



The Old Mining College Centre
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Our Ref: GH/JM

06 March 2020

To: All Members of the Planning and Development Committee
[Councillors Birch [Chairman], Gittings [Vice-Chairman], Brown, Bullock, D Ennis, Flanagan, Loughbrough Rudd, R Place, Taylor and Willis-Croft]

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet in the **Ron Bradbury Room, The Old Mining College Centre, Queen Street, Chasetown, Burntwood** on **Friday 13 March 2020 at 6:00 pm** to consider the following business.

Plans will be available for inspection at the Town Council's office during normal office hours and will be on display at the Old Mining College Centre on the day of the meeting.

Yours sincerely

Graham Hunt
Town Clerk

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 13 February 2020 [Minute Nos. 57-65] [ENCLOSURE NO. 1].

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications [ENCLOSURE NO. 2].

6. PLANNING ADVISORY GROUP

To approve as a correct record the Minutes of the Planning Advisory Group Meeting held on 10 February 2020 [Minute Nos 1-8] [ENCLOSURE NO. 3].

7. ROAD NAMING - LAND AT MOUNT ROAD

Following the developers comments, Members are asked to consider two further road names for the development at Mount Road [ENCLOSURE NO. 4].

8. INFORMATION OR ITEMS FOR NEXT MEETING

9. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions of Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

10. BURNTWOOD NEIGHBOURHOOD PLAN

To accept the Inspector's report [ENCLOSURE NO. 5]

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chairman of the

meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chairman also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chairman may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chairman has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chairman know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, CHASETOWN, BURNTWOOD ON
THURSDAY 13 FEBRUARY 2020 COMMENCING AT 6.00 PM**

PRESENT

Councillor Birch [in the Chair]

Councillors Brown, Bullock, D Ennis, Gittings, Flanagan, Loughbrough Rudd, R Place and Willis-Croft

In attendance

G Hunt, Town Clerk

Ms J Minor, Deputy Clerk

Councillor Westwood

Councillor Evans

Councillor Woodward

Councillor L Ennis [from 7.10 pm]

W Spencer, Connectivity Strategy Officer, Staffordshire County Council [from 6.06 pm]

S Aheer, Project Leader, Amey [from 6.06 pm]

One member of the public

57. APOLOGIES FOR ABSENCE

Councillor Taylor [dispensation].

58. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor Willis-Croft declared a non-pecuniary interest in planning application 19/01743/FUH - 6 Melford Rise as the applicant is known to him.

All District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

59. MINUTES

It was proposed by Councillor D Ennis, seconded by Councillor R Place and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 09 January 2020 [Minute Nos. 51-56] be approved as a correct record.

60. INFORMATION FROM THE MINUTES

Member Membership of the Planning Advisory Group

Councillor Birch updated Members on the Councillor membership of the Planning Advisory Group [Councillors Flanagan [Chairman], Evans, Greensill, Norman, R Place and Westwood].

Member Membership of the Neighbourhood Plan Task and Finish Group

Councillor Birch updated Members on the Councillor membership of the Neighbourhood Plan Task and Finish Group [Councillors Norman [Chairman], Banevicius, Evans, Flanagan, Loughbrough Rudd, Westwood and Willis-Croft].

Councillor R Place raised concerns regarding Councillor membership as some members were on both the Planning Advisory Group and the Neighbourhood Plan Task and Finish Group. Councillor Birch explained that following the examination of the Burntwood Neighbourhood Plan by the Inspector the next stage was the referendum and it was hoped that the Burntwood Neighbourhood Plan would be adopted soon. The Planning Advisory Group was for planning issues moving forward [one supersedes the other]. Councillor Birch stated that he could not see a huge conflict [gives continuity].

Councillor Flanagan reminded Members that the Planning Advisory Group was only advisory and not a decision making group.

Greenwood House, Lichfield Road

Councillor Birch informed members that demolition of a former Burntwood care home to make way for a new health centre was due to begin soon. Staffordshire County Council have been given permission to flatten what was Greenwood House residential care home. The range of single and two storey buildings have been empty since 2008. With the nine week demolition project due to start, it is hopeful that the move to create a new home for the Darwin Medical Practice will soon come to fruition. Staffordshire County Council, who owns the land, and the Clinical Commissioning Group, which funds GP practices, have applied for funding from NHS England's Estates and Technology Transformation Fund for the development. As well as providing a base for a GP practice, it is also hoped that the new centre will include a room for taking blood samples and a health education space, as well as offices. There is also potential for an adjoining pharmacy. The application, approved by Lichfield District Council, also contains plans for 61 car parking spaces, uses the existing road entrance and its surroundings will be landscaped.

