

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD AT
THE OLD MINING COLLEGE CENTRE, QUEEN STREET, BURNTWOOD
ON MONDAY 18 MARCH 2019 COMMENCING AT 6:06 PM**

PRESENT

Councillor Mrs Tranter [in the Chair]
Councillors Bamborough, Mrs Conolly, Ennis, Mrs Evans, Stokes and Mrs Stokes

In attendance

Ms J Minor, Senior Administration Officer [SAO]
N Caine, Direct Services Manager [DSM]

69. APOLOGIES FOR ABSENCE

None - as all Members were present.

70. DECLARATIONS OF INTERESTS AND DISPENSATIONS

Councillor Mrs Tranter declared a disclosable non-pecuniary interest as one of the volunteers who is involved in the Play in the Parks and Christmas Festival is known to her.

71. MINUTES: EVENTS COMMITTEE

RESOLVED That the Minutes of the Meeting of the Events Committee held on 13 November 2018 [Minute Nos. 41-46] be received and where necessary approved and adopted.

72. NOTES OF A MEETING WITH THE FUN CLUB DATED 06 MARCH 2019

Councillor Mrs Tranter updated Members on the current position regarding Open House and confirmed that Support Staffordshire were going to be taking on the lease of Open House with effect from 01 April 2019. It is the intention of Support Staffordshire that Open House be a real community hub. Support Staffordshire would like as many different services to be operated from the building as possible. The success and sustainability of this endeavour will rely heavily on the support of the community. It is Support Staffordshire's intention to keep the costs of the rental as low as possible but of course they will have to ensure that they cover all associated costs.

Councillor Mrs Stokes made reference to the Co-op Store in Morley Road and confirmed that she would be personally visiting the store to ask for donation of cakes and/or if the Co-op would consider the Fun Club as one of their weekly charities.

RESOLVED That the Notes of the Meeting with the Fun Club held on 06 March 2019 be received and noted.

73. NOTES OF A MEETING WITH MRS A BRADY, KEAN STYLES DATED 14 MARCH 2019

Councillor Mrs Tranter informed Members that she thought that the meeting with Mrs Brady [Kean Styles] was a productive meeting and that Mrs Brady had seemed very keen however she stated that businesses needed to become more involved and it was not primarily the responsibility of the Town Council. Councillor Ennis stated that getting other businesses on board was very difficult. Councillor Mrs Tranter explained that the problem with putting stalls down the precinct was the “wind tunnel”.

Councillor Mrs Stokes made reference to the Stephen Sutton Motorbikes and Councillor Ennis suggested that now Costa Coffee was being constructed on the forecourt of the former Tesco Store, that the paved area at the bottom of the precinct could be utilised. It was **AGREED** that Councillor Mrs Stokes would speak to a Committee member and ask if eight to ten motorbikes could be provided.

Councillor Mrs Evans made reference to the comment made by Mrs Brady “you needed to plant the idea in the heads of the children etc”. Councillor Mrs Tranter explained that Mrs Brady had suggested that Members of the Town Council visit youth clubs in the area to gauge the views of young people who would then informed their teachers etc.

RESOLVED That the Notes of the Meeting with the Mrs A Brady of Kean Styles held on 14 March 2019 be received and noted.

74. WAKES FESTIVAL 2019

Councillor Stokes informed Members that Mr Williams from Seventeen43 Management had already prepared the draft Event Management Plan for submission. Councillor Stokes confirmed that he had personally visited C Robinson and Sons Butcher at Swan Island, Burntwood but they were unable to provide a pig roast or similar for the event. Councillor Stokes stated that he would be preparing a site plan for the event [before 02 May 2019].

Councillor Mrs Stokes informed Members that she had made contact with Burntwood Tae Kwon Do and stated that the instructor needed to speak to his pupils to ascertain if they were prepared to perform in the arena again this year.

Members considered a request from Crown who were in the process of trying to promote opportunities from the HS2 project around the areas affected by the route – how to get a job, apprenticeship or win contracts with HS2. They would be looking at bringing along a 7m trailer. Councillor Ennis queried whether this was relevant to the Wakes and felt that this was not the venue. It was **AGREED** that the Senior Administration Officer would email Crown suggesting that they speak/email Julie Poppleton [Chase Terrace Technology College] who organised last year’s careers convention and who networks with the businesses in the area.

Councillor Mrs Tranter made reference to the Hungry Hippos Game [4 players, suitable for all ages] and it was **AGREED** that the Senior Administration Officer would book the Hungry Hippos Game at a cost of £275 plus VAT and enquire how the company manage the crowd [i.e. booking form, time slot etc].

Members considered a request from a singer/songwriter from the West Midlands who had asked if he could perform at this year’s Wakes Festival. Members felt that it was too late in the

day to consider the singer/songwriter's request but wished him well for the future. It was **AGREED** that the Senior Administration Officer would email the singer/songwriter.

75. **PLAY IN THE PARKS 2019**

Councillor Mrs Tranter informed Members that following the success of the Play in the Parks event in 2018 the Senior Administration Officer had recently emailed Spark after they had indicated that they had wanted to be involved again this year. Unfortunately no response had been received. Councillor Mrs Evans stated that she would personally contact Spark to ascertain if they would be interested in either Monday 29 July or Monday 12 August. It was **AGREED** that a cut-off date for Spark would be 25 March 2019 as the venues needed to be firmed up.

Councillor Mrs Tranter stated that the St Matthews event would be held on Wednesday 31 July.

76. **CHRISTMAS EVENTS 2019**

Councillor Stokes informed Members that he would personally visit Chase Plant Hire to ascertain if they could provide [free of charge] better barriers/signage.

Councillor Mrs Tranter informed Members that she would be speaking to County Councillor Mrs Fisher, Cabinet Member for Highways, Staffordshire County Council to ascertain if barriers/signage could be borrowed [free of charge] for the event.

For information, Councillor Mrs Tranter informed Members that the new Bromford housing development being built on the Cannock Road would be finished by approximately Christmas 2019 with people moving in in approximately January 2020.

Councillor Stokes stated that the layout plan would be different this year as Costa Coffee is being constructed on the frontage of the former Tesco Store which had been used previously.

The Senior Administration Officer informed Members that Councillor Mrs Tranter had spoken to Boney Hay School who would be willing to participate in the Bells Lane event and that the Caretaker would be taking up the role of Santa [situated in the Library].

77. **SHORTEST FUN RUN**

Councillor Mrs Tranter made reference to Minute No. 58 [07 January 2019] and Minute No. 68 [04 February 2019] and informed Members that K P Events had approached her some four/five weeks ago asking if the event could be run again this year. Members referred to the agreement made on 07 January 2019 when Members felt that this was a unique event for Burntwood however, if it was annually it may dilute it a bit and it was **AGREED** that perhaps it should be a bi-annual event.

Members made reference to Burntwood Action Group [Friends of Princes Park] who were hoping to lease the Park from Lichfield District Council and it was **AGREED** that K P Events should contact Burntwood Action Group if they wanted to hold the event in 2019.

78. **BANNERS AROUND THE TOWN**

Councillor Mrs Tranter made reference to the increasing number of banners around the Town and it was **AGREED** that the Direct Services Manager would investigate the possibility of removing the banners etc.

[The Meeting closed at 7.10 pm]

Signed

Date