

Our Ref: MD/jm

07 December 2016

To: All Members of the Planning Committee
(Councillors Bamborough (Chairman), Constable (Vice-Chairman), Ms Brettell, Mrs Constable, Drinkwater, Ennis, Miss Fisher, Mrs Fisher, Mosson and Willis-Croft)

Dear Councillor

PLANNING COMMITTEE

The Planning Committee will meet in the **Community Room, The Old Mining College Centre, Queen Street, Chasetown, Burntwood** on **Thursday 15 December 2016 at 7.00 pm** to consider the following business.

Plans will be available for inspection at the Town Council's office during normal office hours and will be on display at the Old Mining College Centre on the day of the meeting.

Yours sincerely



Mary Danby (Mrs)
Chief Executive Officer

**PLEASE NOTE THAT THE BUILDING WILL BE OPEN FROM
6.30 PM FOR THE MEETING**

PUBLIC PARTICIPATION (STANDING ORDER 1(E))

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included on the following Planning Committee agenda. Normally a member of the public will have 3 minutes to speak, however, if it is a community group then only one member of that group will be allowed to speak (see notes at end of Agenda).

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

- a) To receive declarations of interests and consider requests for dispensations, if any.
- b) Planning Applications - General Declarations of Interest for District Councillors.

3. MINUTES

To approve as a correct record the Minutes of the Planning Committee Meeting held on 23 November 2016 (Minute Nos. 47-51) (**ENCLOSURE NO. 1**).

4. PLANNING APPLICATIONS

To consider the enclosed schedule of planning applications (**ENCLOSURE NO. 2**).

5. PROPOSED PROHIBITION OF WAITING RESTRICTIONS ALONG THE D3345 RING ROAD, PLANT LANE AND C0146 CANNOCK ROAD, BURNTWOOD

In response to concerns raised by local businesses, Burntwood Town Council and the County Councillor, regarding the current parking issues which exist on Ring Road, it is proposed to introduce parking restrictions to stop vehicles parking up to the junction with Cannock Road and across vehicle entrances and blocking the highway which is stopping deliveries to businesses. Staffordshire County Council intend to introduce restrictions which will prevent vehicles parking in this area thus preventing hazards and allowing a free flow of traffic through the named stretches of highway.

Members' comments are sought (**ENCLOSURE NO. 3**).

6. PROPOSED PROHIBITION OF WAITING AND LIMITED WAITING RESTRICTIONS ALONG THE D3169 PAVIORS ROAD, BURNTWOOD

Local concerns have been raised regarding parking on Paviors Road, with residents concerned about vehicles parking on both sides of Paviors Road, creating obstructions through inconsiderate parking. Staffordshire County Council intend to introduce limited waiting restrictions which will prevent vehicles parking along Paviors Road thus preventing hazards and allowing a free flow of traffic through the named stretches of highway, and still allow controlled parking.

Members' comments are sought (**ENCLOSURE NO. 4**).

7. PROPOSED PROHIBITION OF WAITING RESTRICTIONS ALONG THE D3158 CROSS STREET AND D3298 LEBANON GROVE, BURNTWOOD

In response to concerns raised by members of the public and the County Councillor, regarding the current parking issues which exist at the junction of Cross Street and Rugeley Road, it is proposed to introduce parking restrictions to stop vehicles parking up to this junction. Lebanon Grove was resurfaced a number of years ago and the parking restrictions were only partly replaced leaving the restriction only 8 metres not the 10 metres as required. Staffordshire County Council intend to introduce limited

waiting restrictions which will prevent vehicles parking along through the named stretches of highway and allowing a free flow of traffic at these junctions.

Members' comments are sought (**ENCLOSURE NO. 5**).

8. CONSULTATION REGARDING PROPOSED STREET NAMES UNDER STAFFORDSHIRE ACT 1983 SECTION 4 PART II AND PUBLIC HEALTH ACT 1925 SECTION 17 - SITE LOCATION : LAND AT 78 PRINCESS STREET, BURNTWOOD

Further to Minute No. 51 (23 November 2016 refers), Lichfield District Council are unable to proceed with the name 'Park' because there are a number of roads with the prefix 'Park' in the local area and it would risk address confusion with the emergency services and postal delivery services.

In terms of the name: '**Park Terrace**', Lichfield District Council would refer the Town Council to Section 4.3.1, on page 28 of the data entry conventions for street name and numbering which states that they are unable to have street names with the same prefix in the same post town. This is why they are unable to accept the Town Council's suggestion on this occasion.

Members are requested to suggest one new road name (**ENCLOSURE NO. 6**).

