

**MINUTES OF THE MEETING OF THE COMMUNITY AND PARTNERSHIPS COMMITTEE
HELD IN THE MAIN HALL, BURNTWOOD INSTITUTE, RUGELEY ROAD, BURNTWOOD ON
WEDNESDAY 17 AUGUST 2022 COMMENCING AT 6.00 PM**

PRESENT

Councillor Taylor [in the Chair]
Councillors Bishop, Coe, Evans, Gittings and Woodward

In attendance

S Lightfoot, Town Clerk
Ms J Minor, Deputy Clerk

PUBLIC FORUM

No questions were raised by members of the public.

16. APOLOGIES FOR ABSENCE

Councillors D Ennis, Ho, Kirkham, M Place and R Place.

17. DECLARATIONS OF INTEREST AND DISPENSATIONS

None declared.

18. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor Evans and seconded by Councillor Woodward and following a unanimous show of hands it was

RESOLVED That the Minutes of the Community and Partnerships Committee held on 22 June 2022 [Minute Nos. 1-15] be approved as a correct record.

19. INFORMATION FROM THE MINUTES

There was no information arising from the minutes.

20. COMMUNITY ENGAGEMENT

Burntwood Producers Market

Councillor Taylor referred to the last two Producers Markets and felt that there had been a slight drop in footfall and felt that it was imperative that we kept on top of

promotion. He said that he would be setting up a Facebook page for stallholders and that he was looking at providing some sort of entertainment [i.e. buskers].

Councillor Woodward explained that following feedback received a Punch and Judy man had been provided which had been well received and another suggestion from the feedback was perhaps to have some type of background music however it was noted that a PPL/PRS Licence may be required.

Councillor Woodward referred to recent feedback that she had received. She felt that we needed to maximise Burntwood businesses.

The Town Clerk explained that Burntwood Producers Market will be a confidential item on the next Community and Partnerships Committee Meeting scheduled for 19 October 2022 where Members will have the opportunity to discuss how the contract is managed and run in 2023, end of season feedback etc.

Councillor Evans stated that we needed to encourage more local businesses to have a stall and look at what the community of Burntwood wanted for 2023.

The Town Clerk suggested that perhaps the Town Council could have a "fresh produce" stall. We could collect surplus produce from allotments and grow our own. This could be the next step on from the Community Seed Share. The Town Council could pay for the stall so that we did not have to sell the produce and could work in partnerships with other partners.

It was proposed by Councillor Taylor and seconded by Councillor Woodward and

RESOLVED That the Town Clerk be authorised to look into buskers performing at the Producers Market for a donation of £50 each.

Play in the Parks Events

The Town Clerk felt that the events had exceeded expectations and that they were well run and noted that the Deputy Town Clerk had made a particular sterling contribution, ensuring that all details and behind the scenes work was complete. He confirmed that eight out of a programme of ten events had been completed so far. They had attracted hundreds of children/families. Councillor Woodward thanked staff for their involvement and stated that fantastic feedback had been received on social media.

Memory Walk

Councillor Woodward reminded Members of the Memory Walk which was due to take place on Sunday 18 September, starting at 12.45pm from Sankey's Corner and walk would finish at Swan Island. She explained that really good feedback had been received from businesses [e.g. The Firs Working Mens Club, Wych Elm Pub & Grangemoor Working Mens Club had all offered to provide refreshments and Burntwood Methodist Church had offered to provide a podium etc]. Councillor Woodward stated that one way that people could sign up was via the smart survey link register.

Co-operative Councils' Innovation Network – Warm Spaces

Councillor Woodward explained that Warm Spaces was a group of places where people can come together to stay warm, and perhaps enjoy a meal, coffee, biscuits etc. The Town Council/organisations could register for the programme and have access to a Warm Space Grant [of up to £2,000] to help them create and improve Warm Spaces to enable them to make a positive difference for those living in the

area. The Town Council could compile a list of companies/organisations who were willing to participate. The scheme could run from October to March.

Chase Terrace Methodist Church

Councillor Woodward confirmed that Chase Terrace Methodist Church was closing as a place of worship on 31 August 2022 however it was hoped that perhaps a community interest group could be formed, as it was felt that this was a key area for a community hub, and the church could be let out to cover costs etc. She said that she was currently working on a business plan and funding application.

Councillor Evans felt that the building needed to be retained in the area.

Dementia Friendly Community

Councillor Evans confirmed that Chasetown Methodist Church had agreed to display the boards and the two high schools would be approached again once they returned in September.

