

Our Ref: SL/JM

29 March 2023

To: All Members of the Community and Partnerships Committee

Councillors Taylor [Chair], D Ennis [Vice Chair], Bishop, Coe, Evans, Gittings, Greensill, Ho, Kirkham, M Place, R Place and Woodward

Dear Committee Member

COMMUNITY AND PARTNERSHIPS COMMITTEE

You are invited to attend a meeting of the Community and Partnerships Committee in **The Meeting Room, The Old Mining College Centre, Queen Street, Burntwood** on **Wednesday 05 April 2023 at 6:00 pm** to consider the following business.

Yours sincerely



Steve Lightfoot
Town Clerk

PUBLIC FORUM

As part of the Better Burntwood Concept and to promote community engagement, the public now has the opportunity to attend and speak at all of the Town Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To consider any declarations of interests and consider requests for dispensations.

3. MINUTES

To approve as a correct record the Minutes of a meeting of the Community and Partnerships Committee held on 08 February 2023 [Minute Nos. 45-55] [**ENCLOSURE NO. 1**].

4. INFORMATION FROM THE MINUTES

5. COMMUNITY ENGAGEMENT

Councillors are invited to report to the meeting any updates or news from community groups within Burntwood.

6. BETTER BURNTWOOD FUND

To consider applications received from:

- i. Burntwood Dragons and Phoenix FC [**ENCLOSURE NO. 2A**]
- ii. Midland Soccer Academy [**ENCLOSURE NO. 2B**]
- iii. Lichfield Pride [**ENCLOSURE NO. 2C**]
- iv. Fun Club Hub [**ENCLOSURE NO. 2D**]
- v. Pathway Project [**ENCLOSURE NO. 2E**]
- vi. Chasetown Football Club [**ENCLOSURE NO. 2F**]

7. WARMER WELCOME FUNDING

Members are asked to agree the process of allocating funding to Warmer Welcome host organisations through Option 1 – Town Clerk in consultation with the Leader and Deputy Leader via email [**ENCLOSURE NO. 3**] and the Community Development and Engagement Officer to give a verbal update on the Warmer Welcome initiative to date.

8. STEPHEN SUTTON BURSARY UNDERSPEND

Members are asked to support the creation of a one-off grant which will be promoted to local organisations from April 2023, and applications brought to Community and Partnerships Committee to review and agree in July 2023 [**ENCLOSURE NO. 4**].

9. UPDATE ON WHITE GOODS SCHEME - BURNTWOOD LIONS

Members are asked to note the report and authorise that £3,000 be released from the Better Burntwood Fund for the White Goods Scheme operated by the Burntwood Lions on behalf of the Town Council [**ENCLOSURE NO. 5**].

10. 2023 WAKES

To receive a verbal update.

11. 2023 PLAY IN THE PARKS

To receive a verbal update.

PUBLIC FORUM

30 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting but are not already on the agenda. So that the Members of the meeting can be properly briefed in order to enable them to provide considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Council at least three working days before the meeting. The Chair of the meeting has the right to reject any representations that he/she considers not to be appropriate for the particular meeting.

You will also now have the opportunity to discuss specific items on the agenda as the Chair now has the discretion to allow you to speak where you have a legitimate interest in the item. Again, you will need to give three working days' notice of your wish to speak. Where more than one person wishes to speak on a particular application the Chair may decide to limit the number of speakers or ask for a spokesperson to be appointed.

Generally, in respect of both speaking in the public forum and to specific agenda items you will have up to 3 minutes and can raise more than one issue. However, the Chair has the option to extend the time allowed to you if they think it is appropriate.

While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Town Council members who work for this town and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chair know beforehand.
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**MINUTES OF THE MEETING OF THE COMMUNITY AND PARTNERSHIPS COMMITTEE
HELD IN THE MEETING ROOM, THE OLD MINING COLLEGE CENTRE, QUEEN STREET,
BURNTWOOD ON WEDNESDAY 08 FEBRUARY 2023 COMMENCING AT 6.00 PM**

PRESENT

Councillor Taylor [in the Chair]
Councillors Bishop, Coe, D Ennis, Gittings, Kirkham and Woodward

In attendance

S Lightfoot, Town Clerk
Ms J Minor, Deputy Clerk
Ms K Horner, Community Development and Engagement Officer

PUBLIC FORUM

No questions were raised by members of the public.