61. BURNTWOOD TOWN CENTRE ENHANCEMENTS

Councillor Birch welcomed Mr Will spencer, Connectivity Strategy Officer, Transport and the Connected County, Staffordshire County Council and Mr Sandeep Aheer, Project Leader, Amey to the meeting.

Mr Spencer explained that there was £30,000 in this financial year for investigation and design works. It is his intention to progress the junction modification and public realm detailed designs this financial year but wanted to present these options to the Town Council before taking them too much further. He would like further advice on the potential provision of "gateway measures" in terms of local geography. Mr Spencer stated that the County Council have limited resources however a plan needs to be finalised to enable them to bid for other sources of funding from developers and/or Central Government.

Mr Aheer gave a briefing on Option 1 which would include just refreshing the area, modifications to the main signalised junction at Cannock Road/Rugeley Road/High Street and narrowing of the Cannock Road to approximately 5.5 metres. The road would remain a two-way operation with increased pedestrian space and designated crossing area. Option 2 would include a similar refresh, more space for pedestrians and a potential one-way [westbound from junction of Cannock Road to Water Street junction]. This would enable the

carriageway for traffic to be reduced in width to approximately 4 metres wide and space reallocated for pedestrians/cyclists enabling public realm enhancements to be delivered. Traffic at the signalised junction would be reduced and encouraged to use the bypass. This could also allow the cycle route to be better provided from Milestone Way to High Street along Cannock Road.

[6.19 pm Councillor Birch suspended Standing Orders to allow Councillors and the member of the public to ask questions].

Councillor R Place made reference to HGV vehicles and Mr Spencer explained that there are weight restrictions already in place on the Cannock Road. Mr Spencer stated that these were not definitive plans and still needed to facilitate the movement of traffic and air quality.

Councillor Woodward made reference to the single regeneration budget and one of the options put forward some 15 years ago was to close the road. There was a total outcry at the time. With regard to HGVs there is little enforcement and HGVs use local roads [the impact on residents in Water Street and Cross Street]. Blocking off Ring Road is a wider scheme to be considered.

Mr Aheer explained that with specific regard to Ring Road the data collection has been completed and he has moved into more detailed investigation with traffic counts specifically at the junction of Ring Road and Cannock Road and a topographical survey of the junction. This has helped to determine the traffic levels and vehicle classifications using Cannock Road. He will be looking to identify measures to encourage use of the Burntwood bypass [A5190] by all traffic especially HGVs.

Councillor R Place made reference to the potential one-way and the impact that would have on local schools particular Chase Terrace Primary and Chase Terrace Technology College and their catchment intake. With regard to Chase Terrace Technology College some students come from as far as Norton Canes, Heath Hayes, and Hednesford etc. Councillor Evans, as Chair of Governors to both the Primary School and College, stated that she could not see a reason why the coaches in respect of the College could not use the bypass.

The Town Clerk stated that the options were not dissimilar to what had been undertaken at Rugeley and it would be good to know if the businesses had benefitted from the improvements.

Mr Spencer stated that a signage inventory has been carried out with a view to drawing up a schedule of de-cluttering and a wider signage review. The wider review will require liaison with local Members and key stakeholders to understand local needs and aspirations.

Mr Aheer confirmed that he had not looked at full closure of the Ring Road but had looked at turning restrictions at the Ring Road/Cannock Road junction to prevent vehicles turning right from Ring Road onto Cannock Road or make Ring Road on-way southbound from Cannock Road. This would reduce traffic demands on Cannock Road and encourage use of the bypass. It will require comprehensive local consultation especially with businesses which could prolong the process although physical delivery on site could be quick.

Councillor Woodward stated that her preferred option at this stage would be Ring Road and not a potential one-way through Cannock Road however all of the options were up for discussion.

