

Our Ref: GH/JM

04 December 2019

To: All Members of the Planning and Development Committee
[Councillors Birch [Chairman], Gittings [Vice-Chairman], Brown, Bullock, D Ennis, Flanagan,
Loughbrough Rudd, Place, Taylor and Willis-Croft]

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning Committee will meet in the **Ron Bradbury Room, The Old Mining College Centre, Queen Street, Chasetown, Burntwood** on **Wednesday 11 December 2019 at 6:00 pm** to consider the following business.

Plans will be available for inspection at the Town Council's office during normal office hours and will be on display at the Old Mining College Centre on the day of the meeting.

Yours sincerely



Graham Hunt
Town Clerk

PUBLIC FORUM

As part of its commitment to make Council meetings more accessible to local residents a public forum will be provided as part of the Planning and Development Committee. The public forum session will usually be the first item on the agenda and normally will last up to 15 minutes. It will provide an opportunity to discuss items other than specific planning applications. If you wish to speak at the forum please can you contact the Town Clerk at least three working days before the meeting. This is to ensure that the issue you wish to raise can be dealt with by the Committee, and if so, that the members of the Committee are properly briefed to enable them to respond to you. You will have up to 3 minutes and can raise more than one issue.

In some instances it may not be possible at the meeting to provide an answer. Where that is the case a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chairman has the discretion to allow you to speak where you have a legitimate interest in the application. Again you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chairman may decide to limit the number of speakers or ask for a spokesperson to be appointed. The Chairman also has the option to extend the time allowed for discussion.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chairman know beforehand.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 07 November 2019 [Minute Nos. 36-41] **[ENCLOSURE NO. 1]**.

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications **[ENCLOSURE NO. 2]**.

6. ROAD NAMING - LAND AT MOUNT ROAD

Lichfield District Council have received an application to name roads within the Parish of Burntwood. Members are requested to suggest four names [the developer has suggested Sutton Rise in memory of Stephen Sutton MBE for one of the roads] **[ENCLOSURE NO. 3]**

7. PLANNING ADVISORY GROUP - TERMS OF REFERENCE

To approve the amendments to the Terms of Reference **[ENCLOSURE NO. 4]**

8. LOCAL PLAN REVIEW www.lichfielddc.gov.uk/localplan2040

Lichfield District Council are reviewing their Local Plan with the aim to create a new Local Plan that will provide direction on the future growth of the area. Once adopted it will replace the current Local Plan Strategy [which was adopted in 2015] and the Local Plan Allocations Document, which was adopted in July 2019. The consultation runs from Friday 29 November 2019 until 5pm Friday 24 January 2020. Members are asked if they want to feed anything into the Plan for a Burntwood Town Council response then they should email Councillor Birch, Chairman of the Planning and Development Committee so that a collective submission can be made by 4pm on Monday 06 January 2020 **[ENCLOSURE NO. 5]**

9. INFORMATION OR ITEMS FOR NEXT MEETING

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, CHASETOWN, BURNTWOOD ON
THURSDAY 07 NOVEMBER 2019 COMMENCING AT 6.00 PM**

PRESENT

Councillor Birch [in the Chair]

Councillors Brown, D Ennis, Flanagan, Gittings, Loughbrough Rudd, Place, Taylor and Willis-Croft

In attendance

Ms J Minor, Senior Administration Officer

Councillor L Ennis

Councillor Evans

Councillor Westwood

One member of the public

PUBLIC FORUM

No matters were raised.

36. APOLOGIES FOR ABSENCE

None as all Members were present.

37. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor Brown declared a non-pecuniary interest in planning application 19/01443/FUH - 128 Bridge Cross Road as the applicant is known to him.

Councillor Taylor declared a pecuniary interest in planning application 19/01384/FUL - Bleak House Farm, Ironstone Road as St John's Community Church, for which he is a member, receives a turkey from Bradshaw Brothers Butchers Limited for the Christmas Day lunch for local people. Councillor Taylor left the room [6.14 pm] during discussion on this item.