PUBLIC FORUM SESSION AT PLANNING COMMITTEE MEETINGS

Residents of Burntwood have an opportunity to speak at each Planning Committee meeting:

- 1. The Public Forum session will usually be the first item on the Agenda.*
- 2. The Public Forum will last up to 15 minutes and members of the public can ask the Council a question (or make a statement).*
- 3. Your statement or question must relate to any item of business included on the Planning Committee Agenda.*
- 4. Matters relating to the conduct of any individual councillor or officer will not be permitted – in such circumstances you should write to the Council.*
- 5. You will be allowed to speak for up to 3 minutes and you can raise more than one issue within the overall limit of 3 minutes allowed to you.*
- 6. After each speaker the Committee Chairman (or his/her representative) will answer the question or give notice that he/she will provide a written answer as soon as possible.*
- 7. If a written answer is to be given this will be sent to you at your stated address and a copy will be made available for public inspection at the Town Council's offices.*

MINUTES OF A MEETING OF THE PLANNING COMMITTEE
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, CHASETOWN,
BURNTWOOD ON WEDNESDAY 23 NOVEMBER 2016 COMMENCING AT 7.00 PM

PRESENT

Councillor Bamborough (in the Chair)
Councillors Ms Brettell, Ennis, Miss Fisher, Mrs Fisher, Mossori and Willis-Croft

In attendance

Ms J Minor, Senior Administration Officer

47. APOLOGIES FOR ABSENCE

Councillor Drinkwater (compassionate leave).

48. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

All District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

49. MINUTES

RESOLVED That the Minutes of the Planning Committee Meeting held on 03 November 2016 (Minute Nos. 42-46) be approved as a correct record.

50. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

- | | | | | |
|-----|--------------|-------------|--|---|
| (a) | 16/01193/FUL | Gorstey Ley | Mr L Goodwin
31 Farewell Lane
Burntwood | Single and two storey
front extension to form
lounge, entrance hall and
en-suite |
| | | | | No objection. |
| (b) | 16/01215/FUL | Highfield | Mr J Tonks
12 Farewell Lane
Burntwood | Single storey rear
extension to form day
room and utility |
| | | | | No objection. |
| (c) | 16/01159/FUL | Gorstey Ley | Ms S Froggatt
53 Bracken Close
Burntwood | Single storey rear
extension and garage
conversion to form utility
and bedroom with en-
suite |
| | | | | No objection. |

- | | | | | |
|-----|--|----------------------------|---|--|
| (d) | 16/01218/FUL | Chase Terrace | Mr C Jones
14 Knight Road
Burnhwaoc | Single storey side extension to form store, shower room and utility |
| | No objection. | | | |
| (e) | 16/01189/FUL | Summerfield and Al. Saints | Mr T Milcs
130 Chase Road
Burntwood | Demolition of detached garage and erection of a single and two storey side extension to form garage, store, 2 bedrooms with en-suite and conversion of garage to study |
| | No objection. | | | |
| (f) | 16/01170/FUL | Chasetown | Mr D Hollingsworth
8 Birch Avenue
Burntwood | Two storey side extension to form kitchen, entrance hall, study, two bedrooms and en-suite |
| | No objection. | | | |
| (g) | 16/01201/FUL | Chasetown | Mr N Hunt
126 High Street
Chasetown | Erection of 3 no. four bedroom houses and 1 no. four bedroom dormer bungalow |
| | No objection in principle as long as the development is in accordance with the NPPF and the adopted Local Plan Strategy. | | | |
| (h) | 16/01227/FUL | Chasetown | Mr N Hunt
114 High Street
Chasetown | Substitution of house type (Plot 5) to form 1 no. four bedroom dwelling (amendment to application 16/00629/FUL) |
| | No objection. | | | |
| (i) | 16/01137/FUL | Chasetown | Mr D Park
Land adjacent
78 Oakdene Road
Burntwood | Erection of 3 no. bedroom detached dwelling with associated works |
| | No objection. | | | |
| (j) | 16/01263/FUL | Chase Terrace | Mr J A Jones
Land rear of
127 Cannock Road
Chase Terrace | Two storey extension to front side and rear plus single storey extensions to front and rear to form new semi-detached dwelling |
| | No objection. | | | |

(k)	15/01288/FUL	Gorstey Ley	Mr and Mrs McDonnell 33 Gorstey Lea Burntwood	First floor extension over garage to form 1 no. bedroom, bathroom and en-suite to existing bedroom
		No objection.		
(l)	15/01242/FUL	Hunslet	Mr R Suthon 36 Trevithick Close Burntwood	Single storey extension to rear to form dining room
		No objection.		
(m)	16/00788/COU (Amendment)	Chasetown	Mr and Mrs D Jobson Lake School of Dance and Theatre Arts 47-49 High Street Chasetown	Change of use of rear section of ground floor and upper floors from banking and associated offices to residential - amended floor plans, elevations, location and block plan, amended red line

Following information received from Mrs Templeton, Senior Planning Officer, it was noted by Members that LDC's car parking standards which would indicate a requirement for 8 car parking spaces under the existing business use and only 6 spaces under the proposed residential and retail use, Members were disappointed to note that this development would be reliant on municipal or on-street parking.