Councillor D Ennis stated that a lot of thought needed to go into the potential one-way system and asked if contact had been made with the landlord of the shopping precinct. Mr Spencer confirmed that a land ownership request for the area in front of Lloyds pharmacy had been submitted and he is waiting for a response. This is in relation to concerns over uneven footways and potential pedestrian safety issues. Mr Spencer confirmed that this area is not in the ownership of Staffordshire County Council or Lichfield District Council.

[6.42 pm Councillor Flanagan left the meeting]

Councillor R Place suggested totally closing off Cannock Road and re-opening of High Street. Mr Spencer stated that this would require comprehensive local consultation especially with businesses and local residents.

Mr Spencer made reference to the playing fields and hedge on the A5190 Milestone Way. Councillor D Ennis said that the hedge is a wind trap for rubbish and getting someone [a Local Authority] to cut back the problem has been problematic. Councillor Woodward made reference to anti-social behaviour on the site.

Mr Aheer stated that longer term options under consideration were to undertake works on High Street to create an environment more encouraging for pedestrians and cyclists, similar to a “home zone” with less vehicle domination and the potential to widen footways or adjust kerb lines. This could provide the main pedestrian/cycle access to Milestone Way from Cannock Road. Councillor Woodward made reference to High Street and stated that the removal of the double yellow lines needed to be investigated as homeowners and their visitors were unable to park on the road. Councillor Woodward made reference to the roundabout at Milestone Way and stated that configuration of the roundabout could prove expensive. Mr Aheer made reference to the relocation of the pedestrian crossing.

Councillor Loughbrough Rudd made reference to the moving of the bus stop and Mr Aheer indicated that the bus stop would be relocated to outside of Lambourne House.

Councillor R Place suggested only allowing buses to use that part of Cannock Road. Mr Spencer said that it could be enforceable by using CCTV and/or rising bollards as is used in Burton upon Trent. The Town Clerk stated that there are major operational issues regarding the use of rising bollards and asked what timescale Mr Spencer was working towards.

Mr Spencer stated that he hoped to finalise the draft report in four/six weeks and hoped to receive feedback from the Town Council within two weeks. The Town Clerk confirmed that there was a Leadership Team Meeting on 24 February 2020 and this would be opened up as a workshop [from 6pm to 8pm]. All Town Councillors, representatives from the District Council and County Councillors Fisher and Tittley would be invited.

Mr Spencer explained that the £30,000 in this financial year was not all spent and Councillor D Ennis made reference to the pots of money referred to by Mr Spencer from developers and/or Central Government. Councillor D Ennis made reference to the piece of land between Costa Coffee and Emmanuel Church which was up for sale and suggested that this could be transformed into a bus terminal/transport hub. Councillor Birch stated that this would link in with the Burntwood Neighbourhood Plan. Mr Spencer made reference to the bus station in Lichfield which is owned by Lichfield District Council and he could not see Staffordshire County Council purchasing the land.

Councillor Woodward made reference to Community Infrastructure Levy [CIL] and felt that the Burntwood Town Centre enhancements could be a potential project. Mr Spencer said that he would support a CIL bid.

[7.15 pm Councillor Birch resumed Standing Orders]

62. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

- | | | | | |
|-----|--------------|-------------------------------|--|----------------------------------|
| (a) | 19/01768/FUH | Summerfield
and All Saints | Mr P Terry
63 Elder Lane
Burntwood | Two storey extension
to front |
|-----|--------------|-------------------------------|--|----------------------------------|

No objection.

- | | | | | |
|-----|--------------|---------------|--|---------------------------------|
| (b) | 19/01767/FUH | Chase Terrace | Mr A Myatt
17 Ironstone Road
Burntwood | Two storey extension
to rear |
|-----|--------------|---------------|--|---------------------------------|

No objection.

- | | | | | |
|-----|--------------|--------------------------|---|--|
| (c) | 19/01757/FUL | Boney Hay
and Central | Mr C Wilkinson
235 Rugeley Road
Chase Terrace | Erection of 1 no.
freestanding
outbuilding to
accommodate water
tanks and pump |
|-----|--------------|--------------------------|---|--|

Whilst there are no objections to the principle of the works, Members were mindful of the comments made by a neighbour and asked if the Local Planning Authority could look at alternative options for the location of the water tanks and pump so that it is not so close to their boundary.

