



Burntwood
TOWN COUNCIL

BONEY HAY
BURNTWOOD
CHASE TERRACE
CHASETOWN

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Our Ref: MD

28 March 2014

To: All Members of the Personnel Committee
(Councillors Mrs Banevicius (Committee Chairman), Campbell, Constable, Mrs Evans, Mrs Fisher and Isaacs)

Dear Councillor

PERSONNEL COMMITTEE

You are invited to attend a **Meeting of the Personnel Committee at the Town Council's office, Unit 1 Lambourne House, Bridge Cross Road, Burntwood on Monday 02 June 2014 commencing at 9.30 a.m.** to consider the following business.

Yours sincerely

M Danby

Mary Danby (Mrs)
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive any declarations of interests and consider requests for dispensations.

3. EXCLUSION OF THE PRESS AND PUBLIC

The Chairman will move:

That under the Public Bodies (Admissions to Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

4. MINUTES

To approve as a correct record the Confidential Minutes of a Meeting of the Personnel Committee held on 02 December 2013 (Minute Nos. 19 - 23) (**ENCLOSURE NO. 1 - PINK**).

5. STAFFING MATTERS (ENCLOSURE NO. 2 - PINK)