

**BURNTWOOD TOWN COUNCIL  
2012/13 BUDGET  
AS AT 11 OCTOBER 2012**

		2011/12		Agreed Budget	2012/13		2013/14 Next Year Budget
		Budget	Actual		Actual YTD	Projected Actual	
<b>100</b>	<b><u>Corporate</u></b>						
1176	Precept	251,380	251,380	256,142	256,142	256,142	0
1190	Interest:Community Direct Plus	1,200	3	3	2	3	0
1191	Interest: Reserve Account	0	484	450	531	600	0
1192	Interest: Instant Access A/C	0	22	45	13	45	0
1193	Interest: LDC	0	810	0	0	0	0
1200	Refunds	0	0	0	12	12	0
	<b>Total Income</b>	252,580	252,700	256,640	256,700	256,802	0
	<b>100 Net Expenditure</b>	-252,580	-252,700	-256,640	-256,700	-256,802	0
<b>101</b>	<b><u>Employee Expenses</u></b>						
4000	Holding Account	100,000	0	102,000	0	102,000	0
4001	Salaries	0	55,357	0	35,652	0	0
4006	NI: Employer's Contributions	0	5,557	0	2,769	0	0
4007	PAYE: Employees' Contributions	0	11,558	0	5,677	0	0
4011	LGPS: Employer's Contributions	0	11,807	0	6,246	0	0
4012	Telephone/Broadband Allowance	0	616	0	309	0	0
4013	Eyesight: Tests/Spectacles	0	70	0	0	0	0
4014	NI: Employees' Contributions	0	4,949	0	2,434	0	0
4015	LGPS: Employees' Contributions	0	5,011	0	2,497	0	0
4411	Handyperson Service	1,200	0	0	0	0	0
	<b>OverHead Expenditure</b>	101,200	94,924	102,000	55,584	102,000	0
	<b>101 Net Expenditure</b>	101,200	94,924	102,000	55,584	102,000	0

		2011/12		Agreed Budget	2012/13		2013/14 Next Year Budget
		Budget	Actual		Actual YTD	Projected Actual	
<b>102</b>	<b><u>Premises: Lambourne House</u></b>						
4020	Office: Rent	11,000	15,308	13,000	6,500	13,000	0
4021	Office: Service Charges	900	1,126	900	374	900	0
4022	NNDR: Office	4,225	4,027	4,430	2,925	4,190	0
4023	Office: Water Rates	330	224	250	133	250	0
4024	Office: Electricity	4,000	1,654	2,000	798	1,900	0
4025	Office: Cleaning Materials	200	45	100	85	100	0
4026	Office: Trade Refuse	75	90	120	0	90	0
4027	Office: Window Cleaning	120	43	120	67	120	0
4028	Office: Security Alarm (R&M)	180	182	190	30	30	0
4029	Office: CCTV (R&M)	250	243	250	338	338	0
4030	Office: Fire Extinguishers	65	20	50	0	50	0
4031	Office: PAT Testing	80	79	100	0	100	0
4032	Office: Air Conditioners (R&M)	360	0	360	0	360	0
4033	Office: General Maintenance	500	25	2,000	0	500	0
4037	Meeting Room: Rental Charges	750	1,320	1,400	480	1,400	0
4038	Office furniture	0	256	0	0	0	0
	<b>OverHead Expenditure</b>	23,035	24,642	25,270	11,730	23,328	0
	<b>Total Income</b>	0	0	0	0	0	0
	<b>102 Net Expenditure</b>	23,035	24,642	25,270	11,730	23,328	0
<b>105</b>	<b><u>Transport</u></b>						
4060	Car Mileage: Employees	2,000	2,392	2,200	1,362	2,200	0
4061	Car Mileage: Members	150	43	150	7	50	0
4062	Car Parking Fees	10	2	10	2	5	0
	<b>OverHead Expenditure</b>	2,160	2,436	2,360	1,370	2,255	0
	<b>105 Net Expenditure</b>	2,160	2,436	2,360	1,370	2,255	0