**51. CONSULTATION REGARDING PROPOSED STREET NAMES UNDER
STAFFORDSHIRE ACT 1983 SECTION 4 PART II AND PUBLIC HEALTH ACT 1925
SECTION 17 - SITE LOCATION: LAND AT 78 PRINCESS STREET, BURNTWOOD**

RESOLVED That the following be forwarded to Lichfield District Council as a suitable road name for the development:

- Park Terrace

(The Meeting closed at 7.29 pm)

Signed

Date

**APPLICATIONS FOR CONSIDERATION
15 DECEMBER 2016**

	APPLICATION NO.	WARD	SITE	PROPOSAL
(1)	16/01311/FUL	Gorstey Ley	Mr and Mrs J A Dark Land adjacent 58 Leam Drive Burntwood	Erection of 1 no. detached bungalow
(2)	16/01286/FUL	Highfield	Mr G Hale 13 Rake Hill Burntwood	Provision of alternative access to serve 3 no. dwellings at Rake Hill
(3)	16/01298/FUL	Chase Terrace	Mr J Mace 187 Cannock Road Chase Terrace	Single storey side and rear extension to form passageway, bathroom, utility and kitchen/dining room
(4)	16/01316/FUL	Boney Hay and Central	Mr Russell Land at Rugeley Road Chase Terrace	Retention of 14 stables and storage shed
(5)	16/01304/REM	Highfield	Mr R Tracey Land adjacent 24 Farewell Lane Burntwood	Erection of 2 no. four bedroom detached dwellings and associated works
(6)	16/01373/FUL	Chase Terrace	Mr R Haynes 5 The Valley Burntwood	Two storey side and front extension to form living room, study/playroom, family room, four bedrooms and en-suite
(7)	16/01378/FUL	Highfield	Mr and Mrs Marsham 9 Reid Close Burntwood	Single storey side extension to form lounge

Mary Danby – town clerk
Unit 1 Lambourne House
Bridge Cross Road
Burntwood
WS7 2BX

Highway Operations Unit
Staffordshire County Council
Wedgwood Building
Block A
Tipping Street
Stafford
ST16 2DH
Tel: 0300 111 8000
Fax: 01543 510165

Email: highways@staffordshire.gov.uk

Please ask for: Trevor Mellor

Our Ref: E3/16/D3345/02

21st November 2016

Dear Mary Danby,

**Proposed Prohibition of Waiting restrictions along The D3345 Ring Road, Plant Lane
and C0146 Cannock Road, Burntwood,**

In response to concerns raised by local Businesses, Burntwood Town council and the County Councillor, regarding the current parking issues which exist on Ring Road, it is proposed to introduce parking restrictions to stop vehicles parking up to the junction with Cannock Road and across vehicle entrances and blocking the highway which is stopping deliveries to businesses.

I intend to introduce restrictions which will prevent vehicles parking in this area thus preventing hazards and allowing a free flow of traffic through the named stretches of highway.

A plan of the area, statement of reasons and schedule is attached.

As part of the formal consultation process your support on this matter is requested and any comments that you may wish to make would be appreciated. I look forward to receiving your response to the scheme and would be grateful if you could return the enclosed response no later 19th December 2016.

Yours sincerely



Trevor Mellor

Community Traffic Management Officer

**Staffordshire County Council
Road Traffic Regulation Act 1984**

Proposed Prohibition of Waiting restrictions along The D3345 Ring Road, Plant Lane and C0146 Cannock Road, Burntwood,

Statement of Reason

In response to concerns raised by local Businesses, Burntwood Town council and the County Councilor, regarding the current parking issues which exist on Ring Road. It is proposed to introduce parking restrictions to stop vehicles parking up to and across vehicle entrances and blocking the highway which is stopping deliveries to businesses.

These proposals aim to introduce a prohibition of waiting at any time along the named stretches of highway so as to prevent incorrectly parked vehicles causing obstructions and causing potential hazards.

Below is the schedule describing the proposed scheme to be put in place.

Schedule 1

Prohibition of waiting at any time:

Cannock Road – (south side) from a point approximately 20 metres east from its centreline junction with Cannock Road in a westerly direction for a distance of approximately 40 metres.

Ring Road – (west sides) from its junction with Cannock Road in a southerly direction for a distance of approximately 168 metres.

Ring Road – (west side) from a point approximately 208 metres from its junction with Cannock Road in a southerly direction for a distance of approximately 27 metres.

Ring Road – (west side) from a point approximately 263 metres from its junction with Cannock Road in a southerly direction for a distance of approximately 22 metres.

Ring Road – (west side) from a point approximately 306 metres from its junction with Cannock Road in a southerly direction for a distance of approximately 10 metres.

Ring Road – (east side) from its junction with Cannock Road in a southerly direction for a distance of approximately 20 metres

Ring Road – (east side) from a point approximately 54 metres from its junction with Cannock Road in a southerly direction for a distance of approximately 100 metres.

Ring Road – (east side) from a point approximately 175 metres from its junction with Cannock Road in a southerly direction for a distance of approximately 32 metres.

