

**MINUTES OF A MEETING OF THE BURIAL GROUNDS COMMITTEE
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, CHASETOWN
ON THURSDAY 01 SEPTEMBER 2016 COMMENCING AT 6.30 PM**

PRESENT

Councillor Humphreys (in the Chair)
Councillors Ms Brettell, Mrs Evans and Willis-Croft

In attendance

Ms J Minor, Senior Administration Officer

10. APOLOGIES FOR ABSENCE

Councillor Miss Fisher and Mrs Rigby.

11. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None declared.

12. MINUTES

RESOLVED That the Minutes of the Meeting of the Burial Grounds Committee held on 22 June 2016 (Minute Nos. 1-9) be approved.

13. BURNTWOOD CEMETERY RULES AND REGULATIONS (FULL COUNCIL CONFIDENTIAL MINUTE NO. 54 REFERS)

An in depth discussion took place between all Members present taking into account the advice received from the solicitor.

RECOMMENDED That

- a) the definition of 'Resident' be amended to include "in a hospital, hospice, a residential care home or assisted living in a retirement home or village" and that the resident paragraph be forwarded to the solicitor for further guidance and that this guidance be tabled at Full Council.
- b) the definition of 'Deed' be amended to include "The Deed is subject to the regulations now in force which may hereafter be made with regards to interments in the management regulations and control of the said burial ground that are in force at the date of death and are published on the website of Burntwood Town Council" and that this paragraph also be included on the Deed document.
- c) the wording "that are in force at the date of death" be added to the 'Charges' section of the Rules and Regulations (page 8 of 8 para 2).
- d) a header be included on every page of the Rules and Regulations (Burntwood Cemetery, Rules and Regulations with effect from 21 September 2016).

- e) once approved by Full Council the approved Rules and Regulations be uploaded onto the Town Council's website.
- f) once approved by Full Council, a copy of the approved Rules and Regulations be supplied to grave and cremated remains plot owners (where appropriate) and funeral directors.

14. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

15. CONFIDENTIAL MINUTES

RESOLVED That the Confidential Minutes of the Meeting of the Burial Grounds Committee held on 22 June 2016 (Minute Nos. 8-9) be approved.

(The Meeting closed at 7.08 pm)

Signed

Date