	2011/12		Agreed Budget	2012/13		2013/14 Next Year Budget	
	Budget	Actual		Actual YTD	Projected Actual		
<b>107</b>	<b><u>Supplies &amp; Services</u></b>						
4100	Photocopier: Copy Charges	1,000	1,095	1,000	842	1,000	0
4110	Telephone: Rental	550	584	600	298	600	0
4111	Telephone: Calls	750	767	700	581	700	0
4112	Telephone: Payment Charges	63	72	63	36	63	0
4113	Broadband: Line rental	395	402	400	221	400	0
4120	Postage	1,500	1,021	1,000	1,020	1,020	0
4121	Franking Machine: Rental/Lease	640	666	696	318	696	0
4122	Franking Machine: Maintenance	300	298	298	328	328	0
4123	Franking Machine: Stationery	90	113	90	0	90	0
4130	Computers: Peripherals	0	493	200	213	307	0
4131	Computers: Hardware	0	3,160	2,500	1,182	2,954	0
4132	Computers: Software Licences	350	694	470	210	470	0
4133	Computers: Support	750	1,448	900	585	900	0
4135	Computers: Email accounts	50	475	50	50	50	0
4136	Network: Remote Back-up	0	352	600	264	600	0
4140	Website	400	458	425	625	625	0
4160	Stationery	1,700	1,744	1,800	869	1,800	0
4161	Publications	300	148	300	5	150	0
4162	Newspapers	150	128	150	129	150	0
4163	General Office Expenses	200	216	200	119	200	0
4164	Office Equipment	300	288	650	618	665	0
4165	Advertising	370	597	600	175	600	0
4170	Subscriptions to other bodies	1,828	1,826	1,850	1,777	1,805	0
4175	Furniture	0	0	250	0	250	0
4180	Professional Fees	350	966	350	681	681	0
4190	Data Protection Fee	35	35	35	0	35	0
4200	Courses/Training: Fees	1,300	360	1,300	220	1,300	0
4201	Courses/Training: Expenses	200	4	200	0	200	0
4202	Conferences/Seminars: Fees	500	398	400	269	400	0
4203	Conferences/Seminars: Expenses	500	646	700	99	700	0
4208	Alarm: Annual Maintenance Fee	0	0	0	187	187	0
4220	Bank Charges	150	120	150	114	150	0
4221	Insurance: Premiums	2,100	1,351	1,351	1,380	1,380	0

		2011/12		Agreed Budget	2012/13		2013/14 Next Year Budget
		Budget	Actual		Actual YTD	Projected Actual	
<b>107</b>	<b><u>Supplies &amp; Services (Continued)</u></b>						
4222	Insurance: Landlord	500	485	500	0	500	0
4230	External Audit	1,150	1,050	1,150	0	1,050	0
4231	Internal Audit	400	400	200	-400	200	0
4232	Audit Preparation	0	480	0	87	87	0
4235	Memorial Bench	35	0	35	0	35	0
4411	Handyperson Service	0	64	100	0	0	0
4999	Contingency Expenses	10,000	321	1,000	0	1,000	0
	<b>OverHead Expenditure</b>	28,906	23,723	23,263	13,102	24,328	0
1040	Photocopier: Usage	0	0	0	10	10	0
1200	Refunds	0	453	0	0	0	0
	<b>Total Income</b>	0	453	0	10	10	0
	<b>107 Net Expenditure</b>	28,906	23,270	23,263	13,092	24,318	0
<b>201</b>	<b><u>Street Lighting</u></b>						
4240	Electricity	800	343	400	0	400	0
4241	Maintenance	0	390	400	0	400	0
	<b>OverHead Expenditure</b>	800	733	800	0	800	0
	<b>201 Net Expenditure</b>	800	733	800	0	800	0

		<b>2011/12</b>		<b>Agreed</b>	<b>2012/13</b>		<b>2013/14</b>
		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual YTD</b>	<b>Projected</b>	<b>Next Year</b>
		Budget	Actual	Budget	Actual YTD	Actual	Budget
<b>202</b>	<b><u>Bus Shelters</u></b>						
4250	Maintenance	400	0	400	0	400	0
4255	Provision new bus shelter(s)	2,240	0	2,500	0	0	0
4411	Handyperson Service	0	322	320	107	320	0
	<b>OverHead Expenditure</b>	2,640	322	3,220	107	720	0
	<b>Total Income</b>	0	0	0	0	0	0
	<b>202 Net Expenditure</b>	2,640	322	3,220	107	720	0
<b>203</b>	<b><u>Christmas Lights</u></b>						
4260	General Expenses	4,000	2,712	5,100	0	5,100	0
4261	Churches	500	844	1,200	0	1,200	0
	<b>OverHead Expenditure</b>	4,500	3,557	6,300	0	6,300	0
	<b>203 Net Expenditure</b>	4,500	3,557	6,300	0	6,300	0
<b>205</b>	<b><u>Traffic Islands</u></b>						
4300	Shrub Beds: Maintenance	3,399	3,399	3,399	0	3,399	0
4301	Grass Cutting	618	536	618	0	618	0
4302	Litter Picking	124	124	124	0	124	0
4303	Weed Killer Spraying	165	165	165	0	165	0
4304	Signage	329	176	329	0	329	0
4305	Signage Installation	0	71	100	0	100	0
4306	NNDR: Traffic Islands	666	1,559	1,715	1,134	1,620	0
	<b>OverHead Expenditure</b>	5,301	6,029	6,450	1,134	6,355	0

