



The Old Mining College Centre
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Our Ref: SL/JM

02 October 2023

To: All Members of the Planning and Development Committee

[Councillors Flanagan [Chair], Gittings [Vice-Chair], Bacon, Bullock, D Ennis, L Ennis, Galvin, Hancox, Holdsworth, S Taylor and Willis-Croft

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Monday 09 October 2023 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely

Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 11 September 2023 [Minute Nos. 19-24] [**ENCLOSURE NO. 1**].

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications [**ENCLOSURE NO. 2**].

6. HIGHWAYS ACT 1980, SECTION 118

APPLICATION FOR PUBLIC PATH EXTINGUISHMENT ORDER – PUBLIC FOOTPATH BURNTWOOD 15 [PART]

To consider a request to extinguish part of public footpath 15 [**ENCLOSURE NO. 3A AND 3B**]

7. BuRRt UPDATE

To review and debate the activities of the Burntwood Response and Repair Team.

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON MONDAY 11 SEPTEMBER 2023 COMMENCING AT 6.00 PM**

PRESENT

Councillor Flanagan [in the Chair]

Councillors Bacon, Banevicius, Bullock, L Ennis, Galvin, Gittings, Hancox [from 6.02 pm], S Taylor and Willis-Croft

In attendance

Ms Minor, Deputy Clerk

Councillor P Taylor

One member of the public

PUBLIC FORUM

No questions were raised by members of the public.

19. APOLOGIES FOR ABSENCE

Councillor D Ennis [Unwell]

The reason for the apology was approved.

20. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

Councillor L Ennis declared a non-pecuniary interest in all of the planning applications relating to Cedar Road [23/00990/FUL, 23/00991/FUL and 23/00992/FUL] as she lives in close proximity to the proposed developments.

Councillor S Taylor also declared an interest in all of the planning applications relating to Cedar Road as she is a previous employee of Bromford.

21. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor L Ennis and seconded by Councillor Galvin and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 07 August 2023 [Minute Nos. 13-18] be approved as a correct record.

22. INFORMATION FROM THE MINUTES

Councillor Flanagan informed Members that the Local Planning Authority had approved planning application 23/00283/COU [change of use of public house to 4 no. residential units including two storey side and rear extensions] in respect of the former Ring O Bells Public House, 80 Chorley Road, Burntwood on 17 August 2023.

23. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

- | | | | | |
|-----|--------------|----------------------------------|--|----------------------------|
| (a) | 23/00580/FUL | Summerfield
and All
Saints | Mr K Smart
107 Springhill Road
Burntwood | Erection of 1 no. dwelling |
|-----|--------------|----------------------------------|--|----------------------------|

No objection in principle however if the Local Planning Authority are mindful to grant permission, then the recommended condition referred to by the Environmental Health Officer in relation to the period of construction of any phase of the development working hours should be included in any such permission. All of the additional information requested by the Sustainable Development Team, Staffordshire County Council [e.g. no visibility splays have been provided, no pedestrian visibility splays have been provided, no car parking layout has been demonstrated on any submitted plans] should be obtained and resubmitted to them for consideration. That further information is provided to the Senior Arboricultural Officer for comment [e.g. in respect of the AIA and TPP, confirm the findings and measures remain germane]. The Local Planning Authority to ensure that the individual dwelling has an unobtrusive area suitable to accommodate at least 3 x 240l wheeled bins and 1 x recycling bag and secure weatherproof cycle storage facilities are included in the conditions.

Burntwood Town Council asks that the Local Planning Authority considers adopting a "Green Policy" for any new builds. This could include such things as electric charging points, solar panels on the roof with lithium battery storage, porous driveway and parking areas, LED lighting, recycling rainwater systems, air source heating systems etc.

- | | | | | |
|-----|--------------|-----------|--|--|
| (b) | 23/00941/FUH | Chasetown | Mrs A Michalska
7 Elunda Grove
Burntwood | Erection of single storey
side and rear extension |
|-----|--------------|-----------|--|--|

No objection.

- | | | | | |
|-----|--------------|------------------|---|---|
| (c) | 23/00971/FUH | Chase
Terrace | Mr and Mrs D Hames
9 New Street
Chase Terrace | Proposed loft conversion
and increase loft pitch |
|-----|--------------|------------------|---|---|

No objection in principle however the Local Planning Authority to be mindful of any potential overlooking or loss of privacy to neighbours.

- | | | | | |
|-----|--------------|----------------------------------|--|-----------------------------------|
| (d) | 23/00637/FUL | Summerfield
and All
Saints | Mr R Hemingfield
38 Ferndale Close
Burntwood | Erection of 1 no. new
dwelling |
|-----|--------------|----------------------------------|--|-----------------------------------|

No objection in principle however the Local Planning Authority to be mindful that if the proposal is granted that secure weatherproof cycle storage facilities are included in the conditions.

