

**MINUTES OF A MEETING OF THE BURIAL GROUNDS COMMITTEE  
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER, BURNTWOOD  
ON THURSDAY 18 SEPTEMBER 2014 COMMENCING AT 5.30 P.M.**

**PRESENT**

Councillor Norman (in the Chair)  
Councillors Mrs Brettell and Mrs Rigby

**In attendance**

S Lightfoot, Interim Town Clerk  
Ms J Minor Admin Assistant  
B Cooper, Senior Admin Assistant

**9. APOLOGIES FOR ABSENCE**

Councillors Bradbury and Taylor.

**10. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

None declared.

**11. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Burial Grounds Committee held on 24 June 2014 (Minute Nos. 1 - 8) be approved as a correct record.

**12. BURNTWOOD CEMETERY/COULTER LANE BURIAL GROUND**

Members received the Senior Administrative Assistant's report.

**RESOLVED** That the report be received and noted.

**13. BURNTWOOD CEMETERY: SIGNAGE**

Mr Cooper stated that prices had been obtained for the signage but nothing could be done until planning permission was obtained from Staffordshire County Council. Mr Cooper confirmed that the strip of land outside the cemetery was owned by Staffordshire County Council and that the signs would need to be placed there.

The Chairman asked if, since the last Burial Grounds Committee meeting held on 24 June 2014, planning permission had been sought. Mr Lightfoot said that he would look into the current situation and move it forward.

**RESOLVED THAT**

a) The information be received and noted.

- b) The current position relating to the planning permission required for the "IN" and "OUT" entrance signs and the finger post signs from Staffordshire County Council be obtained.

**14. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admission to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**15. CONFIDENTIAL MINUTES**

**RESOLVED** That the Confidential Minutes of the Meeting of the Burial Grounds Committee held on 24 June 2014 (Minute No. 8) be approved as a correct record.

**16. COULTER LANE BURIAL GROUND: BADGER**

Mr Cooper confirmed that Staffordshire Ecological Services Limited were on site this week doing a survey as per the programme and then a licence will be applied for by Staffordshire Ecological Services Limited to Natural England.

**RESOLVED** That the report be received and noted.

(The Meeting closed at 5.36 p.m.)

Signed .....

Date .....