

**BURNTWOOD TOWN COUNCIL  
DRAFT 2012/13 BUDGET  
(INCLUDING 2010/11 BUDGET AND ACTUAL; 2011/12 BUDGET, ACTUAL TO DATE AND PROJECTED)**

		2010/11		2011/12			2012/13
		Budget	Actual	Budget	Actual as at 17/01/12	Projected Outturn	Draft Budget
<b>100</b>	<b>Corporate</b>						
1176	Precept	251,380	251,380	251,380	251,380	251,380	256,142
1190	Interest: Community Direct Plus	1,200	3	1,200	2	3	3
1191	Interest: Reserve Account	0	473	0	415	450	450
1192	Interest: Instant Access A/C	0	11	0	22	35	45
1193	Interest: LDC	0	1,616	0	0	0	0
	<b>Total Income</b>	252,580	253,482	252,580	251,819	251,868	256,640
	<b>100 Net Expenditure</b>	<b>-252,580</b>	<b>-253,482</b>	<b>-252,580</b>	<b>-251,819</b>	<b>-251,868</b>	<b>-256,640</b>
<b>101</b>	<b>Employee Expenses</b>						
4000	Holding Account	0	0	100,000	77,013	99,670	102,000
4001	Salaries	76,125	68,115	0	0	0	0
4003	Salary Add. Hrs Finance Officer	0	2,272	0	0	0	0
4004	Salaries Add. Hrs Admin Assts.	8,040	3,549	0	0	0	0
4006	NI: Employer's Contributions	5,090	4,949	0	0	0	0
4007	PAYE: Employees' Contributions	0	0	0	0	0	0
4008	NI: Add. Hrs. Finance Officer	0	197	0	0	0	0
4009	NI Employer: Add. Hrs.	535	249	0	0	0	0
4010	NI: Mileage Allowance	0	93	0	0	0	0
4011	LGPS: Employer's Contributions	11,320	11,000	0	0	0	0
4012	Telephone/Broadband Allowance	715	840	0	0	0	0
4013	Eyesight: Tests/Spectacles	55	0	0	0	0	0
4014	NI: Employees' Contributions	0	0	0	0	0	0
4015	LGPS: Employees' Contributions	0	0	0	0	0	0
4411	Handyperson Service	1,200	0	1,200	0	0	0
	<b>OverHead Expenditure</b>	103,080	91,264	101,200	77,013	99,670	102,000
	<b>101 Net Expenditure</b>	<b>103,080</b>	<b>91,264</b>	<b>101,200</b>	<b>77,013</b>	<b>99,670</b>	<b>102,000</b>

		2010/11		2011/12			2012/13
		Budget	Actual	Budget	Actual	Projected	Draft
					as at 17/01/12	Outturn	Budget
<b>102</b>	<b>Premises: Lambourne House</b>						
4020	Office: Rent	10,000	10,192	11,000	9,750	12,500	13,000
4021	Office: Service Charges	900	938	900	693	900	900
4022	NNDR: Office	4,225	3,850	4,225	4,430	4,430	4,430
4023	Office: Water Rates	330	217	330	166	240	250
4024	Office: Electricity	3,000	1,464	4,000	1,654	2,000	2,000
4025	Office: Cleaning Materials	200	104	200	40	100	100
4026	Office: Trade Refuse	75	30	75	90	120	120
4027	Office: Window Cleaning	120	58	120	43	73	120
4028	Office: Security Alarm (R&M)	180	172	180	182	182	190
4029	Office: CCTV (R&M)	235	234	250	243	243	250
4030	Office: Fire Extinguishers	65	0	65	20	20	50
4031	Office: PAT Testing	80	124	80	79	79	100
4032	Office: Air Conditioners (R&M)	360	0	360	0	360	360
4033	Office: General Maintenance	1,300	440	500	25	20	2,000
4037	Meeting Room: Rental Charges	600	632	750	1,200	1,300	1,400
	<b>OverHead Expenditure</b>	21,670	18,454	23,035	18,615	22,567	25,270
	<b>102 Net Expenditure</b>	21,670	18,070	23,035	18,615	22,567	25,270
<b>105</b>	<b>Transport</b>						
	Car Mileage: Employees	2,150	2,293	2,000	2,065	2,200	2,200
4061	Car Mileage: Members	0	167	150	30	70	150
4062	Car Parking Fees	0	6	10	2	10	10
	<b>OverHead Expenditure</b>	2,150	2,465	2,160	2,097	2,280	2,360
	<b>105 Net Expenditure</b>	2,150	2,465	2,160	2,097	2,280	2,360

