

**MINUTES OF A VIRTUAL MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD ON WEDNESDAY 15 JULY 2020 COMMENCING AT 6.00 PM**

PRESENT

Councillor Birch [in the Chair]

Councillors Banevicius [substitute], D Ennis, Gittings, Flanagan, Loughbrough Rudd, R Place and Willis-Croft

In attendance

G Hunt, Town Clerk

Ms J Minor, Deputy Town Clerk

Councillor Ho

PUBLIC FORUM

There were no members of the public present.

1. APOLOGIES FOR ABSENCE

Councillors Brown, Bullock and Taylor [dispensation].

2. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

All Members present declared an interest in planning application 20/00806/PNC - Unit 10, Burntwood Town Shopping Centre, Cannock Road, Chase Terrace as the applicant is a Town and District Councillor.

All District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

3. MINUTES

Following a unanimous show of hands, it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 13 February 2020 [Minute Nos. 57-65] be approved as a correct record.

4. INFORMATION FROM THE MINUTES

There was no information raised from the minutes.

5. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

- | | | | | |
|-----|--------------|-----------------------|--|--|
| (a) | 20/00656/FUH | Boney Hay and Central | Dr L Hallifax
Dragons Rest
210 Chorley Road
Burntwood | Single storey extension to form sun room and erection of detached garage with solar panels on roof |
|-----|--------------|-----------------------|--|--|

No objection however the Local Planning Authority to ensure that the proposed development meets and complies with Green Belt criteria.

- | | | | | |
|-----|--------------|-----------|--|--|
| (b) | 20/00355/CLE | Chasetown | Mr D Mellors
142 High Street
Chasetown | Certificate of Lawfulness [Existing]: Continued use of building as a 15 bed HMO [House of Multiple Occupation] |
|-----|--------------|-----------|--|--|

No objection.

- | | | | | |
|-----|--------------|---------------|--|--|
| (c) | 20/00787/FUH | Chase Terrace | Mr T Wright
50 Princess Street
Burntwood | Single storey rear extension to form kitchen |
|-----|--------------|---------------|--|--|

No objection.

- | | | | | |
|-----|--------------|-----------|---|--|
| (d) | 20/00781/FUH | Chasetown | Mr D Pitt
192 High Street
Chasetown | First floor front extension to form dressing room and en-suite |
|-----|--------------|-----------|---|--|

No objection.

- | | | | | |
|-----|--------------|---------------|---|--|
| (e) | 20/00806/PNC | Chase Terrace | Mr Ho
Unit 10
Burntwood Town Shopping Centre
Cannock Road
Chase Terrace | Prior Notification: Change of use from retail unit [A1] to restaurant/café unit [A3] |
|-----|--------------|---------------|---|--|

No objection.

- | | | | | |
|-----|--------------|-----------------------|--|------------------------------------|
| (f) | 20/00851/FUH | Boney Hay and Central | Mr Malpass
57 Bells Lane
Burntwood | Erection of single detached garage |
|-----|--------------|-----------------------|--|------------------------------------|

No objection however the Local Planning Authority must be satisfied that the proposed development would not be detrimental to the streetscene and the Town Council asks that the hedge be retained in future.

6. PLANNING ISSUES UPDATE

Councillor Flanagan, as Chairman of the Planning Advisory Group, stated that the Group had previously agreed to identify schemes that could be supported by the Community Infrastructure Levy [CIL]. Councillor Flanagan referred to the Burntwood wide assessment of outstanding highways defects undertaken by Town Councillors and stated that during the Covid-19 emergency, Staffordshire County Council, as Highway Authority, had managed to deal with many of the outstanding defects. Councillor Flanagan explained that the establishment of the Group would be a priority now that the current Covid-19 emergency restrictions were being slowly lifted and that an agenda item would include CIL monies available now [£22,402.29] and what could be coming the Town Council's way in the future.

Councillor Birch stated that the Group needed to identify/bring forward community groups and referred to the Burntwood Neighbourhood Plan proceeding to referendum [Lichfield District Council will move forward with the referendum as soon as they can following the lifting of government restrictions on elections/referendums] and if the Plan is adopted then the CIL contributions payable to the Town Council will be higher than that currently received. The Group will need to identify infrastructure projects to take forward but must be mindful on what the money can be spent on [restrictions] and what other public bodies are responsible for [Staffordshire County Council and Lichfield District Council will have significant issues affecting their funding following Covid-19].

The Town Clerk referred Members to the 123 Regulation List and pointed out that highway defects will not be eligible. The Town Clerk explained that there was two parts to CIL, a small part [controlled by the Town Council] which could be used for community projects for example new signage for public rights of way and the second part held and controlled by Lichfield District Council which the Town Council could bid for [but has no control over].

Councillor Birch confirmed that he sits on the CIL Committee at Lichfield District Council.

Councillor Birch stated that a member of the public had approached him regarding changing public seating in parks and shopping precincts to social distancing benches.

The Town Clerk reminded Members that the Group would be trying to encourage representatives from established groups [partnership working] and not from individuals. Councillor R Place made reference to the Burntwood Action Group applying to be a representative on the Group and Councillor Birch confirmed that each application form would be judged on its merits [evidence put forward] and that all groups should be encouraged to apply for example school councils [young voice]. Councillor Banevicius made reference to Spark [a diverse group]. The Town Clerk confirmed that the Group needed members from the business community, environment and young people etc.

Councillor Birch asked if there was a timescale to contact the organisations and Councillor Flanagan said that an advert would need to be placed on the Town Council's website [social media] and that it was up to all Town Councillors to speak to local groups and encourage applications. The Town Clerk confirmed that the advert would be placed on social media etc by early next week.

[The Meeting closed at 6.29 pm]

Signed

Date