45. APOLOGIES FOR ABSENCE

Councillors Evans, Ho, M Place and R Place.

46. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillor Woodward declared an interest in Burntwood Be A Friend as she is the Secretary to the Trust Board.

Councillor Woodward declared an interest in Chase Terrace Methodist Church as a former Steward.

Councillor Taylor declared an interest as he attends the Burntwood Memorial Institute's committee meetings as a representative of Burntwood Town Council.

47. MINUTES

The Chair reminded Members that they were being asked to comment solely on the accuracy of the Minutes and that the Minutes had been approved at Full Council on 12 January 2023.

Councillor Woodward referred to Minute No. 41 - Community Engagement and in particular the Memory Walk and thanked all organisations who had contributed to the Memory Walk. She also referred to Minute No. 42.1 – Burntwood Be A Friend and in particular the resolution referring to the application from Burntwood Be A Friend and asked if the word "Home" could be replaced with the word "Friend".

It was proposed by Councillor D Ennis and seconded by Councillor Coe and following a unanimous show of hands it was

RESOLVED That the Minutes of the Community and Partnerships Committee held on 09 December 2022 [Minute Nos. 37-44] be approved as a correct record.

48. INFORMATION FROM THE MINUTES

Councillor Woodward referred to Minute No. 42.1 - Burntwood Be A Friend and in particular the resolution. She explained the current situation regarding the increasing energy costs and that the organisation had now submitted a formal complaint to the Housing Ombudsman.

49. COMMUNITY ENGAGEMENT

Councillor D Ennis referred to a recent meeting he had attended with representatives from Cameron Homes, Keon Homes and Chasetown Civil Engineering where a discussion had taken place regarding potential sponsorship for the Wakes Festival and Play in the Parks events. He stated that a Noel Sweeney Foundation had been set up where three large companies would invest annual funds. *[The Noel Sweeney Foundation is a charitable trust, set up to support local communities and is governed by a Board of Trustees. Their aim is to predominantly support young people and those who are disadvantaged through programmes that provide learning, education, and better quality of life. They also seek to support the education of young people seeking a career in the construction industry. They can assist and support projects or initiatives that help communities to grow, prosper and provide a service that benefits the widest group of people, support education and development of children and young people].*

Councillor Woodward explained that she had been invited to visit some newly formed allotments [30 half plots] just inside the Hammerwich Parish boundary. She had been led to believe that all plots had been taken up and they were also in negotiation with Hammerwich Parish Council. Councillor Woodward also referred to previous discussions which this Council had had regarding allotments *[Small Holdings and Allotments Act 1908]*.

Councillor Woodward referred to the CASES building located at Sankey's Corner which was under utilised at the moment. She confirmed that discussions were currently taking place between CASES and another organisation in order that they may work together to make that building more user friendly.

Councillor Taylor stated that he had taken on the role of Trustee of Burntwood Memorial Institute and attends the Burntwood Memorial Community Association committee meetings as a representative of Burntwood Town Council. He explained that the committee currently had no chairman and that there were concerns about its finances. They currently employ two cleaners and one admin staff. They needed more volunteers and perhaps one or two more Trustees. Councillor Woodward suggested approaching Councillor Ho who had shown an interest. It was **AGREED** that the Town Clerk would contact Councillor Ho.

50. BETTER BURNTWOOD FUND

The Town Clerk referred to Minute No. 42.1 - Burntwood Be A Friend and in particular the resolutions and outlined the options available to Members as the Town Council is currently unable to award £5,000 from the Better Burntwood Fund. The Town Clerk explained that the Better Burntwood Fund "re-starts" again from 01 April 2023.

