

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD AT
THE OLD MINING COLLEGE CENTRE, QUEEN STREET, BURNTWOOD
ON MONDAY 09 OCTOBER 2017 COMMENCING AT 6:00 PM**

PRESENT

Councillor Mrs Tranter (in the Chair)
Councillors Bamborough, Mrs Conolly, Ennis, Mrs Evans, Stokes and Mrs Stokes

In attendance

Ms J Minor, Senior Administration Officer (SAO)
N Caine, Direct Services Manager (DSM)

One member of the public

32. APOLOGIES FOR ABSENCE

None - all Members were present.

33. DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor Mrs Tranter declared a disclosable non-pecuniary interest as one of the volunteers who is involved in the Play in the Parks and Christmas Festival is known to her.

Councillor Mrs Evans declared a disclosable non-pecuniary interest in respect of Youth for Christ.

34. MINUTES: EVENTS COMMITTEE

Councillor Mrs Tranter made reference to Minute No. 25 (Play in the Parks 2017: Update) and in particular the spare feet and poles that were needed for the gazebos. The DSM confirmed that quotations were still awaited.

Councillor Mrs Tranter made reference to Minute No. 30 (Christmas Festival 2017: Update) and in particular the programme for the event. The SAO confirmed that 100 entries in total had been received from Boney Hay Academy and Chase Terrace Primary School. Councillor Ennis said that it was good to hear which schools in the area were proactive.

Councillor Mrs Tranter made reference to Minute No. 31 (Other Events) and confirmed that she, together with the SAO and Councillor Ennis, had met with Jon Arrowsmith, Managing Director of Cocker Hoop Creative regarding a food festival. Councillor Mrs Tranter also stated that she had mentioned a film night as an alternative which appeared to be a lot more feasible. It was been agreed at the meeting that Mr Arrowsmith would draw up proposals, costings etc and that this would take 2/3 weeks.

Councillor Mrs Evans made reference to Minute No. 28 (Glow Parties). Councillor Mrs Tranter gave a brief background stating that during the Play in the Parks events she had spoken to Progressive Sports who had done an excellent job and were very proactive regarding "glow" activities. Councillor Mrs Tranter confirmed that she had together with the SAO visited BLC and met with Sarah Sleigh, Sports Development Officer to see first-

hand what was involved. Ms Sleigh explained that BLC would be holding a "glow" activity during the October half term. It was suggested that BTC could "partner" BLC on this occasion for a fee of £150 (half of the £300 Glow Active UK fee). The fee would include sports hall, staff, equipment etc. Councillor Ennis confirmed that the activity would be held on Wednesday 25 October and the sessions would be 12pm to 1:30pm (7-11 years) and 1:30pm to 3pm (12-16 years).

RESOLVED That the Minutes of the Meeting of the Events Committee held on 04 September 2017 (Minute Nos. 22-31) be received and where necessary approved and adopted.

35. MINUTES: CHRISTMAS FESTIVAL SUB COMMITTEE

It was **AGREED** by Members present that the shop owner letter relating to Sankey's Corner should be approved and that Cllrs Stokes and Mrs Stokes would hand deliver the letters in due course.

Councillor Stokes confirmed that he had spoken to Chase Plant Hire and that there would be no problem in obtaining cones, road closure signage, generator(s), fencing, lighting etc.

Councillor Ennis confirmed that the owner of the car park to the front of the shop in High Street, Chasetown was fully on board.

The SAO confirmed that Mr Allen (balloon modeller) was fully on board for a donation of £50 to Spark CIC.

With regard to the Christmas Festival programme for Sankey's Corner, it was **AGREED** that Councillor Mrs Stokes as Chairman of the Town Council together with Councillor Mrs Tranter, Chairman of the Events Committee and Councillor Mrs Evans would sit on the judging panel. It was **AGREED** that a representative from the Library would also be asked to sit on the judging panel. It was **AGREED** that the judging panel would meet at the beginning of November (date to be determined) at the OMCC. It was suggested by Members that all entries should be displayed in the Library if at all possible (i.e. in the meeting room by Santa's grotto).

The presents ordered by the DSM were circulated at the meeting. It was **AGREED** that the reindeer paddle ball game and the racing car pull-back toy were not suitable and should be exchanged for the colouring pencils tin with sharpener.

Councillor Stokes made reference to Minute No. 6 (Christmas Festival (02 December) - Cage Football and in particular confirmed that he would be speaking to Pastor Lewis. The DSM confirmed that he would be collecting the banner from Emmanuel Church on Tuesday 10 October. The DSM said that Pastor Lewis had asked if St John Ambulance could be situated in Emmanuel Church and that he had asked for help from the Town Council. Councillor Mrs Evans confirmed that the cage football was the responsibility of Gareth Williamson, Youth for Christ and that Emmanuel Church had their own community groups. Councillor Mrs Tranter felt that Emmanuel Church had their own church community volunteers who she felt could volunteer at this event. It was agreed by Members that St John Ambulance needed to be centralised.

Councillor Stokes confirmed that he had approached the Co-op at Morley Road however the lady in charge of the charity stall would be off over the Christmas period and that she would need to speak to her manager.

The DSM confirmed that the Christmas lights for the Sankey's Corner tree had been ordered. It was **AGREED** that Councillors Stokes and Mrs Stokes would obtain Christmas lights for the Town Council gazebo(s) (six sets in total).

It was **AGREED** that the bunting would be erected week commencing 20 November 2017.

Councillor Stokes made reference to the tidying up of the front of the former Tesco building and the SAO confirmed that an email had been sent to Chris Pugh of Beacon Community Church.

The SAO made reference to stall holders and in particular access etc and it was **AGREED** that the stall holders would be asked to be set up and ready by 3:30 pm, would gain access via Water Street through the manned cones and would park at the back of the former Tesco building.

Councillor Mrs Evans asked if any arrangements had been made for disabled parking. It was **AGREED** that Councillor Mrs Stokes would approach the dentist again.

Councillor Stokes made reference to sponsorship and it was **AGREED** that the SAO would do individual letters to the Co-op at Morley Road; Co-op at Highfields Road; Aldi; Morrisons; McDonalds and Cost Cutters in North Street, Boney Hay.

RESOLVED That the Minutes of the Meeting of the Christmas Festival Sub Committee held on 02 October 2017 (Minute Nos. 1-12) be received and where necessary approved and adopted.

(The Meeting closed at 7:10 pm)

Signed

Date