

**MINUTES OF A MEETING OF THE POLICY & RESOURCES COMMITTEE  
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, BURNTWOOD  
ON MONDAY 30 NOVEMBER 2015 COMMENCING AT 7.00 P.M.**

**PRESENT**

Councillor Mrs Tranter (in the Chair)  
Councillors Bamborough, Ms Brettell, Drinkwater, Mosson (from 7.15pm), Mrs Rigby and Mrs Woodward

**In attendance**

Mrs M Danby, Town Clerk  
One member of the public

**36. APOLOGIES FOR ABSENCE**

None, all Members present.

**37. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None declared.

**38. DRAFT 2016/17 BUDGET (INCLUDING 2014/15 BUDGET TO DATE)**

Members commented as follows on the draft 2016/17 Budget:

- Members asked that clear information on staffing costs be provided in a covering narrative report to be presented with the budget to the January 2016 meeting of the Full Council.
- Members asked that clear information on premises costs be provided in a covering narrative report to be presented with the budget to the January 2016 meeting of the Full Council.
- Members asked that clear information on the proposed transfer of Parks & Open Spaces costs be provided in a covering narrative budget report narrative report to be presented with the budget to the January 2016 meeting of the Full Council.
- Members asked that detailed information on the OMCC premises costs for the 2014/15 financial year and up to 31 August 2015 be obtained from LDC.
- Members queried whether the Burntwood Business Community would be providing hanging baskets in Chasetown High Street, negating the need for the Town Council to bear these costs – confirmation to be sought by the Town Clerk

- Members queried whether sufficient funding was being proposed to cover Neighbourhood Plan consultation events – confirmation to be sought by the Town Clerk
- Members asked that a statement be provided giving a breakdown on the BWF15 expenditure, either as an addendum to the budget or within the covering narrative report.
- Members queried whether the Town Council should allocate a sum of money for a defibrillator (location to be confirmed) in the 2016/17 budget.
- Members asked that a new Earmarked Reserve be created for the SCAMP maintenance sum (£1,500) rather than the unspent money returning to the General Reserve.
- Members asked that the Burial Grounds Committee review the draft 2016/17 Burntwood Cemetery Budget and the fees and charges to be fixed for the coming financial year.
- Members agreed that should the Town Council agree at the January 2016 meeting to accept the transfer of the Parks & Open Spaces this would be an in principle decision pending the results of a public consultation.

(The Meeting closed at 7.57 p.m.)

Signed .....

Date .....