Burntwood Town Council asks that the Local Planning Authority considers adopting a "Green Policy" for any new builds. This could include such things as electric charging points, solar panels on the roof with lithium battery storage, porous driveway and parking areas, LED lighting, recycling rainwater systems, air source heating systems etc.

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|-----|--------------|-------------|--|--|
| (e) | 23/01006/FUH | Gorstey Ley | Mr and Mrs B Dakin
5 Stour Close
Burntwood | Erection of single storey rear extension |
|-----|--------------|-------------|--|--|

No objection.

- | | | | | |
|-----|--------------|-----------------------|--|---|
| (f) | 23/00701/CLE | Boney Hay and Central | Mr J Davison
40 The Crescent
Burntwood | Certificate of Lawfulness [Existing]: Confirmation that the building is a single residential unit |
|-----|--------------|-----------------------|--|---|

No objection. The Local Planning Authority to ensure that they visit the property to ascertain whether or not the building is a single residential unit.

- | | | | | |
|-----|--------------|-----------|---|---|
| (g) | 23/00929/COU | Chasetown | Ms J Hall
Unit 7A
Milestone Way
Burntwood Business Park
Burntwood | Change of use from use class B2 [General Industry] to childrens play centre [Sui Generis] |
|-----|--------------|-----------|---|---|

No objection in principle however the Local Planning Authority must satisfy themselves that the parking provision for this type of business is adequate in this location.

- | | | | | |
|-----|--------------|----------------------------|--|---|
| (h) | 23/00990/FUL | Summerfield and All Saints | Bromford
13 to 19 Cedar Road
Burntwood | Demolition of 4 no. non-traditional construction houses and erection of 8 no. new dwellings and associated access drive, external works and landscaping |
|-----|--------------|----------------------------|--|---|

No objection in principle however Burntwood Town Council asks that the Local Planning Authority considers adopting a "Green Policy" for any new builds. This could include such things as electric charging points, solar panels on the roof with lithium battery storage, porous driveway and parking areas, LED lighting, recycling rainwater systems, air source heating systems etc.

- | | | | | |
|-----|--------------|----------------------------|---|---|
| (i) | 23/00991/FUL | Summerfield and All Saints | Bromford
14 and 16 Cedar Road
Burntwood | Demolition of 2 no. non-traditional construction houses and construction of 4 no. new dwellings and associated external works and landscaping |
|-----|--------------|----------------------------|---|---|

No objection in principle however Burntwood Town Council asks that the Local Planning Authority considers adopting a "Green Policy" for any new builds. This could include such things as electric charging points, solar panels on the roof with lithium battery storage, porous driveway and parking areas, LED lighting, recycling rainwater systems, air source heating systems etc.

- | | | | | |
|-----|--------------|----------------------------|--|---|
| (j) | 23/00992/FUL | Summerfield and All Saints | Bromford
Garage Blocks
Adj 61 Cedar Road | Demolition of 26 no. vacant lock up garages and construction of 6 no. |
|-----|--------------|----------------------------|--|---|

Burntwood

new dwellings and
associated access drive,
footpath, external works
and landscaping

No objection in principle however Burntwood Town Council asks that the Local Planning Authority considers adopting a "Green Policy" for any new builds. This could include such things as electric charging points, solar panels on the roof with lithium battery storage, porous driveway and parking areas, LED lighting, recycling rainwater systems, air source heating systems etc.

In respect of concerns raised by neighbours with regard to loss of privacy, the Principal Arboricultural Officer's comments [e.g. the implementation of the tree protection measures (TPP) contained within the arboricultural report will need to be secured via an appropriately worded pre-commencement condition] needs to be adhered to.

24. BuRRT UPDATE

Members discussed the flow diagram which had been produced by the Town Clerk. They felt that the BuRRT Team had a key role in logging and reporting to the correct agencies. Emergency works undertaken by the BuRRT Team [but not under the Town Council's normal jurisdiction] may be needed from time to time to make safe for the public and make a Better Burntwood. Councillor Flanagan was unsure if any work had been undertaken by the BuRRT Team in the Chase Terrace Ward as he could not recall being informed of any and felt that this part of the process was not always being undertaken.

[The Meeting closed at 6.39 pm]

Signed

Date

01543 677166
burrt@burntwood-tc.gov.uk

BURRT will report matters that we can't deal with to the right authority. EG – potholes are reported to County Council. Other organisations BURRT will pass reports to are Bromford, LDC and Managing Agents or landlords

*Emergency might be an immediate problem that requires an immediate repair to make safe for the public.

