

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD AT  
THE OLD MINING COLLEGE CENTRE, QUEEN STREET, BURNTWOOD  
ON MONDAY 17 SEPTEMBER 2018 COMMENCING AT 6:05 PM**

**PRESENT**

Councillor Mrs Tranter [in the Chair]  
Councillors Bamborough, Ennis and Mrs Evans

**In attendance**

Ms J Minor, Senior Administration Officer [SAO]

**24. APOLOGIES FOR ABSENCE**

Councillor Mrs Conolly, Stokes and Mrs Stokes.

**25. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

Councillor Mrs Tranter declared a disclosable non-pecuniary interest as one of the volunteers who is involved in the Play in the Parks and Christmas Festival is known to her.

Councillor Ennis declared a disclosable non-pecuniary interest in respect of any items of business which relate to the BBC.

**26. MINUTES: EVENTS COMMITTEE**

**RESOLVED** That the Minutes of the Meeting of the Events Committee held on 26 June 2018 [Minute Nos. 15-23] be received and where necessary approved and adopted.

**27. NOTES OF A MEETING WITH KP EVENTS**

**RESOLVED** That the notes of the meeting with KP Events held on 02 July 2018 be received and noted.

**28. NOTES OF A MEETING WITH PAT COLLINS FUNFAIRS**

**RESOLVED** That the notes of the meeting with Pat Collins Funfairs held on 03 July 2018 be received and noted.

**29. NOTES OF A MEETING WITH SEVENTEEN 43 MANAGEMENT**

**RESOLVED** That the notes of the meeting with Seventeen 43 Management held on 04 July 2018 be received and noted.

**30. PLAY IN THE PARKS 2018**

Councillor Mrs Tranter informed Members that the Play in the Parks events held during the summer had gone extremely well and had continued to grow in popularity with between 300-500 people attending each event. The grand finale had attracted between 500-550 people.

**31. SHORTEST FUN RUN 2018**

Councillor Mrs Tranter informed Members that c300 people had attended the community event. Councillor Mrs Tranter stated that together with Councillor Stokes, they had been asked by KP Events to start the race by completing the course themselves. Councillor Mrs Tranter confirmed that final figures/information were still awaited from KP Events.

**32. CHRISTMAS FESTIVAL 2018**

**32a Temporary Closure of Streets Order**

Councillor Mrs Tranter informed Members that she had received an email from Councillor Mrs Woodward informing her that Staffordshire Highways would soon be installing advisory signs to try to prevent use of Cross Street, Water Street and New Street by HGV's.

Members discussed the possibility of a different diversionary route e.g. Ironstone Road and High Street or Ring Road and Milestone Way. Either of these routes would be more accessible for larger vehicles.

It was **PROPOSED** that the Town Council would apply to Lichfield District Council for a temporary closure of the road to traffic. The street known as the A5190 Cannock Road from the junction of Ironstone Road to the junction of Rugeley Road shall be closed to all vehicular traffic including pedal cycles between the hours of 2.00pm to 8.30pm on Saturday 01 December 2018.

The temporary road closure is to ensure the safety of the stall holders, entertainers and pedestrians. A diversion along Ironstone Road and High Street or Ring Road and Milestone Way would be in place for traffic which would have normally used the closed part of the Cannock Road to the Rugeley Road junction.

It was **AGREED** by Members that residents letters would need to be delivered to Water Street, Cross Street, New Street, Princess Close and part of Princess Street.

**32b Funfair rides**

Councillor Mrs Tranter made reference to the funfair rides which had already been booked [namely two under 10's funfair rides and the scream ride].

It was **PROPOSED** that another manned under 10's funfair ride be booked.

Councillor Mrs Tranter made reference to the fencing currently erected at the former Tesco building and informed Members that if the space was not available on the 01 December for the stalls etc an alternative area could be found.

The Senior Administration Officer informed Members that there was currently one craft stall and six charity stalls booked for the event.

**33. WAKES FESTIVAL 2019**

It was **PROPOSED** that the Senior Administration Officer would email Freedom Leisure to ascertain if Saturday 29 June 2019 could be booked for the 2019 Wakes.

(The Meeting closed at 6:25 pm)

Signed .....

Date .....