Councillor Woodward felt that this was not an easy decision to make as it was not a quick fix and Councillor D Ennis felt that the resolution should be left as it is until further information was available.

50.1 Chasetown Football Club

The Town Clerk referred to the application from Chasetown Football Club which related to a project estimated to cost in the region of £850,000. The project would turn the natural grass pitch at The Scholars Ground into an artificial surface, known as a Football Turf Pitch. He explained that the Club were seeking funds of £5,000 and that funding was being sourced from other organisations.

Councillor D Ennis raised concerns as £150,000 from Premier League Club Development Fund was only "in principle" and even with the other forms of funding, if secured, there is still a shortfall.

Councillor Woodward was not convinced that £5,000 would make a great difference or benefit the Town in the short term.

It was proposed by Councillor D Ennis and seconded by Councillor Woodward and following a unanimous show of hands it was

RESOLVED That the Town Clerk emails Chasetown Football Club saying that the Town Council is fully supportive of the idea however that the Club contacts us again in the future when they are closer to their target of £850,000 to discuss opportunities from the Town Council to assist them.

50.2 Cherry Orchard Garden Services

The Town Clerk referred to the application from COGS [Cherry Orchard Garden Services] who were a vibrant and active organisation based at the Memorial Institute. The grant would go primarily towards operational support costs.

Councillor D Ennis explained that previously the Town Council had refused applications from organisations just to pay their rent and he felt that this would send out the wrong message. The grant needs to fund a project for the benefit of Burntwood.

Councillor Woodward felt that more detail was needed i.e., how many residents they provide services to in the Parish of Burntwood and what are the current charges.

Councillor Taylor explained that he, together with the Community Development and Engagement Officer had visited COGS and he explained that the grant would also go towards maintaining their customers residential gardens at the same price as 2022.

Councillor Woodward said that she had seen no promotion of the service on social media platforms and asked how do residents access COGS services.

Councillor Kirkham felt that the Town Council should not set a precedent relating to paying of rent. She confirmed that some houses in Crane Drive [in the Parish of Hammerwich] used COGS services, however, she also felt that there was not sufficient information in the application. Councillor Kirkham referred to the Dementia Friendly Town initiative and asked if there could be a connection between COGS services and people living with dementia and asked how do they assess vulnerable people.

Councillor D Ennis stated that the Town Council was supportive of the good service provided by COGS around the Town but the grant needed to support a project and clarification of the current 2022 charges was needed.

The Town Clerk stated that previously COGS had been involved with MHA Communities but did not know the extent of it now.

It was proposed by Councillor Woodward and seconded by Councillor Kirkham and following a unanimous show of hands it was

RESOLVED That the Town Clerk emails COGS saying that the Town Council is fully supportive of the organisation. Pending discussions with the Town Clerk, regarding a specific project and how many residents they provide services to in the Parish of Burntwood and what are the current charges then £3,600 be allocated from the Better Burntwood Fund.

50.3 South East Staffordshire Citizens Advice Bureau [trading as Citizens Advice South East Staffordshire – CASES]

The Town Clerk referred to the application from South East Staffordshire Citizens Advice Bureau [CASES] which primarily related to maintenance costs. He explained that the organisation were seeking funds of £5,000. He also stated that CASES had received year on year funding from the Town Council.

Councillor Woodward felt that CASES are a big organisation and should therefore have a sinking fund for maintenance. She explained that discussions were currently taking place with another organisation potentially moving into the CASES building for the benefit of the town and this organisation would pay rent to CASES which would offset their costs. If this came to fruition it was hoped that the building would be more open to the public.

Councillor Taylor said that he was not sure the Town Council should be funding the fact that CASES have not kept up with maintenance. He suggested splitting the grant and perhaps doing the front of the building to make it more attractive.

Councillor D Ennis referred to the Charity Commission website and the fact that CASES have [two years out of the last three years] put money into reserves. Currently their free reserves stands at £129,242. He also explained that potentially CASES could rent out the "shop" frontage and work from the first floor.

Councillor Woodward stated that given the level of reserves they should have a clear maintenance programme.

