

BURNTWOOD TOWN COUNCIL
2016/17

RECORD OF PAYMENTS

DATE	PAYEE	DESCRIPTION OF SERVICE	AMOUNT (INCLUDING VAT)
			£
13 04 16	Pitney Bowes Ltd	Postage (franking machine top-up)	500.00
15 04 16	N.I.P. Cleaning Contracts Ltd	OMCC: Cleaning	453.60
15 04 16	N.I.P. Cleaning Contracts Ltd	OMCC: Unlocking/Locking	183.60
15 04 16	N.I.P. Cleaning Contracts Ltd	Office: Cleaning	120.00
15 04 16	B Cooper	Reimbursement re OMCC Kitchens refurbishment	6,026.36
15 04 16	PitchCare	OMCC: Tree Protectors	18.06
15 04 16	The Society of Local Council Clerks	2016/17 Membership Subscription	414.00
15 04 16	TechCare Ltd	IT Network Support	228.00
15 04 16	Angel Springs Ltd	OMCC: Water and cups (for water cooler)	40.25
15 04 16	G Shaw	OMCC Kitchen x 2: Refurbishment	5,270.00
15 04 16	Grasslands Turf & Landscapes	OMCC: Clearance of shrubs, etc	1,740.00
15 04 16	BT Payment Services Ltd	Office: Alarm Line	41.10
15 04 16	D Homer	Cemetery: Grave Digging	280.00
15 04 16	Lichfield District Council	Cemetery: Trade Refuse	30.00
15 04 16	Viking	OMCC: Cleaning Materials	74.81
15 04 16	Npower	OMCC: Electricity Charges	356.66
15 04 16	Bespoke Mat Creations	OMCC: Replacement Front Entrance Recess Mat	399.41
15 04 16	BT Payment Services Ltd	OMCC: Alarm Line	71.10
15 04 16	inLife Design Ltd	Burntwood Town Website: Qtrly maint/updates services	2,142.00
15 04 16	BT Payment Services Ltd	OMCC: Alarm line	31.19
15 04 16	Corona Energy	OMCC: Gas Supply	917.70
15 04 16	Lichfield District Council	OMCC: Annual charge re Trade Refuse	423.00
15 04 16	Staffordshire County Pension Fund	LGPS Contributions: Month 1	4,160.11
15 04 16	HMRC	NI/PAYE: Month 1	4,525.37
15 04 16		Employee Costs: Month 1	18,269.79
15 04 16	Staffordshire County Council	Meeting Room Hire (Burntwood Library)	240.00
15 04 16	Royal Mail Group Ltd	Business Mail Redirection Fee	425.00
15 04 16	Ridware Architectural Ltd	OMCC: Refurbishment of railings (50% of total cost)	2,929.06
15 04 16	Lichfield District Council	NNDR: Office (£451.20), OMCC (£907.25), Traffic Islands (£226.40)	1,584.85
18 04 16		Employee Costs: Month 1	674.80

18	04	16	Lichfield District Council	NNDR: Cemetery	80.76
18	04	16	Staffordshire County Council	Chairman's Expenses	90.00
29	04	16	Initial Business Forms Ltd	BiB: Posters	66.00
29	04	16	SCC - County Fund	Enhanced DBS: Application Fees	554.00
29	04	16	Lichfield District Council	OMCC: Trade Refuse - Annual Fee 2015/16	410.00
29	04	16	The Midland News Association Ltd	Direct Services Manager: Recruitment Advertisement	1,078.80
29	04	16	TechCare Ltd	PC Support	48.00
29	04	16	Malcolm Lane & Son Ltd	Welcome Signage: Supply, installation and Permits to Dig	9,784.00
29	04	16	Futurform Ltd	Archive Boxes	41.52
29	04	16	Local World Ltd	Annual Town Meeting Advertisement	436.32
29	04	16	BBP Security Services & Training Ltd	Lambourne House: Key Holding Service 2015/16	156.00
29	04	16		Employee Costs: Month 1	9,620.08
29	04	16	Harris Window Cleaning	OMCC: Gutter Cleaning	275.00
29	04	16	ALTO Card	ALTO Card Top-Up	644.05
29	04	16	Thompsons Solicitors	Professional Fees	420.00
29	04	16	Futurform Ltd	Archive Boxes	62.28
29	04	16	Lichfield District Council	BWF16: Pitch Hire for Family Fun Day	504.00
29	04	16	Community Council of Staffordshire	2016/17 Subscription	25.00
29	04	16	GE Collis & Sons Ltd	OMCC: Laying slab base and relocating sheds within garden	1,030.00
29	04	16	Lichfield District Council	NNDR: Lambourne House £450; OMCC £907; Traffic Islands £174, Cemetery £80	1,611.00
13	05	16	Hannah Knowles	2015/16 Internal Audit	500.00
13	05	16	Rialtas Business Solutions	Year End close-down on accounts package	695.88
13	05	16	TownTrader Marketing Ltd	BiB Entry Form/BTC Newsletter	1,080.00
13	05	16	Darwin Electrical Services	Installation of hand driers and PIR detectors @ OMCC toilets	1,272.00
13	05	16	TechCare Ltd	Network support	228.00
13	05	16	D Homer	Grave Digging	560.00
13	05	16	HMRC	NI/PAYE: Month 2	3,109.24
13	05	16	Staffs Pension Fund	LGPS : Month 2	2,850.99
13	05	16	Jacksons Marquee Hire Ltd	Hire of chairs for formal opening of the OMCC	157.20
13	05	16	K J Knowles	Town Crier fee re formal opening of the OMCC	30.00
13	05	16	The Midland News Assn Ltd	Public Notice re Annual Town Meeting	254.88
13	05	16		Employee Costs: Month 2	7,419.64
13	05	16	C Smith	Carpet fitting (BTC units at the OMCC)	150.00
13	05	16	Willbox Ltd	Cemetery Storage Container	47.84
13	05	16	Cathedral Leasing Ltd	Hygiene Services - OMCC	77.98
13	05	16	Mailcoms Ltd	Franking Machine - Annual Support/Maintenance fee	298.80
13	05	16	Willbox Ltd	Cemetery Storage Container	46.30