All District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

38. MINUTES

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 10 October 2019 [Minute Nos. 30-35] be approved as a correct record.

39. INFORMATION FROM THE MINUTES

Councillor Birch made reference to planning application 19/00369/REMM – land at Mount Road, Burntwood and confirmed that Lichfield District Council, as Local Planning Authority, had approved the application for approval of reserved matters relating to appearance, landscaping, layout and scale of erection of 95 dwellings on 09 October 2019.

40. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

- | | | | | |
|-----|--------------|-------------------------------|--|--|
| (a) | 19/01394/FUH | Summerfield
and All Saints | Mr and Mrs N Holmes
70 Springhill Road
Burntwood | Single storey extension
to rear replacing
existing conservatory,
including loft
conversion and
installation of 2 no.
dormers above |
|-----|--------------|-------------------------------|--|--|

No objection.

- | | | | | |
|-----|--------------|---------------|---|--|
| (b) | 19/01126/FUL | Chase Terrace | Mr and Mrs Williamson
10 Holly Grove Lane
Burntwood | Demolition of dwelling
[No. 8] and subsequent
erection of 3 no. three
bedroom bungalows |
|-----|--------------|---------------|---|--|

Whilst there are no objections to the principle of the works, Members raised concerns regarding parking in an already congested area and that a visibility splay of 2m x 43m in both directions from the centre of the access be implemented.

- | | | | | |
|-----|--------------|--|--|--|
| (c) | 19/01252/FUL | | Mr D Quarmby
Veriserv
Unit 6, Energy House
Zone 1, Attwood Road
Burntwood Business Park
Burntwood | Variation of condition 2
[portable building
removal] of permission
14/00773/FUL relating
to extension of
temporary time limit |
|-----|--------------|--|--|--|

No objection.

- | | | | | |
|-----|--------------|-------------|--|---|
| (d) | 19/01409/FUH | Gorstey Ley | Mr R Phillips
11 Church Road
Burntwood | Demolition of existing
garage and single
storey extension to
side and rear |
|-----|--------------|-------------|--|---|

No objection.

[COUNCILLOR TAYLOR LEFT THE ROOM [6.14 PM].

- | | | | | |
|-----|--------------|---------------|---|--|
| (e) | 19/01384/FUL | Chase Terrace | Mr J Bradshaw
Bradshaw Brothers Butchers Ltd
Bleak House Farm | Single storey extension
to front of café/farm
shop |
|-----|--------------|---------------|---|--|

Ironstone Road
Burntwood

Whilst there are no objections to the principle of the works, the Local Planning Authority must satisfy themselves that the proposal conforms to Green Belt criteria.

[COUNCILLOR TAYLOR RE-JOINED THE MEETING [6.17 PM].

- | | | | | |
|-----|--------------|-------------------------------|--|--|
| (f) | 19/01354/FUL | Summerfield
and All Saints | Mrs L Burns
1 st Burntwood Scout Group Hall
Elder Lane
Burntwood | Installation of 1 no.
steel shipping
container |
|-----|--------------|-------------------------------|--|--|

No objection.

- | | | | | |
|-----|--------------|-------------------------------|---|--|
| (g) | 19/01443/FUH | Summerfield
and All Saints | Mr S Papadopoulos
128 Bridge Cross Road
Burntwood | Installation of
driveway/footpath
crossover area to front
of property |
|-----|--------------|-------------------------------|---|--|

No objection.

- | | | | | |
|-----|--------------|--|--|---|
| (h) | 19/01377/FUL | | Stakapal Limited
Semco Limited
Unit 10, Zone 1
Attwood Road
Burntwood Business Park
Burntwood | Division of existing
warehouse to form 2
no. warehouses
including installation of
1 no. new fire exit |
|-----|--------------|--|--|---|

Whilst there are no objections to the principle of the works, the Local Planning Authority must satisfy themselves that there will be enough parking spaces provided for two businesses.