AGENDA ITEM 3 - ENCLOSURE NO. 1

Any resident can contact BURRT

Chief Officer will initially assess work required and contact ward members. Who is the owner of the land / property. Is it in Burntwood Parish? Other checks such as Is it an emergency?*

Operative will go to the scene of the problem and photograph it and geolocate it. Report back to CO, and Councillors

In consultation, fix, or report. Record in Log.



Can BURRT do a job?

We look at various matters when deciding

- **Who does the problem belong to? (private landlord, other local authority, housing associate. We will report.**
- **Does doing the work mend an amenity – e.g. does it reopen a blocked footpath? Does it make a significant visual improvement to the area?**
- **Is it safe to do the work, have we got the right equipment (e.g, we won't work at heights. We do not have heavy lifting equipment.)**
- **Is it a good use of BURRT's time (e.g, two operatives, a whole days work is too much)**
- **Is there a quick win? (e.g. broken glass by a bus stop – ten minutes to sweep up and make safe)**



**Planning and Development Committee: Applications for Consideration:
09 October 2023**

	Application No.	Ward	Site	Proposal
(a)	23/01007/COU	Chasetown	Mr Cooper-Hall Units 4E and 4F Zone 2 Ring Road Burntwood Business Park Burntwood	Change of use from industrial/storage distribution [Use Class B8] to gymnastics club [Use Class E] with parking and associated works
(b)	23/01009/FUH	Summerfield and All Saints	Mr and Mrs Wright 163 Chase Road Burntwood	Proposed rear extension
(c)	23/01041/FUH	Boney Hay and Central	Mrs Punnett 98 Spinney Lane Burntwood	Erection of single storey rear extension and loft side extension
(d)	23/01014/FUL	Chasetown	Mr D Bonnar Autosmart International Ltd Unit 9, Zone 1 Attwood Road Burntwood Business Park Burntwood	Section 73 application to vary condition 2 of permission 21/01992/FULM to allow creation of an internal mezzanine floor [320 square metres]
(e)	23/01033/FUL	Chasetown	Mr D Mellors 142 High Street Chasetown	Erection of replacement gable end roof, window to front to facilitate loft conversion and installation of roof mounted solar panels
(f)	23/01082/FUH	Highfield	Ms J Sherrington 90 Woodhouses Road Burntwood	Erection of single storey rear extension and alterations to side windows and fenestration
(g)	23/01082/FUH	Boney Hay and Central	Bromford Garages 1-10 Birch Terrace Burntwood	Prior Notification: Demolition of 3 no. blocks of 10 no. brick-built garages with flat roofs
(h)	23/01107/FUH	Gorstey Ley	Mr and Mrs Edwards 43 Rugeley Road Burntwood	Proposed single storey front extension
(i)	23/01118/FUH	Gorstey Ley	Mr A Seward 56 Church Road Burntwood	Proposed loft conversion with dormer windows

AGENDA ITEM 5 - ENCLOSURE NO. 2

Your ref PUBLIC FOOTPATH NO 15 (Part)
Our ref FP NO 15
Ask for Rhiannon Godley
Email Rhiannon.Godley@lichfielddc.gov.uk



12 September 2023

**District Council House, Frog Lane
Lichfield, Staffordshire WS13 6YX**

Direct Line 01543 308072
Customer Services 01543 308000

Dear Sir/Madam

Highways Act 1980, Section 118

Application for Public Path Extinguishment Order - Public Footpath, Burntwood 15 (part)

Lichfield District Council has recently received an application to extinguish part of the above public footpath, as shown on the attached plan. It is proposed that the section of footpath shown by a solid black line (A-B) will be extinguished.

The application for the proposed extinguishment has come about as a result of and is indirectly connected with, planning application 20/01826/FUL for the erection of a workshop extension. Details of the planning application are available on the Council's website. In view of the fact that the diversion or extinguishment of the footpath does not appear wholly necessary to enable the development to take place, it will however allow for the more effective use and management of the site.

Consultees should note that this section of the footpath has been obstructed at various points along its route for a number of years. Given the availability of alternative routes via Attwood Road and Cobbett Road it may be reasonable to conclude that a) the path is not needed for public use; and b) if it were opened up it would receive little or no legitimate use, but would likely to be subject to anti-social behaviour.

Before the Council makes a decision whether or not to make the requested Order, I should like to take this opportunity to consult you and invite you to submit any indications of support or objection to the proposal. Any such representations should be submitted no later than 27 October 2023. If you propose to object to the Order, please advise the grounds upon which your objection is based.

Please note that we will not use your personal data for any purpose other than in connection with this application. It should however be noted that any consultation responses may ultimately be in the public domain as part of related statutory proceedings. Copies of objections and representations including contact details may also be passed to the applicant for the Order to enable them to enter into discussion with you and negotiate the withdrawal of any objections etc.

