

Our Ref: MD/jm

13 August 2014

**To: All Members of the Planning Committee**

Dear Councillor

**PLANNING COMMITTEE**

The Planning Committee will meet in the **Meeting Room, rear of Burntwood Library, Sankeys Corner, Burntwood** on **Thursday 21 August 2014 at 7.00 p.m.** to consider the following business.

Plans will be available for inspection at the Town Council's office during normal office hours and will be on display at the Library from 6.30 p.m. on the day of the meeting.

Yours sincerely

**Mary Danby (Mrs)**  
**Town Clerk**

**PUBLIC PARTICIPATION (STANDING ORDER 1(E))**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included on the following Planning Committee agenda. Normally a member of the public will have 3 minutes to speak, however, if it is a community group then only one member of that group will be allowed to speak (see notes at end of Agenda).

**AGENDA**

**1. APOLOGIES**

**2. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

- a)** To receive declarations of interests and consider requests for dispensations, if any.
- b)** Planning Applications - General Declarations of Interest for District Councillors.

### **3. MINUTES**

To approve as a correct record the Minutes of the Planning Committee Meeting held on 23 July 2014 (Minute Nos. 18 - 22) (**ENCLOSURE NO. 1**).

### **4. PLANNING APPLICATIONS**

To consider the enclosed schedule of planning applications (**ENCLOSURE NO. 2**).

### **5. BURNTWOOD TOWN CENTRE IMPROVEMENTS - FOR INFORMATION ONLY**

The Implementation Team of Lichfield District Council was awarded Section 106 money to deliver environmental improvements to Burntwood Town Centre. The funding was awarded in two separate allocations, the first £15,000 in September 2010 and the second £10,000 February 2013 resulting in a total of £25,000 being available to the project.

The application submitted in 2010, requested a level of funding over £100,000, in addition the application submitted in 2012 requested £34,000. Therefore the two applications were allocated significantly less money which meant that none of the sites or the proposed measures outlined in the original application were affordable.

During early 2013 the Implementation Team did meet with Highway Officers from Staffordshire County Council regarding potential improvement sites but found that costs and land ownership issues meant that the money secured was not great enough to facilitate the delivery of meaningful improvements. It was clear that new priorities which fitted within the remit of the original applications would need to be identified.

In January 2014 a site visit was held with Cllr Drinkwater, Cllr Mrs Woodward and Cllr Mrs Evans, it was agreed that wide spread pooling which was evident within the pedestrian area on the corner of Cannock Road/Water Street was a clear priority. The poor drainage in the area had resulted in pooling was obviously restricting pedestrian movement and also creating an unwelcoming environment. It was also suggested that the benches located in the pedestrian area looked worn and didn't encourage shoppers to spend time in the area.

It was agreed that estimated costs would be obtained from Staffordshire County Council to address the issue of pooling in the area. Cost were received from Staffordshire County Council in July 2014 and are within the budget available. It is therefore proposed to use the allocated Section 106 funding to appoint the Staffordshire County Council to complete these improvement work. If there is any funding remaining following the completion of the project this money will be used to purchase new benches for the pedestrian area.

The start date has not been confirmed as yet, however, the works will not commence until after the end of August 2014.

Timescales and duration of contract will be reported to the Planning Committee's September meeting. Once the start date has been confirmed the Implementation Team will speak to the traders located within the area. However, the works will not restrict access to shop units. In addition, the project will be reported to the next Burntwood Business Community meeting on 01 September 2014.

## **6. ENFORCEMENT ISSUES RAISED BY MEMBERS**

### ***PUBLIC FORUM SESSION AT PLANNING COMMITTEE MEETINGS***

***Residents of Burntwood have an opportunity to speak at each Planning Committee meeting:***

- 1. The Public Forum session will usually be the first item on the Agenda.*
- 2. The Public Forum will last up to 15 minutes and members of the public can ask the Council a question (or make a statement).*
- 3. Your statement or question must relate to any item of business included on the Planning Committee Agenda.*
- 4. Matters relating to the conduct of any individual councillor or officer will not be permitted – in such circumstances you should write to the Council.*
- 5. You will be allowed to speak for up to 3 minutes and you can raise more than one issue within the overall limit of 3 minutes allowed to you.*
- 6. After each speaker the Committee Chairman (or his/her representative) will answer the question or give notice that he/she will provide a written answer as soon as possible.*
- 7. If a written answer is to be given this will be sent to you at your stated address and a copy will be made available for public inspection at the Town Council's offices.*

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE  
HELD AT BURNTWOOD MEMORIAL INSTITUTE, RUGELEY ROAD, BURNTWOOD  
ON WEDNESDAY 23 JULY 2014 COMMENCING AT 7.00 P.M.**

**PRESENT**

Councillor Drinkwater (in the Chair)  
Councillors Brown, Campbell, Mrs Evans, Heath, Isaacs, James, Norman, Mrs Rigby, Mrs Stokes,  
Taylor, Walker MBE, Willis-Croft and Mrs Woodward

**In attendance**

Ms J Minor, Administrative Assistant  
S Lightfoot, Implementation Officer  
2 members of the public

Councillor Mrs Woodward stated that we needed to be careful and give due consideration when changing meeting venues as libraries in Staffordshire were under threat.