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<b>205</b>	<b>Traffic Islands (Continued)</b>						
1030	Traffic Islands: Sponsorship	3,500	3,500	3,500	0	3,500	3,500
	<b>Total Income</b>	3,500	3,500	3,500	0	3,500	3,500
	<b>205 Net Expenditure</b>	1,801	2,529	2,950	1,134	2,855	0
<b>206</b>	<b>Hanging Baskets &amp; Planters</b>						
4350	Planters: Maintenance	309	258	309	0	309	0
4351	Planters: Bedding Plants	453	453	453	0	453	0
4352	Hanging Baskets: Supply/Maint.	620	620	620	0	620	0
	<b>OverHead Expenditure</b>	1,382	1,331	1,382	0	1,382	0
	<b>206 Net Expenditure</b>	1,382	1,331	1,382	0	1,382	0
<b>207</b>	<b>Flagpole</b>						
4355	Flagpole	230	230	230	230	230	0
	<b>OverHead Expenditure</b>	230	230	230	230	230	0
	<b>207 Net Expenditure</b>	230	230	230	230	230	0
<b>208</b>	<b>Burntwood in Bloom</b>						
4380	Advertising	1,400	530	1,000	932	932	0
4381	Prizes	1,100	1,050	1,300	890	890	0
4382	Presentation Evening	500	484	500	1,110	1,110	0
4383	Annual Calendar (production)	0	363	250	208	208	0
4384	HEIB Regional Competition	0	0	0	200	200	0
	<b>OverHead Expenditure</b>	3,000	2,427	3,050	3,340	3,340	0

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<b>208</b>	<b><u>Burntwood in Bloom (Continued)</u></b>						
1050	BiB: Sponsorship	50	0	0	230	230	0
1051	BiB: Photograph Sales	0	18	0	14	14	0
1052	BiB: Calendar Sales	0	188	0	55	100	0
	<b>Total Income</b>	50	207	0	299	344	0
	<b>208 Net Expenditure</b>	2,950	2,221	3,050	3,041	2,996	0
<b>209</b>	<b><u>Coulter Lane Remb. Garden</u></b>						
4411	Handyperson Service	0	142	150	0	150	0
4500	Coulter Lane Remb. Garden	0	3,842	0	0	1,982	0
4501	Grounds Maintenance	0	1,115	1,100	0	1,100	0
	<b>OverHead Expenditure</b>	0	5,098	1,250	0	3,232	0
	<b>209 Net Expenditure</b>	0	5,098	1,250	0	3,232	0
<b>210</b>	<b><u>Burntwood Wakes Festival</u></b>						
4411	Handyperson Service	0	758	800	0	0	800
4600	BWF: Stage / Sound Hire	35,000	6,850	40,000	5,500	5,500	40,000
4601	BWF Unsigned: Neon Expenses	0	1,870	0	0	0	0
4602	Family Fun Day Entertainment	0	7,790	0	3,275	3,275	0
4603	Marquees & Furniture	0	4,763	0	4,936	4,936	0
4604	First Aid Cover	0	670	0	0	0	0
4605	Fire Cover	0	100	0	0	0	0
4607	Security	0	4,450	0	0	0	0
4608	Rubbish Skips	0	280	0	0	0	0
4609	Traffic Management	0	425	0	0	0	0
4610	Mobile Toilets	0	1,500	0	0	0	0
4611	Publicity	0	2,421	0	800	800	0
4612	Insurance	0	1,666	0	1,580	1,580	0

