

Our Ref: MD

11 August 2011

To: Councillors Mrs Fisher, Isaacs, Norman, Mrs Rigby, Walker MBE and Mrs Woodward

Copy: Councillor Taylor

Dear Councillor

BURNTWOOD WAKES INDEPENDENT REVIEW COMMITTEE

The above-mentioned Committee will meet in the **Meeting Room, rear of Burntwood Library, Sankeys Corner on Thursday 18 August 2011 immediately following the Planning Applications Committee meeting** to consider the following business.

Yours sincerely

**Mary Danby (Mrs)
Town Clerk**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. ELECTION OF COMMITTEE CHAIRMAN**
- 3. DECLARATIONS OF INTEREST**
- 4. COMMITTEE REMIT**

The Review Committee is tasked with:

- Focusing on whether the Burntwood Wakes Festival meets the town's aspirations and offers value for money.
- Proposing the way forward for the 2012 Festival and beyond.

5. **BURNTWOOD WAKES FESTIVAL 2011**

To consider:

- The results of the Questionnaire asking the public for comments on the 2011 Festival and their suggestions for activities, attractions to be considered for inclusion in future Festivals (**WHITE ENCLOSURE**).
- To receive the Town Clerk's report on the 2011 Festival (to be tabled at the meeting).

6. **2012 AND BEYOND**

The Review Committee has been tasked with reporting back to the Town Council Meeting to be held on 15 September 2011 with recommendations on:

- **Type of event**

Either as previously organised (i.e. two day event organised by the Town Council (Friday evening "Wakes Unsigned" and Saturday Family Fun Day and Saturday evening programme (if this can be achieved within budget) with a further "commercial" day on the Sunday if a promoter comes forward) or something different.

- **Preferred date**

- a) The Town Council has previously booked Burntwood Rugby Club for the period Friday 20 July – Saturday 21 July 2012 (plus Sunday 22 July should an external promoter wish to run an event on that date).
- b) Members are asked to fix the date for 2013 Festival.

- **Preferred Venue**

- **Budget parameters**

Members are requested to consider recommending to the Town Council that the budget for the 2012 Festival should be increased from £35,000 (previously set in 2008 and retained at that level up to and including the 2011 Festival) to £45,000 to reflect the decreased level of sponsorship currently attracted and the increase in the price of goods, entertainment, services, etc.