- | | | | | |
|-----|--------------|-------------------------------|--|--|
| (i) | 19/01359/FUH | Summerfield
and All Saints | Mrs V Clark
315 Chase Road
Burntwood | Installation of extended
dropped kerb to
provide full access |
|-----|--------------|-------------------------------|--|--|

No objection.

- | | | | | |
|-----|--------------|-------------|---|---|
| (j) | 19/01478/FUH | Gorstey Ley | Mr A Ritchie
50 Gorstey Lea
Burntwood | Two storey extension
to side and single
storey extension to
front including removal
of single storey
outbuilding |
|-----|--------------|-------------|---|---|

No objection.

- | | | | | |
|-----|--------------|--------------------------|--|--|
| (k) | 19/01472/FUH | Boney Hay
and Central | Mr C Edwards
11 Brackenhill Road
Burntwood | Single and two storey
side extension to form
playroom, garage,
bedrooms and
bathroom |
|-----|--------------|--------------------------|--|--|

No objection.

41. INFORMATION OR ITEMS FOR NEXT MEETING

Councillor Birch advised Members that due to the fact that the General Election will be held on Thursday 12 December 2019 the next Planning and Development Committee meeting will be held on Wednesday 11 December 2019.

41.1 Planning Advisory Group

Councillor Flanagan advised Members that the Planning Advisory Group had held an informal meeting on 23 October 2019. The purpose of the meeting was to agree the scope and nature of the Group, which would include community representatives. The topics which were discussed were the process of co-opting community representatives, the Community Infrastructure Levy, how the Town Council engages with the Local Plan Review and the highways defects survey.

With regard to co-opting community representatives, these would be sought from someone from the younger community, older community, community group, environment and business. Groups will be invited and the process would be undertaken via an application process.

Councillor Flanagan made reference to the terms of reference and it had been agreed that the Group [as it was only advisory and not a decision making group] would consist of six Members and five members of the public. Councillor Place stated that the Group in its present format was politically unbalanced and needed a different balance of numbers.

Councillor Flanagan made reference to the highways defects survey completed by councillors and it had been agreed that as Chairman of the Planning Advisory Group he would write to all councillors to ask for their top two items in their wards. Councillor Birch made reference to the geographical area covered [as some wards are bigger than others] and Councillor D Ennis suggested one per councillor which would mean a total of 22.

Councillor Flanagan made reference to CIL [Community Infrastructure Levy] and stated that there was approximately £15,000 in the pot at this moment in time.

Councillor Flanagan felt that the meeting had gone well, with no disagreement and that all members were working together.

[The Meeting closed at 6:37 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration: 11 December 2019

	Application No.	Ward	Site	Proposal
(1)	19/01502/FUH	Chase Terrace	Mr and Mrs Sutton 27 Princess Street Burntwood	First floor extension to rear and installation of new pitched roof to rear ground floor section
(2)	19/01544/FUH	Summerfield and All Saints	Mr K Adams 10 Darwin Close Burntwood	Installation of 1 no. front facing dormer window
(3)	19/01258/FUH	Chasetown	Mr and Mrs Davies 33 Church Street Burntwood	Single storey extension to front
(4)	19/01577/COU	Chasetown	Miss J Webster 49 High Street Chasetown	Change of use from dance studio to tattoo and body piercing studio
(5)	19/01594/FUL	Boney Hay and Central	Mr and Mrs S Tapper 18 Beadesert Burntwood	Erection of 1 no. one bedroom detached bungalow
(6)	19/01648/FUH	Boney Hay and Central	Mrs G Bundy 4 Kipling Avenue Burntwood	Single storey rear extension to form bedroom and bathroom
(7)	19/01654/ADV	Chasetown	McDonalds Restaurants Limited Milestone Way Burntwood	Installation of 4 no. illuminated freestanding signs and 1 no. illuminated booth screen
(8)	19/01656/FUH	Chase Terrace	Mr and Mrs Hamilton 15 Chapel Street Burntwood	Two storey extension to side and single storey extension to rear