		2010/11		2011/12			2012/13
		Budget	Actual	Budget	Actual as at 17/01/12	Projected Outturn	Draft Budget
<b>107</b>	<b>Supplies &amp; Services</b>						
4100	Photocopier: Copy Charges	1,200	1,154	1,000	804	1,000	1,000
4110	Telephone: Rental	570	466	550	436	570	600
4111	Telephone: Calls	520	716	750	509	670	700
4112	Telephone: Payment Charges	0	69	63	54	63	63
4113	Broadband: Line rental	0	395	395	297	395	400
4120	Postage	1,100	1,517	1,500	1,013	1,013	1,000
4121	Franking Machine: Rental/Lease	640	666	640	696	696	696
4122	Franking Machine: Maintenance	300	646	300	298	298	298
4123	Franking Machine: Stationery	0	155	90	23	23	90
4130	Computers: Peripherals	0	0	0	493	493	200
4131	Computers: Hardware	4,750	0	0	3,160	3,160	2,500
4132	Computers: Software Licences	0	310	350	694	694	470
4133	Computers: Support	0	454	750	1,176	988	900
4135	Computers: Email accounts	0	275	50	50	50	50
4136	Network: Remote Back-up	0	0	0	220	332	600
4140	Website	600	467	400	425	425	425
4160	Stationery	1,700	1,622	1,700	1,747	1,750	1,800
4161	Publications	300	14	300	90	90	300
4162	Newspapers	0	138	150	128	150	150
4163	General Office Expenses	150	178	200	285	300	200
	Furniture				189	189	250
4164	Office Equipment	300	0	300	150	250	650
4165	Advertising	370	200	370	597	597	600
4170	Subscriptions to other bodies	1,450	1,812	1,828	1,826	1,826	1,850
4180	Professional Fees	350	408	350	966	966	350
4190	Data Protection Fee	0	35	35	35	35	35
4195	NMA: Memorial Bench - Purchase	0	575	0	0	0	0
4200	Courses/Training: Fees	1,500	410	1,300	250	450	1,300
4201	Courses/Training: Expenses	0	95	200	4	20	200
4202	Conferences/Seminars: Fees	0	158	500	238	388	400
4203	Conferences/Seminars: Expenses	1,000	154	500	513	700	700
4220	Bank Charges	140	132	150	120	150	150
4221	Insurance: Premiums	2,100	1,686	2,100	1,351	1,351	1,351
4222	Insurance: Landlord	0	478	500	485	485	500
4230	External Audit	1,050	2,100	1,150	0	1,150	1,150
4231	Internal Audit	400	800	400	0	200	200
4235	NMA: Memorial Bench (R&M)	35	0	35	0	35	35
4411	Handyperson Service	0	0	0	64	64	100

		2010/11		2011/12			2012/13
		Budget	Actual	Budget	Actual as at 17/01/12	Projected Outturn	Draft Budget
<b>107</b>	<b>Supplies &amp; Services (Cont'd)</b>						
4999	Contingency Expenses	0	425	10,000	321	300	1,000
	<b>OverHead Expenditure</b>	20,525	18,162	28,906	19,707	22,316	23,263
1200	Refunds	0	350	0	453	453	0
	<b>Total Income</b>	0	350	0	453	453	0
	<b>107 Net Expenditure</b>	20,525	17,812	28,906	19,251	21,863	23,263
<b>201</b>	<b>Street Lighting</b>						
4240	Electricity	800	297	800	343	343	400
4241	Maintenance	0	283	0	390	390	400
	<b>OverHead Expenditure</b>	800	580	800	733	733	800
	<b>201 Net Expenditure</b>	800	580	800	733	733	800
<b>202</b>	<b>Bus Shelters</b>						
4250	Maintenance	400	218	400	0	400	400
4255	Provision new bus shelter(s)	2,500	2,240	2,240	0	0	2,500
4411	Handyperson Service	0	374	0	322	400	320
	<b>OverHead Expenditure</b>	2,900	2,832	2,640	322	800	3,220
1081	Grant Aid: Bus Shelter	0	560	0	0	0	0
	<b>Total Income</b>	0	560	0	0	0	0
	<b>202 Net Expenditure</b>	2,900	2,272	2,640	322	800	3,220
<b>203</b>	<b>Christmas Lights</b>						
4260	General Expenses	4,000	4,059	4,000	2,099	4,000	5,100
4261	Churches	0	873	500	764	1,200	1,200
	<b>OverHead Expenditure</b>	4,000	4,932	4,500	2,864	5,200	6,300
	<b>203 Net Expenditure</b>	4,000	4,932	4,500	2,864	5,200	6,300

