

BURNTWOOD TOWN COUNCIL - REVISED BUDGET FOR 2020-21 (Draft version 4 - 9 October 2020)

		<u>2019-20</u>	<u>2020-21</u>	<u>2020-21</u>	<u>2020-21</u>	
		<u>Actual</u>	<u>Actual, Apr-Aug</u>	<u>Approved Budget</u>	<u>Revised budget</u>	
COST CENTRES & NOMINAL CODES (CATEGORIES OF INCOME & EXPENDITURE)						
100 Corporate						
1176	Precept	318,690	349,016	349,016	349,016	
1199	CCLA interest	4,953	1,813	4,700	3,200	Reduction in rates and dividends already being seen
1205	Bank account interest	165	0	200	100	Reduction in expected rate
1206	CIL money (Has to be earmarked)	3,685	7,485	0	0	
1207	Additional miscellaneous funding	0	0	0	0	
Total	Corporate Income	327,493	358,314	353,916	352,316	
104 Old Mining College Centre						
1070	Unit rents	32,609	8,510	32,610	22,190	2 units already vacated, 2 further vacations due + Covid reductions claimed
1071	Unit service charges	21,012	5,755	21,015	14,041	2 units already vacated, 2 further vacations due + Covid reductions claimed
1072	Room hire	12,764	90	11,330	90	Assume no further room hire income
1074	Unit cleaning	318	66	0	160	Income from 1 unit
1025	Sundry income (incl. recharges for PA Testing, locking up etc.)	810	85	400	100	
Total	OMCC income	67,514	14,506	65,355	36,581	
4019	Employee expenses - Caretaker	11,654	4,760	12,137	12,137	
4022	NNDR Rates	7,488	7,610	7,713	7,610	Rates paid in full already
4023	Water rates	1,534	797	1,706	1,706	
4055	Energy (Gas & electric)	14,167	2,405	13,390	13,390	
4040	Cleaning contract	5,033	1,159	5,052	3,500	Reduction due to lockdown period etc.
4041	Locking/ unlocking	1,981	198	2,400	1,000	Reduction due to lockdown, caretaker cover & access changes
4056	Building and grounds maintenance (Alarms, lift, pest control etc.)	13,276	6,054	11,900	11,900	
4057	Telephones & Broadband	870	461	1,030	950	Reduced slightly due to new contract from December
4058	IT Suite (to include Computers, Network, Software etc.)	0	495	500	500	
4180	Professional fees	1,500	450	1,700	1,700	
4221	Insurance premiums (Lift inspection contract only)	112	0	0	112	
4059	Other supplies and services (Refuse, window cleaning, cloakroom etc.)	3,044	1,324	6,000	5,000	Reduction due to lockdown,fewer occupied units & room hirers
Total	OMCC expenditure	60,658	25,713	63,528	59,505	
105 Transport						
4064	Members travel costs	0	0	50	50	

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107 Supplies and Services, BTC						
1025 Sundry income		5	0	0	0	
4019 Employee expenses - all staff except caretaker & cemetery gatekeeper		140,201	49,559	155,560	155,560	
4060 Employees car mileage (Taken out of staff costs for 20-21)		Included above	167	Included above	Included above	
4057 Telephones & Broadband		3,756	1,180	3,800	2,800	Reduced due to new contract arranged from December
4120 Postage		494	0	200	200	
4125 Franking machine		1,079	925	1,500	1,500	
4139 Computers and other office equipment		7,468	4,922	4,000	8,800	Installn of new PCs & higher monthly support cost
4140 Website		450	575	1,500	1,500	
4165 Advertising (ATM and other adverts)		0	0	1,250	500	
4166 Newsletter (Town Trader)		1,440	170	1,480	1,480	
4211 Office expenses (to include stationery, photocopier etc.)		2,150	191	3,710	2,000	Reduction in use
4212 Training & conferences		2,673	0	3,000	3,000	
4170 Subscriptions		275	0	500	500	
4180 Professional fees		1,860	1,270	1,200	1,300	Additional employment advice
4220 Bank charges		287	68	350	350	
4221 Insurance premiums		3,489	3,592	3,600	3,600	
4234 Audit		1,439	0	1,600	1,600	
4059 Other supplies and services		530	120	1,900	1,000	Reduction in use
Total	BTC supplies & services expenditure	167,590	62,739	185,150	185,690	
201 Street Lighting						
4055 Energy		423	0	736	736	
4241 Maintenance		3,371	0	410	410	
4242 Replacement (NEW CODE FOR 20-21)		0	0	1,500	1,500	
202 Bus Shelters						
1025 Sundry income		0	3,095	0	3,095	Insurance claim received
4241 Maintenance		1,674	0	4,120	4,120	
4242 Replacement (NEW CODE FOR 20-21)		0	0	0	3,095	Assume shelter to be replaced with insurance money
203 Christmas Lights and Trees						
4261 Churches and community venues		0	0	0	0	
4260 General expenses		1,661	12	2,500	2,500	Assumed static displays can continue as budgeted
204 Public Conveniences						
4241 Maintenance, cleaning etc.		N/A	N/A	20,000	20,000	

