

**MINUTES OF A MEETING OF THE WAKES FESTIVAL SUB COMMITTEE HELD AT
THE OLD MINING COLLEGE CENTRE, QUEEN STREET, BURNTWOOD
ON WEDNESDAY 04 JANUARY 2017 COMMENCING AT 6.00 PM**

PRESENT

Councillor Mrs Stokes (in the Chair)
Councillors Bamborough, Ennis and Stokes

In attendance

Ms J Minor, Senior Administration Officer
N Caine, Direct Services Manager
Councillor Mrs Tranter, Chairman of the Events Committee

23. APOLOGIES FOR ABSENCE

Mr J Donnelly

24. DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor Mrs Tranter declared a disclosable non pecuniary interest as one of the volunteers involved in the Wakes Festival is known to her.

Councillor Bamborough declared a disclosable non pecuniary interest in Minute No. 27 (Security) as the owner of Lichfield Enterprise Services is known to him.

25. MINUTES: WAKES FESTIVAL SUB COMMITTEE

Councillor Mrs Tranter made reference to Minute No. 9 (Car Parking) and informed Members that a £40 reduction off the invoice had been obtained (LDC - Community Transport).

Councillor Mrs Tranter made reference to Minute No. 14 (Seventeen43 Limited) and stated that she wanted to review the content of the invoice before payment is made.

RESOLVED That the Minutes of the Meeting of the Wakes Festival Sub Committee held on 12 October 2016 (Minute Nos. 7-22) be received and where necessary approved and adopted.

26. COMMUNITY TRANSPORT

Councillor Mrs Stokes informed Members that Travel Wood Mini Bus Hire had agreed to provide vehicles and petrol free of charges, however, a donation would be needed towards driver expenses. It was **AGREED** that the mini buses would cover Burntwood North and Burntwood South and pick up at designated points. Members were informed that the closing date for the TownTrader was 06 June 2017.

It was **AGREED** that Councillor Ennis would speak to Travel Wood Mini Bus Hire and report back in due course.

27. SECURITY QUOTATIONS

Members made reference to using local businesses wherever possible but still taking account of best value. Members asked if Lichfield Enterprise Services had a contingency plan and if they were VAT registered.

It was **AGREED** that the quotation from Lichfield Enterprise Services in the sum of £270 be accepted.

28. COMMUNITY SAFETY INFORMATION EVENT

Councillor Mrs Tranter made reference to the community safety information event which was being organised by Lucie Ferneyhough, Community Safety Officer, LDC and felt that the number of agencies which would showcase their services and educate the public, for instance on cybercrime, personal safety, scams, alcohol and drugs, fire safety etc needed to be capped. It was **AGREED** that the community safety information event would be capped at 30 stalls with an end of April 2017 deadline for exact numbers.

29. INFLATABLES

The Senior Administration Officer informed Members that only one quotation had been received despite numerous emails been sent. Councillor Mrs Stokes and the Direct Services Manager informed Members that they would supply further contact names in order to gain further quotations for a 70ft long ultimate challenge assault course, arm sweep, 20ft tall mega slide and 18 x 18ft bouncy castle.

30. FLYBALL DOG AGILITY AND DOG OBEDIENCE/TRAINING

Councillor Mrs Tranter informed Members that she had spoken to Councillor Andy Smith, Cabinet Member for Leisure and Parks before Christmas regarding the Bylaws etc on the football pitches. Councillor Mrs Tranter informed Members that she would be again speaking to Councillor Smith to ascertain whether or not the flyball dog agility and dog obedience/training would be allowed.

31. UPDATE ON BOOKINGS

The Senior Administration Officer updated Members on what had been booked to date.

32. BALLOON MODELLER

It was **AGREED** by Members that Mr Allen would be approached to ascertain his availability on 01 July 2017 from 12 noon until 4 pm and that a donation of £50 be offered to Spark (Burntwood) CIC.

33. HIRE OF STOCKS AND SPONGES

Councillor Mrs Stokes made reference to the hire of stocks and sponges and it was **AGREED** that Councillor Mrs Stokes would speak to The Star Public House.

(The Meeting closed at 6.57 pm)

Signed

Date