**PUBLIC FORUM**

**Mr R Pember, 17 High Street, Chase Terrace  
Spoke on Planning Application 14/00588/FUL**

Mr Pember said that he had had legal dealings with Severn Trent relating to the drainage system in High Street, Chase Terrace as the current drainage was inadequate and the subsequent 'snowballing' effect of the flooding of properties in High Street needed to be addressed before any more development took place.

Councillor Mrs Woodward, as the only County Councillor present at the meeting, stated that she would take up this matter with the County Council. Councillor Norman said that as a consultee, Severn Trent would be consulted on the application.

**18. APOLOGIES FOR ABSENCE**

Councillors Mrs Banevicius, Constable, Mrs Fisher, Mosson and Mrs Tranter.

**19. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS**

All District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

**20. MINUTES**

**RESOLVED** That the Minutes of the Planning Committee Meeting held on 24 June 2014 (Minute Nos. 13 - 17) be approved as a correct record.

## 21. PLANNING APPLICATIONS

**RESOLVED** That the following comments be submitted to the Local Planning Authority:

- |     |              |         |   |   |
|-----|--------------|---------|---|---|
| (a) | 14/00550/FUL | Central | Mr I Morgan<br>70 Rugeley Road<br>Chase Terrace | Single storey rear extension and internal alterations to form kitchen and utility |
|-----|--------------|---------|---|---|

No objection.

(COUNCILLOR MRS EVANS DECLARED A PERSONAL INTEREST AND TOOK NO PART IN THE PROCEEDINGS THEREON. COUNCILLOR HEATH DECLARED A PERSONAL INTEREST AND TOOK NO PART IN THE PROCEEDINGS THEREON.)

- |     |              |               |  |   |
|-----|--------------|---------------|--|---|
| (b) | 14/00582/FUL | Chase Terrace | Mrs H Fern<br>68 Railway Lane<br>Burntwood | Single storey front, side and rear extensions to form bay window, lobby and kitchen |
|-----|--------------|---------------|--|---|

No objection.

- |     |              |               |   |   |
|-----|--------------|---------------|---|---|
| (c) | 14/00588/FUL | Chase Terrace | Mr M Gould<br>Land between<br>14A and 22 High Street<br>Chase Terrace | Erection of a 3 bedroom detached dwelling |
|-----|--------------|---------------|---|---|

STRONG OBJECTION on the following grounds:

- Over intensive use of the site taking up green space in front of the cottages.
- Overlooking - roof lights overlooking the cottages due to the height of the proposed development.
- Highway issues - access/egress.
- Parking issues.
- Out of keeping with the streetscene.
- Identification was needed for the collection/location of refuse bins.

Members felt that the plans provided were of a very poor quality.

QUESTION: As a consultee, are Severn Trent satisfied with the current drainage system?

- |     |              |           |   |  |
|-----|--------------|-----------|---|--|
| (d) | 14/00645/FUL | Highfield | Mr and Mrs A Child<br>7 Meg Lane<br>Burntwood | Single storey side extension to form bedrooms and en-suite and erection of a detached double garage to front |
|-----|--------------|-----------|---|--|

No objection.

- |               |              |            |  |   |
|---------------|--------------|------------|--|---|
| (e)           | 14/00647/FUL | All Saints | Mr and Mrs Tolmie<br>Fulfen Farm<br>Rugeley Road<br>Burntwood                      | Retention of existing<br>concrete post and gravel<br>retaining board fence<br>with timber edge infill<br>panels |
| No objection. |              |            |  |   |
| (f)           | 14/00653/FUL | Highfield  | Mr K Turton<br>56 Leam Drive<br>Burntwood  | Single storey rear<br>extension to form dining<br>room  |
| No objection. |              |            |  |   |
| (g)           | 14/00658/FUL | All Saints | Metal Products Business<br>Park Ltd<br>Land rear<br>66 Boney Hay Road<br>Burntwood | Erection of a 3 bedroom<br>detached bungalow and<br>associated works  |

Concerns were expressed by Members regarding the size of the footprint of the proposal and that this is another example of backland development (land to the rear of another residential development). Members felt that the application fails to demonstrate that the proposal would not result in the unacceptable loss of or damage to trees and hedges on the site.

- |     |              |                 |   |  |
|-----|--------------|-----------------|---|--|
| (h) | 14/00668/FUL | Summer<br>field | Mr A Darby<br>236 Chase Road<br>Burntwood | Erection of a 4 bedroom<br>detached dwelling and<br>associated works |
|-----|--------------|-----------------|---|--|

COMMENT: Has there been any difference in the footprint, design and height to that that was agreed under planning application 12/00896/OUT?