13	05	16	ALTO Card	Top-Up	513.45
18	05	16	T Ashley	Fitting of Entrance mat at the OMCC	60.00
18	05	16	Ridware Architectural Ltd	Balance re refurbishment of OMCC railings	2,929.06
19	05	16	BT Payment Services Ltd	Installation of BTC telephone lines at the OMCC	164.25
19	05	16	BT Payment Services Ltd	Installation of BTC broadband services at the OMCC	210.39
19	05	16	BT Payment Services Ltd	Alarm Line (Lambourne House)	42.96
19	05	16	BT Payment Services Ltd	Alarm Line (OMCC)	32.64
19	05	16	N.I.P. Cleaning Contracts Ltd	Cleaning - OMCC	453.60
19	05	16	N.I.P. Cleaning Contracts Ltd	Locking/Unlocking - OMCC	234.60
19	05	16	N.I.P. Cleaning Contracts Ltd	Cleaning - Lambourne House	150.00
19	05	16	SLCC Enterprises Ltd	Delegate Fee: Larger Councils Conference	372.00
19	05	16	Chubb Fire & Security Ltd	Alarm Maintenance and Monitoring - OMCC	262.02
19	05	16	Darwin Electrical Services	Removal of digital noticeboard at Lambourne House	42.00
19	05	16	TechCare Ltd	Supply and installation of BTC telephone system at the OMCC	3,071.58
19	05	16	TechCare Ltd	Supply and installation of BTC server system at the OMCC	4,803.94
19	05	16	Mrs P Stokes	Chairman's Expenses	75.15
19	05	16	Staffordshire Pest Control Ltd	Pest Control Service - OMCC	50.00
19	05	16	Staffordshire Signs & Graphics	Traffic island signage	54.00
19	05	16	John Lomas Furniture Ltd	Removal costs (Lambourne House to the OMCC)	1,314.00
19	05	16	Angel Springs Ltd	Water cooler supplies - OMCC	40.25
19	05	16	Angel Springs Ltd	Water cooler sanitisation service	17.28
19	05	16	Angel Springs Ltd	Water cooler supplies - OMCC	24.41
19	05	16	Simply Shred & Recycle	Secure on site shredding service (Lambourne House)	47.40
19	05	16	ICCM	2016/17 Subscription	90.00
19	05	16	RTW Building Ltd	Create new door openings, digital door locks, redecoration etc - OMCC	4,268.14
19	05	16	TechCare Ltd	Additional AVG Licence for 1 No. PC	33.60
19	05	16	South Staffs Water	Water Services - OMCC	550.97
19	05	16	South Staffs Water	Water Services - Burntwood Cemetery	16.19
19	05	16	GE Collis & Sons Ltd	OMCC: R&M supplies	15.78
25	05	16	D Homer	Grave Digging fees	250.00
24	05	16	Burntwood Memorial Community Assn	Deposit re BiB Presentation Evening - Room Hire	25.00
24	05	16	Lichfield District Council	NNDR: 3/10	1,611.00
06	06	16	Haywoods Contracts Ltd	OMCC: Supply & installation of roller blind (large kitchen)	108.00
06	06	16	Haywoods Contracts Ltd	OMCC: Supply & installation of vertical blinds to office units	405.36
06	06	16	Corona Energy	OMCC: Gas supply	650.72
06	06	16	Viking Direct	Stationery, catering supplies	148.38
06	06	16	Viking Direct	Stationery	125.93
06	06	16	Mailcoms Ltd	Franking Machine: Re-licence Fee following relocation to the OMCC	48.00

06	06	16	Staffordshire Signs & Graphics	Removal of BTC sign at Lambourne House	84.00
06	06	16	Darwin Electrical Services	Removal of electric heater from Lambourne House (Reception area)	60.00
06	06	16	Staffordshire Signs & Graphics	Traffic Islands: Sponsor signage	57.60
06	06	16	TechCare Ltd	PC Support	228.00
06	06	16	TechCare Ltd	Set-up and installation of phone in OMCC Photocopier Room	30.00
06	06	16	Willbox Ltd	Cemetery: Storage Container	47.84
06	06	16	Seton	Cleaning materials	37.25
06	06	16	TechCare Ltd	Supply & installation of MS Office 2016 software on one PC	250.00
06	06	16	Entrust Support Services Ltd	Professional fees re alterations at the OMCC	420.00
06	06	16	Ansons	Professional charges re OMCC Units x 8	2,760.00
06	06	16	Woodland Beasties	BWF 2016: Family Fun Day Entertainment	96.90
06	06	16	Burntwood Breast Care	BWF 2016: Family Fun Day Entertainment	454.16
06	06	16	Spark Burntwood CIC	BWF 2016: Family Fun Day Entertainment	400.00
06	06	16	Emmanuel Church	BWF 2016: Family Fun Day Entertainment	200.00
06	06	16	Lichfield District Council	Trade Refuse: Lambourne House £15, Cemetery £30	45.00
06	06	16	Lichfield District Council	Trade Refuse: OMCC	15.00
06	06	16	Focus Security & Surveillance Ltd	Removal of intruder alarm at Lambourne House	102.00
15	06	16	HMRC	NI/PAYE: Month 3	3,557.56
15	06	16	Staffordshire County Pension Fund	LGPS: Month 3	3,355.70
15	06	16		Employee Costs: Month 3	8,840.65
15	06	16	Willbox Ltd	Cemetery: Storage Container	46.30
15	06	16	Viking Direct	Stationery	55.19
15	06	16	Cherry Orchard Garden Services	Supply 11 No. planted hanging baskets (Chasetown High Street)	385.00
15	06	16	Colour Graphics	Play in the Parks: Publicity banners	187.30
15	06	16	Staffordshire Parish Councils' Assn	Chairmanship Course fee (delegates x 2)	35.00
15	06	16	Ansons	Professional charges re OMCC Units x 1	360.00
15	06	16	Zurich	Premium re annual insurance policy	3,106.02
15	06	16	BNP Paribas Leasing Solutions	Franking machine - quarterly rental	185.28
24	06	16	D Homer	Cemetery: Grave Digging	370.00
23	06	16	Lichfield District Council	NNDR: 4/10 (OMCC £907, Traffic Islands £174, Cemetery £80)	1,161.00
28	06	16	N.I.P. Cleaning Contracts Ltd	Cleaning: OMCC £505.20; Lambourne House £30; End of Tenancy clean - Lambourne House £36	571.20
28	06	16	N.I.P. Cleaning Contracts Ltd	Unlocking/locking OMCC (May 2016)	193.80
28	06	16	Corona Energy	OMCC: Gas supply	489.94
28	06	16	Burntwood & District Community First Responders	Supply 4 No. Defibrillators	2,400.00
28	06	16	Lichfield Lock & Key Repairs Ltd	OMCC: Additional keys for premises	117.98
28	06	16	Viking	Stationery	138.62