It was proposed by Councillor D Ennis and seconded by Councillor Bishop and following a unanimous show of hands it was

RESOLVED That £1,750 be awarded from the Better Burntwood Fund to CASES on the strict understanding that it is spent on the following items:

- Painting front doors and window frames - £480
- Replace film to the front windows - £400
- External lockable noticeboard - £200
- Replace back door - £670

It was noted that £4,110.38 remained unspent in the Better Burntwood Fund for 2022/23. Councillor D Ennis stated that previously the unspent budget went into general reserves.

It was proposed by Councillor Taylor and seconded by Councillor Woodward and following a show of hands [6 For, 1 Abstention] it was

RESOLVED That the £4,110.38 from the Better Burntwood Fund for 2022/23 be rolled forward to the 2023/24 budget and go towards reactive grants awarded on a similar basis to the current process.

51. BETTER BURNTWOOD FUND

The Community Development and Engagement Officer explained that she felt that there was no real guidance on how larger grants were currently distributed and the new 3-year commissioning model would focus on delivering specific services to meet pre identified priorities within the town. Hopefully, this would broaden the net to bring more services to Burntwood.

Councillor Kirkham stated that hopefully the new commissioning process would have more impact and more sustainability, however, a gap analysis should be undertaken at the start and at the finish.

Councillor Taylor felt that the new commissioning process would offer less opportunity for other organisations to apply. The Town Clerk confirmed that the up to £500 Better Burntwood Fund would still remain.

It was proposed by Councillor Woodward and seconded by Councillor Coe and following a unanimous show of hands it was

RESOLVED That the Town Clerk be authorised to implement a 3-year commissioning model and support the process of consultation before the planned launch in the summer.

52. STEPHEN SUTTON BURSARY

The Community Development and Engagement Officer explained the background to the Stephen Sutton Bursary and the adjustments proposed. She stated that applications would be particularly welcomed from students who are in receipt of free school meals and from children in care.

Councillor Woodward felt that serving our residents was important and applications should be received from residents living in the Parish of Burntwood. She also stated that we needed to consult with Jane Sutton on the relaunch of the Bursary.

Councillor D Ennis pointed out that since March 2020 no-one had approached the Town Council regarding the Bursary and he felt that if the Town Council was going to re-launch the Bursary perhaps a re-branding was needed.

Councillor Taylor and Councillor Coe suggested another title may be appropriate but to still include "In Memory of Stephen Sutton".

Councillor Gittings pointed out that children in care already receive help and assistance to access Bursaries etc.

Councillor Woodward suggested Burntwood Bursary [in Memory of Stephen Sutton] but would prefer this to be discussed with Jane Sutton.

Members were informed that at the end of March 2023 there will exist an earmarked reserve of £4,000. It was suggested that this money could be used as a special one-off grant to develop youth engagement and support, working with partners. It was **AGREED** that the Community Development and Engagement Officer could report back with specific proposals for Members to consider.

It was proposed by Councillor D Ennis and seconded by Councillor Woodward and following a unanimous show of hands it was

RESOLVED That the re-launch of the Bursary be supported and be open to students who live within the Parish of Burntwood. That for 2023/24 the budget be revised to £2,000 [offering two Bursaries] and consider a possible change of name in consultation with Jane Sutton and that the remainder of the reserve be invested in youth engagement opportunities, subject to a further report to this committee.

53. HIS MAJESTY KING CHARLES III CORONATION – GIFTS TO SCHOOL CHILDREN

The Town Clerk asked whether or not Members wished to explore and consider options to commemorate the Coronation of His Majesty King Charles III which will take place on Saturday 06 May 2023.

Councillor Kirkham said that she was not convinced with regard to the bookmarks but liked the idea of trees and the link to sustainability. Councillor Kirkham referred to re-cycled bookmarks.

Councillor D Ennis stated that in primary schools reading is a big part of their curriculum and he liked the idea of bookmarks as they appeared to be good value for money. He hoped that with regard to the tree planting this could involve BuRRT. Councillor D Ennis pointed out however that there was no allocation budget at the moment for any expenditure.