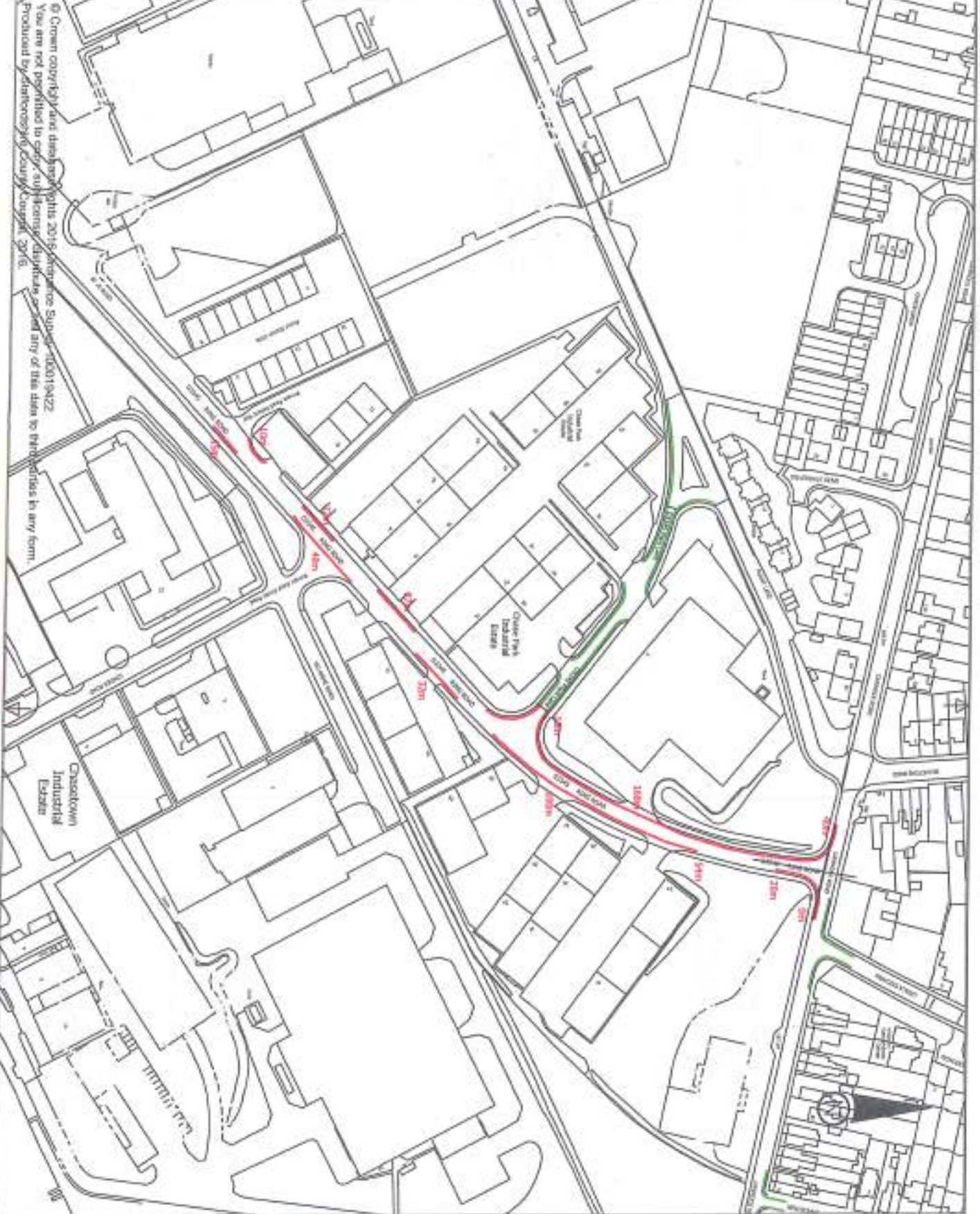
Ring Road – (east side) from a point approximately 245 metres from its junction with Cannock Road in a southerly direction for a distance of approximately 40 metres.

Ring Road – (east side) from a point approximately 316 metres from its junction with Cannock Road in a southerly direction for a distance of approximately 15 metres

Plant Lane – (both sides) from its junction with Ring Road in a north westerly direction for a distance of approximately 15 metres.

Revoke existing limited waiting

Plant Lane – (both sides) from its junction with Ring Road in a north westerly direction for a distance of approximately 15 metres



KEY

- This map shows what changes are required
- Parking restrictions already on site
- Proposed no waiting at any time



STAFFORDSHIRE COUNTY COUNCIL
 STAFFORDSHIRE
 STAFFORDSHIRE
 STAFFORDSHIRE

Ring Road,
 Burntwood

Proposed parking
 restrictions

DATE	APPROVED	DATE	DATE	DATE
July 2016	TJM	TJM	TH	NTS

RESPONSE SLIP

Proposed Prohibition of Waiting restrictions along The D3345 Ring Road, Plant Lane and C0146 Cannock Road, Burntwood,

Please indicate your support or objection to the above proposals:

I do support the proposed changes to the restrictions

I do not support the proposed changes to the restriction

Comments.....