28	06	16	TownTrader Marketing Ltd	BWF: 4 page publicity wrap	720.00
28	06	16	TownTrader Marketing Ltd	Newsletter	360.00
28	06	16	Fire Services Central Ltd	OMCC: Fire extinguishers - Annual service/maintenance	95.99
28	06	16	Direct General Maintenance	Lambourne House: Dilapidations	3,300.00
28	06	16	Ricoh UK Ltd	Photocopier: Qtrly copy charges	416.68
28	06	16	SLCC Enterprises Ltd	Publication: "Local Council Administration"	76.60
28	06	16	D&P Rogers Catering	Neighbourhood Plan - Special Cmtte session - Refreshments	35.00
28	06	16	Viking	Stationery	104.29
28	06	16	Colour Graphics	BWF: Publicity banners	187.30
28	06	16	TechCare	Office 365 Business Essential: Annual Renewal Fee	518.40
28	06	16	Ansons Solicitors Ltd	OMCC: Professional fees re Lease for business unit	360.00
28	06	16	Meadowbrook Gardening & Cleaning Services	Lambourne House: End of tenancy - carpet cleaning	240.00
28	06	16	nPower	OMCC: Electricity charges - April 2016	347.69
28	06	16	nPower	OMCC: Electricity charges - May 2016	359.38
28	06	16	BT Payment Services Ltd	Lambourne House: Broadband line rental	38.07
28	06	16	BT Payment Services Ltd	Main telephone number: Calls, line rental, initial service provision	766.48
28	06	16	BT Payment Services Ltd	OMCC: Alarm line	32.64
28	06	16	BT Payment Services Ltd	BTC Broadband, OMCC public broadband, BTC landline, OMCC landline	697.36
28	06	16	Lichfield Safe Centre Ltd	Office Safe: Repair	64.80
29	06	16	Lichfield District Council	Moving refuse bin from Lambourne House to OMCC	25.00
29	06	16	D Homer	Cemetery: Grave Digging	780.00
30	06	16		Employee costs	346.03
08	07	16	Falconry & Hawking Centre	BWF FFD: Entertainment	125.00
29	06	16	SCC - County Fund	Enhanced DBS Checks - Application Fee	68.40
14	07	16	ScottishPower	Lambourne House: Electricity	168.50
15	07	16		Employee Costs: Month 4	8,830.29
15	07	16	Staffordshire Pension Fund	LGPS: Month 4	3,312.58
15	07	16	HMRC	NI/PAYE: Month 4	3,478.59
15	07	16	Fire Services Central Ltd	OMCC: Fire Alarm Service 1/2	180.00
15	07	16	South Staffs Water	Lambourne House: Final water services bill	72.18
15	07	16	South Staffs Water	Cemetery: Water services	6.27
15	07	16	Ellis Whittam	HR Services (Year 2 of 3)	2,274.25
15	07	16	South Staffs Water	OMCC: Water services	186.12
15	07	16	N.I.P. Cleaning Contracts Ltd	OMCC: Cleaning	505.20
15	07	16	N.I.P. Cleaning Contracts Ltd	OMCC: Unlocking/locking	183.60
15	07	16	A-Line Technical Services Ltd	Professional services	88.80
15	07	16	TechCare Ltd	IT Support services	228.00