		2010/11		2011/12			2012/13
		Budget	Actual	Budget	Actual	Projected	Draft Budget
					as at 17/01/12	Outturn	
<b>205</b>	<b>Traffic Islands</b>						
4300	Shrub Beds: Maintenance	4,650	3,399	3,399	3,399	3,399	3,399
4301	Grass Cutting	0	618	618	536	536	618
4302	Litter Picking	0	124	124	124	124	124
4303	Weed Killer Spraying	0	165	165	165	165	165
4304	Signage	0	329	329	0	329	329
4305	Signage Installation	0	8	0	71	71	100
4306	NNDR: Traffic Islands	0	666	666	1,715	1,715	1,715
	<b>OverHead Expenditure</b>	4,650	5,308	5,301	6,009	6,339	6,450
1030	Traffic Islands: Sponsorship	3,500	3,500	3,500	0	3,500	3,500
	<b>Total Income</b>	3,500	3,500	3,500	0	3,500	3,500
	<b>205 Net Expenditure</b>	1,150	1,808	1,801	6,009	2,839	2,950
<b>206</b>	<b>Hanging Baskets &amp; Planters</b>						
4350	Planters: Maintenance	0	309	309	258	258	309
4351	Planters: Bedding Plants	0	453	453	453	453	453
4352	Hanging Baskets: Supply/Maint.	1,350	620	620	620	620	620
	<b>OverHead Expenditure</b>	1,350	1,382	1,382	1,331	1,331	1,382
	<b>206 Net Expenditure</b>	1,350	1,382	1,382	1,331	1,382	1,382
<b>207</b>	<b>Flagpole</b>						
4355	Flagpole	230	230	230	230	230	230
	<b>OverHead Expenditure</b>	230	230	230	230	230	230
	<b>207 Net Expenditure</b>	230	230	230	230	230	230

		2010/11		2011/12			2012/13
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<b>208</b>	<b>Burntwood in Bloom</b>						
4380	Advertising	3,000	530	1,400	530	530	1,000
4381	Prizes	0	886	1,100	1,050	1,050	1,300
4382	Presentation Evening	0	400	500	484	484	500
4383	Annual Calendar (production)	0	0	0	363	363	250
	Regional In Bloom Competition	0	0	0	0	0	150
	<b>OverHead Expenditure</b>	3,000	1,816	3,000	2,427	2,427	3,200
1050	BiB: Sponsorship	0	50	50	0	0	0
1051	BiB: Photograph Sales	0	51	0	18	18	0
1052	BiB: Calendar Sales	0	0	0	164	180	0
	<b>Total Income</b>	0	101	50	182	198	0
	<b>208 Net Expenditure</b>	3,000	1,715	2,950	2,245	2,229	3,200
<b>209</b>	<b>Coulter Lane Remb. Garden</b>						
4411	Handyperson Service	0	144	0	142	142	150
4500	Coulter Lane Remb. Garden	0	3,965	0	3,842	3,842	0
4501	Grounds Maintenance	0	0	0	1,100	1,100	1,100
	<b>OverHead Expenditure</b>	0	4,109	0	5,083	3,984	1,250
	<b>209 Net Expenditure</b>	0	4,109	0	5,083	3,984	1,250

		2010/11		2011/12		2012/13	
		Budget	Actual	Budget	Actual as at 17/01/12	Projected Outturn	Draft Budget
<b>210</b>	<b>Burntwood Wakes Festival</b>						
4411	Handyperson Service	0	506	0	758	758	800
4600	BWF: Stage / Sound Hire	35,000	0	35,000	6,850	6,850	40,000
4601	BWF Unsigned: Neon Expenses	0	1,825	0	1,870	1,870	0
4602	Family Fun Day Entertainment	0	29,350	0	7,790	7,790	0
4603	Marquees & Furniture	0	1,678	0	4,763	4,763	0
4604	First Aid Cover	0	630	0	670	670	0
4605	Fire Cover	0	510	0	100	100	0
4606	Lost Children Service	0	120	0	0	0	0
4607	Security	0	2,510	0	4,450	4,450	0
4608	Rubbish Skips	0	180	0	280	280	0
4609	Traffic Management	0	404	0	425	425	0
4610	Mobile Toilets	0	0	0	1,500	1,500	0
4611	Publicity	0	2,565	0	2,421	2,421	0
4612	Insurance	0	692	0	1,666	1,666	0
4613	Ground Crew	0	2,500	0	3,250	3,250	0
4614	Coach	0	0	0	560	560	0
4615	Pathway: Clearance	0	35	0	40	40	0
4616	Pathway: Lighting	0	300	0	300	300	0
4619	Hospitality: Mobile Toilets	0	0	0	700	700	0
4620	Miscellaneous	0	1,469	0	2,395	2,395	0
4621	BWF: Saturday evening	0	700	0	4,570	4,570	0
4622	BWF: Questionnaire, etc	0	100	0	0	0	0
4623	BWF: Generators/Fuel	0	1,136	0	1,233	1,233	0
4624	BWF: Policing	0	1,021	0	1,038	1,038	0
4625	BWF: Lighting Crew	0	0	0	3,400	3,400	0
	<b>OverHead Expenditure</b>	35,000	48,229	35,000	51,030	51,030	40,800
1025	Sundry Income	0	0	0	8	8	0
1090	BWF: Craft Marquee Pitch Fees	0	223	0	263	263	0
1091	BWF: Sponsorship	0	11,700	0	10,750	10,750	0
1095	BWF: Hospitality - Food	0	131	0	200	200	0
1096	BWF: Hire of equipment, etc	0	0	0	4,570	4,570	0
	<b>Total Income</b>	0	12,055	0	15,791	15,791	0
	<b>210 Net Expenditure</b>	35,000	36,175	35,000	35,239	35,239	40,800

