

**MINUTES OF A MEETING OF THE NEIGHBOURHOOD PLAN COMMITTEE HELD AT  
THE OLD MINING COLLEGE CENTRE, QUEEN STREET, BURNTWOOD  
ON TUESDAY 26 APRIL 2016 COMMENCING AT 7.00 P.M.**

**PRESENT**

Councillor Humphreys (in the Chair)  
Councillors Mrs Evans, Mrs Fisher, Mosson and Mrs Shingler

**In attendance**

Ms J Minor, Senior Administration Officer  
V Chamberlin, Burntwood Action Group  
I Holdsworth  
P Holland  
Pastor R Lewis  
S Norman  
M Wellock, Kirkwells Consultancy

The Chairman welcomed everyone to the newly formatted Neighbourhood Plan Committee and introduced everyone around the table.

**30. APOLOGIES FOR ABSENCE**

Councillors Constable and Mrs Stokes.

**31. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

None declared.

**32. MINUTES**

Members made reference to Minute No. 29 - Date of Next Meeting and the fact that the next meeting of the Neighbourhood Plan Committee had not happened approximately two weeks after the consultation event on the 12 March. Mr Wellock pointed out that the consultation period had run until 08 April 2016. Members asked if fixed date(s) could be made in future.

**RESOLVED** That the Minutes of the Meeting of the Neighbourhood Plan Committee held on 08 February 2016 (Minute Nos. 24-29) be received and approved.

**33. BURNTWOOD NEIGHBOURHOOD PLAN**

Members asked what the timetable was. Mr Wellock said that the document had a set of draft policies and the next step was to consider the comments from the consultation event and make recommendations/changes. Mr Wellock pointed out that the Strategic Environmental Assessment (SEA) and Habitat Regulations Assessment (HRA) screening which would be carried out by Lichfield District Council (LDC) would take up to five weeks (end of June) and then a formal consultation in July/August. The Plan could then be revised after the formal consultation.

Members asked how many more meetings would be needed. Mr Wellock said that depended on how much members of the Committee wanted to get involved. Members suggested that

one or two more meetings may be sufficient as volunteers could consult with businesses and schools. Mr Wellock said that this would involve additional work, however, members felt that it was best practice to consult with businesses and schools. Mr Wellock pointed out that the Town Council at this stage had done as much as other Parish Councils had done, however, the Town Council could go beyond this if they so wished. It was pointed out to members that Alrewas Parish Council had withdrawn their Neighbourhood Plan.

Members felt that the comments received were quite weighty, that the draft Plan could be anywhere in the country and lacked content. Members made reference to Mr Stanley's comments re the draft being a cut and paste document, etc. Mr Wellock said that it was not a cut and paste document and that members needed to put more work into the document and was upset that members felt this way.

It was **AGREED** that Mr Stanley be invited to join the Committee as a member of the public.

Members felt, after reading LDC's comments, that there was a tremendous amount of work to do to make it into a proper Plan as it would not go through LDC or an Inspector in its current format. The Chairman pointed out that the basic work was there. Mr Wellock stated that local peoples' views were needed to shape the document (true community involvement).

Members asked how things could be progressed and stated that if the consultant needed more help from the members then more meetings were needed.

Mr Wellock said that a number of LDC's comments were detailed (face value), however, small survey works and more evidence was needed i.e. going out and collecting information, making a list of non-listed buildings and their importance and 'best' spaces and their importance.

Members pointed out that the Committee needed to look again at the 'Vision' 5.0 - Draft Vision and Objectives (Page 21).

Members felt that the Plan lacked heart and did not define Burntwood (i.e. accessibility, central location) and that Burntwood lacks identity and that the Committee needed to identify an identity.

Members felt that a lot of work had been undertaken on the Town Strategy document and Mr Wellock pointed out that even though this was not a planning policy document, it was still important and should be kept in.

Members made reference to Draft Policy B14 - Retaining and Enhancing Existing Community Facilities (page 59) and stated that more specific detail was needed i.e. list the churches and public houses (not necessarily the former Oak PH) by name, anything with architectural significance, shop front fascias. Members pointed out that the terraced properties in Church Street were very distinguished as well as the Library building. Buildings needed to be identified which have historical value but are not listed (as part of the Neighbourhood Plan it could seek to protect historical buildings) which local people identify as being very important.

It was **AGREED** that the general public be asked to identify the 'vision' via social media (i.e. Facebook - Memories of Burntwood and Chasetown). Mr Wellock pointed out that social media in the past had been a dead loss and the Committee should use more than one avenue.

It was **AGREED** that Mr Holdsworth, as a member of the Family History Group would seek their views.

It was **AGREED** that Mr Holdsworth, whose son is a member of the 1<sup>st</sup> Burntwood Scouts, would seek their views.

It was **AGREED** that Mr Norman would approach the two High Schools. An idea put forward was for a two tier competition - best drawing of Burntwood and best written vision, however, Mr Norman would approach the schools to ascertain the best way forward due to school timetables, exams etc.

It was **AGREED** that Mr Holland, as an employee of Burntwood Library would look at reference books i.e. St Anne's Church became the first church in England to be supplied with electricity.

Members made reference to Map 8 - Identified Open Spaces (page 55) and Mr Wellock explained that the National Planning Policy lets you identify open spaces which are important to the community.

It was **AGREED** that Mr Wellock would email the criteria and that Councillors Mrs Fisher and Mosson would go out and take photographs and assess the open spaces against the national criteria.

Mr Wellock made reference to Map 4 - Chasetown (page 30), Map 5 - Burntwood Swan Island (page 31), Map 6 - Ryecroft Shops (page 32) and Map 7 - Morley Road Shops (page 33) and stated that these needed checking.

It was **AGREED** that Mr Wellock would make detailed revisions according to LDC's comments and that he would email the Policy Assessment and Evidence Base document for circulation to all Members.

Pastor Lewis made reference to his vision of a purpose built community/conference centre. Pastor Lewis explained that Emmanuel Church currently offers a food bank, addiction help (alcohol and drugs), etc and that he is very passionate about and pro-active in the community and asked for views and feedback. The Chairman asked how and where in the Plan that Pastor Lewis's vision could go. Mr Wellock stated that one way would be to have another policy which identifies specific sites and locations for new facilities.

**34. DATE OF NEXT MEETING**

It was **AGREED** that the information to be brought back to the Committee should be forwarded to the Senior Administration Officer no later than 17 May and that the next Committee meeting would be held on 24 May 2016.

(The Meeting closed at 8.40 p.m.)

Signed .....

Date .....