15	07	16	Impact First Aid Training	First Aid training for 3 No. delegates	165.00
15	07	16	SESCAB	2016/17 Grant Aid	3,500.00
15	07	16	KP Events	BWF 2016: Organisation of Push Kart Derby	4,620.00
15	07	16	KP Events	BWF 2016: Management of Family Fun Day	5,380.00
15	07	16	Futurform Ltd	Stationery	45.46
15	07	16	Futurform Ltd	Stationery	41.02
15	07	16	Angel Springs Ltd	Water cooler supplies	24.41
15	07	16	Willbox Ltd	Cemetery: Storage Container (final bill)	27.29
15	07	16	Darwin Electrical Services	OMCC: Supply/install security flood light	236.40
15	07	16	Darwin Electrical Services	OMCC: Supply/install Xpelair fan in server/photocopier room	396.00
15	07	16	D&P Rogers Catering	Refreshment (1st aid training day)	14.00
15	07	16	Viking	OMCC: Coffee/milk (rechargeable catering supplies)	32.33
15	07	16	TechCare Ltd	Supply & installation of Cat6 network outlets and associated cabinet	2,375.38
15	07	16	TechCare Ltd	IT Support services (April 2016 - late invoice)	228.00
15	07	16	nPower Ltd	OMCC: Electricity supplies	352.10
15	07	16	Datacenta Hosting	BTC Website: Domain renewal (2 years)	150.00
15	07	16	BT Payment Services Ltd	Broadband Line Rental (Monthly)	38.07
15	07	16	Initial Business Forms Ltd	Business Cards (CEO, DSM and SAO)	79.20
15	07	16	Performing Rights Society Ltd	BWF FFD: PRS Licence	60.58
15	07	16	PPL	BWF FFD: PPL Licence	61.02
15	07	16	HMRC	NI/PAYE: underpayment on Month 12, 2015/16	266.55
15	07	16	Graham Sykes Insurance	BWF FFD: Additional Fee re increased PL cover (requested by LDC)	429.36
15	07	16	BT Payment Services Ltd	OMCC: Broadband line rental (monthly)	32.64
18	07	16	D Homer	Cemetery: Grave Digging	310.00
29	07	16	Lichfield District Council	NNDR: 5/10 (OMCC £907, Traffic Islands £174, Cemetery £80)	1,161.00
15	08	16	Burntwood Memorial Community Assn	Room Hire (BiB Presentation) (Balance)	65.00
29	07	16	Rugeley Power Station Brass Band	BWF FFD: Entertainment	280.00
01	08	16	Viking	Oscillating Fan x 3, 3 No. Extension Leads	107.93
01	08	16	Mrs P Stokes	Mileage Claim (BiB judging days x 3)	19.76
01	08	16	Staffordshire Parish Councils Assn	2016/17 Subscription	1,435.00
01	08	16	Stannah Lift Services Ltd	OMCC: Quarterly Service	75.74
01	08	16	Alarm Systems Greater Midlands Ltd	OMCC Fire Alarm Maintenance: Annual Renewal	504.00
01	08	16	Corona Energy	OMCC: Gas Supply	220.62
01	08	16	TownTrader Marketing Ltd	Play in the Parks advert	200.00
01	08	16	Lichfield District Council	Cemetery: Trade Refuse	90.00
01	08	16	Burntwood Road Sweepers Ltd	BWF FFD: Hire of Portaloos	1,200.00
01	08	16	Lichfield District Council	Cemetery: Trade Refuse	30.00
01	08	16	Storymagic Ltd	BWF FFD: Entertainment	300.00

04	08	16	Barclays Bank	Bank charges	9.55
01	08	16	Lichfield City Council	Chairman's Expenses	40.00
12	08	16	Pat Collins Ltd	Push Kart Derby & BWF FFD: Entertainment	1,000.00
30	08	16	Lichfield District Council	NNDR: 6/10	1,161.00
04	08	16	Pitney Bowes Ltd	Franking Machine: Postage Top-Up	500.00
15	08	16	G Butler	Play in the Parks: Entertainment	180.00
15	08	16	The Best Fun Ltd	Play in the Parks: Entertainment	300.00
15	08	16	G E Collis & Sons Ltd	OMCC: R&M Materials	40.31
15	08	16	Cathedral Leasing Ltd	OMCC: Hygiene Services	77.98
15	08	16	Angel Springs Ltd	OMCC: Water Cooler Supplies/Service	41.69
15	08	16	Viking	Stationery, cleaning supplies	188.57
15	08	16	N.I.P. Cleaning Contracts Ltd	OMCC: Cleaning Contract, Unlocking/Locking Service	729.60
15	08	16	Ansons Solicitors Ltd	Professional Fees	540.00
15	08	16	Staffordshire Pest Control Ltd	OMCC: Pest Control Services	50.00
15	08	16	Chasetown Football Club	Pitchside Advertising Board 2016/17 Season	300.00
15	08	16	HMRC	NI/PAYE: Month 5	3,416.11
15	08	16	Staffordshire Pension Fund	LGPS: Month 5	3,273.75
15	08	16		Employee Costs: Month 5	8,729.75
15	08	16	TechCare Ltd	PC Network Support	228.00
15	08	16	Peter Johnson Entertainments Ltd	BWF FFD: Entertainment	714.00
15	08	16	Jones Waste Services Ltd	BWF FFD: Rubbish skip	276.00
15	08	16	D&P Rogers Catering	BiB: Refreshments (4 people x 3 judging days)	42.00
15	08	16	nPower Business Solution	OMCC: Electricity	368.03
15	08	16	BT Payment Services Ltd	Broadband line rental	37.92
15	08	16	Sage (UK) Ltd	Sage Payroll: Annual Licence Plan	216.00
17	08	16	D Homer	Cemetery: Grave Digging	240.00
15	08	16	BT Payment Services Ltd	Internet Services	205.92
22	08	16	BT Payment Services Ltd	OMCC Alarm: Line Rental	32.64
01	09	16	Futurform Ltd	Stationery	86.60
01	09	16	Corona Energy	OMCC: Gas supply	156.63
01	09	16	City Electrical Factors Ltd	OMCC: Replacement light tubes and starters	117.44
01	09	16	Lincat Ltd	OMCC: Water boiler - replacement filter cartridge	34.92
01	09	16	The Plant Plot Ltd	BiB: Prize vouchers	560.00
15	09	16	BNP Paribas Leasing Solutions Ltd	Franking Machine: Qtrly rental	185.28
06	09	16	Lichfield District Council	Chairman's Expenses	20.00
06	09	16	Pat Collins Ltd	PiP: Children's Rides	600.00
06	09	16	Staffordshire County Council	Meeting Room Hire: Burntwood Library	120.00
06	09	16	Chatwin Jewellers	BiB: Engraving Trophies	361.00

