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Our Ref: GH/JM

16 November 2021

To: All Members of the Planning and Development Committee

[Councillors Birch [Chair], Gittings [Vice-Chair], Brown, Bullock, D Ennis, Flanagan, M Place, R Place, Taylor and Willis-Croft]

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Tuesday 23 November 2021 at 6:00 pm in the Meeting Room, Burntwood Library, Bridge Cross Road, Burntwood** to consider the following business.

Yours sincerely

Graham Hunt
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 13 October 2021 [Minute Nos. 16-20] [**ENCLOSURE NO. 1**].

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications [**ENCLOSURE NO. 2**].

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chairman of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chairman also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chairman may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chairman has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chairman know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MAIN HALL, BURNTWOOD MEMORIAL INSTITUTE,
RUGELEY ROAD, BURNTWOOD
ON WEDNESDAY 13 OCTOBER 2021 COMMENCING AT 6.00 PM**

PRESENT

Councillor Gittings [in the Chair]
Councillors Flanagan, R Place, Taylor and Willis-Croft

In attendance

Ms Minor, Deputy Clerk
Councillor Evans
Councillor Westwood
Councillor Woodward

PUBLIC REALM WORKS AT SANKEY'S CORNER

Councillor Gittings welcomed Mr Will Spencer, Connectivity Strategy Officer, Transport and the Connected County, Staffordshire County Council and Mr Sandeep Aheer, Project Leader, Amey to the meeting.

Mr Spencer explained to Members that the draft Feasibility Report now submitted considered the comments made by Members following their last visit on 13 February 2020. The report gives budget estimates, recommendations and a proposed phasing of projects based on the likely ease of implementation and budgetary constraints.

The report focused on the following main issues identified in the brief:

- Assessment of High Street/Rugeley Road/Cannock Road signal-controlled junction and consideration of modifications to improve connectivity for all users;
- Consideration of High Street as part of a sustainable transport corridor;
- Improvements to existing traffic calming measures on Cannock Road;
- De-cluttering of town centre area in terms of removal of unnecessary signs, posts and street furniture;
- Consideration of location and upgrade of main bus terminus currently on Rugeley Road;
- Define and provide a sense of "place" for Burntwood Town Centre to include creation of town centre gateways;
- Assessment of Cannock Road/Stables Way/Attwood Road roundabout in terms of traffic capacity and consideration of public realm enhancements which reflect the design principles utilised along the corridor;
- Assessment of A5190 Milestone Way/Bridge Cross Road/Sycamore Road roundabout including investigation of function/operation and pedestrian connectivity across and around this junction;

- Sustainable links between the town centre and Chasewater – to follow on from recent study works with Sustrans particularly along the A5190 Milestone Way corridor; and
- Traffic data collection on Cannock Road to better understand HGV usage and general traffic volumes.

[6.20 pm Councillor Gittings suspended Standing Orders to allow Councillor Woodward to provide further background information relating to the turning right into the Aldi car park issue. 6.25 pm Councillor Gittings resumed Standing Orders].

Summary

The report identified and investigated a range of options to help deliver the vision for Burntwood as the Town Council works in partnership with Lichfield District Council and Staffordshire County Council to create jobs, homes and health, education and leisure opportunities to benefit its residents.

The proposals can be categorised under short term gains and long term aspirations.

Short Term Aspirations

- Car Park Signage
- Local Area Signage
- High Street – footway widening
- High Street Sustainable Corridor [bus stop upgrades]
- HGV Routing Signage and Ring Road Junction
- Cannock Road Traffic Calming Enhancements

Long Term Aspirations

- Public realm enhancements and decluttering
- High Street Sustainable Corridor [traffic calming extension and pedestrian enhancements]
- A5190 Milestone Way/Bridge Cross Road roundabout improvements
- Cannock Road/Attwood Road roundabout improvements

Mr Spencer explained it is expected that due to the level of funding required to deliver these schemes, particularly those seen as long term aspirations with a high value, new funding streams would have to be sought alongside any developer contributions as new planning applications are approved. New funding opportunities seem to be arising more frequently as the Government seeks to “build back better” by investing in infrastructure projects in the wake of the Covid-19 pandemic. However, Mr Spencer was pleased to report that funding had already been secured from LEP for the A5190 Milestone Way Cycle Improvements.

PUBLIC FORUM

No questions were raised by members of the public.

16. APOLOGIES FOR ABSENCE

Councillors Birch, Brown, Bullock, D Ennis and M Place.

17. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

18. MINUTES

It was proposed by Councillor Taylor and seconded by Councillor R Place and

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 21 September 2021 [Minute Nos. 11-15] be approved as a correct record.

19. INFORMATION FROM THE MINUTES

Members were informed that planning application 21/01360/FUH – 10 Keepers Close [Creation of vehicle crossover and driveway] had been withdrawn by the applicant on 04 October 2021. As Keepers Close is an unclassified road, along with the fact that the proposed hardstanding has an appropriate soakaway, the works fall under permitted development, thus planning permission is not required in this instance. The applicant has been informed by the Highways Team that prior to the access being constructed, they will require Section 184 Notice of Approval from Staffordshire County Council.

20. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|-----|--------------|-----------|--|---|
| (a) | 21/00853/CLE | Highfield | Dr Brown
Maple Hayes Hall School
Abnalls Lane
Lichfield | Certificate of Lawfulness [Existing]: Installation of ground source heat pump which is connected to and powers an existing building on site that is used in connection with the existing school |
| | | | No objection. | |
| (b) | 21/01560/FUH | Chasetown | Mrs D Paul
27 Oakley Road
Burntwood | Loft conversion with dormer windows to front |
| | | | No objection. | |
| (c) | 21/01505/FUH | Chasetown | Mr I Skipp
10 Union Street
Burntwood | First floor side and single storey rear extensions with flat roofs including roof lantern and installation of dormer to side |

No objection.

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|-----|--------------|----------------------------------|--|--|
| (d) | 21/01639/FUL | Summerfield
and All
Saints | Mr J Douglas
49 New Road
Burntwood | Erection of 1 no.
detached dwelling |
|-----|--------------|----------------------------------|--|--|

No objection, however, the Highways Department should be mindful of potential parking issues.

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|-----|--------------|-----------|--|---|
| (e) | 21/01682/FUH | Chasetown | Mr M Fitch
22A Bridge Cross Road
Burntwood | Single storey extension to
rear, first floor extension to
side and exterior works to
include new windows
and rendering to all walls |
|-----|--------------|-----------|--|---|

No objection.

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|-----|--------------|--------------------------|---|---|
| (f) | 21/01676/FUH | Boney Hay
and Central | P Geraghty
17 Californian Grove
Burntwood | Retention of single storey
extension to rear |
|-----|--------------|--------------------------|---|---|

No objection.

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|-----|--------------|------------------|--|--------------------------------|
| (g) | 21/01573/FUH | Chase
Terrace | Mr J Wright
1 Eights Croft
Burntwood | Retention of boundary
fence |
|-----|--------------|------------------|--|--------------------------------|

Concerns were raised by Members as to the height of the boundary fence and a potential precedent being set along Stables Way. If officers are mindful to grant permission, the fencing needs to be set back one metre from the footpath with substantial planting installed in front.

[Councillor Flanagan informed Members that he would be asking District Councillor Norman, as Ward Member, to call in this application].

[The Meeting closed at 7.27 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration: 23 November 2021

	Application No.	Ward	Site	Proposal
(1)	21/01734/FUH	Highfield	C Lee 157 Woodhouses Road Burntwood	Erection of two storey extensions to side and rear
(2)	21/01719/CLE	Summerfield & All Saints	Mrs T Lowbridge 80 Boney Hay Road Burntwood	Annexe in existing residential property
(3)	21/01755/FUH	Highfield	Mr and Mrs N Graham 8 The Hollies Coulter Lane Burntwood	Conversion of existing garage into additional bedroom and bathroom
(4)	21/01814/FUH	Boney Hay & Central	Mr and Mrs Clarke 12 Eastwood Avenue Burntwood	Erection of a single storey wrap around extension following demolition of existing garage and conservatory
(5)	21/01635/FUH	Summerfield & All Saints	Ms D Cowles 12 Brantwood Avenue Burntwood	Retention of single garage
(6)	21/01509/FUL	Summerfield & All Saints	C Davis S Lester Packing Materials Ltd Unit 15 Mount Road Burntwood	Erection of portal framed building to cover existing unloading/loading area to the north elevation of the existing premises
(7)	21/01603/FUH	Summerfield & All Saints	Mr D Canavan 87 Nailers Drive Burntwood	Erection of a single storey rear extension and new bay window to front elevation Amendment: the applicant has amended the fence location and the size of the extension
(8)	21/01890/FUH	Summerfield & All Saints	Mr B Wingfield 2 Woodland Way Burntwood	Conversion of existing garage to form kitchen and bedroom together with erection of a single storey garage extension
(9)	21/01893/PNH	Chase Terrace	Mr M Galvin 33 Water Street Burntwood	Prior Notification: single storey rear extension projecting 3.50m from the rear wall of the original dwelling and reaching a maximum height of 2.90m and eaves height of 2.70m

	Application No.	Ward	Site	Proposal
(10)	21/01801/CLE	Highfield	Lord D Evetts Edial Farm Cottage Edial Farm Mews Lichfield Road Burntwood	Certificate of Lawfulness [Existing]: conversion of existing barn to form 1 no. five bedroom dwelling house
(11)	21/01863/FUL	Chasetown	Miss R Kendrew McDonald's Milestone Way Burntwood	Installation of 2 no. rapid electric vehicle charging stations within car park, converting 3 no. existing parking spaces to 2 no. two electric vehicle charging bays, with associated equipment
(12)	21/01925/FUH	Chasetown	Mr and Mrs Standen 22 Queen Street Burntwood	Erection of two no. storey rear extension [inc. basement]
(13)	21/01887/FUH	Highfield	Mrs Bradbury Green Lane Farm Green Lane Burntwood	Retention of two storey extension to rear