

**MINUTES OF A MEETING OF THE GRANT AID COMMITTEE
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER, BURNTWOOD
ON THURSDAY 24 OCTOBER 2013 COMMENCING AT 7.00 P.M.**

PRESENT

Councillor James (in the Chair)

Councillors Bradbury, Brown, Campbell, Constable, Mrs Evans, Isaacs, Mrs Rigby, Stokes, Taylor, Mrs Tranter and Willis-Croft

In attendance

Mrs M Danby, Town Clerk

1. APOLOGIES FOR ABSENCE

Councillors Mrs Banevicius, Mrs Brettell, Drinkwater, Mrs Fisher, Humphreys, Norman, Walker MBE and Mrs Woodward.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor Bradbury declared a personal interest with regard to Application No. 11.

Councillor Mrs Evans declared a personal interest with regard to Application Nos. 14, 26, 35 and 39.

Mrs Danby declared a personal interest with regard to Application No. 39.

3. GUIDANCE NOTES AND CONDITIONS OF FUNDING

RESOLVED That the Conditions of Funding be revised to include a requirement for applicants to demonstrate that funding would be used to meet objectives set out in the Burntwood Town Strategy (an additional sheet(s) is to be drafted identifying those objectives with tick boxes for applicants to confirm which, if any, their application meets).

4. BUDGET PROVISION

RESOLVED That the remainder of the grant aid budget of £10,000 for the 2013/14 financial year be received and noted.

5. 2013/14 GRANT AID APPLICATIONS

The Grant Aid Sub-Committee had met on 16 October 2013 to consider 42 applications for Grant Aid. The Sub-Committee had considered all applications in detail and their recommendations were set out in Appendix 1 to those Minutes.

The Grant Aid Committee was requested to formally receive and consider the Minutes of the Meeting of the Grant Aid Sub-Committee held on 16 October 2013 (Minute Nos. 1 – 3 and Appendix 1).

RESOLVED That:

- a) The Minutes of the Grant Aid Sub-Committee meeting held on 16 October 2013 (Minute Nos. 1-3 and Appendix 1) be received.
- b) Grant aid be awarded as set out in **APPENDIX 1** under powers given by the The General Power of Competence, Localism Act 2011, Chapter 1 of Part 1, Section 1(1).

(The Meeting closed at 7.30 p.m.)

SUMMARY OF 2013/14 GRANT AID APPLICATIONS

ORGANISATION	NO.	2013/14 REQUEST £	GRANT AWARDED £	PURPOSE OF GRANT
1 st Burntwood Girls' Brigade	1	400	400	Towards the cost of a special event/trip to mark the Girls' Brigade 120 th anniversary
1 st Burntwood Scout Group	2	840	600	Towards the cost of reducing the height of trees at the Scout HQ and making them safe
2 nd Burntwood Brownies	3	360	360	Towards the cost of taking the girls on a Pack weekend break
1 st Hammerwich Brownie Pack	4	150	150	To assist with rent for meetings, purchase equipment for crafts and tasks, to assist with the cost of Unit outings and coach transport
1 st Hammerwich Rainbows	5	250	250	To assist with rent for meetings, to purchase equipment for crafts and tasks
Active 60s Group	6	500	150	To assist with room hire, activities, speakers, outings, etc
Beacon Community Church	7	1447.99	500	Towards the cost of purchasing a portable computer and video editing software
Burntwood & District First Responders	8	1,500	760 ¹	Towards the cost of replacing service vehicle
Burntwood Breast Care	9	200	200	Towards the cost of room hire, speakers and raising awareness
Burntwood Carers	10	350	200 ²	To provide much needed respite for social activities and some pampering or relaxation therapy
Burntwood Chase Heritage Group	11	130	130	Towards the cost of replacing the public address amplifier
Burntwood Community Church	12	1,700	500	Towards the cost of producing a play aimed at 15-24 years of age to promote positive mental health and combat the threat of suicide