It was proposed by Councillor Woodward and seconded by Councillor D Ennis and following a unanimous show of hands it was

RESOLVED That £1,000 be allocated for Town Council branded re-cyclable bookmarks to be given to all primary aged children within the Parish of Burntwood and an English bareroot Oak Sapling to be delivered and planted to the eight primary schools within the Parish of Burntwood.

54. EMAIL NEWSLETTER REVIEW

Councillor Taylor informed Members that two newsletters had been issued [January and February] and would welcome feedback from Members. He stated that each newsletter took about four hours to produce and he had invited other organisations i.e., the Police to provide some content. Councillor Taylor confirmed that currently there was 194 subscribers.

Councillor D Ennis felt the more platforms we have to communicate with residents the better but asked that the information circulated around the table identifying subscribers email addresses could be blanked out in future.

Councillor Woodward confirmed that an email from the Deputy Clerk had been circulated to all Members encouraging them to "share" information on our social media platforms.

The Town Clerk confirmed that cards would be available at the forthcoming markets asking residents to sign up to the newsletter.

55. 2023 WAKES

Councillor Taylor thanked the Deputy Clerk for the work undertaken on the Wakes so far and that there had been some sponsorship interest for the "music festival" part of the event.

The Town Clerk confirmed that an initial email had been sent out to organisations by the Deputy Clerk and three companies had shown an interest in sponsoring the event. He confirmed that he, together with Councillor Taylor and the Deputy Clerk would be meeting with Steve Trow, Marketing Manager from Lesters Packaging on Thursday 09 February to firm up sponsorship. The Town Clerk confirmed that he would be inviting the other organisations to come in for a chat. He also confirmed that he would be meeting with Kerry Dove, Chief Operating Officer from Lichfield District Council on 14 February 2023 to ascertain what support the District Council could offer.

Councillor Taylor felt that there was no firm agreement with regard to sponsorship received and whether or not this was deducted from the budget of £16,000.

It was proposed by Councillor Taylor and seconded by Councillor D Ennis and following a unanimous show of hands it was

RESOLVED That any sponsorship received would be added to the budget of £16,000.

[The Meeting closed at 7.50 pm]

Signed

Date

Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: Burntwood Dragons & Phoenix FC

Address: Coppy Nook Playing Fields, Hospital Road, Burntwood, Staffs, WS7 0EJ

Email: tom.gregory@bdpfc.club

Phone Number: 07725 114909

Registration Number [if applicable]: _____

Type of Organisation: Football Club

Objectives of organisation: We aim to have as many children as possible participating in our football teams. We try to develop physical and social skills and making sure everyone enjoys doing something fun.

Relevance to area: We are based in Burntwood and have hundreds of children and adults from around the town and further afield involved

Amount requested: £500.00

For what purpose: To help with purchasing of football training equipment including footballs, bibs, cones etc to enable the development and progress the children's abilities

Other public/Council aid within the last 12 months: We have had some funding from LDC from their Climate Change fund

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
-

Signed:



Tom Gregory

Dated: 7th March 2023

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk

Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: __Midland Soccer Academy__

Address: Open House, Cherry Close, Burntwood, Staffs WS7 4RJ

Email: knewey1@gmail.com _____

Phone Number: 07966 687626 _____

Objectives of organisation: Provide opportunities to participate in football & social enrichment activities for all ages regardless of gender, age, ability or impairment

Relevance to area: We are based at Open House & Burntwood Leisure Centre running in conjunction with local businesses , authority & partners for Burntwood & surrounding areas.

Amount requested: £500 _____

For what purpose: We are looking to purchase a portable defibrillator for our walking football sessions

Other public/Council aid within the last 12 months: _Mike Wilcox - £400 community Fund - Battery operated maintenance machinery

Better Burntwood Fund £500 – WF Kit

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
-

Signed : __Kieran Newey _____

Dated : ____13/03/2023_____

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk



Burntwood Town Council

Application for Grant [funding of up to £500]

Name Leanne Giblin of Organisation: Lichfield Pride

Address: DOY, 23 Greenhill, Lichfield, WS13 6LH .

