

**MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE
HELD AT BURNTWOOD TOWN COUNCIL'S OFFICE
ON MONDAY 02 MARCH 2015 COMMENCING AT 9.30 A.M.**

PRESENT

Councillor Mrs Banevicius (in the Chair)
Councillors Campbell, Mrs Evans and Isaacs

In attendance

Mrs M Danby, Town Clerk

27. APOLOGIES FOR ABSENCE

Councillors Constable and Mrs Fisher.

28. DECLARATIONS OF INTEREST AND DISPENSATIONS

None declared.

29. MINUTES

RESOLVED That the Minutes of a Meeting of the Personnel Committee held on 01 December 2014 (Minute Nos. 18 – 26) be approved as a correct record.

30. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admission to Meetings) Act 1960 (Section 2) (and as expended by the Local Government Act 1972, Section 100), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

31. CONFIDENTIAL MINUTES

RESOLVED That the Confidential minutes of a Meeting of the Personnel Committee held on 01 December 2014 (Minute Nos. 23 – 26) be approved as a correct record.

32. PENSION ARRANGEMENTS

RESOLVED That this matter be deferred to a future meeting for decision by the Personnel Committee and to enable further information be sourced for consideration.

33. BTC05 – EXIT INTERVIEW: FEEDBACK

RESOLVED That the Chairman’s report on feedback from BTC05’s exit interview be received and noted.

34. STAFFING STRUCTURE REVIEW

RESOLVED That this matter be deferred for consideration at a joint meeting of the Personnel Committee and the Policy & Resources Committee to be held on 08 April 2015 and that the recommendations (together with the implementation plan) from that meeting be put to an additional meeting of the Full Council on 22 April 2015.

35. OLD MINING COLLEGE CENTRE

RESOLVED That the Town Clerk’s report be received and noted.

(The Meeting closed at 10.45 a.m.)

Signed

Date