GRANT AID COMMITTEE
24 OCTOBER 2013

ORGANISATION	NO.	2013/14 REQUEST £	GRANT AWARDED £	PURPOSE OF GRANT
Burntwood Family History Group	13	200	100	Towards the cost of continuing with the "Local War Memorial Project"
Burntwood Gardening Guild	14	190	100	Towards the cost of speakers, offsetting a shortfall in funding of the Annual Show prize vouchers and encouraging more people to join the Guild
Burntwood Gateway Club	15	200	100	Towards the cost of providing boat trips and transport to the marina
Burntwood In-Sight Group	16	90	200	Specialised equipment to enable members to cook independently
Burntwood Live at Home Scheme	17	500	250	Towards the cost of purchasing extra equipment and resources for those with early signs of dementia
Burntwood Memorial Community Association	18	1,000	500	Towards the cost of replacing 20 No. worn out tables
Burntwood Methodist Church	19	1,000	500	Towards the cost of refurbishing the kitchen
Burntwood Rugby Club Ltd	20	1,000	0 ³	Towards the cost of installing CCTV to the exterior of the Clubhouse
Burntwood St Matthews Cricket Club	21	300	300	Towards the cost of coach education courses to enable the Club to increase the number of volunteer coaches
Burntwood Singers	22	100	100	Towards the cost of purchasing pieces of music
Burntwood Town FC	23	500	0 ⁴	Towards the cost of purchasing barriers, dug outs, etc
Cannock & Burntwood Cats Protection	24	500	100	Towards the cost of caring for cats and kittens, assist with neutering costs, vets bills and food costs

GRANT AID COMMITTEE
24 OCTOBER 2013

ORGANISATION	NO.	2013/14 REQUEST £	GRANT AWARDED £	PURPOSE OF GRANT
Chase Terrace Bowls Club	25	200	100	To help cover the Green hire costs
Chase Terrace Methodist Church	26	500	250	Towards the cost of cleaning and restoring the wall-mounted war memorial inside the Church
Chasetown Darby & Joan Club	27	300	150	To help subsidise mini bus costs to pick up and return home disabled members for weekly meetings
Chasetown Women's Institute	28	500	200 ⁵	To help with monthly outgoings, the cost of some of their outings and towards the cost of holding an "Open Evening"
Cruse Bereavement Care: South Staffordshire	29	3,626	500	Towards the cost of recruiting and training 3 more volunteers for the Burntwood parish, the purchase of 4 more books for under 7s and the cost of supporting bereaved clients
The Elias Ashmole Club	30	5,000	0 ⁶	Towards the cost of refurbishing the lounge area
Fusion Credit Union	31	750	500	Towards the cost of advertising in the local press, provision of more literature for distribution in Burntwood area, contribution to the cost of providing services in Burntwood
Grangemoor Over 50's Lunch Club	32	As much as possible	100	Towards the cost of purchasing a CD player and CDs, transport to/from meetings, entertainment or an outing
Hammerwich Cricket Club	33	250	100	Towards the cost of updating the alarm system on buildings distanced from the Clubhouse
Hammerwich Parent & Toddler Group	34	350	200	Towards the cost of replacing toys and providing craft activities, floor mats and pop-up tents

ORGANISATION	NO.	2013/14 REQUEST £	GRANT AWARDED £	PURPOSE OF GRANT
Lite Bite	35	100	100	Towards the cost of new tablecloths
Lite Bite 2	36	200	100	Towards the cost of purchasing 4 No. tables
The Nelson Inn FC	37	250	100	Towards the cost of purchasing footballs, kits and 1 st aid kit
The Redwood Friendship Group	38	200	0 ⁷	Towards the cost of Group trips and Christmas meal
The Royal British Legion Women's Section: Burntwood & District Branch	39	300	300	Towards the cost of the dedication service and formal reception for the Branch and its Standard
St Giles Hospice	40	500	250	Towards the cost of providing specialist services
St John's Community Church	41	3,810	450	Towards the cost of purchasing a replacement computer for the Church office
SSAFA Forces Help	42	150	150	To be used when needed for a deserving case or cases

Footnotes:

- ¹ **Application No. 8:** The Town Council agreed to commit the grant award which will be payable when the applicant's target will be met by the £760 award.
- ² **Application No. 10:** Grant awarded SUBJECT TO an explanation being given on how carers are informed about the group and what respite they offer to carers.
- ³ **Application No. 20:** The application is contrary to Para. 8 of the Guidance Notes (sent to all potential applicants), viz "Applications will not be considered from private organisations operated as a business to make a profit or surplus."
- ⁴ **Application No. 23:** Members felt unable to award a grant as the Club had failed to present their 2012 grant aid cheque despite being reminded to do so several times, leaving the Council no option but to arrange for a stop to be put on the cheque.
- ⁵ **Application No. 28:** Grant awarded SUBJECT TO confirmation that the Open Evening will be publicised widely.
- ⁶ **Application No. 30:** The application is contrary to Para. 8 of the Guidance Notes (sent to all potential applicants), viz "Applications will not be considered from private organisations operated as a business to make a profit or surplus."
- ⁷ **Application No. 38:** Members declined to award grant aid as the Group carries significant revenue balances.