Email: lichfieldpride@yahoo.com

Phone Number: 07854887794

Registration Number [if applicable]:

Type of Organisation: Going through the process currently of becoming a registered Charity.

Objectives of organisation: To promote inclusivity throughout the district, to raise awareness and educate the community, businesses and schools. To celebrate Pride and work towards making the district a safe space for all.

Relevance to the area: In 2022 we held the very first Lichfield Pride, due to the positive response and the demand by both the businesses and community (that being the LGBTQ+ community and that of allies) We will now be running this as an annual event. Our ambition is to roll this out gradually across the district, starting with businesses and the community. We are currently going through the process of becoming a registered Charity and now have a committee in place, this will hopefully open many new doors for us in terms of building Lichfield Pride and access to Grants and funding. We are also linking in with the Youth Council and encouraging their involvement with moving Pride forward and growing it.

Amount requested: £500

For what purpose: To design and purchase window stickers for the businesses of Burntwood (to incorporate into the design 'Burntwood supports Lichfield Pride' to show their support for Lichfield Pride and advertise the business as a Safe Space for all, with businesses registering with Safe Space Alliance and be listed as a Safe Space. We found this to be a positive progression within Lichfield last year, with many businesses engaging and displaying the stickers. Any business with a sticker we also promote on our social media platforms. We found by engaging with the businesses it helped in getting the community on board and raised awareness. This then gave us a basis to grow Pride further and was a solid step in making the City and district a Safe Space. Any funds remaining we would through discussions with the Council decide how best to spend, i.e flags, bunting or banners to highlight Lichfield Pride and bring Colour to the City. Burntwood is such a big part of the Lichfield District and we really want to get the Town on board. Any funds would only be used within Burntwood. With regards to the stickers we would be happy to also incorporate your Town Council logo to acknowledge any grant donation made to cover the costs.

Other public/Council aid within the last 12 months: None from Burntwood Town Council. Awaiting to find out of any potential funding from both Lichfield District & City councils.

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.

- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
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Signed : Leanne Giblin (Chair/Founder Lichfield Pride)

Dated : 15th March 2023

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk

Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: ____FUN CLUB HUB

Address: 18 THORPE STREET CHASE TERRACE, BURNTWOOD WS7 1NE

Email: _____funclubyp@gmail.com_____

Phone Number: ____07814318568__

Registration Number [if applicable]: ____1187361_

Type of Organisation: Youth Provision

Objectives of organisation: To engage and support young people aged 10 to 19 to build positive role models within the community

To support and sign post to other organisations

relevance to area: __Burntwood

Amount requested: £500.00

For what purpose: ____To organise and delivery a Big Lunch, intergenerational afternoon at Chasetown football club with young people from the club and residence from the area to build positive relationships between the older generation and younger for community cohesion

Other public/Council aid within the last 12 months: _____Lottery Funding community foundation_

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
-

Signed : _____Elizabeth Bacon

Dated : _____20/03/2023__

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk

Burntwood Town Council

Application for Grant [funding of up to £500]

Name of Organisation: Pathway Project

Address: 3 Quonians Lane, Lichfield, Staffordshire. WS13 7LB

Email: debbiet@pathway-project.co.uk

Phone Number: 07511 499 532

Registration Number [if applicable]: _____

Type of Organisation: Charity 1005976

Objectives of organisation:

To ensure that every adult and child who comes to us seeking support for domestic and sexual abuse is given the opportunity to engage in Services that can help them to make the journey from victim to survivor. We offer a range of services from a 24hr helpline, Refuge, Outreach team helping people in the Community and Counselling services.

Relevance to area: Pathway offer support to anyone in the Staffordshire area

Amount requested: £500

For what purpose:

We would like to run a number of additional activities in the Burntwood area to raise awareness of The Staffordshire Pathway Project. We currently run a drop in every week at St John's Community Church, so that local people have a local access point to Pathway. We have also started working with the charity Sparks to offer drop-in sessions to Parents and children in need of our services. As a result of this we have received referrals to our helpline.