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205 Traffic Islands						
1030	Traffic Islands: Sponsorship	8,158	8,158	8,158	8,158	
4304	Signage	132	0	500	500	
4306	NNDR: Traffic Islands	682	312	850	312	Rates paid in full already & lower than last year
4241	Maintenance (to include grass cutting, bedding plants etc.)	6,576	0	7,420	7,420	
206 Hanging Baskets & Planters						
4241	Maintenance	1,688	55	1,600	1,600	
207 Flagpole						
4241	Maintenance	95	0	110	110	
209 Coulter Lane Burial Ground						
4241	Maintenance	1,719	0	3,330	3,330	
211 Burntwood Town Strategy						
4754	BTS projects	30	0	25,750	25,750	
213 Events Committee						
1090	Wakes: Pitch fees	624	20	0	0	
1100	Wakes: Other income (to include grant aid, sponsorship, sundry)	1,000	0	0	0	
1102	Play in the Parks	500	0	0	0	
1101	Christmas: Pitch fees	78	0	0	0	
1103	Christmas: Other income (to include grant aid, sponsorship, sundry)	0	0	0	0	
Total	Events income	2,202	20	0	0	
4690	Events (Code previously used for budget only)	N/A	N/A	N/A	N/A	
4262	Christmas event - all expenditure	5,862	0	4,000	4,000	
4390	Wakes - all expenditure	13,694	944	15,000	1,000	2020 event budgeted for but cancelled
4761	Play in the Parks	5,504	0	7,000	0	2020 events budgeted for but cancelled
4399	Other events expenditure	32	0	0	0	
Total	Events expenditure	25,092	944	26,000	5,000	
214 Community Projects						
1025	Sundry income (incl. defibrillator sponsorship & speed sign funding)	0	0	0	0	
4764	Other Community Projects (incl. defibrillators & speed indic. devices)	1,650	0	2,000	2,000	
215 SCAMP						
4550	SCAMP: Maintenance	0	0	155	155	
4551	SCAMP: Insurance	0	0	390	390	

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216 Neighbourhood Plan						
1025 Sundry income		0	0	0	0	
4728 Neighbourhood Plan expenditure		1,750	0	2,500	2,500	
301 Civic Expenses						
1062 Fundraising (to be earmarked)		350	0	0	0	
1025 Sundry income		0	0	0	0	
4360 Chairman's Expenses		96	0	500	100	
4368 Fundraising expenditure (Donations & distribution of funds raised)		1,460	0	100	100	
4361 General expenses		153	0	1,000	500	
302 Grant Aid & Better Burntwood Fund						
1020 External grants received		0	5,000	0	5,000	County Councillors' grants received
4760 Stephen Sutton Bursary (previously under 214 Community Projects)		1,941	0	2,000	2,000	
4415 Grant Aid expenditure		14,431	0	25,000	25,000	
4416 Better Burntwood expenditure (previously 4765/214 Community Support funding)		3,000	3,000	part of above	part of above	
4417 External grant expenditure (NEW CODE FOR 20-21)		0	5,000	0	5,000	County Councillors' grants given out
310 Election Expenses						
4701 Election expenses		0	0	10,000	10,000	Need to continue provision for future elections
401 Burntwood Cemetery						
1000 Burial fees/ licences		21,123	11,881	27,200	27,200	
1001 Memorial plaques		560	0	250	100	
4019 Employee expenses - Cemetery gatekeeper		1,845	771	1,795	1,851	Increase in National Living Wage in April 2020
4810 Grave digging		4,760	2,060	5,440	5,440	
4820 NNDR: Burntwood Cemetery		1,400	1,422	1,450	1,450	
4864 Grounds maintenance		13,120	1,900	11,100	11,100	Budget retained as large bills received since end July
4863 Other maintenance and services (to include gritting, skips etc.)		2,670	1,103	4,800	4,800	
4163 General office expenses (e.g. plaque engraving, ICCM)		675	95	450	450	
Total Cemetery expenditure		24,469	7,351	25,035	25,091	
404 Church Street car park						
4870 All maintenance & services		N/A	35	N/A	50	Budget provision added

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501 Capital Expenditure						
4901 OMCC refurbishment works		70,023	2,917	40,000	40,000	
4666 Capital works (any other)		0	0	0	0	
TOTAL INCOME		427,405	400,974	454,879	432,450	
TOTAL EXPENDITURE		390,363	108,077	452,234	434,514	
NET INCOME OVER EXPENDITURE/NET EXPENDITURE OVER INCOME		37,042	292,897	2,645	-2,064	Insufficient to meet original commitment for £2,645 surplus to be put into reserves

Burntwood

Option proposed: Set Band D Council Tax as £40.90 to set precept

	2019/20	2019/20	Change	
			£	%
Band D Council Tax	£37.90	£40.90	£3.00	7.92%
Council Tax Base	8,408.7	8,533.4	124.7	1.48%
Gross Precept	£318,690	£349,016	£30,326	9.52%

Council tax base figure received from LDC on 5/12/19

Original precept on spreadsheet	346,371
Required precept (as above)	349,016
Extra budget provision/ for reserves	2,645