- | | | | | |
|-----|--------------|-----------|--|---|
| (d) | 19/01735/DEM | Chasetown | Bromford Housing
Garages at
Sycamore Road and
Cherry Close
Burntwood | Prior Notification :
Demolition of 10 brick
built garages |
|-----|--------------|-----------|--|---|

No objection.

- | | | | | |
|-----|--------------|--------------------------|---|-------------------------------------|
| (e) | 19/01743/FUH | Boney Hay
and Central | Mr A Silvester
6 Melford Rise
Burntwood | Single storey extension
to front |
|-----|--------------|--------------------------|---|-------------------------------------|

No objection.

- | | | | | |
|-----|--------------|-------------|--|---|
| (f) | 20/00047/FUH | Gorstey Ley | Mr D Hood
10 Stour Close
Burntwood | Erection of detached
garage to front |
|-----|--------------|-------------|--|---|

Whilst there are no objections to the principle of the works the Local Planning Authority to ensure that the detached garage shall be occupied in a manner which is wholly incidental to the residential use of the dwelling known as 10 Stour Close and shall not be used, sold or let as a separate dwelling unit.

- | | | | | |
|-----|--------------|---------------|--|---|
| (g) | 20/00080/FUH | Chase Terrace | ATA Design
65 Kingsdown Road
Burntwood | First floor extension to side and single storey extension to rear replacing existing conservatory |
|-----|--------------|---------------|--|---|

There are no objections to the principle of the works as long as the use of light grey timber cladding which would be a significant contrast to the existing building and not in keeping with the existing streetscene is not being used.

- | | | | | |
|-----|--------------|-----------|---|--|
| (h) | 20/00014/FUL | Chasetown | Mr I McKay
28 Bridge Cross Road
Burntwood | Demolition of existing dwelling and erection of 1 no. replacement four bedroom dwellinghouse |
|-----|--------------|-----------|---|--|

Whilst there are no objections to the principle of the works concerns were raised by Members around the number of bedrooms. Particular reference was made to the roof space and its description as an open plan area with a bathroom off. The Local Planning Authority to ensure that the open plan area is not a bedroom as a five bedroom dwellinghouse brings different planning restrictions i.e. more parking spaces.

- | | | | | |
|-----|--------------|---------------|---|--|
| (i) | 20/00104/FUH | Chase Terrace | Mr and Mrs Thompson
74 Cannock Road
Chase Terrace | Single storey extension to rear to replace existing conservatory |
|-----|--------------|---------------|---|--|

No objection.

63. LOCAL PLAN REVIEW

Members noted the response by Burntwood Town Council to the Lichfield Local Plan Review dated 22 January 2020.

64. NEIGHBOURHOOD PLAN TASK AND FINISH GROUP

It was proposed by Councillor R Place, seconded by Councillor Bullock and following a unanimous show of hands it was

RESOLVED That the Minutes of the Neighbourhood Plan Task and Finish Group Meeting held on 22 January 2020 [Minute Nos. 5-9] be approved as a correct record.

65. INFORMATION OR ITEMS FOR NEXT MEETING

Street Naming - Land at Mount Road

Councillor Birch made reference to Minute No. 47 - 11 December 2019 and informed Members that the developers are happy to go with the theme of kettle manufacturers for the road naming, but they are not keen on two of the road names, namely Dennis Close and Kettle Way [the three other road names will definitely be used namely Hadens Road [the main road], Edgar Drive and Vaughan Way].

Councillor Birch explained that the developers have asked if the following types of kettle could be considered for the two road names namely Jersey, Chester, Heritage [most preferred], Cotswold and Salcombe however Councillor Birch said that he would feel happier if the names suggested as alternatives were in keeping with the rest of the suggestions so they are coherent. Councillor Birch stated that the street naming would be an item for the next meeting and asked Councillors for suggested alternatives to put forward before the following meeting on 13 March 2020.