.....

.....

Name

Address

.....

.....

.....

Signed **Date**.....

Please return this form to:

Trevor.mellor@staffordshire.gov.uk

or

Staffordshire County Council, Highways, Trent Valley Road, Lichfield,
WS13 6EU

FAO Trevor Mellor, Community Traffic Management Officer



Mary Danby – town clerk
Unit 1 Lambourne House
Bridge Cross Road
Burntwood
WS7 2BX

Highway Operations
Staffordshire County Council
Staffordshire Place 2
Tipping Street
Stafford
ST16 2DH

Tel: 0300 111 8000

Email: highways@staffordshire.gov.uk

Website: www.staffordshire.gov.uk/reportit

Please ask for: Trevor Mellor

Our Ref: E2/16/D3169/01

21st November 2016

Dear Mary Danby,

**Proposed Prohibition of Waiting and limited waiting restrictions along
The D3169 Paviers Road Chasetown, Burntwood.**

Local concerns have been raised regarding parking on Paviers Road, with residents concerned about vehicles parking on both sides of Paviers Road, creating obstructions through inconsiderate parking.

I intend to introduce limited waiting restrictions which will prevent vehicles parking along Paviers Road thus preventing hazards and allowing a free flow of traffic through the named stretches of highway, and still allow controlled parking.

A plan of the area, statement of reasons and schedule is attached.

As part of the formal consultation process your support on this matter is requested and any comments that you may wish to make would be appreciated. I look forward to receiving your response to the scheme and would be grateful if you could return the enclosed response no later 19th December 2016.

Yours sincerely



Trevor Mellor

Community Traffic Management Officer

Staffordshire County Council Road Traffic Regulation Act 1984

Proposed Prohibition of Waiting and limited waiting restrictions along The D3169 Paviers Road Chasetown,

Statement of Reason

In response to concerns raised by members of the residents and the County Councilor, regarding the current parking issues caused by the sixth form parking and the collection of the pupils at the end of the day for the Erasmus Darwin Academy

The Academy have been asked to allow the parking of the sixth form students to park on the school grounds by the County Councillor Jeff Sheriff. But this request was turned down.

It is proposed to introduce limited waiting restrictions to stop vehicles parking all day but to still allow parents to collect the pupils at school finishing time

These proposals aim to introduce a limited waiting restriction Monday to Friday 08:00am till 6pm on one side to allow the free flow of traffic and a limited waiting restriction on the other side of the highway so as to prevent incorrectly parked vehicles causing obstructions and causing potential hazards.

Below is the schedule describing the proposed scheme to be put in place.

Schedule

Prohibition of waiting at any time:

Paviers Road – (both sides) from a point approximately 5 metres south from its centreline junction with Anglesey Close (Private Road) in a northerly direction for a distance of approximately 18 metres

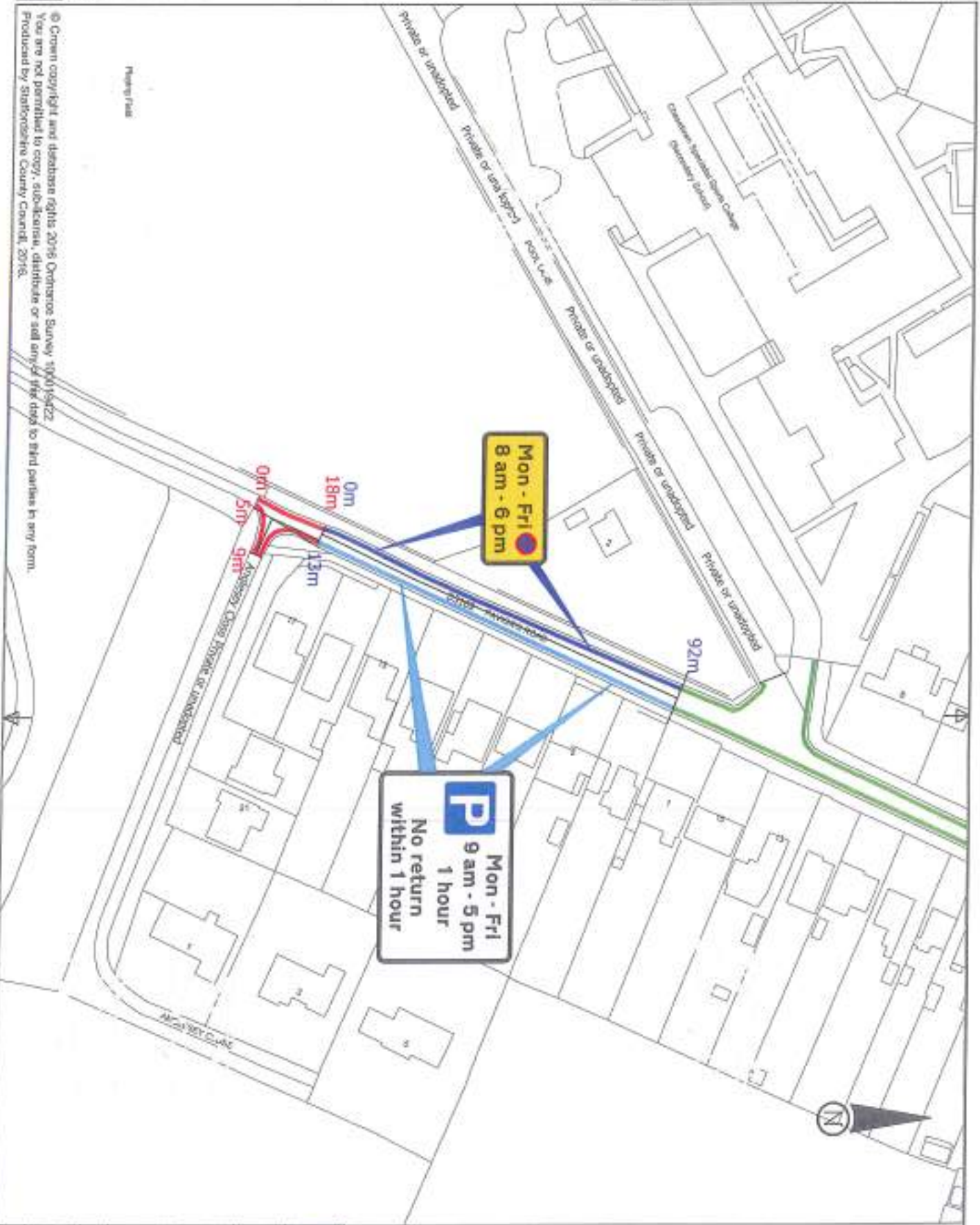
Anglesey Close – (both side) from its junction with Paviers Road in a easterly direction for a distance of approximately 9 metres (to the end of maintainable highway).