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		Budget	Actual		Actual YTD	Projected Actual	Next Year Budget
<b>210</b>	<b><u>Burntwood Wakes Festival (Continued)</u></b>						
4613	Ground Crew	0	3,250	0	0	0	0
4614	Coach	0	560	0	25	25	0
4615	Pathway: Clearance	0	40	0	0	0	0
4616	Pathway: Lighting	0	300	0	0	0	0
4619	Hospitality: Mobile Toilets	0	700	0	550	550	0
4620	Miscellaneous	0	2,520	0	105	105	0
4621	BWF: Saturday evening	0	4,570	0	1,425	1,425	0
4623	BWF: Generators/Fuel	0	1,233	0	0	0	0
4624	BWF: Policing	0	1,038	0	0	0	0
4625	BWF: Lighting Crew	0	3,400	0	0	0	0
4626	BWF: Friday Evening	0	0	0	1,000	1,000	0
4627	Refunds: Hospitality	0	0	0	17	17	0
4628	Refunds: Sponsorship	0	0	0	800	800	0
4629	Refunds: Craft Pitch Fee	0	0	0	250	250	0
4630	Refunds: Grants	0	0	0	3,550	3,550	0
	<b>OverHead Expenditure</b>	35,000	51,155	40,800	23,813	23,813	40,800
1025	Sundry Income	0	8	0	0	15,611	0
1090	BWF: Craft Marquee Pitch Fees	0	300	0	225	225	0
1091	BWF: Sponsorship	0	10,750	0	11,170	11,170	0
1095	BWF: Hospitality - Food	0	200	0	17	17	0
1096	BWF: Hire of equipment, etc	0	4,570	0	0	0	0
1200	Refunds	0	0	0	550	550	0
	<b>Total Income</b>	0	15,828	0	11,961	27,573	0
<b>210</b>	<b>Net Expenditure</b>	35,000	35,327	40,800	11,852	-3,760	40,800



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<b>211</b>	<b><u>Town Plan</u></b>						
4750	Town Plan	2,500	8,321	250	0	250	0
	<b>OverHead Expenditure</b>	2,500	8,321	250	0	250	0
	<b>211 Net Expenditure</b>	2,500	8,321	250	0	250	0
<b>212</b>	<b><u>Quality Council</u></b>						
4210	Quality Council	0	0	0	240	240	0
	<b>OverHead Expenditure</b>	0	0	0	240	240	0
	<b>212 Net Expenditure</b>	0	0	0	240	240	0
<b>214</b>	<b><u>Community Projects</u></b>						
4755	Jubilee Tea Dance	0	0	0	663	663	0
4757	Jubilee Artwork Comp.	0	0	0	200	200	0
4758	Jubilee: General Expenses	0	0	0	4,185	4,185	0
	<b>OverHead Expenditure</b>	0	0	0	5,048	5,048	0
	<b>214 Net Expenditure</b>	0	0	0	5,048	5,048	0

		2011/12		Agreed Budget	2012/13		2013/14 Next Year Budget
		Budget	Actual		Actual YTD	Projected Actual	
<b>301</b>	<b><u>Civic Expenses</u></b>						
4360	Chairman's Expenses	4,500	500	4,500	*370	3,363	0
4361	General Expenses	0	8	0	0	0	0
4363	Civic Carol Service	0	34	0	0	0	0
4364	Civic Service & Reception	0	820	0	787	837	0
4365	Hospitality: General	0	31	0	0	0	0
4366	Hospitality: BWF	0	1,409	0	0	0	0
4368	Fundraising	0	3,410	0	0	0	0
4369	Fundraising - Distribution	0	2,214	0	**1810	1,810	0
4999	Contingency Expenses	0	0	0	***200	200	0
	<b>OverHead Expenditure</b>	4,500	8,426	4,500	3,167	6,210	0
1061	Civic Service	0	0	0	138	138	
1062	Fundraising		2,348	0	167	167	0
	<b>Total Income</b>	0	2,348	0	305	305	0
<b>301</b>	<b>Net Expenditure</b>	4,500	6,078	4,500	2,862	5,905	0

\*= £370 Expenditure - March 2012 Civic Service and Reception accrued from 2011/12