[The Meeting closed at 7.36 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration: 13 March 2020

	Application No.	Ward	Site	Proposal
(1)	20/00138/FUL	Chasetown	Mr N Boot Signature Studio 48 High Street Chasetown	Retention of sui-generis tattoo shop [change of use from A1 shop]
(2)	20/00199/ADV	Chasetown	Mr N Boot Signature Studio 48 High Street Chasetown	Retention of various signs
(3)	20/00161/FUH	Chase Terrace	Mrs S Brown 10 Princess Street Burntwood	Single storey extension to front to form porch, single storey extension to rear and raising of existing roof to form first floor bedroom accommodation
(4)	20/00178/FUH	Boney Hay and Central	Ms D Clamp 1 Shaw Drive Burntwood	Two storey extension to side and infill extension under existing canopy
(5)	20/00203/FUL	Highfield	Mr A Kirby 74 Woodhouses Road Burntwood	Erection of 1 no. three bedroom replacement dwellinghouse
(6)	20/00288/FUH	Summerfield and All Saints	Mr C Treen 7 Stapleford Gardens Burntwood	Loft conversion and a single storey side extension to form kitchen, utility, entrance hall and bedroom
(7)	20/00261/FUL	Highfield	Mr N Tully Padbury Lane Farm Padbury Lane Burntwood	Retention of use of outbuilding as residential annexe
(8)	20/00287/FUH	Chase Terrace	Mr J Cantrill 41 Thorpe Street Burntwood	Single storey rear extensions to form kitchen and sun room
(9)	20/00248/FUH	Highfield	Mr Lowe Ash Tree Farm Coulter Lane Burntwood	Two storey extension to side and two storey extension to rear

	Application No.	Ward	Site	Proposal
(10)	20/00113/FUL	Chase Terrace	Mr I Bacon 18 Thorpe Street Burntwood	Conversion of 1 no. existing dwellinghouse to form 2 no. dwellinghouses including a two storey side extension and a single storey rear extension
(11)	20/00200/DEM		Mr N Wooldridge Garages at Chase Road Burntwood	Prior Notification: Demolition of 12 brick built garages
(12)	20/00317/PNH	Boney Hay and Central	Mr P Geraghty 17 Californian Grove Burntwood	Prior Notification: Proposed single storey extension to rear projecting 5.00m from the rear wall of the original dwelling and reaching a maximum height of 3.00m and eaves height of 3.00m
(13)	20/00323/FUH	Chase Terrace	Mr C Chapman 7 Earl Drive Burntwood	Single storey rear extension to form day room
(14)	20/00316/FUH	Boney Hay and Central	A Waldron 20 Beaudesert Burntwood	Single storey extension to side and rear
(15)	20/00328/FUL	Highfield	Mr T Freeman Nags Hill Farm 223 Rugeley Road Burntwood	Demolition of existing dwelling and erection of 1 no. replacement dwelling and associated works [re-submission 19/00958/FUL]
(16)	20/00314/FUH	Summerfield and All Saints	Mr and Mrs A Millard 35 Springhill Road Burntwood	Single storey extension to front, side and rear

**MINUTES OF A MEETING OF THE PLANNING ADVISORY GROUP
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, CHASETOWN, BURNTWOOD ON MONDAY
10 FEBRUARY 2020 COMMENCING AT 6.00 PM**

PRESENT

Councillor Flanagan [in the Chair]
Councillors Evans, Greensill, Norman, Westwood and Willis-Croft

In attendance

G Hunt, Town Clerk
One member of the Public

PUBLIC FORUM

There were no questions raised by members of the public.

1. APOLOGIES FOR ABSENCE

Cllr. R Place

2. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

There were no declarations of interest or dispensations

3. TERMS OF REFERENCE OF THE PLANNING ADVISORY GROUP

Cllr. Flanagan explained that the only change to the Terms of Reference that had previously been agreed by the Group was that the group membership had been increased by one councillor and one community representative. The Group noted the change.

4. APPLICATION PROCESS FOR LOCAL ORGANISATIONS TO APPLY TO BE COMMUNITY REPRESENTATIVES ON THE GROUP

Cllr. Flanagan introduced this item. He reminded the Group that it was not a decision-making body so therefore was being asked to comment on the proposed application prior to it being submitted to the Planning and Development Committee for approval. He also remarked that consideration would need to be given to the recruitment process in respect of the appointment of the community representatives.

Cllr. Norman was very keen that the Town Council took a proactive approach in its efforts to engage with local groups. He thought it was essential that the community representatives when appointed should receive training to enable them to participate in the Group meetings. He was worried that they could otherwise come with unrealistic expectations about what they could achieve.

Cllr. Flanagan supported Cllr. Norman's comments and suggested that the use of social media would be a good way of advertising to the community the opportunity to be part of the Group.

The Group endorsed the application form.