Prohibition of waiting Mon -Fri 8:00am – 6pm

Paviers Road- (west side) from a point approximately 12 metres north from its centreline junction with Anglesey Close in a northerly direction for a distance of approximately 92 metres

Proposed limited waiting Mon -Fri 9:00am - 5pm 1 hour no return 1 hour

Paviers Road- (east side) from a point approximately 12 metres north from its centreline junction with Anglesey Close in a northerly direction for a distance of approximately 92 metres



KEY

This map shows what changes are required

Parking restrictions already on site

Proposed no waiting at any time

Proposed no waiting Mon - Fri 8:00am - 6pm

Proposed limited waiting Mon - Fri 8:00am - 6pm 1 hour no return 1 hour

ENCLOSURE NO. 4



STAFFORDSHIRE COUNTY COUNCIL
 STAFFORDSHIRE ROAD 1
 CHASE TOWN
 ST16 3AP

Paylor Road
 Chase Town,
 Buntwood

Proposed Changes to the parking restrictions

Day	Restriction	Sign
Tue	NTS	NTS
Wed	NTS	NTS
Thu	NTS	NTS
Fri	NTS	NTS

May 2016

E1/16/D3169/01

RESPONSE SLIP**Proposed Prohibition of Waiting and limited waiting restrictions
along The D3169 Paviers Road Chasetown, Burntwood.**

Please indicate your support or objection to the above proposals:

I do support the proposed changes to the restrictions

I do not support the proposed changes to the restriction

Comments.....

.....

.....

Name

Address

.....

.....

.....

Signed Date.....

Please return this form to:

Trevor.mellor@staffordshire.gov.uk

or

Staffordshire County Council, Highways, Trent Valley Road, Lichfield,
WS13 6EU

FAO Trevor Mellor, Community Traffic Management Officer

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Mary Danby – town clerk
Unit 1 Lambourne House
Bridge Cross Road
Burntwood
WS7 2BX

Highway Operations
Staffordshire County Council
Staffordshire Place 2
Tipping Street
Stafford
ST16 2DH

Tel: 0300 111 8000
Email: highways@staffordshire.gov.uk
Website: www.staffordshire.gov.uk/reportit

Our Ref: E2/16/D3169/01

Please ask for: Trevor Mellor
21st November 2016

Dear Mary Danby,

**Proposed Prohibition of Waiting restrictions along The D3158 Cross Street and
D3298 Lebanon Grove, Burntwood,**

In response to concerns raised by members of the public and the County Councillor, regarding the current parking issues which exist at the junction of Cross Street and Rugeley Road, it is proposed to introduce parking restrictions to stop vehicles parking up to this junction.

Lebanon Grove was resurfaced a number of years ago and the parking restrictions were only partly replaced leaving the restriction only 8 metres not the 10 metres as required.

I intend to introduce limited waiting restrictions which will prevent vehicles parking along through the named stretches of highway and allowing a free flow of at these junctions.

A plan of the area, statement of reasons and schedule is attached.