Lichfield
district council

www.lichfielddc.gov.uk

District Council House
Frog Lane
Lichfield
Staffs
WS13 6YY

Telephone: 01543 308000
enquiries@lichfielddc.gov.uk

Street Naming and Numbering
Location Plan

Legend

- Road 1
- Road 2
- Road 3
- Road 4

Drawing Details:

Scale 1:680

Date: 15/11/2019

Drawing Prepared by:
GIS Officer

Coordinate System: British National Grid
Projection: Transverse Mercator
Datum: OSGB 1836
False Easting: 400,000,000
False Northing: -100,000,000
Central Meridian: -2,0000
Scale Factor: 0.9996
Latitude Of Origin: 49.0000
Units: Meter



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ENCLOSURE NO. 3

Planning Advisory Group Terms of Reference September 2019

Composition

6 Elected Members and 5 representatives from community and interest groups as and when appropriate.

Purpose

To provide a forum for the analysis and discussion of planning and environmental issues relating to the parish and surrounding area.

Responsibilities

1. To help inform the Town Council's response to the current review of the Lichfield Local Plan.
2. To contribute to the identification of potential projects for funding through the Community Infrastructure Levy.
3. To facilitate analysis and discussion on emerging planning and environmental issues.
4. To provide a forum, when appropriate, for discussion of any future planning related consultations
5. To engage with relevant community and interest groups to ensure that the views of the various communities in Burntwood, geographic and demographic, are actively sought and taken into account

Governance

1. The Advisory Group is not a decision-making body
2. The Chairman of the Advisory Group will be a member of Burntwood Town Council.
3. The Advisory Group will meet as and when appropriate.
4. The Chairman will be responsible for reporting the views of the Advisory Group to the Planning and Development Committee.
5. Community representatives on the Group will need to be nominated by an established Burntwood community or interest group.

1 Executive summary

Executive Summary

1.1 Lichfield district council is reviewing its local plan with the aim to create a new local plan which will provide the planning framework for our district up to 2040. Once adopted the new local plan will replace the current local plan strategy which was adopted in 2015 and local plan allocations which was adopted in July 2019. Until the new local plan is adopted, the current plan will continue to be used when making planning decisions.

1.2 Our vision for the district is one of growth. The council aspires to deliver housing and employment growth within our district. Growth in our district will focus on enhancing the sustainability of our villages, delivering key infrastructure requirements to enable these communities to become cohesive, inclusive and healthy places where historic assets are enhanced and make a positive contribution to local character and distinctiveness.

1.3 Our spatial strategy set out how we will deliver a minimum of 7,282 dwellings plus a contribution of 4,500 dwellings towards meeting the Greater Birmingham and Black Country housing market area. We have identified four strategic allocations within Lichfield city, Fradley, Fazeley and Whittington and set out our ambition to plan for a new settlement within our district. We will continue to maintain and support enhancements to our existing employment areas to meet the needs of the local economy to 2040.

1.4 The preferred options document also includes policies that set out how will be plan for transport, our natural environment, our built and historic environment and the health of our communities. We know that we still have a number of pieces of evidence that need completing, this information will support the development of policies that will address our identified strategic objectives and priorities.

1.5 We are now seeking your views on the preferred options, the consultation runs from Friday 29th November 2019 until the 24th January 2019 . There are a number of ways in which you can let us know your views:

- Online via the website: <http://lichfielddc-consult.limehouse.co.uk?portal>
- Email: developmentplans@lichfielddc.gov.uk
- In writing to; Spatial Policy and Delivery, Lichfield District Council, Frog Lane, Lichfield, WS13 6YZ

1.6 At the end of the consultation period, we will consider all the comments received on issues relevant to the plan together with evidence that we have and are collecting. The information gathered will inform the Regulation 19 version of the plan which we intend to publish in May 2020.