If you have any queries, or wish to discuss the diversion proposals, please do not hesitate to contact me.

In the case of utility companies, please advise whether any of your apparatus is affected by this proposal.

Yours faithfully

A handwritten signature in black ink, appearing to read 'R Godley'.

Rhiannon Godley
Governance Apprentice

AGENDA ITEM 6 - ENCLOSURE NO. 3A



www.lichfielddc.gov.uk



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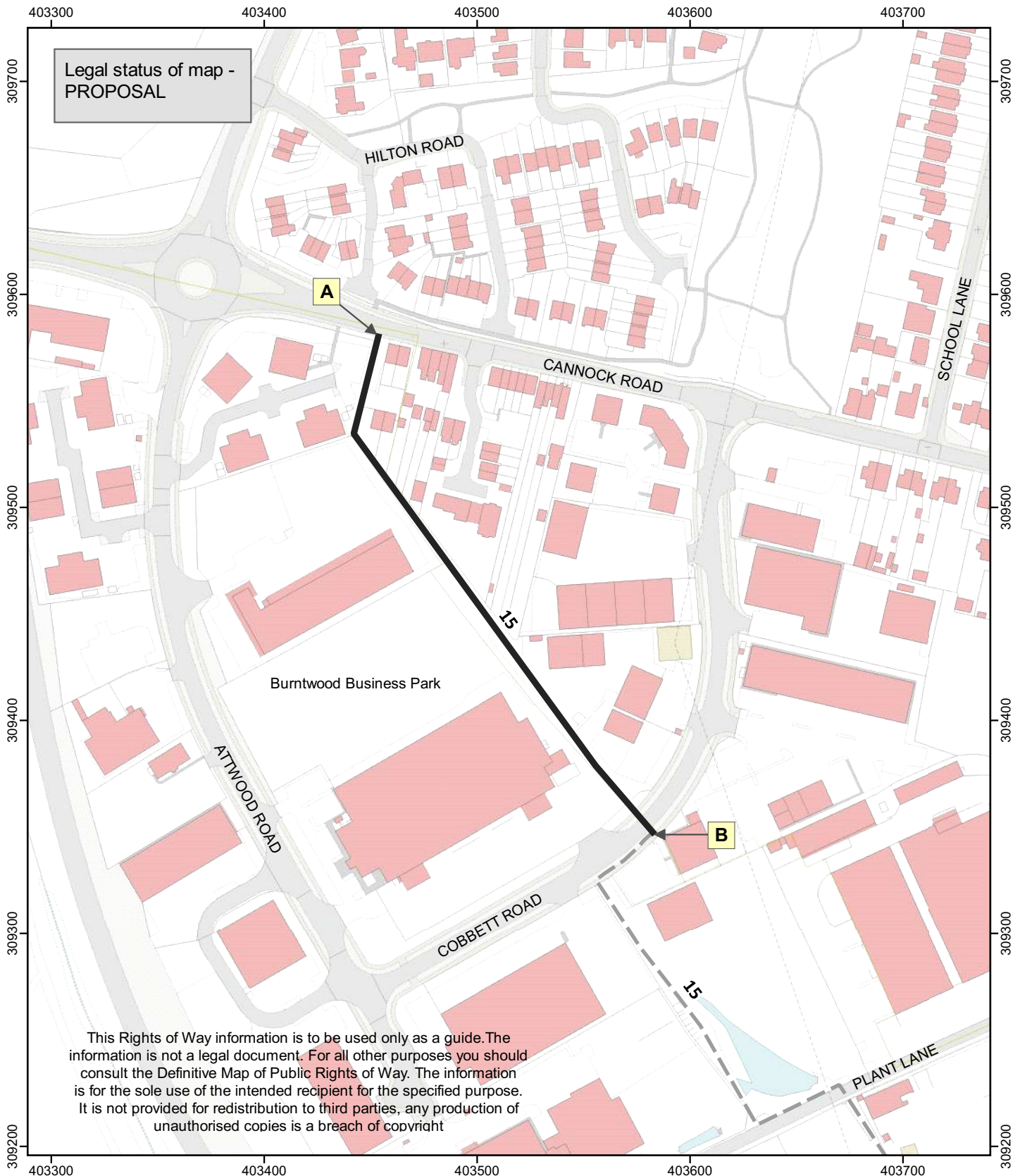


[lichfield_dc](https://twitter.com/lichfield_dc)



MyStaffs App

Highways Act 1980, Section 118.
PROPOSED Extinguishment of Public Footpath
 No 15 (part) Burntwood Parish.



Map created at the scale of 1:2500
 (facsimiles may vary)

— Path to be extinguished (A - B).

— Rights of Way Unaffected

- - - Footpath

AGENDA ITEM 6 - ENCLOSURE NO. 3B