As part of the formal consultation process your support on this matter is requested and any comments that you may wish to make would be appreciated. I look forward to receiving your response to the scheme and would be grateful if you could return the enclosed response no later 19th December 2016.

Yours sincerely



Trevor Mellor
Community Traffic Management Officer

Staffordshire County Council Road Traffic Regulation Act 1984

Proposed Prohibition of Waiting restrictions along The D3158 Cross Street and D3298 Lebanon Grove, Burntwood,

Statement of Reason

In response to concerns raised by members of the public and the County Councillor, regarding the current parking issues which exist at the junction of Cross Street and Rugeley Road, it is proposed to introduce parking restrictions to stop vehicles parking up to this junction

Lebanon Grove was resurfaced a number of years ago and the parking restrictions were only partly replaced leaving the restriction only 8 metres not the 10 metres as before.

These proposals aim to introduce a prohibition of waiting at any time along the named stretches of highway so as to prevent incorrectly parked vehicles causing obstructions and causing potential hazards.

Below is the schedule describing the proposed scheme to be put in place.

Schedule 1

Prohibition of waiting at any time:

Cross Street – (both sides) from its junction with Rugeley Road in a westerly direction for a distance of approximately 10 metres.

Lebanon Grove – (both side) from a point approximately 8 metres from its junction with Redwood Drive in a northerly direction for a distance of approximately 2 metres



- KEY**
- This map shows what changes are required
 - Parking restrictions already on site
 - Proposed no walking at any time

ENCLOSURE NO. 5

STAFFORDSHIRE COUNTY COUNCIL
 TRANSPORT AND TRAVEL
 LEBANON GROVE
 PHASE 2

Staffordshire County Council

Cross Street and Lebanon Grove, Burntwood

Proposed parking restrictions

DATE	10/06/2016	SCALE	1:1000
DESIGNED BY	TJM/TJM	TH	NTS
CHECKED BY			

Project No: **A3**
 E/15/D3269/01

RESPONSE SLIP

**Proposed Prohibition of Waiting restrictions along The D3158 Cross Street
and D3298 Lebanon Grove, Burntwood,**

Please indicate your support or objection to the above proposals:

I do support the proposed changes to the restrictions

I do not support the proposed changes to the restriction

Comments.....

.....

.....

Name

Address

.....

.....

.....

Signed **Date**.....

Please return this form to:

Trevor.mellor@staffordshire.gov.uk

or

Staffordshire County Council, Highways, Trent Valley Road, Lichfield,
WS13 6EU

FAO Trevor Mellor, Community Traffic Management Officer



Your ref
Our ref 15/00026/NEWDEV
Ask for Roberta Whittaker
Email addresses@lichfielddc.gov.uk

Lichfield
district council
www.lichfielddc.gov.uk

District Council House, Frog Lane
Lichfield, Staffordshire WS13 6YY

Customer Services 01543 308000
Direct Line 01543 308763

14th November 2016

Dear Mary,

**RE: Consultation regarding proposed Street Names under Staffordshire Act 1983 Section 4
Part II & Public Health Act 1925 Section 17.**

The Council has received an application to name a new road within your Parish. As the Local Authority Officer responsible for street naming and numbering, I would like to request that the Parish Council consider a suitable road name for the development currently underway at the following location (a plan is attached for your assistance)

Site Location: Land at 78 Princess Street, Burntwood.

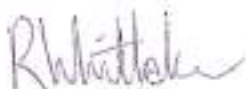
The developer has made a number of suggestions for the road naming which were suggested to maintain the monarchy/royalty theme as the access to the site will be from Princess Street. The suggestions made by the developer to be considered by yourselves are:

- **Princes Mews**
- **Montague Place**

If you could bring this matter before the Town Council at a suitable time and let me have the decision in writing so, I can commence the legal proceedings to implement the new street names. If you could provide a timescale as to when the Parish Council is likely to make a decision that, would be of assistance so we can inform the developer?

If you do have any questions or concerns and wish to discuss then please do not hesitate to contact us.

Yours sincerely,



Roberta Whittaker
Geographical Information Systems Officer
ICT/GIS



**Road Extent
 Plan**

**Land Rear 78
 Princess Street
 Burntwood**

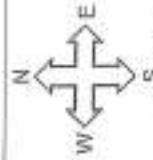
 Road Extent

Drawing Details:

