

**MINUTES OF A MEETING OF THE BURIAL GROUNDS SUB-COMMITTEE
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER
ON WEDNESDAY 22 JUNE 2011 COMMENCING AT 7.00 P.M.**

PRESENT

Councillor Isaacs (in the Chair)
Councillors Mrs Brettell and Mrs Rigby

In attendance:

Mrs M Danby, Town Clerk
B Cooper, Administrative Assistant

1. APOLOGIES

Councillors Bradbury and Walker MBE.

2. DECLARATIONS OF INTEREST

None declared.

3. MINUTES

AGREED That the Minutes of a Meeting of the Burial Grounds Sub-Committee held on 12 January 2011 (Minute Nos. 16 - 23) be approved.

4. BURNTWOOD CEMETERY/COULTER LANE BURIAL GROUND

AGREED That:

- The Administrative Assistant's report be received and noted.
- The Administrative Assistant's offer to invite the Sub-Committee Members to a site visit be accepted (arrangements to be confirmed in due course).
- The grave digging duties be split between the two contractors, as suggested by the Administrative Assistant and that the working arrangements be agreed between the Town Clerk and the Administrative Assistant.
- The benches in Burntwood Cemetery be revarnished as soon as possible to protect them from the elements.
- The notice boards in Burntwood Cemetery be tidied up as soon as possible and that all notices be laminated to protect them from fading.

5. EXCLUSION OF THE PRESS AND PUBLIC

AGREED That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

SUMMARY OF BUSINESS CONDUCTED IN THE CONFIDENTIAL SESSION

**6. BURNTWOOD CEMETERY:
CONTRACT FOR ADDITIONAL ADULT GRAVE MEMORIAL CONCRETE PLINTHS**

Resolved as set out in the Confidential Minutes.

**7. COULTER LANE BURIAL GROUND:
ADJACENT PROPERTY IVY REMOVAL AND REPLACEMENT FENCE**

Resolved as set out in the Confidential Minutes.

8. BURNTWOOD CEMETERY: GRANITE PLAQUE MEMORIALS

Resolved as set out in the Confidential Minutes.

9. BURNTWOOD CEMETERY: MEMORIAL PLOT REQUEST

Resolved as set out in the Confidential Minutes.

(The Meeting closed at 8.01 p.m.)

Signed

Date