

Our Ref: SL/JM

05 June 2023

To: All Members of the Planning and Development Committee

[Councillors Flanagan [Chair], Gittings [Vice-Chair], Bacon, Banevicius, Bullock, D Ennis, L Ennis, Galvin, Hancox, S Taylor and Willis-Croft

Dear Councillor

PLANNING AND DEVELOPMENT COMMITTEE

The Planning and Development Committee will meet on **Monday 12 June 2023 at 6:00 pm in The Meeting Room, Old Mining College Centre, Queen Street, Burntwood** to consider the following business.

Yours sincerely



Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning and Development Committee Meeting held on 12 April 2023 [Minute Nos. 63-67] [**ENCLOSURE NO. 1**].

4. INFORMATION FROM THE MINUTES

5. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications [**ENCLOSURE NO. 2**].

6. TERMS OF REFERENCE

The Committee is asked to review the Terms of Reference [**ENCLOSURE NO. 3**].

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

The public forum session will usually be the first item on the agenda and normally will last up to 30 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case a written response will be sent to your stated address and a copy will be made available for public inspection at the Town Council's offices.

With regard to planning applications the Chair also has the discretion to allow you to speak where you have a legitimate interest in the application. Again, you will need to give 3 working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific planning applications you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON WEDNESDAY 12 APRIL 2023 COMMENCING AT 6.00 PM**

PRESENT

Councillor Gittings [in the Chair]
Councillors Bacon, Birch, Bishop, Bullock and Willis-Croft

In attendance

Ms Minor, Deputy Clerk

PUBLIC FORUM

No questions were raised by members of the public.

63. APOLOGIES FOR ABSENCE

Councillors Banevicius, D Ennis, L Ennis, Flanagan, Ho and R Place.

64. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

The District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

65. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes.

It was proposed by Councillor Birch and seconded by Councillor Bishop and following a unanimous show of hands it was

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 21 March 2023 [Minute Nos. 58-62] be approved as a correct record.

66. INFORMATION FROM THE MINUTES

There was no information from the minutes to report.

67. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|---------------|--------------|----------------------------|---|--|
| (a) | 23/00234/COU | Boney Hay and Central | Miss J Webster
Glynwood Insurance Services
7 Bridge Cross Road
Burntwood | Change of use from Class E to Sui Generis [Tattoo Parlour] |
| No objection. | | | | |
| (b) | 23/00276/FUH | Chase Terrace | Mr and Mrs M Harvey
42 Thorpe Street
Burntwood | Erection of single storey side and rear extension |
| No objection | | | | |
| (c) | 23/00302/PNH | Boney Hay and Central | Mr T Pedley
21 The Crescent
Burntwood | Prior Notification: single storey rear extension projecting 4.00m from the rear wall of the original dwelling and reaching a maximum height of 3.00m and eaves height of 3.00m |
| No objection. | | | | |
| (d) | 23/00321/FUH | Gorstey Ley | Mr C Parkin
29 Rugeley Road
Burntwood | Erection of garage to side and rear with new pitch roof to existing ground floor roof |
| No objection. | | | | |
| (e) | 23/00331/FUH | Summerfield and All Saints | Ms L Hanslow
1 Hawthorne Crescent
Burntwood | Erection of first floor side extension |
| No objection. | | | | |
| (f) | 23/00353/FUL | | Autosmart International
Unit 9
Burntwood Business Park
Zone 1
Attwood Road
Burntwood | Application under Section 73 of the 1990 Town and Country Planning Act to vary condition 2 of permission 21/02037/FUL relating to the tanks and tank farms [retrospective] |

No objection in principle, however, the Planning Officer needs to be mindful of the ecological impact as this is adjacent to an open wooded area and in the near vicinity of the Chasewater and Bleak House SSSI's. The Planning Officer to also ensure that as

this application is retrospective, that it is still compliant with the storage of chemicals and the associated regulations.

(g)	23/00397/FULM	Chasetown	Chasetown Football Club Church Street Burntwood	Installation of a replacement 3G sports pitch, flood lighting and erection of new spectator fencing and associated works
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No objection.

[The Meeting closed at 6.13 pm]

Signed

Date

Planning and Development Committee: Applications for Consideration:
12 June 2023

	Application No.	Ward	Site	Proposal
(a)	23/00282/FUL	Boney Hay and Central	Miss Edwards 10 North Street Burntwood	Erection of new 2-bedroom end terrace dwelling
(b)	23/00603/FUH	Chase Terrace	Mrs McHale 2 Leander Close Burntwood	Demolition of existing garage and conservatory and erection of two storey wraparound extension

Planning and Development Committee

Terms of Reference

Composition: 12 Elected Members.

Purpose

To consider and make recommendations in respect of all planning and environmental issues relating to the parish and surrounding area.

Responsibilities

1. To make representations to the Local Planning Authority on any planning application referred to the Town Council and on any other planning or environmental issue that impacts on the parish or the surrounding area.
2. To consider and make recommendations to the Town Council on any development plan or strategy relating to the parish or the surrounding area.
3. To liaise, where appropriate, with any potential developer, agency or interest group.
4. To make representations in respect of appeals and enforcement actions.
5. To make recommendations to the Local Highway Authority on any matters relating to the public highway or any other access issues that will impact on the parish and surrounding area.
6. To make recommendations to the Public Transport Authority or any other Agency on matters relating to public and community transport that will impact on the parish and surrounding area.

Governance

1. The Committee will make decisions by majority vote. In the event of a tie the Chair will have a casting vote. The quorum for the meeting is one third of the voting members (4).
2. The Committee Chair and Vice-Chair to be elected at the Annual Town Council meeting in May annually.
3. The Committee should meet at least four per year.
4. The Committee will report to the Full Council.
5. The Committee is authorised to incur expenditure on behalf of the Town Council (where provision has already been provided within the revenue budget) on matters connected to its planning and environmental responsibilities.

- 6.** The Town Clerk is authorised to take the appropriate action(s) to implement the decision(s) made by the Committee.

Dated: 12 June 2023