FC (approx. 1.3 miles)

Councillor Evans asked if Members could push the event so that we get good participation on the day. Councillor P Taylor mentioned purchasing, due to the weather last year, Burntwood Town Council branded umbrellas which could be lent to participants at this and other occasions in the event of bad weather. Umbrellas could also be sold to generate income.

It was proposed by Councillor P Taylor and seconded by Councillor Coe and following a unanimous show of hands it was

RESOLVED That the Town Clerk investigates the purchase of branded Burntwood Town Council umbrellas.

24. CHRISTMAS EVENT – VIREMENT OF FUNDS

Councillor P Taylor explained to Members that there had been an underspend of £5,647.22 from the allocated £16,000 Wakes Festival budget. The Town Clerk explained that the budget for the Christmas Events was currently £6,000 plus other income received of £550, however, the projected spend was approximately £8,800 and he asked for a £3,000 virement from the underspend of the Wakes Festival budget to the Christmas Event budget.

It was proposed by Councillor P Taylor and seconded by Councillor Coe and following a unanimous show of hands it was

RESOLVED That Full Council consider a £3,000 virement from the Wakes Festival budget to the Christmas Events budget.

[The Meeting closed at 7.30 pm]

Signed

Date



Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: ACTIVE 60's GROUP

Address:

Email:

Phone Number:

Registration Number [if applicable]:

Type of Organisation: FRIENDSHIP CLUB.

Objectives of organisation: HEALTH AND WELL BEING
AND FRIENDSHIP.

Relevance to area: CONVENIENT TO AREA.

FOR LONELY AND ISOLATED MEMBERS

Amount requested: £500

For what purpose: SOCIALISING, DAY TRIPS

SHOPPING HIRE TRANSPORT ETC.

Other public/Council aid within the last 12 months: NONE

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
-

Signed: LP Palmer

Dated: 12/09/23.

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk

Our group is called active 60s although most of the members are well over 70. The club has been running for 12 yrs.

The aim of the club is to help those who have been isolated over the last few years; Helping to encourage friendships, each person supporting each other

Our activities includes easy keep fit walking, talks of different topics of interest, crafts, board games.

Helping to provide transport, visiting garden centres, day trips, shopping pub lunches. Most of our members would not be able to access these on their own

We are a non profitable organisation, The ladies of Burntwood need this group and support, but the last few years have been a struggle, due to the rising cost of Room hire, supplies, transport

Yours Sincerely

J. Shiley activitie leader
active 60s.

Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: GRANGEMOOR WMC OVER 50's LUNCH CLUB

Address: _____

Email: 1 _____

Phone Number: _____

Registration Number [if applicable]: _____

Type of Organisation: OVER 50's LUNCH CLUB

Objectives of organisation: TO ENCOURAGE OLDER PEOPLE TO
SOCIALISE, HAVE FUN & ENJOY A LUNCH
TOGETHER

Relevance to area: MANY MEMBERS ARE WIDOWED SO REALLY ENJOY
THE COMPANY OF OTHERS HELPING THEIR WELL-BEING

Amount requested: £500

For what purpose: £160 FOR ENTERTAINMENT, FOR OUR 10th
BIRTHDAY AND ENTRANCE FEE PAYABLE TO THE GRANGEMOOR
£300 WMC

Other public/Council aid within the last 12 months: _____

29/11/22 £150 Lichfield District Council

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
-

Signed: Rea Jackson _____

Dated: 14/9/23 _____

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood
WS7 4QH or email jayne.minor@burntwood-tc.gov.uk



Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: **BURNWOOD FAMILY HISTORY GROUP**

Address: [REDACTED]

Email: enquiries@bfhg.org.uk

Phone Number: [REDACTED] {BFHG Secretary/Treasurer Chris Graddon}

Registration Number [if applicable]: **Not applicable**

Type of Organisation: **Family History Group.**

Objectives of organisation: **We are a group of individuals interested in family history research and the history of our local area. We enable others in the local community to develop the skills and techniques they will need to research their own family tree. We provide support not only to our members but also to anyone who is experiencing difficulties with their research, be they in our local community or further afield.**