		2010/11		2011/12			2012/13
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<b>211</b>	<b>Town Strategy</b>						
4750	Town Strategy	10,000	13,560	2,500	8,321	8,321	250
	<b>OverHead Expenditure</b>	10,000	13,560	2,500	8,321	8,321	250
	<b>211 Net Expenditure</b>	10,000	13,560	2,500	8,321	8,321	250
<b>213</b>	<b>Trees (General)</b>						
4354	Trees: Supply/Planting	0	150	0	0	0	0
	<b>OverHead Expenditure</b>	0	150	0	0	0	0
	<b>213 Net Expenditure</b>	0	150	0	0	0	0
<b>301</b>	<b>Civic Expenses</b>						
4360	Chairman's Expenses	4,500	19	4,500	96	4,500	4,500
4361	General Expenses	0	0	0	8	0	0
4363	Civic Carol Service	0	103	0	34	0	0
4364	Civic Service & Reception	0	1,055	0	0	0	0
4365	Hospitality: General	0	115	0	31	0	0
4366	Hospitality: BWF	0	956	0	1,409	0	0
4367	Other Expenses	0	3	0	0	0	0
4368	Fundraising	0	1,034	0	0	0	0
4369	Fundraising - Distribution	0	0	0	2,214	3,214	0
4400	Local Voluntary Organisations	0	60	0	0	0	0
	<b>OverHead Expenditure</b>	4,500	3,344	4,500	3,792	7,714	4,500
1062	Fundraising	0	1,990	0	476	1,000	0
	<b>Total Income</b>	0	1,990	0	476	1,000	0
	<b>301 Net Expenditure</b>	4,500	1,354	4,500	3,317	6,714	4,500



		2010/11		2011/12			2012/13
		Budget	Actual	Budget	Actual as at 17/01/12	Projected Outturn	Draft Budget
<b>302</b>	<b>Grant Aid</b>						
4400	Local Voluntary Organisations	8,000	7,850	8,000	8,000	8,000	8,000
4401	Play Schemes	3,055	3,055	3,055	3,055	3,055	3,100
4402	Community Transport	3,000	3,000	3,000	3,000	3,000	3,000
4403	Community Development Worker	15,300	15,000	15,600	13,750	15,000	17,167
4405	SESCAB	3,500	3,500	3,500	3,500	3,500	3,500
4408	Remembrance Wreaths	0	0	0	74	74	100
	<b>OverHead Expenditure</b>	<b>32,855</b>	<b>32,405</b>	<b>33,155</b>	<b>31,379</b>	<b>32,629</b>	<b>34,867</b>
1080	Grant Aid: War Memorial	0	50	0	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>302 Net Expenditure</b>	<b>32,855</b>	<b>32,355</b>	<b>33,155</b>	<b>31,379</b>	<b>32,629</b>	<b>34,867</b>
<b>310</b>	<b>Election Expenses</b>						
4701	Election Expenses	0	0	4,500	0	21,500	0
	<b>OverHead Expenditure</b>	<b>0</b>	<b>0</b>	<b>4,500</b>	<b>0</b>	<b>21,500</b>	<b>0</b>
	<b>310 Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>4,500</b>	<b>0</b>	<b>21,500</b>	<b>0</b>
	<b>TOTAL BUDGET EXPENDITURE</b>	<b>246,710</b>	<b>249,223</b>	<b>252,809</b>	<b>230,953</b>	<b>289,071</b>	<b>256,142</b>
	<b>TOTAL INCOME</b>	<b>256,080</b>	<b>272,472</b>	<b>256,130</b>	<b>268,721</b>	<b>272,810</b>	<b>260,140</b>
	<b>TRANSFERS FROM RESERVES</b>						
	Coulter Lane Remembrance Garden					3,842	
	Elections Reserve					17,000	
	Replacement Server/PCs					4,500	
	<b>TOTAL TRANSFERRED FUNDS</b>					<b>25,342</b>	
	<b>TOTAL NET EXPENDITURE</b>	<b>-9,370</b>	<b>-23,249</b>	<b>-3,321</b>	<b>-37,768</b>	<b>-9,081</b>	<b>-3,998</b>