

**MINUTES OF THE MEETING OF BURNTWOOD TOWN COUNCIL
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER
ON THURSDAY 23 JANUARY 2014 COMMENCING AT 7.13 P.M.**

PRESENT

Councillor Bradbury (in the Chair)
Councillors Ms Brettell, Brown, Campbell, Constable, Drinkwater, Mrs Evans, Mrs Fisher, Heath, Humphreys, Isaacs, James, Mosson, Norman, Mrs Rigby, Mrs Stokes, Taylor, Mrs Tranter, Walker MBE, Willis-Croft and Mrs Woodward

In attendance

Mrs M Danby, Town Clerk
Ms J Minor, Administrative Assistant
2 members of the public

PUBLIC FORUM

No questions or comments were put by members of the public.

PRAYERS

Prayers were led by Councillor Mrs Evans.

80. APOLOGIES FOR ABSENCE

Councillor Mrs Banevicius.

81. DECLARATIONS OF INTEREST AND DISPENSATIONS

None declared.

82. MINUTES

RESOLVED That the Minutes of the Meeting of the Town Council held on 07 November 2013 (Minute Nos. 61 - 79) be received and approved as a correct record.

83. CHAIRMAN'S ANNOUNCEMENTS

Councillor Bradbury said that he had been very busy leading up to Christmas with engagements. Councillor Bradbury announced his forthcoming Charity Evening to be held on Saturday 22 March at Burntwood Memorial Institute in aid of Burntwood Breast Care and Teenage Cancer Trust (Stephen Sutton). Two bands would be performing and tickets would be priced at £10 to include a hot potato supper and that he hoped as many Councillors as possible would support the event.

84. PLANNING COMMITTEE

RESOLVED That the Minutes of the Meetings of the Planning Committee held on 14 November 2013 (Minute Nos. 50 - 54), 03 December 2013 (Minute Nos. 55 - 59) and 10 January 2014 (Minute Nos. 60 - 65) be received and where necessary approved and adopted.

85. BURIAL GROUNDS COMMITTEE

Councillor Norman confirmed that in respect of Memorials, Burntwood Cemetery (Minute No. 18 refers), this matter had now been resolved to the satisfaction of the family.

RESOLVED That the Minutes of the Meeting of the Burial Grounds Committee held on 12 December 2013 (Minute Nos. 11 - 19) be received and where necessary approved and adopted.

86. POLICY AND RESOURCES COMMITTEE

RESOLVED That the Minutes of the Meetings of the Policy and Resources Committee held on 19 December 2013 (Minute Nos. 47 - 52) and 07 January 2014 (Minute Nos. 53 - 61) be received and where necessary approved and adopted.

Minute No. 49 - Burntwood Town Strategy Action Area 3: Public Transport Access and Traffic Management Working Group - Proposed Ring and Ride Scheme

RESOLVED That the recommendations detailed in Minute No. 49 be moved subject to working out some outstanding operational matters.

Minute No. 51 - Ryecroft Shops: Car Park

Members were informed that Ryecroft Traders Association had been established and that the Association was contributing towards the car park repairs.

RESOLVED THAT:

- (a) A contribution of £5,000 to the overall Ryecroft Shopping Centre car park works be agreed together with formal agreements for the use of the monies;
- (b) Removal of the clause requesting that monies are recouped via land charges as this would not be possible to enforce.

Minute No. 56 - Ice Busters Scheme

Members were informed that even though Staffordshire County Council do not approach the volunteers they would provide full training.

RESOLVED That the recommendations detailed in Minute No. 56 be moved and that this task be undertaken before the next Town Council meeting.

Minute No. 57 - Revised Standing Orders (Draft)

RESOLVED That the draft revised Standing Orders be referred to the Policy and Resources Committee for a final proof read and presented to the next Full Council in final format for adoption.

Minute No. 58 - Annual Review of Council Policies

Members were informed that the Members and Officers Subsistence/Mileage Policy were wrong. Members were informed that the figures were taken from NALC recommendations and not Lichfield District Council

RESOLVED That the revised policies be subject to a final proof read and checked by the Policy and Resources Committee and presented to the next Full Council in final format for adoption.

87. MEMBERS QUESTIONS

None raised.

88. SCHEDULE OF PAYMENTS MADE BETWEEN 07 NOVEMBER 2013 AND 15 JANUARY 2014

Concerns were expressed at the cost of repairing the Christmas lights and the poor standard of some of the Christmas lights arrangements and trees.

RESOLVED That the Schedule of Payments totalling £67,651.97 made between 07 November 2013 and 15 January 2014 inclusive be received and noted.

89. 2014/15 GENERAL BUDGET

A budget report and 2014/15 forecast balances and reserves were circulated to all Members.

RESOLVED That the 2014/15 Budget and forecast balances and reserves be approved.

90. 2014/15 PRECEPT

RESOLVED That a Precept of £248,862 be declared on Lichfield District Council for the 2014/15 financial year.

91. 2014/15 BURNTWOOD CEMETERY BUDGET

RESOLVED That the 2014/15 Burntwood Cemetery Budget be approved.

92. BURNTWOOD CEMETERY: FEES AND CHARGES 2014/15 (DRAFT)

RESOLVED That the Burntwood Cemetery Fees and Charges 2014/15 be approved.

93. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

94. BURNTWOOD PARKS AND OPEN SPACES

RESOLVED That the Council will continue to negotiate with Lichfield District Council.

95. PERSONNEL COMMITTEE

RESOLVED That the Confidential Minutes of the Meeting of the Personnel Committee held on 02 December 2013 (Minute Nos. 19 - 23) be received and where necessary approved and adopted.

(The Meeting closed at 8.00 p.m.)

Signed

Date