## **22. ENFORCEMENT ISSUES**

### **22.1 Tattoo Shop, Cannock Road Shopping Precinct, Chase Terrace**

Councillor Taylor informed Members that cigarette ends were evident outside the tattoo shop and that half opaque glazing to the front window was required.

**RESOLVED** That an email be sent to the Environmental Health Team at Lichfield District Council.

### **22.2 21 Glenmore Avenue, Burntwood**

Councillor Brown informed Members that land adjacent to 21 Glenmore Avenue needed to be tidied up. A photograph was circulated at the meeting.

**RESOLVED** That an email be sent to the Land and Property Manager at Lichfield District Council to ascertain who is the owner of the site.

**22.3 5 Glenmore Avenue, Burntwood**

Councillor Brown informed Members that the garage doors had fallen in on the caravan that was stored in the garage and that the conservatory roof was lying on top of the caravan.

**RESOLVED** That an email be sent to the Environmental Health Team at Lichfield District Council to ascertain who is the owner of the site.

**22.4 Dog Grooming Business, Spencer Drive, Burntwood**

Councillor Mrs Woodward informed Members that a portacabin has been sited on the site without planning permission for use as a dog grooming business but had now been removed, however, a different building, similar to a 'summerhouse', had been erected on the site without planning permission. Councillor Mrs Woodward stated that the dog grooming business was being advertised in the TownTrader, that it had a visual impact on the streetscene, that it was causing parking problems in Spencer Drive and that the Deeds to the property clearly stated that no business should be run from the property. Councillor Mrs Woodward informed Members that the Enforcement Officer at Lichfield District Council has been informed.

**RESOLVED THAT**

- a) The information be received and noted.
- b) An email be sent to the Enforcement Officer at Lichfield District Council so that the up to date position can be ascertained.

**22.5 Former Greyhound Public House, Boney Hay Road, Burntwood (Minute No. 17.1 refers)**

Councillor Heath asked for an update on the former Greyhound Public House site. The Chairman referred Councillor Heath to the previous minutes (Minute No. 17.1).

(The Meeting closed at 7.40 p.m.)

Signed .....

Date .....

**APPLICATIONS FOR CONSIDERATION  
21 AUGUST 2014**

	<b>APPLICATION NO.</b>	<b>WARD</b>	<b>SITE</b>	<b>PROPOSAL</b>
(1)	14/00561/ADV	Central	Stoke on Trent and Staffordshire Fire and Rescue Authority Chase Terrace Fire Station Rugeley Road Chase Terrace	Installation of various non illuminated signs comprising fascia and totem
(2)	14/00569/FUL	Boney Hay	Mr and Mrs Brown 18 Ogle Hay Road Burntwood	Erection of a single storey detached building to form annexe in rear garden comprising bedroom, bathroom, kitchen and lounge
(3)	14/00703/FUL	Chase Terrace	Access Complete Property Limited 78 Princess Street Burntwood	Demolition of existing office and erection of 6 no. 2 bedroom bungalows and associated works
(4)	14/00752/FUL	Boney Hay	Mr P Evans 179 Rugeley Road Chase Terrace	Conversion of out building to form a 1 bedroom dwelling (ancillary use to existing dwelling)
(5)	14/00753/FUL	Boney Hay	Mr P Evans 179 Rugeley Road Chase Terrace	Single storey rear extension to form conservatory
(6)	14/00713/FUL	Summerfield	The Co-operative Food 7 Swan Corner Shopping Centre Chase Road Burntwood	Installation of new roller shutter to side elevation and colour variations to the shopfront, both front and side
(7)	14/00773/FUL	Chasetown	Electrotest Services Ltd Unit 6 Energy House Burntwood Business Park Zone 1 Attwood Road Burntwood	Retention of portacabin to be used for offices and storage
(8)	14/00726/FUL	Highfield	13 Rake Hill Burntwood	Demolition of the existing dwelling are erection of 3 no. detached dwellings and associated works
(9)	14/00762/FUL	Chase Terrace	Mr S Hawkins 147 Holly Grove Lane	First floor side and rear extension to form

	<b>APPLICATION NO.</b>	<b>WARD</b>	<b>SITE</b>	<b>PROPOSAL</b>
			Chase Terrace	bedrooms, en suite and canopy to front
(10)	14/00767/FUL	Boney Hay	Mr M Madeley 3 Kipling Avenue Burntwood	Single storey side, rear and front extensions to form orangery, kitchen/dining room, store, lounge, bedroom and detached garage
(11)	14/00786/FUL	Highfield	Mr R Tracey 24 Farewell Lane Burntwood	First floor side extension to form bathroom
(12)	14/00612/FULM	Chasetown	Barratt Homes, Taylor Wimpey London and Cambridge Properties Land East of Burntwood Bypass Milestone Way Burntwood	Erection of 374 residential dwellings, together with associated works including the provision of access, infrastructure, public open space and car parking