The funding support would be used towards but is not limited to the following:

- Working with the charity Sparks to offer regular drop-in sessions where we can be available to anyone who needs our services. We are looking at running menopause support sessions in June and Domestic Abuse training for staff and volunteers.
- Offering workshops to Schools, Businesses, Doctors, Pharmacies, Hotels, Hairdressers etc. to help them understand the signs of Domestic and Sexual Abuse as part of our 'Would you know what to do?' initiative. Giving advice on how to signpost them towards help.
- Taking part in local awareness activities like Plays in the Park to offer craft activities which will engage Adults and children in conversation about red flags and healthy relationships.

During 2022, we worked with 263 adults with 275 children in their families across the borough, including 15 men and 3 transgender people

23% had disabilities with the highest disability factor being mental health.

62% of service users had mental health issues that needed interventions.

The most prevalent types of abuse across the borough were emotional abuse (90% reported) and coercive control (60% reported)

50% said the abuse made them feel suicidal.

If we can reach even a small amount of people that need us in the Burntwood area that would be a huge success.

Other public/Council aid within the last 12 months: None

Please provide any other relevant additional information on a separate sheet.

Rules for consideration:

- Any amount given will be proportionate to the public benefit and must be relevant to the area.
- A recent balance sheet or reasonable explanation of the organisation's finances must be provided.
- By signing and submitting, it is accepted that all the above facts are correct and the funds will only be used for the stated purpose.
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Signed: D Thain

Dated : 22/3/23

Please return to: Burntwood Town Council, The Old Mining College, Queen Street, Burntwood WS7 4QH or email jayne.minor@burntwood-tc.gov.uk

Community and Partnerships Committee

Wednesday 5th April 2023

Better Burntwood Fund - Chasetown Football Club Funding Bid

1. Background

Members will recall they considered an application for £5000 of funding towards a significant investment to provide a new 3G pitch and other associated development. The Committee supported the application but agreed to defer a decision until more the funding from other parties had been secured.

2. Update

Further to the application discussed by this committee in February, the Town Clerk contacted the Club and indicated the Council's full support for their major redevelopment project and asked that they kept us advised of progress as they got nearer to their target. Recently Club representatives have been in touch to let us know they are now confident work will commence in May. "You will see that we are at an agreed scheme value of £912k plus vat and our decision is a matter of a couple of weeks away. All the 3rd party funding is now confirmed and agreed - other than £5k we have down from Burntwood Town Council. I believe we took a guess at your contribution towards the project some time ago and it still remains on the FF calculations".

3. Recommendation

That the Committee consider the request to provide up to £5000 towards this project.

Contact Officer

Steve Lightfoot

Town Clerk

steve.lightfoot@burntwood-tc.gov.uk

01543 677166

Community and Partnerships Committee

Wednesday 5th April 2023

Warmer Welcome funding

1. Purpose of Report

To request that Committee agree the process of allocating funding to Warmer Welcome host organisations.

2. Background

Burntwood Town Council launched the Warmer Welcome initiative in Autumn 2022 in response to the cost-of-living crisis and the anticipated increase in energy prices. With the concern that people in Burntwood would not be able to heat their homes and a cold winter ahead, Warmer Welcomes were set up across the town.

Burntwood Town Council initially allocated £2,000 to establish the Warmer Welcome network and Lichfield District Council contributed £5,000 to enable further development of the initiative.

3. Proposal

To enable the continued development of the Warmer Welcome network, the Town Council will make available some funds from the contribution from Lichfield District Council for Warmer Welcome host organisations should they require additional support to continue or enhance their current offer.

It is proposed that Burntwood Town Council review and agree applications for funding by one of the following options:

- Option 1 – Town Clerk in consultation with the Leader and Deputy Leader via email.
- Option 2 – Town Clerk in consultation with all members of the Communities and Partnerships Committee at Committee meetings.