06	09	16	Barclays Bank	Account charges	7.60
08	09	16	Petty Cash	Petty Cash Top-Up	179.03
15	09	16	Ms J Minor	Reimbursement re BiB Catering	142.00
15	09	16	N Caine	Reimbursement re PiP Refreshments, etc	36.49
15	09	16	Angel Springs Ltd	Water Cooler Supplies	40.25
15	09	16	D Homer	Cemetery: Grave Digging	310.00
15	09	16	Staffordshire Playing Fields Assn	2016/17 Subscription	15.00
15	09	16	Whitehall Printing	2017 BiB Calendar	297.60
15	09	16	Mrs G Davis	PiP: Reimbursement of volunteer's Out of Pocket expenses	250.00
15	09	16	Datacenta Hosting	Email Accounts 2016/17	60.00
15	09	16	TechCare Ltd	PC Network Support	228.00
15	09	16	The Best Fun Ltd	PiP: Inflatables	1,824.00
15	09	16	Eurooffice Ltd	Stationery	146.58
15	09	16	Rhea Baskerville	PiP: Face Painting	540.00
15	09	16	Lichfield District Council	Cemetery: Trade Refuse	30.00
15	09	16	nPower Business Solutions	OMCC: Electricity	373.20
15	09	16	BT plc	Fax/Broadband Line Rental	37.92
15	09	16		Employee Costs: Month 6	8,797.73
15	09	16	Staffordshire County Pension Fund	LGPS Contributions: Month 6	3,282.63
15	09	16	HMRC	NI/PAYE: Month 6	3,430.97
21	09	16	BT plc	Various (i.e. broadband, line rental, calls, etc)	1,049.60
				VOIDED CHEQUE	VOIDED
21	09	16	Lichfield District Council	NNDR 7/10 (OMCC £907, Traffic Islands £174, Cemetery £80)	1,161.00
30	09	16	Staffordshire County Pension Fund	LGPS - Actuarial Strain payment	6,411.19
30	09	16	N.I.P. Cleaning Contracts Ltd	Unlocking/locking OMCC - August 2016 £204.00 Cleaning OMCC - September 2016 - £505.20	709.20
30	09	16	Lichfield District Council	Cemetery: Trade Refuse	30.00
30	09	16	Corona Energy	OMCC: Gas supply	153.31
30	09	16	Ricoh UK Ltd	Photocopier: Copy charges 01/06 - 31/08/2016	635.82
30	09	16	E.ON Energy Solutions Ltd	Street Lighting Maintenance and Energy Costs 2016/17	1,002.78
30	09	16	The Manchester Rubber Stamp Co Ltd	BTC Stamp (Logo and OMCC address)	35.16
30	09	16	TechCare Ltd	OMCC IT Suite: Anti-virus licences (2 year renewal)	440.38
30	09	16	Futurform Ltd	Cleaning materials	57.53
30	09	16	Rialtas Business Solutions Ltd	Cemetery Software training (2 delegates) £607.32 Planning Software: Annual Support (£135.60)	742.92
30	09	16	Keelys LLP	Professional Fees	300.00
30	09	16	TownTrader Marketing Ltd	BTC Newsletter (October edition)	360.00
30	09	16	Eurooffice Ltd	Stationery	136.48

30	09	16	G Butler	BWF Push Kart Derby: Face Painting	90.00
05	10	16	Barclays	Bank Charges	6.30
14	10	16	Lichfield & District Dog Training Society	BWF FFD: Donation re Flyball	100.00
14	10	16	Lichfield & District Dog Training Society	BWF FFD: Donation re Dog Obedience/Training	50.00
14	10	16	Viking	Stationery	120.41
14	10	16	Colour Graphics	Banner (advertising office space availability at OMCC)	46.82
14	10	16	Stannah Lift Services Ltd	OMCC Lift Maintenance: Qtrly invoice	75.74
14	10	16		Employee Costs: Month 7	8,857.71
14	10	16	HMRC	NI/PAYE: Month 7	3,555.20
14	10	16	Staffordshire County Pension Fund	LGPS: Month 7	3,357.19
14	10	16	D Homer	Cemetery: Grave Digging	180.00
14	10	16	G E Collis & Sons Ltd	Bus Shelter repairs (vandalism)	528.00
14	10	16	TechCare Ltd	PC Support £228.00	497.98
				Supply, installation and configuration of replacement Server UPS (£269.98)	
14	10	16	N.I.P. Cleaning Contracts Ltd	OMCC: Cleaning (£505.20)	739.80
				OMCC: Unlocking/Locking (£234.60)	
28	10	16	Futurform Ltd	Stationery	70.50
28	10	16	G Shaw	OMCC Kitchens: Repair works	123.45
28	10	16	M A Sheldon	Consort's Badge of Office and Ribbon	455.00
28	10	16	Chubb Fire & Security Ltd	OMCC: Alarm Contract (Qtrly)	219.53
28	10	16	TechCare Ltd	IT Suite software renewals/IT Suite PC Support	1,265.59
28	10	16	Corona Energy	OMCC: Gas Supply	196.62
28	10	16	nPower Ltd	OMCC: Electricity Supply	376.74
28	10	16	Grant Thornton	Audit Fee YE 31/03/2016	960.00
28	10	16	Viking	Catering Supplies	6.98
28	10	16	Lichfield District Council	Cemetery: Trade Refuse	30.00
28	10	16	Lichfield Lock & Key Repairs Ltd	Key Cutting	90.96
28	10	16	Spark Burntwood CIC	Grant Aid (Children's Activities)	1,000.00
28	10	16	E T Smith	Flag Pole: Raising flags October 2015 - September 2016 inclusive	250.00
28	10	16	R.B.L. Poppy Appeal	4 No. Remembrance Wreaths	100.00
28	10	16	Lichfield District Council	NNDR 8/10: OMCC £907; Cemetery £80, Traffic Islands £174	1,611.00
04	11	16	Barclays	Bank charges	8.90
15	11	16	PRS Ltd	Christmas Festival: PRS Licence	182.02
15	11	16	D Homer	Burntwood Cemetery: Grave Digging	500.00
15	11	16	Viking	Stationery £50.33	187.13
				Narrow bookcase	
15	11	16	Ansons Solicitors	Professional charges (Cemetery Rules & Regulations)	240.00
15	11	16	TechCare Ltd	PC Network Support	228.00