21. BETTER BURNTWOOD FUND

Burntwood Platinum Amateur Boxing Club

Councillor Woodward queried the fact that this was a private organisation rather than a community group and that there was still some confusion over the terms of the lease. The Town Clerk confirmed that the Club status was not for profit and that they did not exclude anyone from joining [regardless of income]. He stated that the Boxing Club had worked in partnership with the Town Council to deliver the Play in the Parks event at Redwood Park.

Councillor Evans confirmed that she had emailed officers, Councillors and the Chief Executive of Lichfield District Council in an attempt to clarify the leasing arrangements.

It was proposed by Councillor Woodward and seconded by Councillor Evans and following a unanimous show of hands it was

RESOLVED That a grant be awarded to Burntwood Platinum Amateur Boxing Club in the sum of £500 **subject** to their terms of the lease being clarified.

Burntwood Memorial Community Association [BMCA]

The Town Clerk explained that the building was a crucial meeting space which had been run on a shoestring for many years. He stated that Councillors together with himself had previously had a meeting with Brian Harman to discuss ways forward. Councillor D Ennis had suggested to Mr Harman that he apply to the Staffordshire Business and Environment Network for a grant for solar panels in the hope of reducing their excessively increasing electricity bills. However, the grant covered the capital cost only of solar panels [e.g. equipment purchase cost] and not the installation costs.

The Town Clerk stated that the provision of good quality solar powered electricity meant that the BMCA are more sustainable financially and lowers carbon emissions in support of tackling the climate emergency. He also stated that a further upgrade was due to be installed which would mean that excess electricity generated would be sold to the grid providing the BMCA with a new income stream.

Councillor Woodward queried the Better Burntwood Fund criteria [Pot 2 Essential Community Services] to support the initiation or safeguarding of community provided services]] and thought that the funding was up to £5,000 for each application and the fact that this was a retrospective application.

Councillor Taylor referred to the Community and Partnerships Committee meeting held on 22 March 2022 [Minute No. 62]. He confirmed that an in-depth discussion had taken place and the item had been deferred before.

Councillor Evans stated that there is not another venue like this in Burntwood and that other organisations work out of and use the building and playing fields.

It was proposed by Councillor Evans and seconded by Councillor Coe and following a unanimous show of hands it was

RESOLVED That a grant be awarded to Burntwood Memorial Community Association in the sum of £5,000 and that the Town Clerk confirms the Terms of Reference for the Better Burntwood Fund criteria [Pot 2 Essential Community Services] and the maximum funding per application.

22. 2023 WAKES

Councillor Taylor suggested Saturday 22 July 2023 for the next Wakes event which does not seem to clash with any other event at this moment in time.

Councillor Taylor mentioned the proposed budget for the event and Councillor Woodward explained that the Platinum Jubilee event this year included a two-year budget [due to the fact that the previous year had been cancelled] and that we needed to take into account increases in costs/inflation. She felt that we needed to put a cap on expenditure/budget and perhaps raise money through grants/sponsorship. Options discussed were a budget of £16,000 plus grants/sponsorship or a budget of £16,000 minus grants/sponsorship.

Councillor Taylor stated that he was looking at a scaled down version/event like this year which includes a stage, one or two professional acts, etc but felt that a budget of £16,000 may not be enough. He also said that we should approach Lichfield District Council as they sponsored the Bower. Councillor Taylor also mentioned having a licensed bar which could potentially generate an income.

Councillor Evans stated that we needed to look at sponsorship and community involvement and felt that the Wakes was an important event within our community.

Members felt that the charity/community stalls were well received in the Sports Hall.

Councillor Woodward felt that the lower cost acts were good at the Platinum Jubilee event and we could encourage people from the local community to perform. She felt that it would be good to see something different and perhaps encourage a band to get involved [i.e. Erasmus Darwin Jazz Band, Staffordshire Youth Orchestra, Rugeley Power Station Band, Lea Hall Band].

In order that the essentials could be booked [i.e. Burntwood Leisure Centre] it was proposed by Councillor Evans and seconded by Councillor Coe and

RESOLVED That the date of the 2023 Wakes be 22 July, a recommendation to Full Council of that the budget be £16,000 and that a further discussion takes place whether the budget will be plus sponsorship or minus sponsorship.

23. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions of Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

24. WAKES 2022 INVOICE

See Confidential Minutes.

[The Meeting closed at 7.24 pm]

Signed

Date