4. Funding

£2,000 was initially allocated by Members to set up Warmer Welcomes across the town. An additional contribution of £5,000 was received from Lichfield District Council, and after costs in establishing the Warmer Welcome network there is £3,910.93 remaining.

From this amount, up to £200 may be available for Warmer Welcome host organisations to support with things like:

- Room hire charges where a free venue is not available or suitable
- Purchasing activities or equipment to enhance the Warmer Welcome session

Costs we would not cover:

- Energy costs for buildings that are already open to the public and being heated on Warmer Welcome days
- Staff costs

Funding will be paid directly to Warmer Welcome host organisations, but if a Warmer Welcome host organisation does not have a constitution or bank account, the Town Council can offer funding in kind to organisations that do not have the systems or capacity to purchase items themselves.

5. Recommendation

It is recommended that Members agree the process of allocating funding to Warmer Welcome host organisations through option 1 – Town Clerk in consultation with the Leader and Deputy Leader via email.

This will ensure that the Town Council can respond to funding requests in a timely manner.

Contact Officer

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Community and Partnerships Committee

Wednesday 5th April 2023

Stephen Sutton Bursary Underspend

1. Purpose of Report

To request that Committee support the use of £3,000 underspend in an ear marked reserve from the Stephen Sutton Bursary, for a one-off grant to enhance or increase the provision of youth services or opportunities in the town.

2. Background

The Stephen Sutton Bursary was last awarded in March 2020 and although Burntwood Town Council had allocated funds in the budget each year for the bursary, due to the Covid-19 pandemic these funds have not been used and there is currently a £4,000 underspend in an ear marked reserve.

It has been agreed by members that £1,000 from the ear marked reserve will be allocated to increase this year's bursary offer from one to two bursaries, which leaves £3,000.

Through partnership working with local youth service providers, there is an identified need in Burntwood to increase the provision of youth engagement and services, and to provide opportunities for young people in the town.

3. Proposal

It is proposed that Members support the creation of a one-off grant for local voluntary, community, and social enterprise organisations to provide youth services or opportunities for young people aged 11-18 in Burntwood.

As this money had originally been allocated to provide financial support for young people, using it for a one-off grant to increase or enhance the provision of youth services would still bring benefit to young people living in Burntwood and therefore meet the original aims of the money.

The criteria for projects would not be prescriptive to encourage innovative ideas. Some examples could be given such as:

- Existing organisations applying to increase their current provision, for example running groups during school holidays
- Organisations providing a one-off opportunity for young people that could bring a benefit to the local community, such as an arts or environmental project
- Funding to develop a pilot project
- Funding a partnership project

4. Funding

The grant would be funded by a £3,000 underspend in an ear marked reserve for the Stephen Sutton Bursary.

5. Recommendation

That Members support the creation of a one-off grant which will be promoted to local organisations from April, and applications brought to Communities and Partnerships to review and agree in July.

Contact Officer

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Community and Partnerships Committee

Wednesday 5th April 2023

Update on White Goods Scheme – Burntwood Lions

1. Background

As members will be aware, Burntwood Lions received £3000 from Burntwood Town Council to operate a "white goods scheme" on our behalf. The Lions receive referrals from organisations such as social services and local charities for vulnerable families in urgent need of essential household equipment such as refrigerators, washing machines, cookers and similar. They assess each application and are able to purchase the needed equipment and arrange for installation.

2. Update

Recently, Lions have acquired for vulnerable families a number of items.

December 2022 fridge freezer £279.00

Carpet £203.00

Drier £199.00

Carpet £170.00

January 2023 fridge/freezer £170.00

February cooker £290.00

They report that recently they were able to provide a pregnant single woman with a proper bed and bedding after she had been left with having to sleep on a blow-up mattress.

The Lions currently have a balance of £211 but are also processing new applications.

3. Recommendation

The Committee notes the content of this report and authorises that £3000 be released from the Better Burntwood fund for the White Goods Scheme operated by the Burntwood Lions of behalf of the Town Council.

Contact Officer

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