15	11	16	Chubb Fire & Security Ltd	OMCC Alarm (Chargeable service - replacement batteries)	84.00
15	11	16	Mrs P Stokes	Reimbursement: Christmas Festival (illuminated items/children's presents)	310.48
15	11	16	Cathedral Leasing Ltd	OMCC: Hygiene Services	77.98
15	11	16	Value Products Ltd	Replenishment items for First Aid Kit	30.48
15	11	16	Colour Graphics	Christmas Festival: Publicity Banners	327.77
15	11	16	N.I.P. Cleaning contracts Ltd	OMCC: Cleaning £505.20	678.60
				OMCC: Locking/Unlocking Service £173.40	
15	11	16	BT plc	Line Rental (Fax line)	33.12
15	11	16	Mrs H Tranter	Reimbursement: Christmas Festival (children's presents)	242.08
15	11	16	Angel Springs Ltd	OMCC: Water Cooler - Water supply and Sanitisation Service	41.69
15	11	16	Staffordshire Pest Control Ltd	OMCC: Pest Control Services	50.00
15	11	16	Shelutions Ltd	Refurbishment of Bus Shelter @ Ironstone Road, Chase Terrace	744.00
15	11	16	Lichfield District Council	BWF: Community Transport - Shuttle Service £120	582.00
				Christmas Festival: Advert in Visit Lichfield Christmas Brochure £432.00	
				Burntwood Cemetery: Trade Refuse £30	
15	11	16		Employee Costs: Month 8	8,880.51
15	11	16	Staffordshire Pension Fund	LGPS: Month 8	3,336.79
15	11	16	HMRC	NI/PAYE: Month 8	3,521.60
15	11	16	Flagpole Express	Repairs to flagpole (located outside Burntwood Library)	144.00
15	11	16	Npower Ltd	OMCC: Electricity	380.40
18	11	16	DJH Ironcraft	OMCC: Replacement side gate	716.40
18	11	16	Interactive Healthcare Training	Safeguarding of Vulnerable Adults Level 3 (2 delegates)	23.90
18	11	16	Corona Energy	OMCC: Gas Supply	669.25
18	11	16	Viking	Stationery (£290.92); Xmas Festival (Walkie Talkies £140.40)	431.32
18	11	16	CPC	Xmas Festival: Snow machine fluid, cable ties	48.24
18	11	16	ECS Europe Ltd	Xmas Festival: Replacement gazebo frame and carry bags	85.00
18	11	16	BT plc	OMCC: Alarm Monitoring	27.84
18	11	16	Lichfield District Council	OMCC: Report on Leylandii Trees	55.20
18	11	16	National Assn of Local Councils	NALC Larger Local Councils Conference: Delegate Fee	252.00
18	11	16	BT plc	OMCC: IT Suite Internet Services	804.99
18	11	16	Mrs M Danby	Reimbursement re advance payment re accommodation and travel (NALC Larger Local Councils' Conference, London)	149.95
28	11	16	Staffordshire County Council	Room Hire (Burntwood Library)	80.00
28	11	16	Lichfield District Council	NNDR 9/10: OMCC £457; Traffic Islands £174, Cemetery £80	711.00
28	11	16	Burntwood Lions Club	Donation re BWF2016	100.00
28	11	16	Morgan Thomas	Stephen Sutton Bursary Award 2016 (1 of 2)	1,000.00
28	11	16	Freya Houghton	Stephen Sutton Bursary Award 2016 (1 of 2)	1,000.00
25	11	16	1st Burntwood Girls' Brigade	Grant Aid	200.00

25	11	16	1 st Burntwood Guides	Grant Aid	200.00
25	11	16	1 st Burntwood Scout Group	Grant Aid	200.00
25	11	16	Beacon Community Centre	Grant Aid	500.00
25	11	16	Burntwood Active 60s Group	Grant Aid	100.00
25	11	16	Burntwood Breast Care	Grant Aid	500.00
25	11	16	Burntwood Carers	Grant Aid	100.00
25	11	16	Burntwood Family History Group	Grant Aid	120.00
25	11	16	Burntwood Gardening Guild	Grant Aid	100.00
25	11	16	Burntwood In-Sight Group	Grant Aid	190.00
25	11	16	Burntwood Live at Home	Grant Aid	200.00
25	11	16	Burntwood Memorial Community Association	Grant Aid	100.00
25	11	16	Burntwood St Matthews Cricket Club	Grant Aid	300.00
25	11	16	Burntwood Singers	Grant Aid	50.00
25	11	16	Burntwood Swimming Club	Grant Aid	400.00
25	11	16	Chase Terrace Bowls Club	Grant Aid	100.00
25	11	16	Chasetown Darby and Joan Club	Grant Aid	200.00
25	11	16	Chasewater and District Childminding Group	Grant Aid	100.00
25	11	16	Free Spirit Horse Memorial	Grant Aid	500.00
25	11	16	Fun Club	Grant Aid	500.00
25	11	16	Fusion Credit Union Limited	Grant Aid	500.00
25	11	16	Gartmore RDA Group	Grant Aid	500.00
25	11	16	Hazelwood Bowls Group	Grant Aid	100.00
25	11	16	Horizon Single Parent Family Support Group	Grant Aid	250.00
25	11	16	Ladybirds Carers and Toddler Group	Grant Aid	200.00
25	11	16	MSS Support	Grant Aid	300.00
25	11	16	Nelson Football Club	Grant Aid	150.00
25	11	16	Pathway Project	Grant Aid	250.00
25	11	16	Burntwood Playtime Stay and Play Playgroup	Grant Aid	200.00
25	11	16	Post Natal Depression Support Group	Grant Aid	200.00
25	11	16	St Giles Hospice	Grant Aid	500.00
25	11	16	St John's Community Church	Grant Aid	500.00
25	11	16	Spark Springhill Grandparents' Group	Grant Aid	200.00
25	11	16	SSAFA Lichfield	Grant Aid	100.00
02	12	16	Rialtas Business Solutions Ltd	Cemeteries Software Module: Annual fee £324 Financial Software Module: Annual Fee £288	612.00
02	12	16	Grassland Turf Growers	Cemetery: Grounds Maintenance	3,980.00
02	12	16	Agar Hygiene Ltd	OMCC: Hand Towels	138.96
02	12	16	Chubb Fire & Security Ltd	OMCC: Alarm Contract - Qtrly Charge	219.53