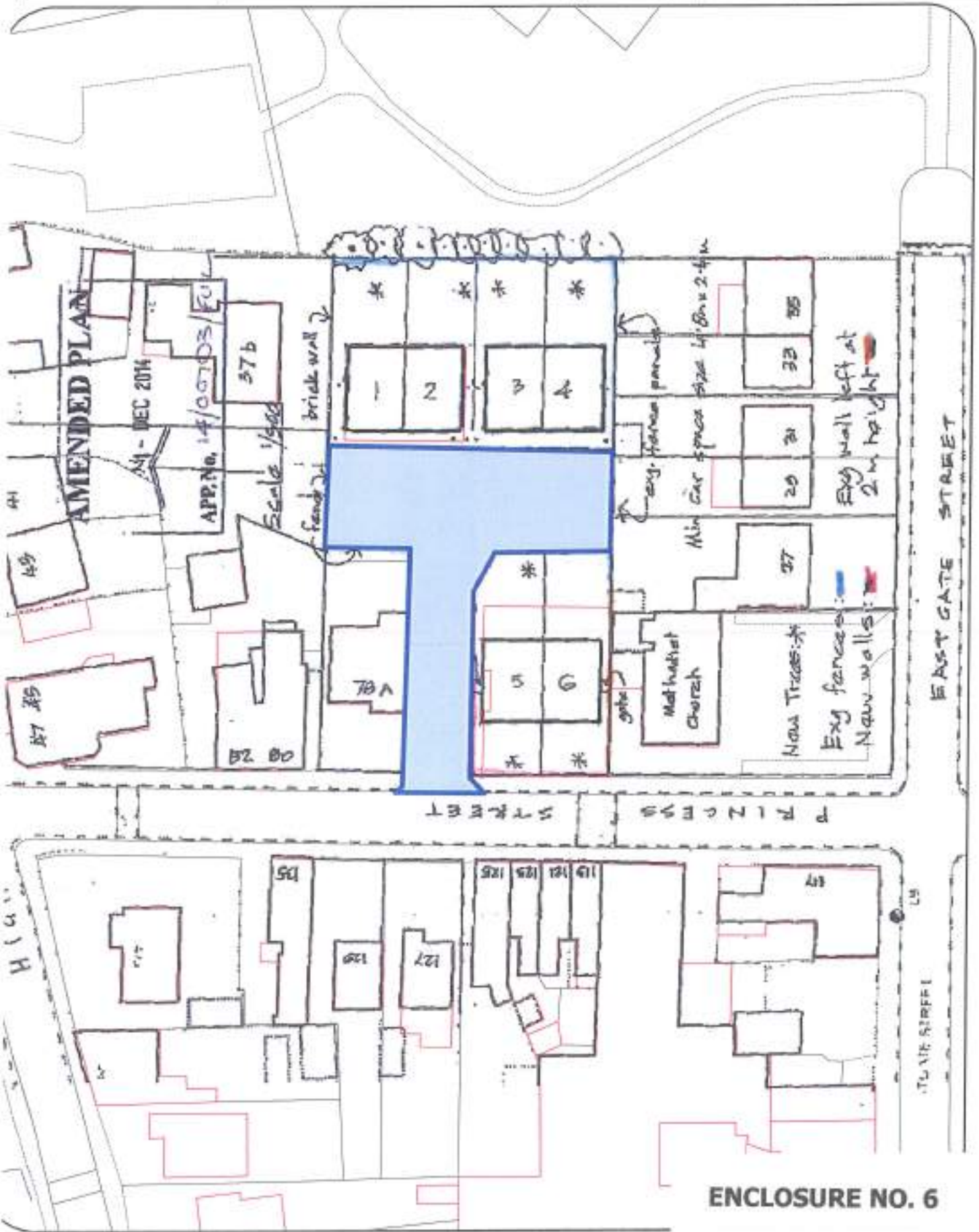
Scale 1:200
 Date: 08/11/2015
 Drawing No:

Drawing Prepared by:
 Robina Whittaker - GIS Officer

Coordinate System: British National Grid
 Projection: Transverse Mercator
 Datum: Airy 1830
 Spheroid: Airy 1830
 Prime Meridian: Greenwich
 Units: Metres
 Scale Factor: 0.9996
 False Easting: 400000.0000
 False Northing: 600000.0000
 Easting Offset: -20000
 Northing Offset: 0
 Units: Metres



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Section 4 - Street naming and Numbering

***Note:** S5 should be used if the official SNN Authority process is used to confirm an existing address.

4.3. Best Practice

4.3.1. Street Naming

4.3.1.1. An SNN Authority must not create a Street Name similar to or the same as one which already exists if any of the following conditions apply to the Street Name:

- It is in use in the same locality.
- It is in use in the same town.
- It is in use in the same post town.
- It is in use in the same town or post town within a neighbouring SNN Authority's administrative area.

The purpose of this is to avoid confusion, for example, resultant Street Names could be identical in every way including post town.

4.3.1.2. The NLPG and the NSG must be used to check if any of those conditions apply. Consideration must be given to the identification of properties on the new Street Name for the purposes of other NLPG Users service delivery and the emergency services in particular, to ensure there is no ambiguity when the new Street Name is added to the existing Street Records.

4.3.1.3. Streets in close proximity should not be assigned the same name with a different suffix, for example Birch Road, Birch Avenue, Birch Park and Birch Crescent.

4.3.2. Property Numbering

4.3.2.1. The SNN Authority must number all new property development regardless of development type. The exception to this rule is if new properties require names or numbers on an existing Street Name where no numbering exists. The SNN Authority should consider creating a numbering scheme if it causes no problems for existing property owners.