5. PROGRESS REPORT ON THE IDENTIFICATION OF HIGHWAY DEFECTS

Cllr. Flanagan thanked the councillors for the work they had done to date on identifying highways defects. He urged them to continue reporting defects through the proper channels (i.e. the My Staffs app) and encouraging their constituents to do the same. He also asked that councillors keep him informed of any on-going problems. This would enable the Town Council to be able to identify the worse areas and lobby SCC for action.

Cllr. Norman mentioned that the My Staffs App did not appear to be able to deal with street lighting defects.

Cllr. Evans expressed her disappointment that the survey work undertaken by Cllr. Birch in respect of grit bins had not been picked up the County Council. She was concerned by rumours that the County Council would not be re-filling the bins once empty. Cllr. Willis-Croft said the availability of grit was made worse by individuals taking grit from the bins for their own household purposes.

Cllr. Greensill observed it was impossible to hold the County Council to account. Cllr. Norman agreed and informed the Group that he submitted a Freedom of Information request in respect of highways issues and was awaiting a response. Mr Hunt advised the Group that a meeting with the County Councillors representing Burntwood was to be held on 25th February where these issues would be raised.

6. LOCAL PLAN REVIEW

Cllr. Flanagan referred the Group to the submission that Cllr. Birch had made on behalf of the Town Council in respect of the Local Plan Review. He felt it provided a comprehensive account of the Town Council's position, particularly in respect of the Green Belt. Cllr. Norman also thought it was a very detailed and helpful response.

Cllr. Evans was also pleased with the response as it provided a town wide perspective. She was keen that strategic planning issues should not be dealt with in isolation and should be considered in the terms of the overall impact on the town. Cllr. Norman supported this view and expressed concern that the proposal to safeguard Coulter Lane for housing was not subject to proper public consultation. The Town Council had not been invited to comment on the proposed safeguarding.

The Group agreed that the Town Council's position of resisting any loss of Green Belt land remained a priority.

7. COMMUNITY INFRASTRUCTURE LEVY UPDATE

Mr Hunt informed the Group of the current position regarding the Community Infrastructure Levy (CIL). He confirmed that currently there was £339,506.71 in the Strategic CIL pot. This funding could be used for infrastructure projects across the district. He also confirmed that £300,000 had already been committed to projects. A new bidding round was expected to be announced shortly. Cllr Westward asked which schemes had been approved so far. Mr Hunt said that these were:

- Lichfield St Johns Community Link £35,000
- Staffordshire Countryside Explorer £44,000
- Westgate Practice Refurbishment £120,000

- King Edward VI School £101,000

Mr Hunt suggested to the Group that the Town Council needed to prepare for the next bidding round. Potential projects needed to be identified, costed and business cases prepared. Cllr Greensill was concerned that the Town Council did not have the capacity to develop bids. Mr Hunt agreed that there was a capacity issue and felt that the Town Council would need to be realistic about what it could do itself. He also suggested that working in partnership with other organisations would provide more capacity.

Mr Hunt then reminded the Group that 15% of CIL funding was earmarked for community schemes within Town Council control. (it would go up to 25% when the Neighbourhood Plan was approved). At present there is £14,917 09 available.

Cllr. Evans said that it was essential that the approval of the Neighbourhood Plan remained a priority for the Town Council. Mr Hunt confirmed that the Plan was now with the Inspector who had been appointed by the District Council to assess the viability of the Plan. The plan would then go to a public referendum. If approved by the public, the Plan could be in place by the end of the Summer.

Mr Hunt said that he would be shortly circulating a briefing note on the CIL to all councillors.