02	12	16	Viking	Christmas Festival: Walkie Talkie Quad Pack	140.40
02	12	16	Angel Springs Ltd	OMCC: Water Cooler Supplies	24.41
02	12	16	Highfields Plumbing & Gas Services Ltd	Cemetery: R&M to Water Tap	52.22
02	12	16	D Homer	Cemetery: Grave Digging	590.00
02	12	16	Colour Graphics	Christmas Festival: Sponsors' Banner	76.82
02	12	16	Mailcoms Ltd	Franking Machine: Ink Cartridge	92.29
02	12	16	Lichfield Lock & Key Repairs Ltd	OMCC Keys for Replacement Side Gate	79.92
02	12	16	SB Waste Management & Recycling Ltd	Cemetery: Emptying Skip	144.00
02	12	16	Mrs M Danby	Expenses re attendance at NALC Larger Local Councils Conference, London	59.80
02	12	16	St Anne's Church	Contribution to Christmas Tree	100.00
02	12	16	Mrs P H Stokes	Christmas Festival: Reimbursement re Mulled Wine Ingredients	122.60
05	12	16	The Animal Man	Christmas Festival: Animal Mini Zoo	300.00
05	12	16	Rhea Baskerville	Christmas Festival: Face Painting	90.00
05	12	16	Lea Hall Brass Band	Christmas Festival: Appearance Fee	175.00
05	12	16	Barclays Bank	Bank Charges	6.30
15	12	16	BNP Paribas Leasing Solutions Ltd	Franking Machine: Qtrly Rental Fee	185.28
15	12	16	G E Collis & Sons Ltd	Xmas Festival: Line Markers/Barrier Tape	31.45
15	12	16	Emmanuel Church	Contribution to Xmas Tree	100.00
15	12	16	Armitage Services Ltd	Annual Service & Test of OMCC Boilers	474.00
15	12	16	N.I.P. Cleaning Contracts Ltd	OMCC Cleaning £505.20, Opening/Closing OMCC £153.00	658.20
15	12	16	Lichfield District Council	Contribution towards Community Transport 01/04-31/12/16 inclusive	2,250.00
15	12	16	CPC	Xmas Festival: Megaphone, Bubble Machine	135.65
15	12	16	Daubney Agency Ltd	Xmas Festival: Santa Land Train	690.00
15	12	16	TechCare Ltd	PC Network Support	228.00
15	12	16		Employee Costs: Month 9	8,845.50
15	12	16	HMRC	NI/PAYE: Month 9	3,457.05
15	12	16	Staffordshire County Pension Fund	LGPS: Month 9	3,298.18
15	12	16	Viking	Stationery £232.41; Replacement Shredder £128.40	360.81
15	12	16	Staffordshire County Council	Room Hire (Burntwood Library)	40.00
15	12	16	Lichfield District Council	NNDR 10/10: OMCC £907, Traffic Islands £174, Cemetery £80	1,161.00
15	12	16	D&P Rogers Catering	Combined Civic/Carol Service: Refreshments	120.00
15	12	16	BT Plc	Fax Line: Rental	33.12
15	12	16	Ricoh UK Ltd	Photocopier: Qtrly Copy Charges	621.47
15	12	16	South Staffs Water	Cemetery: Water Charges	26.44
15	12	16	South Staffs Water	OMCC: Water Services 28/06-07/12/16 inclusive	664.52
15	12	16	H Shippey	OMCC: Supply and fit replacement window pane	30.00
15	12	16	BT Plc	OMCC: Alarm line rental	27.84

