

**MINUTES OF THE MEETING OF BURNTWOOD TOWN COUNCIL
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER
ON THURSDAY 07 NOVEMBER 2013 COMMENCING AT 7.00 P.M.**

PRESENT

Councillor Bradbury (in the Chair)

Councillors Mrs Banevicius, Mrs Brettell, Brown, Campbell, Constable, Drinkwater, Mrs Evans, Mrs Fisher, Heath, Humphreys, Isaacs, James, Mosson, Norman, Mrs Stokes, Taylor, Mrs Tranter, Walker MBE, Willis-Croft and Mrs Woodward (from 7.55 p.m.)

In attendance

Mrs M Danby, Town Clerk

Ms J Minor, Administrative Assistant

1 member of the public

PUBLIC FORUM

No questions or comments were put by members of the public.

PRAYERS

Prayers were led by Councillor Mrs Evans.

PRESENTATION BY STEPHEN SUTTON

The Chairman welcomed Stephen Sutton to the meeting. Stephen gave an inspirational presentation to the Town Council outlining some of his achievements and challenges in life with specific reference to the Teenage Cancer Trust. The Chairman thanked Stephen for his very well received presentation and indicated that Burntwood Town Council would do everything possible to promote and support the work of the Teenage Cancer Trust.

61. APOLOGIES FOR ABSENCE

Councillor Mrs Rigby.

62. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillor Humphreys declared an interest in the Burntwood Wakes Committee Minute No. 18 as he is a member of Burntwood Rotary Club.

Councillor Norman declared interests in Grant Aid application nos. 26 and 31.

Councillor Walker declared interests in Grant Aid application nos. 14, 17, 25, 26, 31 and 35.

63. MINUTES

RESOLVED That the Minutes of the Meeting of the Town Council held on 05 September 2013 (Minute Nos. 41 - 60) be received and approved as a correct record.

64. CHAIRMAN'S ANNOUNCEMENTS

Councillor Bradbury said that the Carol Service would be held on 15 December and that he hoped as many Councillors as possible would attend. He also said that it had been a busy time since the last meeting and was very busy in the lead up to Christmas.

65. PLANNING COMMITTEE

RESOLVED THAT:

a) The Minutes of the Meetings of the Planning Committee held on 12 September 2013 (Minute Nos. 33 - 38), 07 October 2013 (Minute Nos. 39 - 43) and 24 October 2013 (Minute Nos. 44 - 49) be received and where necessary approved and adopted.

b) 304 Chase Road (Minute No. 48.1 refers)

Taking into account the property's condition, the Town Clerk writes to the following departments at LDC who are authorised to bring the property up to a reasonable standard:

Planning Department - *the property is in unsightly condition that may be "detrimental to the amenity of the neighbourhood" this can be dealt with under powers available to the Planning Department under the Town and Country Planning Act 1990.*

Housing Department - *the property is abandoned and has fallen into disrepair. Where such cases exist a Council or authorised body can use a Compulsory Purchase Order (CPO) to purchase a property (without the consent of the landowner), carry out the necessary works to bring the property up to standard and sell it to recoup the costs.*

66. BURNTWOOD WAKES COMMITTEE

RESOLVED THAT:

a) The Minutes of the Meetings of the Burntwood Wakes Committee held on 18 September 2013 (Minute Nos. 9 - 14) and 24 October 2013 (Minute Nos. 15 - 18) be received and where necessary approved and adopted.

b) 18 September 2013 - Minute No. 13(f)

This item be referred back for further consideration by the Committee.

67. BURIAL GROUNDS COMMITTEE

RESOLVED That the Minutes of the Meeting of the Burial Grounds Committee held on 18 September 2013 (Minute Nos. 6 - 10) be received and where necessary approved and adopted.

68. BURNTWOOD IN BLOOM COMMITTEE

RESOLVED That the Notes of the Meeting of the Burntwood in Bloom Committee held on 24 October 2013 (Note Nos. 1 - 3) be received and where necessary approved and adopted.

69. GRANT AID COMMITTEE

RESOLVED THAT:

- a) The Minutes of the Meeting of the Grant Aid Committee held on 24 October 2013 (Minute Nos. 1 - 5 and Appendix 1) be received and where necessary approved and adopted.
- b) The guidance issued to applicants for next year should include reference as to how the application would further the objectives of the Town Strategy.

70. POLICY AND RESOURCES COMMITTEE

RESOLVED THAT:

- a) The Minutes of the Meeting of the Policy and Resources Committee held on 31 October 2013 (Minute Nos. 27 - 46) be received and where necessary approved and adopted.
- b) The replacement bus shelter at the junction of Farewell Lane/Lichfield Road, Burntwood be referred back to the Committee with a request that it consider installing a timber shelter at the location.
- c) The landlord be requested to replace the existing shop front and door as they are not compliant under the Disability Discrimination Act 1995 (as amended).

71. MEMBERS QUESTIONS

None raised.

72. STAFFORDSHIRE REGIMENT MASCOT - FREEDOM OF THE TOWN REQUEST (Minute No. 41 refers)

RESOLVED THAT:

- a) Under powers given by the Local Democracy, Economic Development and Construction Act 2009, Chapter 5 Local Freedoms and Honorary Titles S29) the Staffordshire Regiment Mascot, Watchman V and his handler and their successors be not given the Freedom of the Town of Burntwood.
- b) The Town Council's appreciation of the Staffordshire Regiment be recorded.
- c) Should a new road/street name be needed in the future then "Watchman Way" be borne in mind.

73. SCHEDULE OF PAYMENTS MADE BETWEEN 01 SEPTEMBER AND 31 OCTOBER 2013

RESOLVED That the Schedule of Payments totalling £35,100.42 made between 01 September and 31 October 2013 inclusive be received and noted.

74. 2013/14 BUDGET AS AT 22 AUGUST 2013

RESOLVED THAT:

- a) The report be received and noted.
- b) The following alteration be made:
 - a. **Enclosure No. 10A, Page 3, Item 105 - Transport**
Car Mileage: Employees - change Actual YTD £18,333 to Actual YTD £1,833.

75. APPLICATION FOR DESIGNATION OF A NEIGHBOURHOOD AREA

RESOLVED That the Town Council make an application to Lichfield District Council for the designation of the whole of Burntwood within the Town Council's boundary as a Neighbourhood Area.

76. EXCLUSION OF THE PRESS AND PUBLIC

The Chairman moved:

That under the Public Bodies (Admissions to Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

77. PERSONNEL COMMITTEE

(The Town Clerk and Administrative Assistant left the meeting during discussion of this item).

RESOLVED That the Minutes of the Meeting of the Personnel Committee held on 17 October 2013 (Minute Nos. 14 - 18) be received and where necessary approved and adopted.

78. YOUNG PERSON OF THE YEAR 2013/14 CIVIC AWARD

RESOLVED THAT:

- a) The Civic Award be renamed 'Outstanding Achievement by a Young Person from Burntwood'.
- b) Stephen Sutton be awarded the Outstanding Achievement by a Young Person from Burntwood Award and that arrangements be made to present the Award to him as soon as possible and that the Teenage Cancer Trust be included in all publicity.

79. COMMUNITY FACILITY

Members received an update on investigations that had been undertaken to identify a potential way forward to see a community facility delivered by the Town Council (this item had been deferred from the previous meeting).

A 'brain-storming' session was undertaken and post-it notes were circulated to all Members to gauge their views as no decision would be made at the meeting.

(The Meeting closed at 8.27 p.m.)

Signed

Date