\*\*= Distribution of 2011/12 Chairman's Charity Cheques accrued from 2011/12

\*\*\*= Contribution to Hednesford Miners Project accrued from 2011/12

		<b>2011/12 Budget</b>	<b>Actual</b>	<b>2012/13 Agreed Budget</b>	<b>Actual YTD</b>	<b>Projected Actual</b>	<b>2013/14 Next Year Budget</b>
<b>302</b>	<b><u>Grant Aid</u></b>						
4400	Local Voluntary Organisations	8,000	8,000	8,000	0	8,000	0
4401	Play Schemes	3,055	3,055	3,100	0	3,100	0
4402	Community Transport	3,000	6,000	3,000	0	3,000	0
4403	Community Development Worker	15,600	13,750	17,167	4,743	4,193	0
4405	SESCAB	3,500	3,500	3,500	3,500	3,500	0
4408	Remembrance Wreaths	0	74	100	0	100	0
	<b>OverHead Expenditure</b>	33,155	34,379	34,867	8,243	21,893	0
1200	Refunds	0	3,000	0	0	0	0
	<b>Total Income</b>	0	3,000	0	0	0	0
	<b>302 Net Expenditure</b>	33,155	31,379	34,867	8,243	21,893	0
<b>310</b>	<b><u>Election Expenses</u></b>						
4701	Elections Expenses	4,500	15,368	0	0	0	0
	<b>OverHead Expenditure</b>	4,500	15,368	0	0	0	0
	<b>310 Net Expenditure</b>	4,500	15,368	0	0	0	0
	<b>Total Budget Expenditure</b>	252,809	283,100	255,992	127,108	231,724	
	<b>Total Income</b>	256,130	278,036	260,140	269,275	288,534	
	<b>Net Expenditure</b>	-3,321	5,065	-4,148	-142,167	-56,810	

		<b>2011/12 Budget</b>	<b>Actual</b>	<b>2012/13 Agreed Budget</b>	<b>Actual YTD</b>	<b>Projected Actual</b>	<b>2013/14 Next Year Budget</b>
<b>401</b>	<b><u>Burntwood Cemetery: Revenue</u></b>						
4001	Salaries	0	6,000	6,000	0	6,000	0
4411	Handyperson Service	0	0	0	0	0	0
4800	Grounds Maint: LDC	5,500	2,114	5,500	0	3,000	0
4801	Grounds Maint: Other	2,100	2,125	2,100	816	2,100	0
4802	Grounds Maint: Sister Dora Ave	0	201	0	0	200	0
4803	Grounds Maint: Front Verge	0	201	0	0	200	0
4807	Turf	0	166	200	0	200	0
4809	Weed Killing (selective)	0	82	100	0	100	0
4810	Gravedigging: Main Contractor	5,000	2,325	2,500	1,870	2,500	0
4811	Gravedigging: Others	0	1,475	2,500	0	2,000	0
4812	Cemetery Gatekeeper	1,040	1,040	1,040	260	1,040	0
4813	Trade Refuse	300	180	300	135	300	0
4814	Skips	300	120	120	0	120	0
4815	ICCM Membership	95	90	100	90	100	0
4816	ICCM Training	595	0	0	0	0	0
4817	Survey	60	125	0	0	0	0
4818	Computer Software Support	750	750	0	0	0	0
4819	Water Rates	0	37	40	15	40	0
4820	NNDR: Burntwood Cemetery	315	352	352	275	390	0
4821	Trees: Maintenance, etc	0	250	0	0	0	0
4856	General Maintenance, etc	0	172	200	15	100	0
4858	Gritting Paths/Road	0	720	500	0	500	0
4859	Cemetery Software Package	0	0	0	0	1,250	0
	<b>OverHead Expenditure</b>	16,055	18,525	21,552	3,477	20,140	0
1000	Burial Fees/Licences	25,000	28,385	25,000	13,825	25,000	0
	<b>Total Income</b>	25,000	28,385	25,000	13,825	25,000	0
<b>401</b>	<b>Net Expenditure</b>	-8,945	-9,860	-3,448	-10,348	-4,860	0

		2011/12		2012/13			2013/14
		Budget	Actual	Agreed	Actual YTD	Projected	Next Year
				Budget		Actual	Budget
<b>402</b>	<b><u>Burntwood Cemetery: Capital</u></b>						
4851	Contract Payments	0	20,392	0	0	0	0
	<b>OverHead Expenditure</b>	0	20,392	0	0	0	0
	<b>402 Net Expenditure</b>	0	20,392	0	0	0	0
	<b>Total Budget Expenditure</b>	16,055	38,917	21,552	2,988	20,140	0
	<b>Total Income</b>	25,000	28,385	25,000	13,825	25,000	0
	<b>Net Expenditure</b>	-8,945	-9,860	-3,448	-10,348	-4,860	0