Relevance to area: **Burntwood Family History Group was founded in 1986. We have grown steadily since then and we now meet regularly every month at Chase Terrace Academy. We have members throughout the world and, particularly across the United Kingdom, but the majority of our membership comes from Burntwood and the surrounding area (Lichfield, Cannock, Rugeley, Cannock Chase, etc.). Our Group is open to anyone with an interest in local and family history, in particular to those researching ancestors from the towns and villages in our area. We offer help and support for those who are just starting to research their family tree, including a monthly drop-in clinic at Burntwood Library, and we provide voluntary research on behalf of people who live further afield, including those who live abroad.**

We hold two monthly meetings. They take place on the 2nd and 4th Monday of the month at Chase Terrace Academy and run from 7 p.m. to 9 p.m. The first is a formal evening, normally with an invited guest speaker, the second is a Drop-In/Research Evening where members may use the computer facilities at the Academy and can access Ancestry, Find My Past and other family history websites. We started Zoom meetings during lockdown when we were unable to meet in person. We now run hybrid meetings – in person and live streaming – enabling our members to stay in touch, in particular if they do not live locally, or their age or infirmity means they are not able to attend in person.

Members of our group transcribed historical records from our local towns and villages, including parish registers, monument inscriptions and school admission records. These are now available to our members and to the general public through Find My Past. Burntwood Family History Group produces a quarterly journal – free to our members – which is exchanged with other family history societies, both nationally and internationally. In 2011, we began work on the Burntwood Memorial Project, researching the lives and families of servicemen from Burntwood and the local area who served and lost their lives during the Great War and other conflicts. This work is on-going and the completed biographies are available on the BFHG website.

Amount requested: **£349.98**

For what purpose: **At our Drop-In/Research Evenings on the 4th Monday of each month, our members are able to use the computer facilities at Chase Terrace to further their family**

history research. These facilities are also available to members of the public who are seeking help and support with their research. Those who attend have free use of the BFHG subscriptions to Ancestry (Worldwide subscription £179.99 per annum, due for renewal on 18th April 2024} and Find My Past {12 month premium subscription £169.99 per annum,, due for renewal on 29th April 2024}. We also hold a Drop-In Surgery at Burntwood Library on the 2nd Tuesday of each experiencing difficulty with their research. Our subscriptions to Ancestry and Find My Past are available to people who attend, our version of Ancestry providing wider access than the Library Version provided by Staffordshire Library Service. Our subscription to Find My Past also provides access to the recently released 1921 census. These two subscriptions are a significant outgoing for our Group's finances, and we are requesting a grant of £349.98 to cover the two subscriptions in 2024.

Other public/Council aid within the last 12 months: **BFHG made two bids for funding thanks to help and advice from Claire Ferris at Support Staffordshire. We were successful and were granted £460.00 from the We Love Lichfield Fund, to cover meeting room charges for 1 year, and £119.90 from the Lichfield Community Lottery to cover Zoom charges for 1 year.**

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
-

Signed:



Chris Graddon (Secretary/Treasurer Burntwood Family History Group)

Dated : **23 September 2023**

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk



Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: **BURNTWOOD GARDENING GUILD**

Address:

[REDACTED]

Email:

[REDACTED]

Phone Number:

[REDACTED]

Registration Number [if applicable]: **Not applicable**

Type of Organisation: **UNINCORPORATED CLUB FOR GARDENING ENTHUSIASTS**

Objectives of organisation:

Our objective is to promote a widespread interest in and love for the growing of different types of plants, investigating and promoting their usages. More generally, Burntwood Gardening Guild aims to provide a range of diverse and interesting talks for its members on horticultural subjects, and to do so in a convivial and friendly atmosphere.