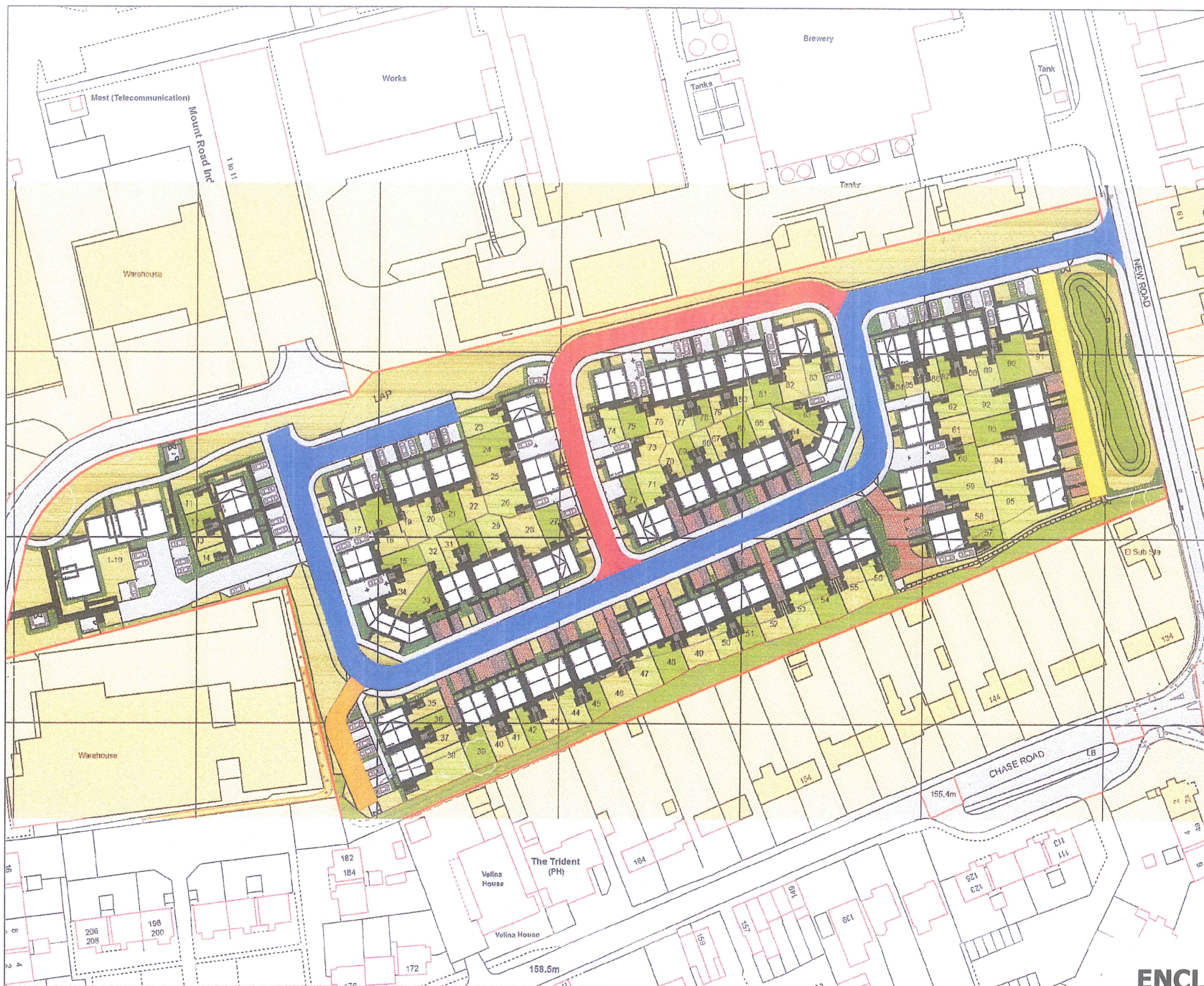
8. INFORMATION OR ITEMS FOR NEXT MEETING

Cllr. Flanagan invited the Group to suggest future items for the agenda. He felt that already some priorities had emerged such as identifying CIL projects. Cllr Norman highlighted public rights of way issues and perhaps the need to revisit the Town Plan.

[The Meeting closed at 6.41 pm]

Signed

Date



Lichfield
district council
www.lichfielddc.gov.uk

District Council House
Frog Lane
Lichfield
Staffs
WS13 6YY

Telephone: 01543 308000
enquiries@lichfielddc.gov.uk

Street Naming and Numbering
Location Plan

Legend

- Road 1
- Road 2
- Road 3
- Road 4

Drawing Details:

Scale 1:660

Date: 15/11/2019

Drawing Prepared by:

GIS Officer

Coordinate System: British National Grid
Projection: Transverse Mercator
Datum: OSGB 1936
False Easting: 400,000.0000
False Northing: -100,000.0000
Central Meridian: -2.0000
Scale Factor: 0.9996
Latitude Of Origin: 49.0000
Units: Meter



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ENCLOSURE NO. 4