

**MINUTES OF THE MEETING OF BURNTWOOD TOWN COUNCIL  
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER  
ON THURSDAY 08 NOVEMBER 2012 COMMENCING AT 7.00 P.M.**

**PRESENT**

Councillor Campbell (in the Chair)

Councillors Mrs Banevicius, Bradbury, Mrs Brettell, Brown, Constable, Drinkwater, Mrs Evans, Mrs Fisher, Heath, Isaacs, James, Mosson, Norman, Mrs Rigby, Mrs Stokes, Taylor, Mrs Tranter, Willis-Croft and Mrs Woodward

**In attendance**

Mrs M Danby, Town Clerk

Robert Carr

Peter Walker

Two members of the public

**PUBLIC FORUM**

No comments were raised by members of the public.

**PROPOSED PUBLIC ART FOR BURNTWOOD**

Peter Walker (Sculptor) spoke on a proposed project which will involve the community to see a significant piece of public art somewhere in the general Burntwood area, possibly close to where the Staffordshire Hoard was found. He said that local authorities, businesses and benefactors could get involved to help fund the work. Mr Walker also spoke of the possibility of mentoring a young sculptor within the community aspect of the work.

Mr Carr spoke of an emerging Lichfield and Burntwood sculpture trail and how the proposed public art would form part of that trail.

Mr Walker said that the Staffordshire Hoard gives the town a chance to have something to give it a focal point, especially as Burntwood was a part of Anglo-Saxon England.

Mr Carr and Mr Walker answered Members queries and Councillor Campbell thanked them for attending the meeting.

**66. APOLOGIES FOR ABSENCE**

Councillors Humphreys and Walker MBE

**67. DECLARATIONS OF INTEREST**

None declared.

**68. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Town Council held on 05 September 2012 (Minute Nos. 46 – 65) be received and approved as a correct record.

**69. CHAIRMAN'S ANNOUNCEMENTS**

Councillor Campbell said that it had been a couple of busy months and that he had been ably assisted by the Vice-Chairman, Councillor Bradbury. The engagements attended had included:

- Sheriff's Ride
- County Council Civic Service
- Burntwood in Bloom and Heart of England in Bloom presentations
- Town Council Civic Service – he thanked everyone for their generous donations for the Chairman's charities
- Standards Training – attended by himself and the Town Clerk
- Reopening of the Rugeley Rose Complex
- Remembrance Sunday

Councillor Campbell reminded Members that the Civic Carol Service would take place on 10 December at St Anne's Church.

**70. PERSONNEL COMMITTEE**

**RESOLVED** That the Minutes of the Meeting of the Personnel Committee held on 17 September 2012 (Minute Nos. 19 – 25) be received and where necessary approved and adopted.

**71. PLANNING COMMITTEE**

**RESOLVED** That the Minutes of the Meetings of the Planning Committee held on 30 August 2012 (Minute Nos. 30 – 36), 19 September 2012 (Minute Nos. 37 – 42) and 11 October 2012 (Minute Nos. 43 – 47) be received and where necessary approved and adopted.

**72. BURNTWOOD WAKES COMMITTEE**

**RESOLVED** That the Minutes of the Meeting of the Burntwood Wakes Committee held on 19 September 2012 (Minute Nos. 11 – 17) be received and where necessary approved and adopted.

**73. BURIAL GROUNDS COMMITTEE**

**RESOLVED** That the Minutes of the Meeting of the Burial Grounds Committee held on 26 September 2012 (Minute Nos. 7 – 11) be received and where necessary approved and adopted.

**74. BEST VALUE COMMITTEE**

**RESOLVED** That the Minutes of the Meeting of the Best Value Committee held on 26 September 2012 (Minute Nos. 5 – 9) be received and where necessary approved and adopted.

**75. POLICY AND RESOURCES COMMITTEE**

**RESOLVED** That the Minutes of the Meeting of the Policy and Resources Committee held on 18 October 2012 (Minute Nos. 9 – 14) be received and where necessary approved and adopted.

**76. BURNTWOOD IN BLOOM COMPETITION**

**RESOLVED** That the Minutes of the Meeting of the Burntwood in Bloom Committee held on 24 October 2012 (Minute Nos. 1 – 3) be received and where necessary approved and adopted.

**77. STAFFORDSHIRE COUNTY COUNCIL:  
STREET LIGHTING – ENERGY CONSERVATION INITIATIVE**

Members received an update from the County Council on the above initiative and the Town Council was asked to indicate where it would:

- a) Seriously consider the introduction of part night street lights
- b) Possibly consider the introduction of part night street lights, but not at this time
- c) Not consider the introduction of part night street lights

**RESOLVED** That the Town Council will not consider the introduction of part night street lights (Option C).

**78. DISPENSATIONS**

Members were advised that parish councils were now responsible for determining requests for a dispensation by a parish councillor under Section 33 of the Localism Act 2011. This is because parish councils are a 'relevant authority' under Section 27(6)(d) of the Act.

Members were requested to:

- a) Receive a document entitled "Dispensation Procedure Guide for Parish Councils"
- b) Consider the Burntwood Town Council Dispensation Process (draft) with a view to approving and implementing the process with immediate effect.

**RESOLVED THAT:**

- i) The "Dispensation Procedure Guide for Parish Councils" be received.
- ii) The Burntwood Town Council Dispensation Process be approved and implemented with immediate effect.

**79. REVISED BURNTWOOD CEMETERY RULES AND REGULATIONS (DRAFT)**

**RESOLVED** That this item be deferred to the January 2013 meeting of the Town Council. Officers were requested to provide marked-up copies of the current and revised documents highlighting the proposed revisions, thus enabling a coherent comparison to be made. Officers were requested to ensure that:

- i) Text within Paragraph 3.2 of the draft version needs to be set out on the front sheet.
- ii) Text is inserted into the draft version making it clear that the scattering of ashes is only allowed within a grave.

**80. AUTHORISED LEAVE POLICY AND PROCEDURE (DRAFT)**

**RESOLVED** That the Authorised Leave Policy and Procedure be approved and implemented with immediate effect.

**81. SUPPLEMENTARY AGENDA ITEMS: AN EXPLANATION AS TO WHEN THESE CAN BE ACCEPTED BY CONSIDERATION**

**RESOLVED** That the report be received and noted.

**82. BUDGET: ACTUAL TO 31 OCTOBER 2012**

**RESOLVED** That the report be received and noted.

**83. SCHEDULE OF PAYMENTS MADE BETWEEN 06 SEPTEMBER AND 31 OCTOBER 2012 INCLUSIVE**

**RESOLVED** That the Schedule of Payments totalling £42,595.79 made between 06 September and 31 October 2012 be received and noted.

**84. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the following for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information.

**85. POTENTIAL COMMUNITY FACILITY (Minute No. 65 refers)**

Following receipt of the professional advice requested at the previous meeting of the Town Council it was **RESOLVED THAT:**

- i) The Town Council does not proceed with the premises which were the subject of the report.
- ii) Further exploration be made of other possibilities in the town and that all options be kept open.

(The Meeting closed at 8.06 p.m.)

Signed .....

Date .....