15	12	16	St Anne's Church	Chairman's Donation	100.00
15	12	16	ACW Arb	OMCC: Felling of 6 No. Leylandii trees	590.00
22	12	16	BT Plc	Broadband (IT Suite £257.75), BTC Broadband £48.68), OMCC Telephone line rental (£60.95)	367.38
22	12	16	Ansons Solicitors Ltd	OMCC: Professional Costs re The Suite	546.00
22	12	16	Corona Energy	OMCC: Gas Supply	866.09
22	12	16	Npower Ltd	OMCC: Electricity Supply	374.95
22	12	16	TownTrader Marketing Ltd	BTC January Newsletter	360.00
22	12	16	Pat Collins Fun Fairs	Christmas Festival: Children's Rides	400.00
22	12	16	Pat Collins Fun Fairs	Christmas Festival: Scream Ride	600.00
22	12	16	BT Plc	BTC Telephone line rental and calls: qtrly invoice	470.19
22	12	16	St John Ambulance	Christmas Festival: 1st Aid Cover	88.32
23	12	16	Staffordshire County Council	Purchase of Community Speed Watch Radar Device and Signs	339.70
23	12	16	Framework Framing Gallery Ltd	Framing of BTC logo embroideries	646.00
09	01	17	Barclays	Bank charges	6.65
12	01	17	St John's Community Church	Contribution to Christmas Tree	100.00
13	01	17	BT Plc	Fax Line: Rental	33.12
13	01	17	G E Collis & Sons Ltd	OMCC: R&M	18.58
13	01	17	N.I.P. Cleaning Contracts Ltd	OMCC: Cleaning £505.20, Locking £91.80	597.00
13	01	17	Darwin Electrical Services	Installation/Removal of lights on Christmas trees	786.00
13	01	17	Staffordshire County Pension Fund	LGPS: Month 10	3,332.39
13	01	17	HMRC	NI/PAYE: Month 10	3,513.66
13	01	17	TechCare Ltd	PC Network Support	228.00
13	01	17	Lichfield District Council	Grounds Maintenance 2016/17 (Cemetery, Traffic Islands, etc)	21,020.84
13	01	17	Stannah Lift Services Ltd	OMCC: Lift Service/Maintenance (Qtrly)	75.74
13	01	17		Employee Costs: Month 10	8,935.18
13	01	17	Npower Ltd	OMCC: Electricity	363.34
17	01	17	Lloyds Bank	Top-Up: Multipay Corporate Card	342.04
27	01	17	Viking	Stationery (£93.88), OMCC Refreshments (£6.98)	100.86
27	01	17	Corona Energy	OMCC: Gas Supplies	903.20
27	01	17	BT plc	OMCC: Line Rental	27.84
27	01	17	CHS Window Cleaners	OMCC: Window Cleaning	390.00
27	01	17	Mrs M Danby	Reimbursement re stationery purchases	59.64
27	01	17	Graham Sykes Insurance	BWF17 Insurance (prepayment to secure quoted premium)	1,330.55
27	01	17	Mrs M Danby	Reimbursement re delegate fee for training course	42.53
27	01	17	Paperstone Ltd	Stationery (£93.88), OMCC Refreshments (£6.98)	39.48
27	01	17	Lichfield District Council	Cemetery: Trade Refuse	210.00
27	01	17	Emmanuel Church	Contribution to Christmas Festival activity	75.00

		VOIDED CHEQUE	
25 01 17	Staffordshire County Council	Security/Safety training for elected Members	275.00
06 02 17	Barclays	Banking Charges	6.65
15 02 17	G E Collis & Sons Ltd	OMCC R&M materials	74.51
15 02 17	Staffordshire Pest Control Ltd	OMCC: Pest Control - Qtrly Invoice	50.00
15 02 17	Shelutions	Repairs to Bus Shelter, Milestone Way (Vandalism)	559.82
15 02 17	HMRC	NI/PAYE: Month 10	3,513.66
15 02 17	Staffordshire County Pension Fund	LGPS: Month 10	3,287.69
15 02 17		Employee Costs: Month 10	8,708.82
15 02 17	TechCare Ltd	IT Support Services	228.00
15 02 17	Spark (Burntwood) CIC	Grant Aid (reallocated from Playtime Playgroup)	200.00
15 02 17	Lichfield District Council	OMCC: Trade Refuse	15.71
15 02 17	Lichfield District Council	BWF17: Advert in Lichfield Visitor Guide 2017 (Prepayment)	144.00
15 02 17	SLCC Enterprises Ltd	Regional Training Seminar: Delegate Fee (£82.80)	286.80
		Practitioners Conference: Delegate Fee (£204.00)	
15 02 17	B J Cooper	Training BTC staff in managing/administering Burntwood Cemetery	538.42
15 02 17	N.I.P. Cleaning Contracts Ltd	OMCC: Cleaning (£505.20)	637.80
		OMCC: Locking/Unlocking (£132.60)	
15 02 17	Lichfield District Council	Election Expenses: Parish Council Elections 07 May 2015	27,368.65
15 02 17	BT Plc	Fax Line: Rental Charges	33.12
15 02 17	Cathedral Leasing Ltd	OMCC: Hygiene Services (Qtrly Invoice)	77.98
15 02 17	Corona Energy	OMCC: Gas Supply	1,023.20
15 02 17	Chasetown Methodist Church	Contribution to Christmas Tree	100.00
15 02 17	Angel Springs Ltd	OMCC: Water Cooler Supplies	41.69
15 02 17	Nicholas Dewhurst	Performance Fee for "Blast Off", Chairman's Charity Evening	150.00
15 02 17	Rock-Tech	Performance Fee for "Gan Teideal", Chairman's Charity Evening	100.00
15 02 17	Lichfield District Council	Chairman's Expenses	35.00
		VOIDED CHEQUE	
14 02 17	BT Payment Services Ltd	OMCC Landline: Rental	27.84
15 02 17	BT Plc	Internet Services	96.12
15 02 17	Npower Ltd	OMCC: Electricity Supply	426.66
15 02 17	Grassland Turf Growers	Burntwood Cemetery: Grounds Maintenance (£720.00)	1,040.00
		OMCC: Planting of Berberis Shrubs	
17 02 17	D Homer	Burntwood Cemetery: Grave Digging	1,460.00
14 02 17	BT Payment Services Ltd	OMCC Landline: Rental	27.84
28 02 17	SB Waste Management & Recycling Ltd	Cemetery: Skip emptying	216.00
28 02 17	St John's Community Church	Contribution re Good Friday Workshops on 14th April 2017	200.00
28 02 17	SLCC	Publications	64.93