Relevance to area:

Burntwood Gardening Guild is a membership organisation that has been part of the fabric of the Burntwood area since it started back in the 1970s. Many of our members are long-standing, indeed some have been with the Group since its inception. We hold one meeting per month, and these are always well attended. The Guild's strength and survival would not have happened if our members did not benefit greatly from their membership, both in terms of help and support with all things horticultural but also in terms of the companionship and social inclusion that membership provides. Since the period of Covid lockdown, we have done everything we can to maintain the traditions of the past while adapting to changes in horticultural thinking and practice. The ethos of the Group helps to ensure that Burntwood remains a "green" community, one that is committed to playing its part in tackling the effects of climate change.

Amount requested: **£500.00**

For what purpose:

To support/subsidise a members' visit to a renowned national garden of special interest, for example one of the RHS gardens. The 2024 destination has yet to be decided but will involve an all-day coach trip. The visit will be open to Burntwood Gardening Guild members initially, with any spare capacity in the coach then being made available to other Burntwood residents. Any funding to cover all or some of the costs of this trip would enable more people to attend, in particular those who are living on a restricted budget, those in older age groups especially. Participation in this trip would improve the mental well-being and social inclusion of members and local residents whose confidence about undertaking such a venture has been sapped by the repercussions of the Covid pandemic. In particular, many of our members are reluctant to drive beyond the local area, so a coach trip would be a highlight in their year. The trip would also add variety to the stimulating programme that Burntwood Gardening Guild provides for its members.

Other public/Council aid within the last 12 months:

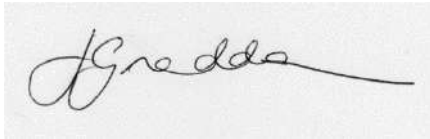
In 2021/2022, Burntwood Gardening Guild applied for and received a "We Love Lichfield" Grant for £659.00 to help meet the ever-increasing costs of Room Hire and Speaker Fees. This has made a significant contribution to keeping Burntwood Gardening Guild afloat financially.

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.

Signed :

A handwritten signature in black ink, appearing to read 'J Graddon', written on a light-colored rectangular background.

Julie Graddon (Secretary Burntwood Gardening Guild)

Dated : **1st October 2023**

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk

Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: __Midland Soccer Academy (MSA)

Address: _____

Email: KNewey1@gmail.com

Phone Number: _____

Registration Number [if applicable]: _____

Type of Organisation: Unincorporated Organisation _____

Objectives of organisation: Recreational & Competitive opportunities for players of ALL ages abilities to participate in Fun & enjoyable sporting activities to promote health & wellbeing, physical fitness & mental health in a secure & safe environment.

Midland Soccer Academy is proud to offer a genuine open door policy for ages from 4-80

Years including Mini Kickers, Juniors, Disability & Walking Football players irrespective of experience or ability.

Relevance to area: Club Pitches based at Cherry Close & Leisure Centre

Amount requested: £500

For what purpose: fund the cost of equipment & coaching fees to send FA Qualified, DBS checked Coaches to offer coaching sessions in local primary school (Chase Terrace Primary) to develop a school / club link.

Other public/Council aid within the last 12 months: N/A

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
-

Signed : __K. Newey

Dated : __01/11/2023

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk



Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: Chasetown & District Horticultural Society
[Norton Lane Allotments]

Address: Dr. Roy Smith (Chair)

Email: rov.smith4@ntlworld.co

Phone Number:

Registration Number [if applicable]: Not applicable

Type of Organisation: Allotment holders

Objectives of organisation We are a group of allotment enthusiasts who encourage and support one another in the growing of flowers, fruit and vegetables on the allotment site off Norton Lane in Burntwood. Chasetown & District Horticultural Society, on behalf of Lichfield District Council, manages and maintains the overall allotment area, allocating individual plots as and when they become available. All the plots are fully occupied, and there is a waiting list.

Relevance to area: The Norton Lane site provides 26 plots for local residents and, for as many years as can be remembered, there has always been a waiting list. Allotments only become available when renters are no longer able or willing to maintain their plot. As of November 2023, there are currently 7 people on the list, waiting for an allotment to become available. The number of allotment spaces within the Burntwood/Lichfield area is limited and local councils have been looking to increase availability through the introduction of new sites. The sense of community that allotments offer is one of the key attractions, but safety and security is also a key issue as members do not want their produce stolen when they have gone to so much effort cultivating the ground, sowing the seeds and tending the plants as they grow.

Amount requested: £400

For what purpose: To improve the safety and security of the Norton Lane allotment site. The entrance to the Norton Lane allotments is between two houses, on the left-hand side of Norton Lane and next to 150 Norton Lane, and this entrance takes you through to the allotment site which is effectively hidden behind the houses on Norton Lane. In the recent past there have been instances where fruit and vegetables have been stolen from the allotments. Bromford Housing recently replaced their border fencing around the entrance car park to which we have access and we wish to add similar fencing to the boundary of the allotment site to improve on the dilapidated and weakened wire mesh fence currently there. This will increase security and provide reassurance for our members who sometimes work alone on site; many are older people.

Our informal estimates obtained to date indicate a total cost of around £600 for this work. We are able to contribute £200 from our own funds and are requesting £400 from Better Burntwood to supplement this.

Other public/Council aid within the last 12 months: **None** Please provide any other relevant additional information on a separate sheet.

Recent bank statement included below. A half-yearly rental payment of around £300 to Lichfield District Council falls due in December which will deplete the balance somewhat.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.

Dr Roy Smith

Signed:

Chair, Chasetown and District Horticultural Society, Norton Lane Allotments

Dated : **4 November 2023**

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email iavne.minor@burntwood-tc.aov.uk

Burntwood Wakes 2024

Date:

Saturday 20 July 2024

Location:

Burntwood Leisure Centre. All pitches, hard core and sports hall booked on 03 October 2023.

Budget:

£16,800

Sponsorship:

Yes. Aiming for £15,000 [to £20,000]

Sponsorship Working Group to be set up. To be agreed by C&P Cmtte.

Items Booked Already:

Organisation	Items	Cost
Lichfield District Council – Tasmin Turner, Health & Wellbeing Development Manager	Soft Archery, Recreational Badminton, Spikeball, Speed Bounce Challenge & Promotional Gazebo	£0.00

Quotes Obtained:

Organisation	Items	Cost
Cannock Chase Radio	Outdoor covered stage, lighting, PA, power generator, back light display, sound and lighting engineers/crew; radio presenters x 3; site visits; delivery	Same price as 2023. They are currently available

Burntwood Town Council

Community and Partnerships Committee

Tuesday 14th November 2023

Engagement with young people when reviewing Better Burntwood Commissioning Programme applications

1. Purpose of Report

To request that Committee support applications to the Better Burntwood Commissioning Programme for projects in the Youth Services category, being reviewed by young people from Chase Terrace Academy and Erasmus Darwin Academy ahead of grants being allocated.

2. Background

Burntwood Town Council (BTC) have agreed to change the Better Burntwood larger grants programme to a 3-year commissioning model. Two priority areas have been identified and agreed, Youth Services (11 – 18 years) and Adult Mental Health and Wellbeing Support, and this opportunity is currently being advertised for local organisations to apply for. The deadline for applications is the 31st December, and applications will be reviewed at Community and Partnerships Committee meeting in January 2024.

3. Proposal

It is proposed that the Community Development and Engagement Officer requests and organises with Erasmus Darwin Academy and Chase Terrace Academy for their Student Council/Student Leadership teams to review applications for projects delivering youth services. Students will provide written feedback which will be given to Members for consideration ahead of reviewing applications, to ensure that young people who may access the services BTC funds, have their views heard.

Any personal data will be redacted prior to sharing applications with schools and students.

4. Recommendation

That Council consider authorising the Community Development and Engagement Officer to organise with both Erasmus Darwin Academy and Chase Terrace Academy an approach to gather student feedback in consultation with the Chair and Vice-Chair of Community and Partnerships Committee.

Contact Officer

Kat Horner

Community Development and Engagement Officer

kat.horner@burntwood-tc.gov.uk

01543 677166